



Trustees' Report for the year ended 31st August 2024

Structure, Governance, Management and Administration

The Walthamstow Hall Friends Trust ('the Trust') is a Charitable Trust governed by a Trust deed. The Trust is registered in England and Wales, Charity number 271696.

Appointment of Trustees is governed by a Trust Deed of the Trust. The Board of Trustees are authorised to appoint new Trustees to fill vacancies arising through resignation or death of an existing Trustee.

The following Trustees served during the year:

- T Wright
- A Law
- V May

Contact address: Walthamstow Hall School, Holly Bush Lane, Sevenoaks, TN13 3UL.

The following served as Officers of the Trust during the year:

- Chair V May
- Secretary Vacant
- Treasurer T Wright

Ms L Chamberlain (Head) and Mr Horner (retired April 2024) and Mrs E Walsh (appointed April 2024) (Bursar) attended Committee meetings to represent the School. Committee meetings were held in person.

The Bankers are National Westminster Bank of 67 High Street, Sevenoaks, Kent, TN13 1LA.

From 1 September 2024, the operations of the Trust were transferred to a new non-incorporated Charity, Walthamstow Hall Friends and Parents, ("WHFP"). The Charity is registered in England and Wales, Charity number 1207709.

Objectives and Activities

The objectives of the Trust are to support the School by organising fund-raising and social events within the boundaries of the School, with a view to providing the School with additional items.

Achievements and Performance

During the period we held numerous events for both pupils and parents. The main fundraisers were the Christmas Fair and the inaugural Christmas Balls. We also hosted a quiz night and a film night for junior school pupils. All events were well attended. The sale of second-hand uniform and merchandise continues to contribute a large proportion of the income raised. During the period we contributed £19,025 to cover picnic benches and trees at the Senior School, and a contribution to the library refurbishment and play equipment at the Junior School.

Financial Review

Due to the timing of payments, at the end of the period our total cash reserves amounted to £38,904 (2023: £39,576). Before donations, activities contributed £18,353 (2023: £5,505) to reserves.

Reserves Policy

The Trust aims to keep a reserve of £5,000 to cover expenses involved in staging events for the forthcoming year. It has made provisions to contribute to the 20% of net surplus to the bursary fund. Other funds are to be allocated to projects. Due to the transfer of the operations of the Trust to a new non-incorporated Charity from 1 September 2024, the provision to contribute to the bursary fund will no longer apply.

Trustees' Approval

In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on a going concern basis, unless it is inappropriate to presume the Charitable Trust will continue in operation. As the operations are continuing under the new Charity, this Trustee Report has been prepared on a going concern basis.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust. They are also responsible for safeguarding the assets of the Trust and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved the Trustees' Report.

Signed on behalf of the Trustees:

V May, Chair
TRUSTEE

SIGNATURE

DATE

T Wright, Treasurer
TRUSTEE

SIGNATURE

DATE



The Walthamstow Hall Friends Trust					
Charitable Trust registered in England and Wales 271696					
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024					
			Year to 31	8 mths to	
			August	31 August	
	Notes		2024	2023	Change
			£	£	£
RECEIPTS					
Unearned income	2	135	164	(29)	
Fundraising	3	16,132	1,195	14,937	
Clothing shops and merchandise	4	12,986	8,724	4,262	
Total receipts		29,253	10,083	19,170	
PAYMENTS					
Management and administrative costs		(829)	(921)	92	
Fundraising	3	(8,154)	(1,131)	(7,023)	
Clothing shops and merchandise	4	(1,917)	(2,526)	609	
Expenditure before donations		(10,900)	(4,578)	(6,322)	
NET INCOME		18,353	5,505	12,848	
Less donations made	5	(19,025)	(2,600)	(16,425)	
Net movement in funds in the year/period		(672)	2,905	(3,577)	
Total funds brought forward		39,576	36,671	2,905	
Total funds carried forward		38,904	39,576	(672)	
There were no recognised gains or losses for the year ended 31 August 2024 and the 8 month period ended 31 August 2023 other than those included in the Statement of Financial Activities.					
All funds were unrestricted, and the Trust has no other assets or liabilities.					
The accompanying notes form part of these Financial Statements.					
The Financial Statements were approved by the Board of Trustees on					
Trustee					
Mrs T Wright - Treasurer					

The Walthamstow Hall Friends Trust					
Charitable Trust registered in England and Wales 271696					
NOTES TO THE FINANCIAL STATEMENTS					
1 Accounting policies					
a) Basis of Accounting					
The financial statements are prepared under the receipts and payments basis under the historical cost convention.					
The financial statements include the results of the Trust's operations, which are described in the Trustees' Report.					
b) Income					
All income and expenditure are accounted for when received.					
c) Value Added Tax					
VAT is not recoverable by the Trust and as such is included in the relevant costs in the Statement of Financial Activities.					
d) Management and Administrative Expenditure					
This includes all expenditure not directly related to the charitable activities plus online payment fees.					
2 Unearned income					
		2024	2023	Change	
		£	£	£	
	Other net income received	135	164	(29)	
		135	164	(29)	
3 Fundraising					
		Receipts	Expenses	Net	
		£	£	£	
<u>Evening</u>	- Quiz	2,581	(1,344)	1,237	
	- Winter balls	8,400	(6,027)	2,373	
<u>Daytime</u>	- Junior school events	683	-	683	
<u>Christmas</u>	- Fair, cards and puddings	4,468	(783)	3,685	
		16,132	(8,154)	7,978	
4 Clothing shops and school merchandise					
		2024	2023	Change	
		£	£	£	
	School shops income	12,986	8,724	4,262	
	School shops expenses	(1,917)	(2,526)	609	
	Net position	11,069	6,198	4,871	
5 Donations					
		2024	2023		
		£	£		
	Picnic benches and trees for senior school	3,612	-		
	Junior school library refurbishment	8,130	-		
	Junior school play equipment	7,283	-		
	Landscaping	-	2,600		
		19,025	2,600		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The Walthamstow Hall Friends Trust

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

271696

Set out on pages

Receipts and Payments Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 23 May 2025

Name:

Hannah Diddams

**Relevant professional
qualification(s) or body
(if any):**

The Institute of Chartered Accountants in England and Wales

Address:

17 High Street

Brasted

Kent. TN16 1JA

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.