

# BROADHILL PLAYGROUP

England & Wales - Charity number 271750

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1973-08-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Broadhill Pre School  
131 Hailey Road  
Witney  
OX28 1HL

**Phone** 01993705509

**Email** [BROADHILLPRESCHOOL@BTCONNECT.COM](mailto:BROADHILLPRESCHOOL@BTCONNECT.COM)

**Website** [www.broadhillpreschool.co.uk](http://www.broadhillpreschool.co.uk)

## Activities

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**Objects:** TO PROVIDE SAFE AND SATISFYING GROUP PLAY FOR THE ADVANCEMENT OF THE EDUCATION OF CHILDREN FROM THREE TO FIVE YEARS OF AGE.

**Activities:** Broadhill Pre-School is a purpose built setting, established in 1974. Broadhill provides childcare for children between the age of 2 and 4 1/2 years old. At Broadhill Pre-School we encourage your child's learning and development through child initiated play, building on their interests as individuals. Every child is unique.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£157,637	£171,214	-	-
2024-07-31	£176,182	£160,090	-	-
2023-07-31	£142,155	£118,523	-	-
2022-07-31	£121,643	£127,066	-	-
2021-07-31	£106,982	£115,767	-	-
2020-07-31	£127,779	£109,745	-	-

## Trustees

Name	Role	Appointed
<b>Jo Madden</b>	Chair	2022-10-01
JANE DAVIES		
NICOLA BEST		2012-09-28

**BROADHILL PLAYGROUP**

England & Wales - Charity number 271750

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# Accounts

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01993 705509  
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[www.broadhillpreschool.co.uk](http://www.broadhillpreschool.co.uk)

## Trustees Annual Report 01/08/2024 to 31/07/2025

### **1. Reference and Administration Details**

#### **Charity Trustees:-**

Joanna Madden (Chairperson)  
Jane Davies  
Nicky Best

#### **Property Trustees:-**

Mr. John Shepperd  
Mrs. Serena Martin  
Mrs. Brenda Churchill

#### **Names and Addresses of Advisors:-**

Mrs Claire Jones – Knights 1759  
Midland House  
West Way  
Botley  
Oxford  
OX2 0PH

Tel:01865 811700

Mrs Margaret Thompson - Witney Book-Keepers Ltd  
19 Viner Close, Witney,  
Oxfordshire  
OX28 1EP

Tel: 01993 702298

Registered Charity 271750



Ofsted Registration 134458





## **2. Structure, governance and management**

### **Governing document:-**

Pre-school Learning Alliance Constitution 2008

### **Trustee selection methods:-**

Election at AGM and appointed by existing trustees

### **Additional Governance issues:-**

Broadhill Pre-school is a member of the Early Years Alliance (EYA).  
The policies adopted by the trustees follow the guidelines set by the Early Years Alliance.  
All trustees are encouraged to attend training run by the EYA and Oxfordshire County Council.

### **Summary of the objects of the charity set out in its governing document:-**

To provide pre-school education for two to four year olds in-line with the Early Years Foundation Stage (EYFS)

### **Summary of the main activities in relation to these objects:-**

Working in accordance with OFSTED regulations and in-line with the current Early Years Foundation Stage.

At Broadhill we aim to encourage children to learn, play and develop in a safe, happy and stimulating environment.

We build on the child's learning and development through child-initiated play, we provide an enriched environment that is age appropriate, supportive resources that enables us to capture the children's natural curiosity. We believe with the correct environment the children will learn, develop, flourish and make continuous progress. We employ experienced and well-trained staff to provide spontaneous learning opportunities for the children. The staff are present to prompt, suggest, model, praise and support the children throughout their sessions with us. We provide a support network for our children and their families, helping them with applications for schooling and funding etc.



## Summary of the main achievements of the charity during the year:-

Broadhill Pre-School continues to warmly welcome all children and their families, regardless of individual needs and disabilities. With our highly experienced team, we remain committed to providing inclusive opportunities throughout the preschool years, supporting every child to reach their full potential.

All staff members complete compulsory training alongside additional courses that not only enhance their skills but also benefit the preschool as a whole.

This year began quietly, with 22 children enrolled initially and an additional 6 joining through the year. In April 2024, we implemented the Working Families 2-Year Funding, offering 15 hours of government-funded childcare. Although interest in places for 2-year-olds increased for September 2025, our ability to expand sessions was limited due to staffing constraints and required ratio adjustments, leading some families to seek alternative arrangements.

Our tradition of day trips continued this year. In December, we returned to Roves Farm for their festive Christmas Experience, and our summer outing took us back to the Cotswold Wildlife Park. We remain dedicated to providing enriching experiences especially for children who are less fortunate.

For the first time in many years, we successfully held a Summer Fete. The organising committee worked tirelessly to deliver a fantastic community event, which was met with great enthusiasm and participation.

We actively promote Broadhill Pre-School through social media channels and benefit greatly from positive word-of-mouth referrals from former parents and carers. All families receive comprehensive welcome packs along with informative documents detailing the services and support available at Broadhill Pre-School.

We look forward to continuing our commitment to providing a nurturing, inclusive environment where every child can thrive.

## Policy on Reserves:-

In accordance with guidelines from the PSLA, Reserves of £45,000 are held in a savings account.

This would cover redundancy payments in the event of unexpected staffing cuts.

## Declaration

The trustees declare that they have approved the trustees report.

