

# ST PAULS MISSION HOUSE TRUST

England & Wales · Charity number 271575

## Details

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**Other names** ST PAUL'S VESTRY, ST PAULS VESTRY

**Status** Registered

**Legal form** Other

**Registered** 1976-08-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 37 Radnor Road  
Horfield  
Bristol  
BS7 8QS

**Phone** 0777 181 2025

**Email** [polly\\_bramley@hotmail.com](mailto:polly_bramley@hotmail.com)

## Activities

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**Objects:** THE GENERAL PURPOSES OF A MISSION HOUSE WITH THE OBJECT OF PROMOTING RELIGION ACCORDING TO THE DOCTRINES OF THE CHURCH OF ENGLAND WITHIN THE ECCLESIASTICAL PARISH OR DISTRICT THEN ATTACHED TO THE PARISH OF ST PAUL PORTLAND SQUARE BRISTOL AND OF BENEFITING THE POOR PARISHIONERS OF THE SAME DISTRICT AND FOR SUCH OTHER CHARITABLE RELIGIOUS OR EDUCATIONAL PURPOSES AS THE VICAR CHURCHWARDEN SIDESMEN AND OTHER MEMBERS FOR THE TIME BEING OF THE SELECT VESTRY OF THE PARISH OF ST PAUL MAY FROM TIME TO TIME DETERMINE.

**Activities:** The promotion of the Christian religion, and the financial support of (1) charities and educational establishments which are working within the parishes of St Pauls and St Werburghs in Bristol, UK, and (2) any organisations working to benefit those in poverty within these parishes.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Other Defined Groups

## Geography

- **Area of benefit:** PARISH OF ST PAUL PORTLAND SQUARE
- Bristol City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£22,783	£18,071	-	-
2024-04-05	£38,050	£47,487	-	-
2023-04-05	£10,254	£12	-	-
2022-04-05	£85,692	£95,239	-	-
2021-04-05	£19,150	£19,000	-	-

## Trustees

Name	Role	Appointed
JEREMY PETERS		2023-05-09
Louise Elizabeth Joanna Mines		2021-05-24
PAUL HAZELDEN		2021-05-24
Paula Ruth BRAMLEY		2018-09-17

**ST PAULS MISSION HOUSE TRUST**

England & Wales - Charity number 271575

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# Accounts

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St Pauls Mission House Trust

Registered Charity 271575

Annual Report and Accounts  
for the year ended  
5 April 2024

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## Legal and Administrative Details

### *Status*

The first trustees established a Mission House in the Parish of St Pauls, Bristol, with a declaration of trust dated 24 March 1888 and subsequent indenture dated 2 August 1911. The house was later sold and the trustees at the time invested the proceeds in a fund. The current version of the constitution was adopted 13 June 2023.

### *Charitable Objects*

According to the current constitution, the charitable objects are: the general purposes of a Mission House with the object of promoting religion according to the doctrines of the Church of England within the ecclesiastical parish or district then attached to the parish of St Paul Portland Square Bristol and of benefiting the poor parishioners of the same district and for such other charitable religious or educational purposes as the vicar churchwarden sidesmen and other members for the time being of the select vestry of the parish of St Paul may from time to time determine.

In recent years, the Annual Report has provided this summary: the objects of the charity, since the disposal of its mission house premises in 1972, are the promotion of religion according to the doctrine of the Church of England within the Benefice of St Paul, Bristol as defined under the terms of the Pastoral Scheme dated 21 July 1987 and of benefiting the poor parishioners and such other charitable, religious or educational purposes as the vestry may from time to time determine.

### *Trustees*

The trustees serving during the year were Paula Ruth Bramley (chair), Louise Elizabeth Joanna Mines (secretary), Paul Hazelden (treasurer) and Jeremy Hugh Peters.

