

GREAT HOUGHTON PLAYING FIELD ASSOCIATION

Annual General Meeting : 11th April 2023 Chairman's Report

Introduction

I would like to welcome everyone to the 2023 AGM of Great Houghton Playing Field Association (GHPFA) and would point out that this AGM covers the activities of the GHPFA for the 2022 calendar year (our financial year).

2022 saw us finally see the back of all of the Covid restrictions that had so damaged the operation of the village hall and playing field in the previous two years. On behalf of the GHPFA Trustees I would like to thank all of our users (especially our regular user groups) for their patience and understanding during the last two years and we all look forward to much better times ahead.

At the May 2022 Committee Meeting, Bill Hart was elected Chairman, Chris Carr elected Secretary and Terry Burnham elected Treasurer.

Committee Changes

During the year Kieran Lane replaced Colin Skevington on the GHPFA Committee as the representative member for Great Houghton Cricket Club. There were no other changes to the Committee.

Playing Field

The GHPFA is responsible for the maintenance/cutting of the playing field itself. Many thanks to Angus and GHCC for carrying out the work.

The purchase of two metal storage containers (one for use by SCA Junior Football and the other by GHPFA) took place during the year – these were installed next to the Tennis Court and have made a significant improvement to the storage capacity for all users. Many thanks to all involved and in particular to the Great Houghton Parish Council – the GHPC paid for one of the containers and for the delivery of both.

In July, outside contractors were brought in to clean and carry out remedial works to the Tennis Court.

Discussions continued throughout 2022 between the GHPFA and the AWA concerning major work to be carried out by AWA at the Playing Field. This has turned into something of a saga, but we now hope the works will be carried out during April 2023. The work will involve temporarily closing a significant section of the carpark and as part of the negotiations with AWA, a number of additional parking spaces will be provided on the playing field adjoining the Children's Play Area.

Children's Play Area

In June 2022, the annual RoSPA approved inspection of the Children's Play Area took place. Although all the play equipment was deemed to be satisfactory for continued use, it is apparent that certain remedial work will need to be carried out in 2023. In addition, during the year considerable efforts were made to arrange fencing work to extend the play area and "capture" the play equipment currently sited outside the existing boundary fence. *(This fencing was finally installed in March 2023).*

Village Hall

During the year, all the changing rooms were repainted and new shower heads installed.

A number of key events were able to be staged during 2022 following cancellations during the Covid period. These included events surrounding the Queen's Jubilee in June, the return of Mikron Theatre on the same holiday weekend and the Village Christmas social event on 17th December. In addition, the Bonfire Night celebrations in November were probably the most successful ever and resulted in a profit of just over £4,500. I would like to thank the very large number of people involved in making these events happen and making them so successful, especially the GHPFA Trustees and all the willing volunteers from our many user groups.

User Groups

During 2022, the GHPFA Trustees decided to cease adult football at the playing field for at least one full season and concentrate on supporting junior football (both boys and girls) for the foreseeable future.

We appreciate that many of our regular user groups are experiencing difficulties with both membership and finances at the current time – the GHPFA is also having to face the same issues. Nevertheless, we are committed to providing the maximum support we can to all of our user groups.

GHPFA Finances

Our Treasurer, Terry Burnham, will present the 2022 figures to the AGM – our total income was £39,673.66 with total expenditure at £39,785.05 leaving a small deficit for the year of £111.39 – we continued to benefit during 2022 from certain Covid grants and allowances made available to the GHPFA and I would like to thank both Chris and Terry for their fantastic efforts in keeping on top of these often difficult to understand grant offers and applications.

However, we expect that 2023 will be a more difficult year financially for the GHPFA – the cost-of-living crisis has hit us all and combined with a number of large financial outgoings (eg. the Children's Play Area) the new GHPFA Committee will need to revue all of the hire charges that currently apply to users of the facilities.

Management and Operation of the Bar

I would like to stress once again, to all villagers and other people hiring our facilities, that the Village Hall are licensed premises and we are bound by all relevant licensing

legislation. In addition, the GHPFA General Committee and Bar Committee are liable for the proper management and operation of the bar and a massive thank you to Angus and his support team for the work they do in operating the bar.