Full name: Joanna Madden

Signed: *Joanne Madden*

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2025

**BROADHILL PRE-SCHOOL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st JULY 2025**

<b>INCOME</b>	<b>2025</b>	<b>2024</b>
Fees:-		
Parents	14384.00	35058.50
Funded	135256.90	129017.40
General fund raising	2936.65	10239.69
Less Expenses	<u>-11138.49</u>	<u>-1688.18</u>
	-8201.84	8551.51
Staff funding		
Food Vouchers	2280.00	1710.00
Bank Interest	2409.01	871.32
Sundry Income		
Other	618.82	1363.49
Funds from Deposit	10890	
Covid WODC Grant		
<b>TOTAL INCOME</b>	<u><b>157636.89</b></u>	<u><b>176572.22</b></u>
 <b>EXPENDITURE</b>		
Salaries	110407.92	103029.62
Pension	7224.78	6590.44
Food Vouchers	2205	1890.00
Telephone	316.12	360.36
Electricity	3054.49	2293.62
Council Tax	742.76	824.11
Water Rates	517.35	612.05
Sundries	4163.3	4313.46
Insurance	1943.77	1660.11
Building Maint. and rent	8492.71	16741.87
Toys & Equipment	9304.3	2602.70
Cleaning	1794.32	2110.48
Stationery/copier	2019.64	1019.42
Bank charges	98.39	89.62
HMRC	15026.01	13589.61
Payroll Costs	876	804.00
Refunds/Training	1255	738.96
Staff Vouchers	515	700.00
Software	1137.60	
Accountancy	120.00	120.00
<b>TOTAL EXPENDITURE</b>	<u><b>171214.46</b></u>	<u><b>160090.43</b></u>
 <b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<u><b>-13577.57</b></u>	<u><b>16481.79</b></u>

# BROADHILL PRE-SCHOOL

## BALANCE SHEET

As at 31st July 2025

	2025	2024
<b>BANK AND CASH BALANCE BROUGHT FORWARD</b>		
Current Account	54200.67	61660.39
Savings Account	45000.00	30000.00
Fundraising Account	10332.86	1781.35
Cash In Hand		
Cheques not presented		
(Deficit)/Surplus of Income	-13577.57	16481.79
Over Expenditure		
Accountants adjustment		
Closing Balance	95955.96	109923.53
<b>BANK AND CASH BALANCES CARRIED FORWARD</b>		
Current Account	48944.94	54200.67
Savings Account	45000.00	45000.00
Fundraising Account	2131.02	10332.86
Cash in hand		
Cheques not yet presented		
Accruals	-120.00	-120.00
Closing Balance	95955.96	109533.53

**BROADHILL PRE-SCHOOL**

**ACCOUNTS**

**FOR THE YEAR ENDED**

**31st JULY 2025**

**ACCOUNTANT'S STATEMENT**

I hereby confirm that the accounts attached show a true and accurate record of the finances of Broadhill Pre-School for the year ended 31st July 2025 in accordance with the books and expenditure provided to me.

**ACCOUNTANT**  
**Margaret Thompson**  
**WITNEY BOOK KEEPERS LTD**

**DATE** .....04/09/2025.....

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2025

**BROADHILL PRE-SCHOOL**  
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**BROADHILL PRE-SCHOOL**

**ACCOUNTS**

**FOR THE YEAR ENDED**

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**ACCOUNTANT**  
**Margaret Thompson**  
**WITNEY BOOK KEEPERS LTD**

**DATE** .....04/09/2025.....

**BROADHILL PLAYGROUP**

England & Wales - Charity number 271750

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# Accounts

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[www.broadhillpreschool.co.uk](http://www.broadhillpreschool.co.uk)

## Trustees Annual Report 01/08/2023 to 31/07/2024

### **1. Reference and Administration Details**

#### **Charity Trustees:-**

Joanna Madden (Chairperson)  
Christopher Wherritt (Treasurer)  
Rebecca Fleetwood (Secretary)  
Jane Davies  
Nicky Best

#### **Property Trustees:-**

Mr. John Shepperd  
Mrs. Serena Martin  
Mrs. Brenda Churchill

#### **Names and Addresses of Advisors:-**

Mrs Claire Jones – Knights 1759  
Midland House  
West Way  
Botley  
Oxford  
OX2 0PH

Tel:01865 811700

Mrs Margaret Thompson - Witney Book-Keepers Ltd  
19 Viner Close, Witney,  
Oxfordshire  
OX28 1EP

Tel: 01993 702298

Registered Charity 271750



Ofsted Registration 134458





## **2. Structure, governance and management**

### **Governing document:-**

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Election at AGM and appointed by existing trustees

### **Additional Governance issues:-**

Broadhill Pre-school is a member of the Early Years Alliance (EYA).  
The policies adopted by the trustees follow the guidelines set by the Early Years Alliance.  
All trustees are encouraged to attend training run by the EYA and Oxfordshire County Council.

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### **Summary of the main activities in relation to these objects:-**

Working in accordance with OFSTED regulations and in-line with the current Early Years Foundation Stage.

At Broadhill we aim to encourage children to learn, play and develop in a safe, happy and stimulating environment.