### *Correspondence Address*

37 Radnor Road, Bristol, BS7 8QS

### *Independent Examiner*

Paul Brown FCIE DchA, 2 Ger y Mynydd, Hirwaun, Aberdare, CF44 9RD

### *Bankers and Investment Managers*

Banks: NatWest, 32 Corn Street, Bristol BS99 7UG (closed); and Unity Trust Bank PLC, Four Brindleyplace, Birmingham, B1 2JB

Investment Managers: Evelyn Partners Investment Services Limited, 45 Gresham Street, London EC2V 7BG; and CCLA, PO Box 12892, Dunmow, Essex CM6 9DL

# Trustee Report

## *Overview*

This was the second of two financial years in which the usual activities of the trust were disrupted to a significant extent by the banking arrangements. NatWest suspended our two accounts in 2022, and finally closed them on 12 June 2023. The balances were transferred to Evelyn, who manage our investment account. We opened a current account with Unity Trust on 10 October 2023.

The trustees would like to express their grateful appreciation of the support and assistance provided to us by Evelyn during this difficult time. They also made some charitable payments on our behalf while we had no bank account, enabling us to continue supporting several charitable projects which provide a vital service to people in St Pauls.

Once the new Unity Trust account had been opened, with funds transferred from Evelyn, we were able to start again directly supporting local charitable projects.

The unusual transfers of money to and from Evelyn somewhat complicated the preparation and presentation of the accounts, and the trustees are grateful to Paul Brown, our Independent Examiner, for his advice in this area.

## *Activity*

At the beginning of this period, our constitution was outdated and inadequate, so we wrote a new constitution, using the template provided by the Charity Commission, but retaining the existing Objects: partly because we do not have the power to modify them without the agreement of the Charity Commission, partly because a new and workable constitution would enable us to undertake this work on a firm foundation, and partly because we have been asked by the people at St Werburghs if we would consider merging with the St Werburghs Vestry Trust; if this goes ahead, it will involve a change to our Objects, and it seemed more sensible to be clear about the possible merger before we ask the Charity Commission about a proposed change to our Objects.

Over the year, we gave grants to the following bodies: Beloved, Caring in Bristol, Sixty One, Sisters of the Church, St Agnes PCC and St Pauls PCC.

## *Investment Strategy*

The assets of the charity are a permanent endowment fund, which is invested in two investment funds: the majority of the funds are managed by Evelyn but, for historic reasons, a smaller amount is managed by CCLA. In normal years, the income produced by these investments (the dividends from the shares) is transferred to our bank account, and this is the money we use to donate to the charitable projects.

We have now agreed with Evelyn, for the time being, to limit the dividend income we take to a maximum of £20,000 a year, and to re-invest the remainder of the

income. This should ensure that, over a period of time, the fund capital will increase – ideally, by more than the rate of inflation. We will review the policy in two or three years’ time, to check whether it still seems like a wise policy. In any case, we are committed over the medium term to maintaining the capital value of our investments.

### *Accounting Procedure*

The accounts have been maintained on a Receipts and Payments basis. The trustees confirm that they comply with the appropriate legal requirements, and that all applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

## Responsibilities of the Trustees

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Independent Examiner's Report

## Report to the trustees of St Pauls Mission House Trust

I report to the trustees on my examination of the accounts of St Pauls Mission House Trust (the Trust) for the year ended 5 April 2024.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Brown FCIE DChA  
2 Ger y Mynydd  
Hirwaun  
Aberdare  
CF44 9RD

30 September 2025

## Accounts for the year ended 5 April 2024

### *Receipts and Payments Account year ended 5 April 2024*

		2024	2023
<b>Receipts</b>			
Dividend income	Note 1	21,164	10,163
Nominal Evelyn Income	Note 2	16,886	-
COIF income	Note 3	-	13
Deposit account interest	Note 4	-	78
<b>Total Receipts</b>		<b>38,050</b>	<b>10,254</b>
<b>Payments</b>			
Charitable donations	Note 5	-28,886	-
Transferred to Evelyn	Note 6	-18,572	-
Expenses	Note 7	-29	-12
<b>Total Payments</b>		<b>-47,487</b>	<b>-12</b>
<b>Net</b>			
Balance brought forward	Note 8	18,572	8,330
Receipts		38,050	10,254
Payments		-47,487	-12
<b>Balance carried forward</b>		<b>9,135</b>	<b>18,572</b>

