

# 1ST COWFOLD SCOUT GROUP

England & Wales - Charity number 271544

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1977-01-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 50 Acorn Avenue  
Cowfold  
Horsham  
RH13 8RT

**Phone** 07876564951

**Email** [glv1cowfold@horshamscouts.com](mailto:glv1cowfold@horshamscouts.com)

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS, AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.

**Activities:** Working with young people offering activities and events.

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training, Other Charitable Purposes
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

## Geography

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- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£26,195	£28,874	-	-
2024-03-31	£26,466	£29,419	-	-
2023-03-31	£29,881	£14,852	-	-
2022-03-31	£15,983	£24,761	-	-
2021-03-31	£28,968	£11,491	-	-
2020-03-31	£21,123	£23,358	-	-

## Trustees

Name	Role	Appointed
<b>Steven Sims</b>	Chair	2020-02-27
Angie Bell		2015-09-11
ELLEN CLARE BARKER		
KAY LOUISE BLACKWELL		2018-01-01
Nicholas Reynolds		2023-09-17
Sarah Cooper		2021-12-01
Suzanne Redford		2020-01-01

**1ST COWFOLD SCOUT GROUP**

England & Wales - Charity number 271544

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 <sup>st</sup>	April	2024		31 <sup>st</sup>	March	2025

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

50 Acorn Avenue	
Cowfold	
Horsham	
Postcode	RH13 8RT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Sims	Chair		
2	Nicholas Reynolds	Treasurer		
3	Sarah Cooper	Deputy Group Leader		
4	Suzanne Redford	Treasurer		
5	Angie Bell	Secretary		
6	Ellen Clare Barker	Group Leader		
7	Kay Blackwell	Parent rep		
8	Ian Jewell	Treasurer		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Governance complies with the instructions and processes of the Scouts Association of the UK
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Education/training and other charitable purposes for children and young adults
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5 groups and leaders meet weekly during term time for activities that lead to awards (badges). Developing their skills to help them progress into adulthood.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

Fund raising and other charitable activities are held 3 to 5 times per year. This has included xmas tree and stall at the annual cowfold village fete. Family fun day

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

2024-25

We have had an active programme of events, and each section has had weekly meetings and days out.

Overnight camps for four of the sections.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The group hold a reasonable reserve of fund, should any urgent work be required on the scout hut or equipment. Replacement of camping equipment is being looking at

**Details of any funds materially in deficit**

none

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)** Ellen Barker

**Full name(s)** Ellen Barker

**Position (eg Secretary, Chair, etc)** Group Lead Volunteer

**Date** 12/05/2026

Provisional , subject to independent verification  
Section A Receipts and payments

A1 Receipts  
Fundraising  
Donations / Grants  
Badges  
Subscriptions  
Camps and Trips  
Uniform / Hut Hire  
Misc (Cash deposit/Credits)  
Interest  
Sub total(Gross income for AR)

A2 Asset and investment sales, (see table).

Sub total

Total receipts

A3 Payments  
Suscriptions - Group / Capitation  
Uniform  
Group general expenses  
Equipment  
Camps and Trips  
Fundraising Costs  
Premises expenses  
Misc

Sub total

A4 Asset and investment purchases, (see table)

Sub total

Total payments

Net of receipts/(payments)  
A5 Transfers between funds  
A6 Cash funds last year end  
Cash funds this year end

Section B Statement of assets and liabilities at the end of the period  
Categories

B1 Cash funds

B2 Other monetary assets

B3 Investment assets

B4 Assets retained for the charity's own use

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Charity Name  
 1st Cowfold Scout Group  
 Receipts and payments accounts  
 For the period from

Period start date  
 1st April 2024

Unrestricted funds  
 to the nearest £

Restricted funds  
 to the nearest £

	1502	-
	2299	-
-		-
	12287	-
	9671	-
-		-
	436	-
	26195	-
-		-
-		-
-		-
	26195	-
	7683	-
	648	-
	4538	-
	301	-
	13001	-
	536	-
	2167	-
		-
		-
		-
	28874	-
-		-
-		-
-		-
	28874	-
	-2679	-
-		-
	24445	-
	21766	-

Details

LBG Current Account  
LBG InstantSavings  
LBG 32-day notice

Total cash funds  
(agree balances with receipts and payments account(s))