We build on the child's learning and development through child-initiated play, we provide an enriched environment that is age appropriate, supportive resources that enables us to capture the children's natural curiosity. We believe with the correct environment the children will learn, develop, flourish and make continuous progress. We employ experienced and well-trained staff to provide spontaneous learning opportunities for the children. The staff are present to prompt, suggest, model, praise and support the children throughout their sessions with us. We provide a support network for our children and their families, helping them with applications for schooling and funding etc.



## Summary of the main achievements of the charity during the year:-

Broadhill Pre-School continues to welcome all children and their parents, irrelevant of their needs and disabilities. With our very experienced team we continue to offer opportunities for all throughout their preschool years at Broadhill Preschool in reaching their full potential.

We had a very busy year with 40+ children on role and the implementation of the Working families 2 year funding also came into operation.

We are also looking forward to our forthcoming trip in December for Christmas at Roves Farm, once again giving opportunities to children who would not always get these experiences and everyone enjoyed our summer trip to Hogshaw Farm in Buckingham.

The storms in November 2023 created a problem, causing damage to our outdoor shelter (gazova) the roof unrepairable so this then started a big fundraising campaign for a suitable replacement. We organised lots of events as well as continuing the normal ones – The new pergola was erected in August 2024.

All parents are provided with their welcome packs and lots of informative documents regarding Broadhill Pre-School and the service we provide.

Broadhill Pre-school continues to offer staff full training, compulsory and other training that benefits both themselves and the setting as a whole.

## Policy on Reserves:-

In accordance with guidelines from the PSLA, Reserves of £45,000 are held in a savings account.

This would cover redundancy payments in the event of unexpected staffing cuts.

## Declaration

The trustees declare that they have approved the trustees report.

Full name: Joanna Madden

Signed: *Joanne Madden*

# BROADHILL PRE-SCHOOL

## ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2024

### BROADHILL PRE-SCHOOL INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st JULY 2024

<b>INCOME</b>	<b>2024</b>		<b>2023</b>	
Fees:-				
Parents		35058.50		48741.79
Funded		129017.40		89669.24
General fund raising	10239.69		2540.19	
Less Expenses	<u>-1688.18</u>	8551.51	<u>-1771.17</u>	769.02
Staff funding				
Food Vouchers		1710.00		1005.00
Bank Interest		481.32		302.17
Sundry Income				
Other		1363.49		1668.62
Bad debts				
Covid WODC Grant				
<b>TOTAL INCOME</b>		<u><b>176182.22</b></u>		<u><b>142155.84</b></u>
<b>EXPENDITURE</b>				
Salaries	103029.62		86812.26	
Pension	6590.44		4615.53	
Food Vouchers	1890.00		1515.00	
Telephone	360.36		505.60	
Electricity	2293.62		2607.90	
Council Tax	824.11		445.05	
Water Rates	612.05		423.16	
Sundries	4313.46		3225.98	
Insurance	1660.11		1450.13	
Building Maint. and rent	16741.87		1420.34	
Toys & Equipment	2602.70		1331.91	
Cleaning	2110.48		1992.70	
Stationery/copier	1019.42		1185.92	
Bank charges	89.62		122.89	
HMRC	13589.61		8351.78	
Payroll Costs	804.00		1603.81	
Refunds/Training	738.96		94.00	
Staff Vouchers	700.00		700.00	
Accounting adjustment				
Accountancy	120.00		120.00	
<b>TOTAL EXPENDITURE</b>		<u><b>160090.43</b></u>		<u><b>118523.96</b></u>
<b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>		<u><b>16091.79</b></u>		<u><b>23631.88</b></u>

**BROADHILL PRE-SCHOOL**

**BALANCE SHEET**

**As at 31st July 2024**

	2024	2023
BANK AND CASH BALANCE BROUGHT FORWARD		
Current Account	61660.39	38983.53
Savings Account	30000.00	30000.00
Fundraising Account	1781.35	826.33
Cash In Hand		
Cheques not presented		
(Deficit)/Surplus of Income	16091.79	23631.88
Over Expenditure		
Accountants adjustment		
Closing Balance	109533.53	93441.74
BANK AND CASH BALANCES CARRIED FORWARD		
Current Account	54200.67	61660.39
Savings Account	45000.00	30000.00
Fundraising Account	10332.86	1781.35
Cash in hand		
Cheques not yet presented		
Accruals	-120.00	-120.00
Closing Balance	109533.53	93441.74

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2024

ACCOUNTANT'S STATEMENT

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ACCOUNTANT  
 Margaret Thompson  
 WITNEY BOOK KEEPERS LTD

DATE .....24/10/2024.....

# BROADHILL PRE-SCHOOL

## ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2024

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FOR THE YEAR ENDED

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**BROADHILL PLAYGROUP**

England & Wales - Charity number 271750

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# Accounts

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Christopher Wherritt (Treasurer)  
Rebecca Fleetwood (Secretary)  
Jane Davies  
Nicky Best

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Mr. John Shepperd  
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#### **Names and Addresses of Advisors:-**

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Broadhill Pre-School continues to welcome all children and their parents, irrelevant of their needs and disabilities. With our very experienced team we continue to offer opportunities for all throughout their preschool years at Broadhill Preschool in reaching their full potential.

Registered children has increased and we are looking at a very positive September having been full for the remainder of this academic year.

Fundraising has increased also this year, holding cake sales, Bags2School donations and a Christmas Shopping Voucher draw. We also signed up to the School Lottery and this now generates a monthly income and is proving to be popular with both existing and previous relatives.

