

Minutes of Tormarton Parish Hall

Monday 16th May 2022

Present: Stewart Waters, Sophie Elcock, Julie Sage, Morwenna Saunders, Nicky Butler, Simon Stevens.

Apologises: Tom Harrison, Sue Giles.

Cc: The Parish Council.

1. Stewart opened the meeting by thanking everyone for their support within in the committee. Nicky was welcomed back after time away. Sophie agreed to take minutes.
2. **Facilities:** The EICR certificate has been provided and Danny Mayhead completed an inspection. This highlighted some work that needs carrying out costing around £2000, not urgent but needs doing soon.

Action: Stewart to arrange the work.

The new floor is booked to be done on 22nd August 2022; the nursery will close for a week. The badminton lines will be added on 10th September, they need 48 hours to complete this.

Action: Stewart/Sophie to inform Pumpkins to be careful with moving equipment in case the lines aren't completely secure. Rubber fittings for chairs will need to be sorted-Stewart?

The insurance is due in June for the hall.

Action: Morwenna to check if it was on a 3-year policy.

Sophie has asked Roy and Gina from the pub if we can take on some crockery/cutlery but hasn't had much response. We have been given some bunting for the jubilee to use. **Action: Simon to ask if we can maybe borrow it for the jubilee instead.**

3. **Responsibilities of TPHC:** Simon Stevens has signed the letter confirming the responsibilities of the PH.
4. **Nursery:** Laura has applied to Ofsted; this could be a few months before it is confirmed but the plan is she will be taking charge as the new owner from September. Laura has agreed within the new lease to pay 75% of the service costs and the hall will pay 25%. Amanda will still be in the background for a while.

5. **Playground:** Some bolts need replacing on the equipment, Playdale have been informed. The path from the carpark to the playground still needs levelling out.
6. **Carpark:** It has been noticed that the Ash trees in the carpark aren't looking very healthy and a branch has fallen off onto the farm next door.
Action: Simon to speak to South Glos to arrange someone to inspect the trees and organise them to be cut down.
7. **Cleaning:** It has been noted that the floor is not very clean, with the new floor being fitted it was decided that we should look into getting Dawn a new machine that has been previously discussed.
8. **AOB:** No other business discussed.

The next meeting will be held on Monday 11th July at 8.15pm.

There being no further business, the meeting was closed.

06/04/2022

Banking Summary

06/04/2021 Through 05/04/2022 (in U.K. Pounds Sterling)

Page 1

Category Description	06/04/2021- 05/04/2022
INCOME	
Business Grant	8,000.00
Hall Lettings	545.00
Nursery	15,666.66
Utility Charge	2,224.07
TOTAL Hall Lettings	18,435.73
Interest Inc	3.13
Other Inc	50.00
TOTAL INCOME	26,488.86
EXPENSES	
Bills	
Electricity	1,894.86
Gas-Heating	2,147.64
Water & Sewerage	917.32
TOTAL Bills	4,959.82
Gifts Given	38.00
Household	
Cleaning	1,594.91
TOTAL Household	1,594.91
Insurance	282.89
licence fee	140.00
Rates	47.05
Repairs	9,497.88
TOTAL EXPENSES	16,560.55
TRANSFERS	
FROM business premium 2	15,000.00
FROM current account	23,000.00
TO business premium 2	-23,000.00
TO current account	-15,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	9,928.31



I confirm that this is an accurate
summary of annual transactions

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