



Trustees' Annual Report for the period from 01 January to 31 December 2024

Section A Reference and administration details

Charity name Girlguiding Fleet Division

Registered charity number 271663

Charity's principal address
Chartley
Birch Avenue
Fleet
GU51 4PB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Pauline Warner	Division Commissioner for Guiding Members	
2	Jennifer Walter	Division Commissioner for the Guide Hall	
3	Eileen Collins	District Commissioner	1/9/2022 - 5/9/2024
4	Katy Watson	District Commissioner	1/9/2022 - 8/1/2024
5	Jacqueline O'Connell	District Commissioner	24/2/2017 - 31/7/2024
6	Louise Williams	District Commissioner	
7	Wendy Bascal	District Commissioner	24/7/2023 - 16/7/2024
8	Louise Watkins	Division Treasurer	
9	Amy Britten	District Commissioner	From 10/10/2024
10	Clare Armitage	District Commissioner	From 10/10/2024
11	Tracy Betteridge	District Commissioner	From 10/10/2024

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Royal Charter Granted 14-December-1922
How the charity is constituted	Executive Committee
Trustee selection method	Appointed

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Girlguiding Fleet, in accordance with our National Organisation, builds girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Girlguiding Fleet has undertaken a range of activities throughout the year. These have included regularly weekly meetings for girls in all sections of Guiding where outdoor skills, arts and crafts, service projects, residential experiences and personal challenges have been achieved. These have been completed through a blended delivery of face-to-face meetings (indoors and outdoors).

Girlguiding Fleet rents its hall to Girlguiding groups for Girlguiding activities, and to the local Community.

Governance of the Division has been achieved through regular meetings with the Trustees where due regard has been taken of our policies and financial responsibility.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The range of activities at local group level continues to be based on the Girlguiding programme, with leaders creatively adapting it to ensure all girls, regardless of background and individual needs, continue to get a broad and varied set of activities that challenge and motivate them. Several units have held successful sleepovers, holidays and camps.

Leaders got together to tailor a sleepover at the town library to suit the needs of girls in our division along with a brownie unit from a neighbouring division. Our youngest section (rainbows) joined us for the start of the evening but didn't stay overnight. It was lovely to see leaders working together, and this was a wonderful opportunity for all members to come together to see how many people are involved in Girlguiding.

We were well represented at the town's Remembrance parades to show our respect for the many who have given their lives to serve our country, and on a lighter note we have manned the town's Santa's Post Office giving children the opportunity to write and post letters to Santa.

Alongside this, members have continued to achieve personal goals. Young members have achieved qualifications relevant to their age group - Duke of Edinburgh Awards and section Bronze, Silver and Gold Awards. In addition, our leaders have extended their own knowledge and qualifications in order to offer the girls ever greater opportunities in new and innovative ways. These have included leadership qualifications, residential qualifications, First Aid qualifications and Safeguarding training.

Girlguiding Fleet continues to attract girls and leaders. We could really do with more leaders as several of our leaders wish to retire over the next few years. We have sent out emails and used facebook to highlight that we need more volunteers. We continue to hold long waiting lists.

We also need to recruit some people to help with admin. New volunteers have come forward to take on the roles of bookkeeper and

Section D Achievements and performance

secretary for the Guide Hall Management team.

Fleet Division Guide Hall is a community building used by members of Girlguiding for unit meetings and residentials. It is also used by several community groups including Fleet U3A and Brendoncare Clubs. The Management Committee of the Hall worked hard to ensure that the Hall is clean and in a good state of repair so that it remains appealing to people who hire it.

Section E Financial review

Brief statement of the charity's policy on reserves

We endeavour to maintain free Reserves of at least 12 months' operational expenditure. Members of the Executive Committee consider that current services would be able to continue for at least this duration in the event of a significant drop in income.

A finance sub-committee has reviewed the income and expenditure for the Guide Hall and has published price increases to try to keep healthy reserves. Some of the money that was raised over the last few years and has been sitting in the division account has been transferred to the Guide Hall account where it is needed more.

The management for the Fleet Division Guide Hall have continued to do a wonderful job of ensuring that the hall stays in good repair and decorative order. In 2024 the committee room was painted to keep things looking fresh.

At the end of 2023 there was still some money being held in Division Accounts in relation to guide units which have closed. In line with Girlguiding UK policy, these funds were held for one year in case the unit re-opened. The unit did not reopen so this money is being used for activity days for guides. A successful Water Activities Day was held in 2024 with plans made for a division adventure day for 2025.