We once again are looking forward to our Christmas trip to Roves Farm, this continues to give opportunities to children who would not always get these experiences. Our Summer trip to Cotswold Wildlife Park was again very popular with a lot of parents joining us on the trip.

All parents are provided with their welcome packs and lots of informative documents regarding Broadhill Pre-School and the service we provide throughout their time with us.

Broadhill Pre-school continues to offer staff full training, compulsory and other training that benefits both themselves and the setting as a whole.

## **Policy on Reserves:-**

In accordance with guidelines from the PSLA, Reserves of £30,000 are held in a savings account.

This would cover redundancy payments in the event of unexpected staffing cuts.

## **Declaration**

The trustees declare that they have approved the trustees report.

Full name: Joanne Madden

Signed: *Joanne Madden*

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2023

**BROADHILL PRE-SCHOOL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st JULY 2023**

<b>INCOME</b>	<b>2023</b>	<b>2022</b>
Fees:-		
Parents	48741.79	28397.00
Funded	89669.24	89647.08
General fund raising	2540.19	1446.42
Less Expenses	<u>-1771.17</u>	<u>-1754.89</u>
Staff funding		
Food Vouchers	1005.00	1875.00
Bank Interest	302.17	303.24
Sundry Income		
Other	1668.62	1728.78
Bad debts		
Covid WODC Grant		
<b>TOTAL INCOME</b>	<b><u>142155.84</u></b>	<b><u>121642.63</u></b>
 <b>EXPENDITURE</b>		
Salaries	86812.26	82865.06
Pension	4615.53	4768.57
Food Vouchers	1515.00	1695.00
Telephone	505.60	452.76
Electricity	2607.90	1569.36
Council Tax	445.05	308.98
Water Rates	423.16	432.93
Sundries	3225.98	4788.83
Insurance	1450.13	1438.23
Building Maint. and rent	1420.34	9800.94
Toys & Equipment	1331.91	2691.02
Cleaning	1992.70	1443.92
Stationery/copier	1185.92	1410.12
Bank charges	122.89	155.43
Inland Revenue	8351.78	10202.15
Payroll Costs	1603.81	714.00
Refunds/Training	94.00	1508.79
Staff Vouchers	700.00	700.00
Accounting adjustment		
Accountancy	<u>120.00</u>	<u>120.00</u>
<b>TOTAL EXPENDITURE</b>	<b><u>118523.96</u></b>	<b><u>127066.09</u></b>
 <b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<b><u>23631.88</u></b>	<b><u>-5423.46</u></b>

# BROADHILL PRE-SCHOOL

## BALANCE SHEET

As at 31st July 2023

	2023	2022
<b>BANK AND CASH BALANCE BROUGHT FORWARD</b>		
Current Account	38983.53	43978.52
Savings Account	30000.00	30000.00
Fundraising Account	826.33	1134.80
Cash In Hand		
Cheques not presented		
(Deficit)/Surplus of Income	23631.88	-5423.46
Over Expenditure		
Accountants adjustment		
Closing Balance	93441.74	69689.86
<b>BANK AND CASH BALANCES CARRIED FORWARD</b>		
Current Account	61660.39	38983.53
Savings Account	30000.00	30000.00
Fundraising Account	1781.35	826.33
Cash in hand		
Cheques not yet presented		
Accruals	-120.00	-120.00
Closing Balance	93441.74	69689.86

**BROADHILL PRE-SCHOOL**

**ACCOUNTS**

**FOR THE YEAR ENDED**

**31st JULY 2023**

**ACCOUNTANT'S STATEMENT**

I hereby confirm that the accounts attached show a true and accurate record of the finances of Broadhill Pre-School for the year ended 31st July 2023 in accordance with the books and expenditure provided to me.

**ACCOUNTANT**

**Margaret Thompson**

**WITNEY BOOK KEEPERS LTD**



**DATE**

.....19/10/2023.....

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2023

**BROADHILL PRE-SCHOOL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st JULY 2023**

<b>INCOME</b>	<b>2023</b>	<b>2022</b>
Fees:-		
Parents	48741.79	28397.00
Funded	89669.24	89647.08
General fund raising	2540.19	1446.42
Less Expenses	<u>-1771.17</u>	<u>-1754.89</u>
Staff funding		
Food Vouchers	1005.00	1875.00
Bank Interest	302.17	303.24
Sundry Income		
Other	1668.62	1728.78
Bad debts		
Covid WODC Grant		
<b>TOTAL INCOME</b>	<b><u>142155.84</u></b>	<b><u>121642.63</u></b>
<b>EXPENDITURE</b>		
Salaries	86812.26	82865.06
Pension	4615.53	4768.57
Food Vouchers	1515.00	1695.00
Telephone	505.60	452.76
Electricity	2607.90	1569.36
Council Tax	445.05	308.98
Water Rates	423.16	432.93
Sundries	3225.98	4788.83
Insurance	1450.13	1438.23
Building Maint. and rent	1420.34	9800.94
Toys & Equipment	1331.91	2691.02
Cleaning	1992.70	1443.92
Stationery/copier	1185.92	1410.12
Bank charges	122.89	155.43
Inland Revenue	8351.78	10202.15
Payroll Costs	1603.81	714.00
Refunds/Training	94.00	1508.79
Staff Vouchers	700.00	700.00
Accounting adjustment		
Accountancy	<u>120.00</u>	<u>120.00</u>
<b>TOTAL EXPENDITURE</b>	<b><u>118523.96</u></b>	<b><u>127066.09</u></b>
<b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<b><u>23631.88</u></b>	<b><u>-5423.46</u></b>