### *Statement of Assets and Liabilities as at 5 April 2024*

		2024	2023
<b>Cash Assets</b>			
NatWest Current	Note 9	-	238
NatWest Deposit	Note 9	-	18,334
Unity Trust	Note 9	9,136	-
<b>Total Cash Assets</b>		<b>9,136</b>	<b>18,572</b>
<b>Investment Assets</b>			
Managed by Evelyn	Note 10	560,580	568,232
Managed by CCLA		1,982	1,804
<b>Total Investment Assets</b>		<b>562,562</b>	<b>570,036</b>

There were no liabilities as at 5 April 2024.

## Notes to the accounts

### Note 1

The 2023 income of £10,163 was the dividend income for 6 months; the dividend income for the other 6 months had been rejected by NatWest, our bank at the time.

### Note 2

Evelyn made some charitable payments on our behalf while we had no bank account – see note 11. These must be treated as income from Evelyn, to ensure that the books balance.

### Note 3

COIF is a fund administered by CCLA. The income generated by the fund is normally paid on a quarterly basis, but CCLA did not start to transfer the income to the new Unity Trust bank account until after the end of this financial year.

### Note 4

Only a current account was opened with Unity Trust, so there is no deposit account interest to record.

### Note 5

Evelyn made some charitable payments on our behalf while we had no bank account – see note 11.

	2024
Charitable payments made by Evelyn	-16,886
St Pauls PCC	-10,000
Caring in Bristol	2,000
	<u>-28,886</u>

### Note 6

The NatWest balance was transferred to Evelyn, so this must be treated as a payment to ensure that the books balance – see note 10.

### Note 7

No expenses were claimed during this financial year; Unity Trust has a fixed quarterly service charge.

### Note 8

The NatWest balance was transferred to Evelyn – see note 10.

## Note 9

The two NatWest accounts were closed by NatWest on 12 June 2023, and the balances transferred to Evelyn. The Unity Trust account was opened in October 2023.

## Note 10

The assets managed by Evelyn were made up as follows.

	2024	2023
Cash	4,073	33,401
Bonds	90,842	68,938
Property	93,821	105,932
Equities	371,844	359,961
Total	<u>560,580</u>	<u>568,232</u>

The activity during this year was as follows; there were no direct payments or transfer from NatWest in 2022-23.

	2024	2023
Brought forward	568,232	608,703
Transfer from NatWest	18,572	-
Sales	55,365	41,328
Purchases	76,939	16,305
Dividend income paid	-21,164	-10,163
Direct payments (see note 11)	-16,886	-
Change of asset value	33,400	-55,331
Carried forward	<u>560,580</u>	<u>568,232</u>

## Note 11

The charitable payments made by Evelyn on our instructions were as follows.

	2024
Sixty One	-4,000
Beloved	-4,000
St Agnes PCC	-2,886
Sisters of the Church	-6,000
	<u>-16,886</u>

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Location: /home/paul/Dropbox/Vestry/2023-24/Documents/SPMHT\_Annual\_Report\_Accounts\_2023\_24.odt

**ST PAULS MISSION HOUSE TRUST**

England & Wales - Charity number 271575

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# Accounts

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**ST. PAUL'S MISSION HOUSE, PORTLAND SQUARE, BRISTOL**  
**Registered Charity No 271575**

**Accounts for the year ended 5<sup>th</sup> April 2022**

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**GENERAL INFORMATION**

***Investment Managers***

Smith & Williamson  
25 Moorgate  
London EC2R 6AY

***Bankers***

NatWest  
45-49 Broadmead  
Bristol BS1 3EU

***Independent Examiner***

D Cottrell FCA  
5 Henleaze Park  
Bristol BS9 4LR

# ST. PAUL'S MISSION HOUSE, PORTLAND SQUARE, BRISTOL

## Trustees' Annual Report for the Year Ended 5<sup>th</sup> April 2022

### Reference and Administrative Information

St. Paul's Mission House Trust (otherwise known as St. Paul's Vestry) has its administrative office at 22 Wanscow Walk, Henleaze, Bristol BS9 4LE being the address of the Chairman of the Trustees Mr Ian Love. It is registered with the Charity Commission under reference 271575, and is constituted by a declaration of trust deed dated 24<sup>th</sup> March 1888.