Details of any funds materially in deficit


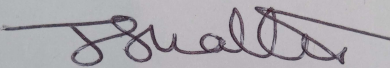
None

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)	Pauline Mary Warner	Jennifer Susan Walter
Position	Division Commissioner for Guiding Members	Division Commissioner for the Guide Hall
Date	9/6/2025	9/6/2025

Girlguiding Fleet Division
Charity Number: 271663



Accounts for the period 1 January to 31 December
Receipts and expenditure accounts

		2024	2023
Brought Forward			
Division Account	£	12,084.84	£ 11,475.01
Guide Hall Account	£	19,661.51	£ 27,247.95
Girlguiding Uniform and Equipment Account	£	8,576.02	£ 8,762.42
Badge Account	£	34.75	£ -
100 club	£	1,126.95	£ 1,072.20
Total Brought Forward	£	41,484.07	£ 48,557.58
Receipts			
Division Receipts	£	6,827.90	£ 7,931.71
Guide Hall Rental & Other Receipts	£	14,916.99	£ 22,283.59
Girlguiding Uniform and Equipment	£	6,521.26	£ 6,830.04
Badge Account	£	2,895.10	£ 34.75
100 club	£	1,326.65	£ 1,232.75
Paid to wrong account or paid through the account.	-£	1,661.65	
Transfers between accounts	-£	600.00	
Total Receipts	£	30,226.25	£ 38,312.84
Expenditure			
Division Expenditure	£	4,632.53	£ 7,321.88
Guide Hall Expenditure	£	17,930.90	£ 29,870.03
Girlguiding Uniform and Equipment	£	5,671.09	£ 7,016.44
Badge Account	£	609.78	£ -
100 club	£	1,230.03	£ 1,178.00
Refunded or moved to another account	-£	1,661.65	
Transfers between accounts	-£	600.00	
Total Expenditure	£	27,812.68	£ 45,386.35
Balance			
Brought forward	£	41,484.07	£ 48,557.58
Income	£	30,226.25	£ 38,312.84
Expenditure	-£	27,812.68	-£ 45,386.35
Balance	£	43,897.64	£ 41,484.07
Carry forward			
Division Account	£	14,280.21	£ 12,084.84
Guide Hall Account	£	16,647.60	£ 19,661.51
Guide Shop Account	£	9,426.19	£ 8,576.02
Badge Account	£	2,320.07	£ 34.75
100 club	£	1,223.57	£ 1,126.95
Total Carried Forward	£	43,897.64	£ 41,484.07

Prepared by: Louise Watkins Division Treasurer	<i>L. Watkins</i>
Checked by: Pauline Warner Division Commissioner	<i>PM Warner</i>

9/6/25

9/6/25



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Girlguiding Fleet Division

**On accounts for the year
ended**

31st December 2024

**Charity no
(if any)**

271663

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

**Responsibilities and basis
of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 13th JUNE 2025

Name: John Bottomley

**Relevant professional
qualification(s) or body (if
any):**

FCG – Chartered Governance Institute UK & Ireland

Address:

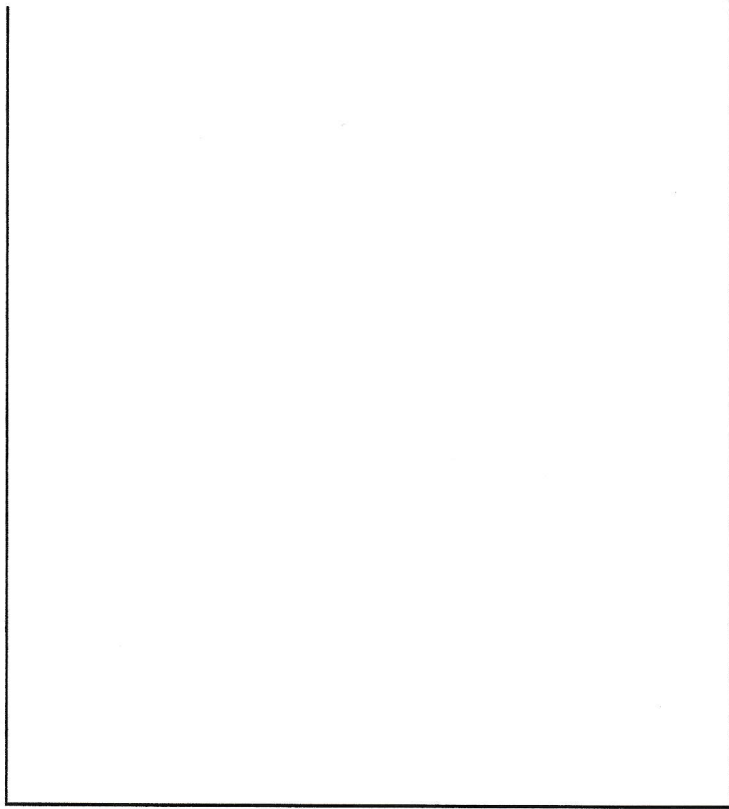
1 HARDINGS LANE
HARTLEY WINTNEY
RG27 8QE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of
any items that the
examiner wishes to
disclose.**



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October 2018