# BROADHILL PRE-SCHOOL

## BALANCE SHEET

As at 31st July 2023

	2023	2022
<b>BANK AND CASH BALANCE BROUGHT FORWARD</b>		
Current Account	38983.53	43978.52
Savings Account	30000.00	30000.00
Fundraising Account	826.33	1134.80
Cash In Hand		
Cheques not presented		
(Deficit)/Surplus of Income	23631.88	-5423.46
Over Expenditure		
Accountants adjustment		
Closing Balance	93441.74	69689.86
<b>BANK AND CASH BALANCES CARRIED FORWARD</b>		
Current Account	61660.39	38983.53
Savings Account	30000.00	30000.00
Fundraising Account	1781.35	826.33
Cash in hand		
Cheques not yet presented		
Accruals	-120.00	-120.00
Closing Balance	93441.74	69689.86

**BROADHILL PRE-SCHOOL**

**ACCOUNTS**

**FOR THE YEAR ENDED**

**31st JULY 2023**

**ACCOUNTANT'S STATEMENT**

I hereby confirm that the accounts attached show a true and accurate record of the finances of Broadhill Pre-School for the year ended 31st July 2023 in accordance with the books and expenditure provided to me.

**ACCOUNTANT**

**Margaret Thompson**

**WITNEY BOOK KEEPERS LTD**



**DATE**

.....19/10/2023.....

**BROADHILL PLAYGROUP**

England & Wales - Charity number 271750

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# Accounts

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131 Hailey Road, Witney, Oxon, OX28 1HL  
01993 705509

[broadhillpreschool@btconnect.com](mailto:broadhillpreschool@btconnect.com)  
[www.broadhillpreschool.co.uk](http://www.broadhillpreschool.co.uk)

## Trustees Annual Report 01/08/2021 to 31/07/2022

### **1. Reference and Administration Details**

#### **Charity Trustees:-**

Adrienne Perry (Chairperson)  
Christopher Wherritt (Treasurer)  
Lisa Gore (Secretary)  
Jane Davies  
Nicky Best

#### **Property Trustees:-**

Mr. John Shepperd  
Mrs. Serena Martin  
Mrs. Brenda Churchill

#### **Names and Addresses of Advisors:-**

Mrs Claire Jones – Knights 1759  
Midland House  
West Way  
Botley  
Oxford  
OX2 0PH

Tel:01865 811700

Mrs Margaret Thompson - Witney Book-Keepers Ltd  
19 Viner Close, Witney,  
Oxfordshire  
OX28 1EP

Tel: 01993 702298

Registered Charity 271750



Ofsted Registration 134458





## **2. Structure, governance and management**

### **Governing document:-**

Pre-school Learning Alliance Constitution 2008

### **Trustee selection methods:-**

Election at AGM and appointed by existing trustees

### **Additional Governance issues:-**

Broadhill Pre-school is a member of the Early Years Alliance (EYA).  
The policies adopted by the trustees follow the guidelines set by the Early Years Alliance.  
All trustees are encouraged to attend training run by the EYA and Oxfordshire County Council.

### **Summary of the objects of the charity set out in its governing document:-**

To provide pre-school education for two to four year olds in-line with the Early Years Foundation Stage (EYFS)

### **Summary of the main activities in relation to these objects:-**

Working in accordance with OFSTED regulations and in-line with the current Early Years Foundation Stage.

At Broadhill we aim to encourage children to learn, play and develop in a safe, happy and stimulating environment.

We build on the child's learning and development through child-initiated play, we provide an enriched environment that is age appropriate, supportive resources that enables us to capture the children's natural curiosity. We believe with the correct environment the children will learn, develop, flourish and make continuous progress. We employ experienced and well-trained staff to provide spontaneous learning opportunities for the children. The staff are present to prompt, suggest, model, praise and support the children throughout their sessions with us. We provide a support network for our children and their families, helping them with applications for schooling and funding etc.



## **Summary of the main achievements of the charity during the year:-**

Broadhill Pre-School continues to welcome all children and their parents, irrelevant of their needs and disabilities. With our very experienced team we continue to offer opportunities for all throughout their preschool years at Broadhill Preschool in reaching their full potential.

Numbers of children attending Broadhill Preschool have certainly increased and once again we have had a very busy final term.

More fundraising has taken place, once again cake sales are extremely profitable.

We continue to accept Bag2School donations and we are currently having a collection every 3 months. We implemented a Shopping Voucher Gift Card Draw where parents/carers pay an amount to be in the drawer to win a gift card, this has been very popular especially at Christmas. Our children have been hands on with raising money too with their Holiday Sponsored Helping Hands Fundraisers.

We are also looking forward to our forthcoming trip in December for Christmas at Roves Farm, once again giving opportunities to children who would not always get these experiences and have this term been lucky to visit Cotswold Wildlife Park.

All parents are provided with their welcome packs and lots of informative documents regarding Broadhill Pre-School and the service we provide.

Broadhill Pre-school continues to offer staff full training, compulsory and other training that benefits both themselves and the setting as a whole.

## **Policy on Reserves:-**

In accordance with guidelines from the PSLA, Reserves of £30,000 are held in a savings account.