Details

Details

Details

Details

Signature  
N C Reynolds

No (if any)  
271544

To Period end date  
31st March 2025

Endowment funds to the nearest £	Total funds to the nearest £
-	1502
-	2299
-	-
-	12287
-	9671
-	-
-	-
-	436
-	26195
-	-
-	-
-	-
-	26195
-	7683
-	648
-	4538
-	301
-	13001
-	536
-	2167
-	-
-	-
-	-
-	28874
-	-
-	-
-	-
-	28874
-	-2679
-	-
-	24445
-	21766

Unrestricted funds  
to nearest £

1777  
8086  
28292

38154

Agreement Error  
Unrestricted funds  
to nearest £

-  
-  
-  
-  
-

Restricted funds  
to nearest £

-  
-  
-  
-

-

OK  
Restricted funds  
to nearest £

-  
-  
-  
-  
-

Fund to which asset belongs

Cost (optional)

-  
-  
-  
-

Fund to which asset belongs

Cost (optional)

-  
-  
-  
-  
-  
-  
-

Fund to which liability relates

Amount due (optional)

-  
-  
-  
-

Print Name  
Nicholas Reynolds

CC16a

Last year  
to the nearest £

	2039
	264
	54
	23060
	944
	7
-	
	99
	26467
-	
-	
	26467
	11645
	1568
	3837
	197
	7019
-	
	4992
	162
-	
-	
	29420
-	
	29420
	-2953
-	
	27398
	24445

Endowment funds  
to nearest £

-  
-  
-  
-

-  
-

OK  
Endowment funds  
to nearest £

-  
-  
-  
-  
-  
-

Current value (optional)

-  
-  
-  
-  
-

Current value (optional)

-  
-  
-  
-  
-  
-  
-  
-  
-

When due (optional)

Date of approval  
12/05/26



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees</b>	Charity Name 1st Cowfold Scout Group		
<b>On accounts for the year ended</b>	31 March 2025	<b>Charity no (if any)</b>	271544
<b>Set out on pages</b>	 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** Lucy Anne Poleykett **Date:** 17/05/2026

**Name:** Lucy Anne Poleykett

**Relevant professional qualification(s) or body (if any):** ACA (ICAEW)

**Address:** 17 The Hemsleys  
Pease Pottage, West Sussex  
RH11 9BX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**1ST COWFOLD SCOUT GROUP**

England & Wales - Charity number 271544

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# Accounts

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## **1<sup>st</sup> Cowfold Scout Group**

### **Treasurer's AGM Report to cover the financial statements for the period ended 31 March 2024**

I am satisfied the accounts below are an accurate reflection of the Group's financial position as of 31 March 2022, and have been independently verified.

Our migration from NatWest to Lloyds online banking continues and remains on track. Can all parents ensure they use the new details for payments (sort code: 30-99-50, Account: 28287363).

We continue to evaluate the merits and cost to implement a footpath to the Scout Hut, using a £10,000 donation from the local Co-op. Also, ongoing important maintenance of the hut itself, as well as camps and trips for the children.

Nick Reynolds

Treasurer

[treasurer1cowfold@horshamscouts.com](mailto:treasurer1cowfold@horshamscouts.com)

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fundraising	2,039	-	-	2,039	626
Donations / Grants	264	-	-	264	129
Badges	54	-	-	54	-
Subscriptions	23,060	-	-	23,060	15,901
Camps and Trips	944	-	-	944	12,182
Uniform / Hut Hire	7	-	-	7	30
Misc (Cash deposit/Credits)	-	-	-	-	978
Interest	99	-	-	99	35
<b>Sub total (Gross income for AR)</b>	<b>26,466</b>	<b>-</b>	<b>-</b>	<b>26,466</b>	<b>29,881</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,466</b>	<b>-</b>	<b>-</b>	<b>26,466</b>	<b>29,881</b>
<b>A3 Payments</b>					
Suscriptions - Group / Capitation	11,645	-	-	11,645	-
Uniform	1,568	-	-	1,568	1,009
Group general expenses	3,837	-	-	3,837	3,048
Equipment	197	-	-	197	2,814
Camps and Trips	7,019	-	-	7,019	5,703
Fundraising Costs	-	-	-	-	533
Premises expenses	4,992	-	-	4,992	1,479
Misc	162	-	-	162	266
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>29,419</b>	<b>-</b>	<b>-</b>	<b>29,419</b>	<b>14,852</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,419</b>	<b>-</b>	<b>-</b>	<b>29,419</b>	<b>14,852</b>
<b>of receipts/(payments)</b>	<b>- 2,953</b>	<b>-</b>	<b>-</b>	<b>- 2,953</b>	<b>15,029</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year</b>	<b>45,380</b>	<b>-</b>	<b>-</b>	<b>45,380</b>	<b>30,351</b>
<b>Cash funds this year end</b>	<b>42,427</b>	<b>-</b>	<b>-</b>	<b>42,427</b>	<b>45,380</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Current Account #1	20,753	-	-
	Scout Camp account	2,622	-	-
	Explorer account	355	-	-
	Depository account community Reserve	8,139	-	-
	Cub Account	161	-	-
	New Current (LBG)	10,397	-	-
	<b>Total cash funds</b>	<b>42,427</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Name  
fold Scout Group