### Structure, Governance and Management

The charity is administered by its vestry comprising:

- |  |   |
|--|---|
| (1) Mrs. Valerie (Val) Astill            | (4) Mr Ian Love                               |
| (2) Mrs Paula (Polly) Bramley            | (5) Mrs Louise (Lou) Mines (w.e.f 24 May '21) |
| (3) Mr Paul Hazelden (w.e.f. 24 May '21) | (6) Mrs Enid Smith                            |

The assets of the trust are vested in the trustees being Mrs Polly Bramley, Mr. Paul Hazelden, Mr Ian Love and Mrs. Lou Mines.

### Objectives and Activities

The objects of the charity, since the disposal of its mission house in 1972, are the promotion of religion according to the doctrine of the Church of England within the Benefice of St. Paul's, Bristol as defined under the terms of the Pastoral Scheme dated 21<sup>st</sup> July 1987 and of benefitting the poor parishioners and such other charitable, religious or educational purposes as the vestry may from time to time determine.

### Achievement and Performance

The charity is committed to maintaining the capital value of its investments, which are a permanent endowment fund. Income is not restricted and is available for distribution each year.

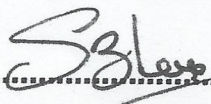
For the year under review, donations totalling £22,000 were made to several long established charities and to some others more recently established within the Parish. It prioritised its support for those organizations which were particularly in need as a result of the Covid-19 pandemic.

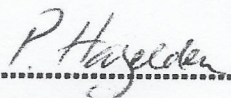
### Accounting Procedure

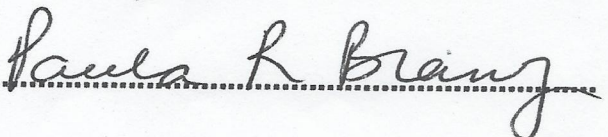
The accounts have been maintained on a receipts and payments basis. The Trustees confirm that they comply with the appropriate legal requirements.

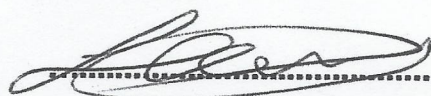
### Independent Examiner

Mr David Cottrell FCA, retired Accountant has agreed to undertake examination of the accounts once more, but has indicated that, as he is now fully retired, he will be unable to act thereafter.









Dated 16 Jan 2023

# ST. PAUL'S MISSION HOUSE, PORTLAND SQUARE, BRISTOL

## Receipts and Payments Account (General Purposes Fund) for the year ended 5<sup>th</sup> April 2022

			2022	2021
	Permanent Endowment Fund	Unrestricted Funds	Totals	Totals
<b>RECEIPTS</b>				
<b>Investment Income</b>				
Sale of Investments	64,876		64,876	37,483
Dividends – equities		4,795	4,795	3,655
– unit trusts		1,441	1,441	1,526
UK Unit Trust Investment Trust roperty income distributions		8,962	8,962	257
Foreign income dividends		597	597	943
Foreign income interest		4,326	4,326	4,170
		495	495	368
	<u>64,876</u>	<u>20,616</u>	<u>85,492</u>	<u>56,402</u>
<b>Smith &amp; Williamson</b>				
Deposit a/c interest				1
Equalisation payment				103
Litigation payment		147	147	71
<b>NatWest Bank</b>				
C.O.I.F		52	52	51
Business Reserve a/c interest		1	1	5
<b>TOTAL RECEIPTS</b>	<u>64,876</u>	<u>20,816</u>	<u>85,692</u>	<u>56,633</u>
<b>EXPENDITURE</b>				
Charitable Donations (Note 1)		22,000	22,000	19,000
Purchase of investments	67,796		67,796	24,617
Investment Management Fees		5,249	5,249	4,443
LEI Renewal	144		144	72
Cash float		50	50	
	<u>67,940</u>	<u>27,299</u>	<u>95,239</u>	<u>52,289</u>
<b>Net receipts for year</b>	(- 3,064)	(-6,483)	(-9,547)	4,344
<b>Cash &amp; Bank Balances @ 6 April 2021 (2020)</b>			<u>22,727</u>	<u>18,383</u>
<b>Cash &amp; Bank Balances @ 6 April 2022 (2021)</b>			<u>13,180</u>	<u>22,727</u>