This would cover redundancy payments in the event of unexpected staffing cuts.

## **Declaration**

The trustees declare that they have approved the trustees report.

Full name: Adrienne Perry

Signed: *Adrienne Perry*

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2022

# **BROADHILL PRE-SCHOOL**

## ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2022

### ACCOUNTANT'S STATEMENT

I hereby confirm that the accounts attached show a true and accurate record of the finances of Broadhill Pre-School for the year ended 31st July 2021 in accordance with the books and expenditure provided to me.

ACCOUNTANT .Margaret Thompson.....  
WITNEY BOOK KEEPERS LTD

DATE .....16/09/22.....

**BROADHILL PRE-SCHOOL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st JULY 2022**

<b>INCOME</b>	<b>2022</b>	<b>2021</b>
Fees:-		
Parents	28397.00	21847.48
Funded	89647.08	82978.97
General fund raising	1446.42	1258.01
Less Expenses	<u>-1754.89</u>	<u>-437.47</u>
Staff funding		
Food Vouchers	1875.00	
Bank Interest	303.24	304.69
Sundry Income		
Other	1728.78	1030.29
Bad debts		
Covid WODC Grant		
<b>TOTAL INCOME</b>	<b><u>121642.63</u></b>	<b><u>106981.97</u></b>
 <b>EXPENDITURE</b>		
Salaries	82865.06	81842.31
Pension	4768.57	4231.94
Food Vouchers	1695.00	7.68
Telephone	452.76	588.35
Electricity	1569.36	1686.37
Council Tax	308.98	112.06
Water Rates	432.93	298.90
Sundries	4788.83	4047.93
Insurance	1438.23	1229.29
Building Maint. and rent	9800.94	3672.83
Toys & Equipment	2691.02	5566.18
Cleaning	1443.92	1919.98
Stationery/copier	1410.12	1328.89
Bank charges	155.43	173.21
Inland Revenue	10202.15	8119.51
Payroll Costs	714.00	706.17
Refunds/Training	1508.79	115.00
Staff Vouchers	700.00	
Accounting adjustment		
Accountancy	<u>120.00</u>	<u>120.00</u>
<b>TOTAL EXPENDITURE</b>	<b><u>127066.09</u></b>	<b><u>115766.60</u></b>
<b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<b><u>-5423.46</u></b>	<b><u>-8784.63</u></b>

# BROADHILL PRE-SCHOOL

## BALANCE SHEET

As at 31st July 2022

	2022	2021
<b>BANK AND CASH BALANCE BROUGHT FORWARD</b>		
Current Account	43978.52	54746.83
Savings Account	30000.00	30000.00
Fundraising Account	1134.80	314.26
Cash In Hand		7.68
Cheques not presented		-1290.82
(Deficit)/Surplus of Income	-5423.46	-8784.63
Over Expenditure		
Accountants adjustment		
Closing Balance	69689.86	74993.32
<b>BANK AND CASH BALANCES CARRIED FORWARD</b>		
Current Account	38983.53	43978.52
Savings Account	30000.00	30000.00
Fundraising Account	826.33	1134.80
Cash in hand		
Cheques not yet presented		
Accruals	-120.00	-120.00
Closing Balance	69689.86	74993.32

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2022

# **BROADHILL PRE-SCHOOL**

## ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2022

### ACCOUNTANT'S STATEMENT

I hereby confirm that the accounts attached show a true and accurate record of the finances of Broadhill Pre-School for the year ended 31st July 2021 in accordance with the books and expenditure provided to me.

ACCOUNTANT .Margaret Thompson.....  
WITNEY BOOK KEEPERS LTD

DATE .....16/09/22.....

**BROADHILL PRE-SCHOOL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st JULY 2022**

<b>INCOME</b>	<b>2022</b>	<b>2021</b>
Fees:-		
Parents	28397.00	21847.48
Funded	89647.08	82978.97
General fund raising	1446.42	1258.01
Less Expenses	<u>-1754.89</u>	<u>-437.47</u>
Staff funding		
Food Vouchers	1875.00	
Bank Interest	303.24	304.69
Sundry Income		
Other	1728.78	1030.29
Bad debts		
Covid WODC Grant		
<b>TOTAL INCOME</b>	<b><u>121642.63</u></b>	<b><u>106981.97</u></b>
 <b>EXPENDITURE</b>		
Salaries	82865.06	81842.31
Pension	4768.57	4231.94
Food Vouchers	1695.00	7.68
Telephone	452.76	588.35
Electricity	1569.36	1686.37
Council Tax	308.98	112.06
Water Rates	432.93	298.90
Sundries	4788.83	4047.93
Insurance	1438.23	1229.29
Building Maint. and rent	9800.94	3672.83
Toys & Equipment	2691.02	5566.18
Cleaning	1443.92	1919.98
Stationery/copier	1410.12	1328.89
Bank charges	155.43	173.21
Inland Revenue	10202.15	8119.51
Payroll Costs	714.00	706.17
Refunds/Training	1508.79	115.00
Staff Vouchers	700.00	
Accounting adjustment		
Accountancy	<u>120.00</u>	<u>120.00</u>
<b>TOTAL EXPENDITURE</b>	<b><u>127066.09</u></b>	<b><u>115766.60</u></b>
<b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<b><u>-5423.46</u></b>	<b><u>-8784.63</u></b>