No (if any)  
271344

## Receipts and payments accounts

CC16a

For the period from	Period start date 1st April 2023	To	Period end date 31st March 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising	2,039	-	-	2,039	626
Donations / Grants	264	-	-	264	129
Badges	54	-	-	54	-
Subscriptions	23,060	-	-	23,060	15,901
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Uniform / Hut Hire	7	-	-	7	30
Misc (Cash deposit/Credits)	-	-	-	-	978
Interest	99	-	-	99	35
<b>Sub total(Gross income for AR)</b>	<b>26,466</b>	<b>-</b>	<b>-</b>	<b>26,466</b>	<b>29,881</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,466</b>	<b>-</b>	<b>-</b>	<b>26,466</b>	<b>29,881</b>
<b>A3 Payments</b>					
Suscriptions - Group / Capitation	11,645	-	-	11,645	-
Uniform	1,568	-	-	1,568	1,009
Group general expenses	3,837	-	-	3,837	3,048
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Fundraising Costs	-	-	-	-	533
Premises expenses	4,992	-	-	4,992	1,479
Misc	162	-	-	162	266
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>29,419</b>	<b>-</b>	<b>-</b>	<b>29,419</b>	<b>14,852</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,419</b>	<b>-</b>	<b>-</b>	<b>29,419</b>	<b>14,852</b>
<b>Net of receipts/(payments)</b>	<b>- 2,953</b>	<b>-</b>	<b>-</b>	<b>- 2,953</b>	<b>15,029</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>45,380</b>	<b>-</b>	<b>-</b>	<b>45,380</b>	<b>30,351</b>
<b>Cash funds this year end</b>	<b>42,427</b>	<b>-</b>	<b>-</b>	<b>42,427</b>	<b>45,380</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account #1	20,753	-	-
	Scout Camp account	2,622	-	-
	Explorer account	355	-	-
	Deposi account community Reserve	8,139	-	-
	Cub Account	161	-	-
	New Current (LBG	10,397	-	-
	<b>Total cash funds</b>	<b>42,427</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

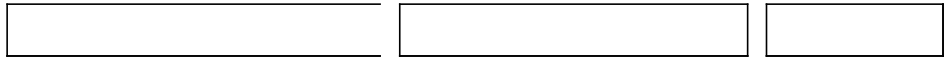
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	N C Reynolds	Nicholas Reynolds	24/11/24





**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
1st Cowfold Scout Group

**On accounts for the year ended**

31 March 2024

**Charity no  
(if any)**

271344

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** Lucy Anne Poleykett

**Date:** 23.11.24

**Name:** Lucy Anne Poleykett

**Relevant professional qualification(s) or body (if any):**

ACA (ICAEW)

**Address:**

17 The Hemsleys

Pease Pottage, West Sussex

RH11 9BX

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**1ST COWFOLD SCOUT GROUP**

England & Wales - Charity number 271544

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1 <sup>st</sup>	April	2022		31 <sup>st</sup>	March	2023

## Section A Reference and administration details

<b>Charity name</b>	1 <sup>st</sup> Cowfold Scout Group
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	271544
<b>Charity's principal address</b>	50 Acorn Avenue
	Cowfold
	Horsham
	<b>Postcode</b> RH13 8RT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Sims	Chair		
2	Nicholas Reynolds	Treasurer		
3	Sarah Cooper	Deputy Group Leader		
4	Suzanne Redford	Treasurer		
5	Angie Bell	Secertary		
6	Ellen Clare Barker	Group Leader		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Ian Jewell	
Kay Louise Barker	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees;</li><li>• the charity's organisational structure and any wider network with which the charity works;</li><li>• relationship with any related parties;</li><li>• trustees' consideration of major risks and the system and procedures to manage them.</li></ul>	Governance complies with the instructions and processes of the Scouts Association of the UK
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Education/training and other charitable purposes for children and young adults
--

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

4 groups and leaders meet weekly during term time for activities that lead to awards (badges). Developing their skills to help them progress into adulthood.