# ST. PAUL'S MISSION HOUSE, PORTLAND SQUARE, BRISTOL

## Statement of Assets and Liabilities as at 5<sup>th</sup> April 2022

	Permanent Endowment £	Unrestricted Funds £	2022 Total £	2021 Total £
<b>MONETARY ASSETS</b>				
<b>NatWest Bank</b>				
Current a/c		250	250	250
Business Reserve a/c		8,080	8,080	9,547
<b>Smith &amp; Williamson</b>				
Income a/c		4,301	4,301	4,215
Investment a/c	549		549	8,715
	<u>549</u>	<u>12,631</u>	<u>13,180</u>	<u>22,727</u>
<b>INVESTMENTS AT COST</b>				
(Note 2)	444,166		444,166	427,313
	<u>444,715</u>	<u>12,631</u>	<u>457,346</u>	<u>450,040</u>
<b>VALUE OF TRUST – 5th April 2022 ( 2021)</b>				
Investments at market value			603,853	582,931
NatWest:			250	250
Current a/c				
Business Reserve a/c			8,080	9,547
Smith & Williamson:			4,301	4,215
Income a/c				
Investment a/c			482	8,715
			<u>616,966</u>	<u>605,658</u>

# ST. PAUL'S MISSION HOUSE, PORTLAND SQUARE, BRISTOL

## Notes to the Accounts for the Year ended 5<sup>th</sup> April 2022

### 1. CHARITABLE DONATIONS

125 Ltd		3,000
Caring in Bristol	3,000	3,000
In Hope	3,000	3,000
Julian Trust	3,000	
P.C.C. St. Agnes	3,000	6,000
Parkway Methodist Church		1,000
Sisters of the Church	7,000	7,000
Sixty One	<u>3,000</u>	<u>3,000</u>
	<b><u>22,000</u></b>	<b><u>26,000</u></b>

### 2. INVESTMENTS

	5 <sup>th</sup> April 2022	5 <sup>th</sup> April 2021
	£	£
UK fixed and variable interest	86,193	61,710
Alternative Investments	102,881	97,897
Equities & Unit Trusts	103,115	111,484
Overseas Equities	<u>155,068</u>	<u>156,222</u>
	<b><u>444,166</u></b>	<b><u>427,313</u></b>

*(Market value: £603,853 (2021: £582,931))*

The investment movements, including the dealing and deposit accounts held by Smith & Williamson during the period were as follows:

	£	£
Book value as at 6 <sup>th</sup> April 2021 (2020)	427,313	433,224
Undistributed income	410	12
Equalisation payment		(-85)
Subscription		4,138
Additions	67,796	24,617
Disposals at cost*	(-51,353)	(-34,593)
	<b><u>444,166</u></b>	<b><u>427,313</u></b>

*\*Actual proceeds £64,876 (2021: £37,554)*

Gain on investment sales	13,670	2,890
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4. No Trustee received any remuneration or expenses, not did the Trust employ any staff during the period under review.

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Report to the trustees/  
members of

St Pauls Mission House Trust

On accounts for the year  
ended

5 April 2022

Charity no

271575

Set out on pages

1 - 5

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*David Cottrell*

Date:

21 January 2023

Name:

David Cottrell

FCA

Address:

5 Henleaze Park

Bristol BS9 4LR