Village Hall Development Strategy

The reconfiguration of the village hall remains a strategic objective of the GHPFA and of course this means liaising closely with the Parish Council as owners of the building. During the year, the Parish Council gained the necessary approvals from West Northants Council for the proposed reconfiguration work. However, the GHPFA has held back from requesting up to date quotations for the work as we review the charity's overall financial position.

Conclusion

I would like to thank everyone on the GHPFA Committee for all their hard work and support during 2022. We continue to be in a healthy position financially, but we do have issues regarding attracting more volunteers, especially when it comes to the onerous roles of bookings, bar operations and financial control. We continue to try and find new volunteers but it is a difficult task – we are committed to reducing the burden that we place specifically on Chris Carr, Angus Buglass and Terry Burnham. I want to thank them again for the enormous amount of time they devote to managing and operating the facilities at Great Houghton to the benefit of us all.

GHPFA AGM 2022

1 Bank Balance as at 31/12/2022

£8,925.06	Lloyds Bank Account (Current Account)
£62,695.44	Skipton Building Society (Savings Account)
£200.00	Float
£71,820.50	Total Balance

2 Income for the Year

£588.52	Interest on Skipton Building Society
£39,085.14	Hall and Hire Fees
£39,673.66	Total Income

3 Expenditure for the Year

£39,785.05	Expenditure
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4 Income vs Expenditure for the Year

(£111.39)	Deficit
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5 Income/Expenditure Highlights for the Year

Largest Income Source

£5,932.97	Bonfire Night
£5,498.50	General Hall Hire

Largest Expenditure Source

£3,581.21	Hall Insurance
£2,023.50	Tennis Club

From: Frank Brett

Date: 29/03/2023

To: Chris

Re: Great Houghton Playing Fields Association - Accounts

2022

Hi Chris, the accounts are returned herewith. I have no doubt that when your Treasurer reports to the Committee he/she will highlight various aspects, I just felt it right that I should comment on a few things.

There is a sum of £305.92 showing as outstanding expenditure. I believe that this has actually been paid under reference **22/E/1059** on 25th October, and has cleared the bank statement. I have therefore treated as having been paid and not as outstanding.

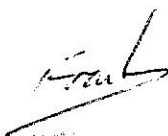
When you look at the attached Receipts and Payments Report the amounts shown against 'Other' in both Receipts and Payments seems high. Firstly there is only limited space on the form, secondly I've tried to use the same headings as last time for comparison purposes, but this is not always possible.

As far as the Income is concerned, the Cricket and Art Group make up a third of the Other Income, then there is a host of smaller items which account for another third, so although it looks a little odd it is fully accounted for.

The Payments – there is a Miscellaneous item of £4,000 in your accounts which accounts for 40% of the 'Other' figure, and another £3,000 from a host of smaller items. With an organisation like yours there is no getting away from these large 'Other' item Income or Payments, unless we produce a massive list year on year and I'm not going to suggest that for one minute!

I hope this is all ok and take the opportunity to say, thank you and please find my invoice attached.

Regards



Invoice

Invoice No.	Date	Page
INV128	29/03/2023	1 of 1

Frank Brett

12A Shepperton Close
Great Billing
Northampton
NN3 9NT

Phone: 01604403525

Email: frank.brett2@btinternet.com

Bill To:
Great Houghton Playing Fields Association

Terms

Quantity	Description	Unit Price	Line Total	VAT
5.25	Examination of Accounts	£15.00	£78.75	0%
	Cheques payable to F A Brett please. BACS details - Sort code 55-70-37 A/C no. 07987021 F A & LA Brett Mobile No. 07779177939	Subtotal:	£78.75	
		VAT Total:	£0.00	
		Total:	£78.75	
		Paid To Date:	£0.00	
		Due:	£78.75	