# BROADHILL PRE-SCHOOL

## BALANCE SHEET

As at 31st July 2022

	2022	2021
<b>BANK AND CASH BALANCE BROUGHT FORWARD</b>		
Current Account	43978.52	54746.83
Savings Account	30000.00	30000.00
Fundraising Account	1134.80	314.26
Cash In Hand		7.68
Cheques not presented		-1290.82
(Deficit)/Surplus of Income	-5423.46	-8784.63
Over Expenditure		
Accountants adjustment		
Closing Balance	69689.86	74993.32
<b>BANK AND CASH BALANCES CARRIED FORWARD</b>		
Current Account	38983.53	43978.52
Savings Account	30000.00	30000.00
Fundraising Account	826.33	1134.80
Cash in hand		
Cheques not yet presented		
Accruals	-120.00	-120.00
Closing Balance	69689.86	74993.32

**BROADHILL PLAYGROUP**

England & Wales - Charity number 271750

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# Accounts

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131 Hailey Road, Witney, Oxon, OX28 1HL  
01993 705509

[broadhillpreschool@btconnect.com](mailto:broadhillpreschool@btconnect.com)  
[www.broadhillpreschool.co.uk](http://www.broadhillpreschool.co.uk)

## Trustees Annual Report 01/08/2020 to 31/07/2021

### **1. Reference and Administration Details**

#### **Charity Trustees:-**

Adrienne Perry (Chairperson)  
Christopher Wherritt (Treasurer)  
Lisa Gore (Secretary)  
Jane Davies  
Nicky Best

#### **Property Trustees:-**

Mr. John Shepperd  
Mrs. Serena Martin  
Mrs. Brenda Churchill

#### **Names and Addresses of Advisors:-**

Mrs Claire Jones – Knights 1759  
Midland House  
West Way  
Botley  
Oxford  
OX2 0PH

Tel:01865 811700

Mrs Margaret Thompson - Witney Book-Keepers Ltd  
19 Viner Close, Witney,  
Oxfordshire  
OX28 1EP

Tel: 01993 702298

Registered Charity 271750



Ofsted Registration 134458





## **2. Structure, governance and management**

### **Governing document:-**

Pre-school Learning Alliance Constitution 2008

### **Trustee selection methods:-**

Election at AGM and appointed by existing trustees

### **Additional Governance issues:-**

Broadhill Pre-school is a member of the Early Years Alliance (EYA). The policies adopted by the trustees follow the guidelines set by the Early Years Alliance. All trustees are encouraged to attend training run by the EYA and Oxfordshire County Council.

### **Summary of the objects of the charity set out in its governing document:-**

To provide pre-school education for two to four year olds in-line with the Early Years Foundation Stage (EYFS)

### **Summary of the main activities in relation to these objects:-**

Working in accordance with OFSTED regulations and in-line with the current Early Years Foundation Stage. At Broadhill we aim to encourage children to learn, play and develop in a safe, happy and stimulating environment. We build on the child's learning and development through child-initiated play, we provide an enriched environment that is age appropriate, supportive resources that enables us to capture the children's natural curiosity. We believe with the correct environment the children will learn, develop, flourish and make continuous progress. We employ experienced and well-trained staff to provide spontaneous learning opportunities for the children. The staff are present to prompt, suggest, model, praise and support the children throughout their sessions with us. We provide a support network for our children and their families, helping them with applications for schooling and funding etc.



## Summary of the main achievements of the charity during the year:-

Broadhill Pre-School continues to welcome all children and their parents, irrelevant of their needs and disabilities. With our very experienced team we continue to offer opportunities for all throughout their preschool years at Broadhill Preschool in reaching their full potential.

We have experienced a drop in places taken due to Covid-19 but we were able to commence visits for potential parents again within session, whilst visits continue to run since the beginning of the year out of session it is nice once again for potential families to see how happy our children are in play here.

Fundraising has taken a hit once again due to Covid-19, we have been unable to hold cake, adopt a teddy sales or fetes. We have however continued to accept Bag2School donations and have also encouraged our children to take part in the Holiday Sponsored Helping Hands Fundraisers.

We are also looking forward to our forthcoming trip in December for Christmas at Roves Farm, once again giving opportunities to children who would not always get these experiences.

All parents are provided with their welcome packs and lots of informative documents regarding Broadhill Pre-School and the service we provide.

Broadhill Pre-school continues to offer staff full training, compulsory and other training that benefits both themselves and the setting as a whole.

## Policy on Reserves:-

In accordance with guidelines from the PSLA, Reserves of £30,000 are held in a savings account.

This would cover redundancy payments in the event of unexpected staffing cuts.

## Declaration

The trustees declare that they have approved the trustees report.

Full name: Adrienne Perry

Signed: *Adrienne Perry*

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2021

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2021

ACCOUNTANT'S STATEMENT

I hereby confirm that the accounts attached show a true and accurate record of the finances of Broadhill Pre-School for the year ended 31st July 2021 in accordance with the books and expenditure provided to me.

ACCOUNTANT .Margaret Thompson.....  
WITNEY BOOK KEEPERS LTD

DATE .....21/09/21.....

