



## Trustees' Annual Report for the period from 01 January to 31 December 2022

### Section A Reference and administration details

Charity name

Registered charity number

Charity's principal address

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Pauline Warner	Division Commissioner for Guiding Members	From 01.09.2022
2	Jennifer Walter	Division Commissioner for the Guide Hall	From 01.09.2022
3	Sarah Deans	Division Treasurer	
4	Eileen Collins	District Commissioner	From 01.09.2022
5	Katy Watson	District Commissioner	From 01.09.2022
6	Deborah Hills	District Commissioner	
7	Helen Anderton	District Commissioner	
8	Jacqueline O'Connell	District Commissioner	
9	Louise Williams	District Commissioner	
10	Wendy Bascal	District Commissioner	From 01.08.2022

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document

How the charity is constituted

Trustee selection method

### Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Girlguiding Fleet, in accordance with our National Organisation, builds girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Girlguiding Fleet has undertaken a range of activities throughout the year. These have included regularly weekly meetings for girls in all sections of Guiding where outdoor skills, arts and crafts, service projects, residential experiences and personal challenges have been achieved. These have been completed through a blended delivery of face-to-face meetings (indoors and outdoors).

Girlguiding Fleet rents its hall to Girlguiding groups for Girlguiding activities, and to the local Community.

Governance of the Division has been achieved through regular meetings with the Trustees where due regard has been taken of our policies and financial responsibility.

## Section D Achievements and performance

Summary of the main achievements of the charity during the year

The range of activities at local group level continues to be based on the Girlguiding programme, with leaders creatively adapting it to ensure all girls, regardless of background and individual needs, continue to get a broad and varied set of activities that challenge and motivate them. During the first half of the year, following the restrictions put on these by COVID-19, many units participated in virtual sleepovers. However, during the second half of the year, several units were able to hold successful in person residential.

Alongside this, members have continued to achieve personal goals. Young members have achieved qualifications relevant to their age group - Duke of Edinburgh Awards and section Gold Awards. In addition, our leaders have extended their own knowledge and qualifications in order to offer the girls ever greater opportunities in new and innovative ways. These have included leadership qualifications, residential qualifications, First Aid qualifications and Safeguarding training.

Girlguiding Fleet continues to attract girls and leaders. We have long waiting lists. Our membership stayed the same.

Fleet Division Guide Hall is a community building used by members of Girlguiding for unit meetings and residential. It is also used by several community groups including Fleet U3A and Brendoncare Clubs. The Management Committee of the Hall worked hard to ensure that the Hall is clean and in a good state or repair so that it remains appealing to people who hire it.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

To endeavour to maintain free Reserves of at least 12 months operational expenditure. Members of the Executive Committee consider that current services would be able to continue for at least this duration in the event of a significant drop in income.

Fleet Division Guide Hall, as a Community Hall received several grants from the Government during 2021 as part of the various COVID-19 support schemes. This money was used to improve ventilation at the hall and to install a PVC canopy in the grounds so that more activities can be undertaken out of doors. A provisional £25,000 was set aside to cover these works and we came in just under budget.

In addition, an amount of £2,750 is held in Division Accounts in relation to units which have closed. In line with Girlguiding UK policy, these funds have been held for one year in case the unit re-opens and will now be used to fund a Division event.

**Details of any funds materially in deficit**

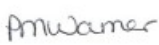
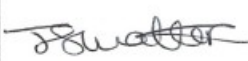
None

**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pauline Warner	Jennifer Walter
Position	Division Commissioner for Guiding Members	Division Commissioner for the Guide Hall
Date	16/6/23	15-6-23

**Girlguiding Fleet Division**  
**Charity Number: 271663**



Accounts for the period 1 January to 31 December 2022  
 Receipts and expenditure accounts

**2022**

**Brought Forward**

Division Account	£	9,001.13
Guide Hall Account	£	40,171.86
Camp Store Fundraising & Equipment Accounts	£	2,692.04
Girlguiding Uniform and Equipment Account	£	8,468.93
<b>Total Brought Forward</b>	<b>£</b>	<b>60,333.96</b>

**Receipts**

Division Receipts	£	9,119.45
Guide Hall Rental & Other Receipts	£	17,515.21
Camp Store Fundraising Receipts	£	-
Girlguiding Uniform and Equipment Receipts	£	6,496.64
Transfers between accounts	-£	5,651.42
<b>Total Receipts</b>	<b>£</b>	<b>27,479.88</b>

**Expenditure**

Division Expenditure	£	6,645.57
Guide Hall Expenditure	£	30,439.12
Camp Store Fundraising Expenditure	£	2,692.04
Girlguiding Uniform and Equipment Expenditure	£	6,203.15
Transfers between accounts	-£	5,651.42
<b>Total Expenditure</b>	<b>£</b>	<b>40,328.46</b>

**Balance**

Brought forward	£	60,333.96
Income	£	27,479.88
Expenditure	-£	40,328.46
<b>Balance</b>	<b>£</b>	<b>47,485.38</b>

**Carry forward**

Division Account	£	11,475.01
Guide Hall Account	£	27,247.95
Camp Store Account	£	-
Guide Shop Account	£	8,762.42

Total Carried Forward

£ 47,485.38

£ -

## 2021

£ 9,338.60

£ 27,795.65

£ 2,692.04

£ 7,666.88

£ 47,493.17

£ 19,218.84

£ 25,088.67

£ -

£ 4,919.87

-£ 18,073.00

£ 31,154.38

£ 19,556.31

£ 12,712.46

£ -

£ 4,117.82

-£ 18,073.00

£ 18,313.59

£ 47,493.17

£ 31,154.38

-£ 18,313.59

£ 60,333.96

£ 9,001.13

£ 40,171.86

£ 2,692.04

£ 8,468.93

£ 60,333.96

£ -





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Girlguiding Fleet Division

On accounts for the year  
ended

31st December 2022

Charity no  
(if any)

271663

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

5-3-23

Name:

John Bottomley

Relevant professional  
qualification(s) or body  
(if any):

FCG – Chartered Governance Institute UK & Ireland

Address:

Apple Garth

Hook Road

Rotherwick RG27 9BY



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.