Name: Great Houghton Playing Fields Association

Date	Description	Hours worked	Hours	Cost	Expenses	Total
28/03/2023	Working on 2022 end of year	10.00 - 12.00hrs (2.00hrs)	2	£ 15.00		£ 30.00
29/03/2023	Working on 2022 end of year	10.30 - 12.30hrs (2.00hrs)	2	£ 15.00		£ 30.00
29/03/2023	Completion of Reports	13.30 - 14.45hrs (1.25hrs)	1.25	£ 15.00		£ 18.75
				£ 15.00		£ -
				£ 15.00		£ -
				£ 15.00		£ -
Totals			5.25			£ 78.75



Section A

Independent Examiner's Report

Report to the trustees/
members of

Great Houghton Playing Field Association

On accounts for the year
ended

31st December 2022

Charity no
(if any)

272060

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

F.A. Brett

Date:

22-3-23

Name:

F.A. BRETT

Relevant professional
qualification(s) or body
(if any):

Address:

12.1 SHEPHERD CLOSE, GREAT BILLING,
NORTHAMPTON, NN3 9WT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Receipts and payments accounts

CC16a

For the period
from

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bar	9,180	-	-	9,180	1,671
Hall	5,499	-	-	5,499	3,191
Grants	-	-	-	-	18,802
Ton-Up Club	1,560	-	-	1,560	20
Tennis	1,511	-	-	1,511	2,045
Bonfire Night	7,048	-	-	7,048	5,548
Tea Dance/Short Mat Bowls	4,974	-	-	4,974	6,162
Other	9,211	-	-	9,211	-
Sub total (Gross income for AR)	38,981	-	-	38,981	37,439
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,981	-	-	38,981	37,439
A3 Payments					
Bar	7,652	-	-	7,652	2,985
Hall - including Maintenance	3,197	-	-	3,197	2,040
Insurance	3,581	-	-	3,581	2,658
Licences	370	-	-	370	319
Utilities	5,100	-	-	5,100	4,402
Telephone	696	-	-	696	756
Tennis Club	3,534	-	-	3,534	-
Field	240	-	-	240	674
Other Payments	10,290	-	-	10,290	5,971
Sub total	34,660	-	-	34,660	19,805
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,660	-	-	34,660	19,805
Net of receipts/(payments)	4,321	-	-	4,321	17,634
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	67,774	-	-	67,774	50,141
Cash funds this year end	72,095	-	-	72,095	67,775

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Lloyds Bank + Cash	9,400	-	-
Nationwide Building Society	-	-	-
Skipton building Society	62,695	-	-
Total cash funds	72,095	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Great Houghton Playing Fields Association

Account Year 2022-2023

Brought Forward

Lloyds Bank Account

Cash

£ 9,624.97
£ 200.00

£ 9,824.97

Income

Plus o/s invoices

Expenditure

Plus o/s Payments

£ 39,085.14

£ 175.00

£ 39,785.05

-£ 100.00

£ 39,685.05

-£ 424.91

£ 9,400.06

Represented by

Lloyds Bank 31/12/22

plus unpaid invoices

less unrepresented expenses

Cash

£ 8,925.06

£ 175.00

£ 100.00

£ 200.00

£ 9,400.06

Nationwide

B/f

Income

Withdrawal

Balance 31/12/23

£ -

£ -

£ -

£ -

£ -

Skipton Building Society

B/f

Income - tr from Lloyds

Other income

Withdrawal

£ 57,106.92

£ 5,000.00

£ 588.52

£ -

£ 62,695.44

Balance c/f

£ 72,095.50

Total movement in accounts

Brought Forward

£ 67,774.39

Income

£ 38,981.16

Expenditure

£ 34,660.05

Surplus

£ 4,321.11

Balance c/f

£ 72,095.50

Represented by:

Lloyds Bank

plus unpaid invoices

less unrepresented cheques

£ 8,925.06

£ 175.00

£ 100.00

£ 9,200.06

Nationwide Building Society

0

Skipton Building Society

£ 62,695.44

Cash - Float

£ 200.00

£ 72,095.50

29/1/23