**BROADHILL PRE-SCHOOL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st JULY 2021**

<b>INCOME</b>	<b>2021</b>	<b>2020</b>
Fees:-		
Parents	21847.48	
Funded	82978.97	119154.10
General fund raising	1258.01	534.48
Less Expenses	<u>-437.47</u>	<u>-2663.13</u>
Staff funding		
Milk Refund		
Bank Interest	304.69	221.21
Sundry Income		532.34
Other	1030.29	201.67
Bad debts		
Covid WODC Grant		10000
<b>TOTAL INCOME</b>	<b><u>106981.97</u></b>	<b><u>127779.00</u></b>
 <b>EXPENDITURE</b>		
Salaries	81842.31	80147.62
Pension	4231.94	3366.69
Refreshments	7.68	77.08
Telephone	588.35	832.91
Electricity	1686.37	1408.93
Council Tax	112.06	331.26
Water Rates	298.90	222.20
Sundries	4047.93	1050.07
Insurance	1229.29	1183.95
Building Maint. and rent	3672.83	1191.67
Toys & Equipment	5566.18	3906.92
Cleaning	1919.98	1127.48
Stationery/copier	1328.89	1675.64
Bank charges	173.21	316.47
Inland Revenue	8119.51	9127.77
Payroll Costs	706.17	754.00
Refunds/Training	115.00	2904.37
Accounting adjustment		0.91
Accountancy	<u>120.00</u>	<u>120.00</u>
<b>TOTAL EXPENDITURE</b>	<b><u>115766.60</u></b>	<b><u>109745.94</u></b>
<b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<b><u>-8784.63</u></b>	<b><u>18033.06</u></b>

# BROADHILL PRE-SCHOOL

## BALANCE SHEET

As at 31st July 2021

	2021	2020
<b>BANK AND CASH BALANCE BROUGHT FORWARD</b>		
Current Account	54746.83	54343.03
Savings Account	30000.00	10000.00
Fundraising Account	314.26	2442.91
Cash In Hand	7.68	5.34
Cheques not presented	-1290.82	-1166.39
(Deficit)/Surplus of Income	-8784.63	18033.06
Over Expenditure		
Accountants adjustment		
Closing Balance	74993.32	83657.95
<b>BANK AND CASH BALANCES CARRIED FORWARD</b>		
Current Account	43978.52	54746.83
Savings Account	30000.00	30000.00
Fundraising Account	1134.80	314.26
Cash in hand		7.68
Cheques not yet presented		-1290.82
Accruals	-120.00	-120.00
Closing Balance	74993.32	83657.95

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2021

**BROADHILL PRE-SCHOOL**

ACCOUNTS

FOR THE YEAR ENDED

31st JULY 2021

ACCOUNTANT'S STATEMENT

I hereby confirm that the accounts attached show a true and accurate record of the finances of Broadhill Pre-School for the year ended 31st July 2021 in accordance with the books and expenditure provided to me.

ACCOUNTANT .Margaret Thompson.....  
WITNEY BOOK KEEPERS LTD

DATE .....21/09/21.....

**BROADHILL PRE-SCHOOL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st JULY 2021**

<b>INCOME</b>	<b>2021</b>	<b>2020</b>
Fees:-		
Parents	21847.48	
Funded	82978.97	119154.10
General fund raising	1258.01	534.48
Less Expenses	<u>-437.47</u>	<u>-2663.13</u>
Staff funding		
Milk Refund		
Bank Interest	304.69	221.21
Sundry Income		532.34
Other	1030.29	201.67
Bad debts		
Covid WODC Grant		10000
<b>TOTAL INCOME</b>	<b><u>106981.97</u></b>	<b><u>127779.00</u></b>
 <b>EXPENDITURE</b>		
Salaries	81842.31	80147.62
Pension	4231.94	3366.69
Refreshments	7.68	77.08
Telephone	588.35	832.91
Electricity	1686.37	1408.93
Council Tax	112.06	331.26
Water Rates	298.90	222.20
Sundries	4047.93	1050.07
Insurance	1229.29	1183.95
Building Maint. and rent	3672.83	1191.67
Toys & Equipment	5566.18	3906.92
Cleaning	1919.98	1127.48
Stationery/copier	1328.89	1675.64
Bank charges	173.21	316.47
Inland Revenue	8119.51	9127.77
Payroll Costs	706.17	754.00
Refunds/Training	115.00	2904.37
Accounting adjustment		0.91
Accountancy	<u>120.00</u>	<u>120.00</u>
<b>TOTAL EXPENDITURE</b>	<b><u>115766.60</u></b>	<b><u>109745.94</u></b>
<b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<b><u>-8784.63</u></b>	<b><u>18033.06</u></b>

# BROADHILL PRE-SCHOOL

## BALANCE SHEET

As at 31st July 2021

	2021	2020
<b>BANK AND CASH BALANCE BROUGHT FORWARD</b>		
Current Account	54746.83	54343.03
Savings Account	30000.00	10000.00
Fundraising Account	314.26	2442.91
Cash In Hand	7.68	5.34
Cheques not presented	-1290.82	-1166.39
(Deficit)/Surplus of Income	-8784.63	18033.06
Over Expenditure		
Accountants adjustment		
Closing Balance	74993.32	83657.95
<b>BANK AND CASH BALANCES CARRIED FORWARD</b>		
Current Account	43978.52	54746.83
Savings Account	30000.00	30000.00
Fundraising Account	1134.80	314.26
Cash in hand		7.68
Cheques not yet presented		-1290.82
Accruals	-120.00	-120.00
Closing Balance	74993.32	83657.95