Income has increased from £15,982 (21/22) to £29,881. There are two reasons for this, firstly, the increased level of income for Camps and Activities this year, raised from £3,250 (21/22) to £12,182 and increased subscriptions from £11,504 to £15,901. This is in part due to the increased numbers of children with the development of Squirrels, a slight raise of fees and a wider demand.

Expenditure is less than 21/22, £14,852 down from £24,761, due to the Capitation not being paid for 22/23 accounts until April, and therefore will appear in 2023/24 accounts.

**Additional details of objectives and activities (Optional information)**

Fund raising and other charitable activities are held 3 to 5 times per year

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Group has reassembled after covid forced a lot of activity to be remote online. More camps and trips have also been carried out.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The group hold a reasonable reserve of fund, should any urgent work be required on the scout hut or equipment

**Details of any funds materially in deficit**

none

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Nicholas Reynolds	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	28 <sup>th</sup> February 2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
1st Cowfold Scout Group

No (if any)  
271344

CC16a

## Receipts and payments accounts

For the period from	Period start date 1st April 2022	To	Period end date 31st March 2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising	626	-	-	626	-
Donations / Grants	129	-	-	129	60
Badges	-	-	-	-	-
Subscriptions	15,901	-	-	15,901	11,504
Camps and Trips	12,182	-	-	12,182	3,250
Uniform / Hut Hire	30	-	-	30	20
Misc (Cash deposit/Credits)	978	-	-	978	1,148
Interest	35	-	-	35	-
<b>Sub total (Gross income for AR)</b>	<b>29,881</b>	<b>-</b>	<b>-</b>	<b>29,881</b>	<b>15,982</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,881</b>	<b>-</b>	<b>-</b>	<b>29,881</b>	<b>15,982</b>
<b>A3 Payments</b>					
Suscriptions - Group / Capitation	-	-	-	-	10,619
Uniform	1,009	-	-	1,009	329
Group general expenses	3,048	-	-	3,048	3,653
Group activities	2,814	-	-	2,814	-
Camps and Trips	5,703	-	-	5,703	5,318
Fundraising Costs	533	-	-	533	-
Premises expenses	1,479	-	-	1,479	2,987
Misc	266	-	-	266	1,855
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,852</b>	<b>-</b>	<b>-</b>	<b>14,852</b>	<b>24,761</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,852</b>	<b>-</b>	<b>-</b>	<b>14,852</b>	<b>24,761</b>
<b>Net of receipts/(payments)</b>	<b>15,030</b>	<b>-</b>	<b>-</b>	<b>15,030</b>	<b>- 8,779</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>30,351</b>	<b>-</b>	<b>-</b>	<b>30,351</b>	<b>39,130</b>
<b>Cash funds this year end</b>	<b>45,381</b>	<b>-</b>	<b>-</b>	<b>45,381</b>	<b>30,351</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account #1	34,718	-	-
	Scout Camp account	2,622	-	-
	Explorer account	-	-	-
	Deposi account community Reserve	8,041	-	-
		-	-	-
	<b>Total cash funds</b>	<b>45,381</b>	<b>-</b>	<b>-</b>
	<small>(agree balances with receipts and payments account(s))</small>			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

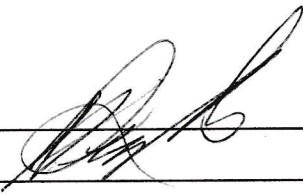
Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees  
CCXX R2 accounts (SS)

Signature \_\_\_\_\_ 2 \_\_\_\_\_

Print Name

Date of approval

	Nicholas Reynolds	1st March 2024



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
1st Cowfold Scout Group

On accounts for the year  
ended

31 March 2023

Charity no  
(if any)

271344

Set out on pages

(Please refer to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Lucy Anne Poleykett

Date: 06.03.24

Name: Lucy Anne Poleykett

Relevant professional  
qualification(s) or body  
(if any):

ACA (ICAEW)

Address: 17 The Hemsleys

Pease Pottage, West Sussex

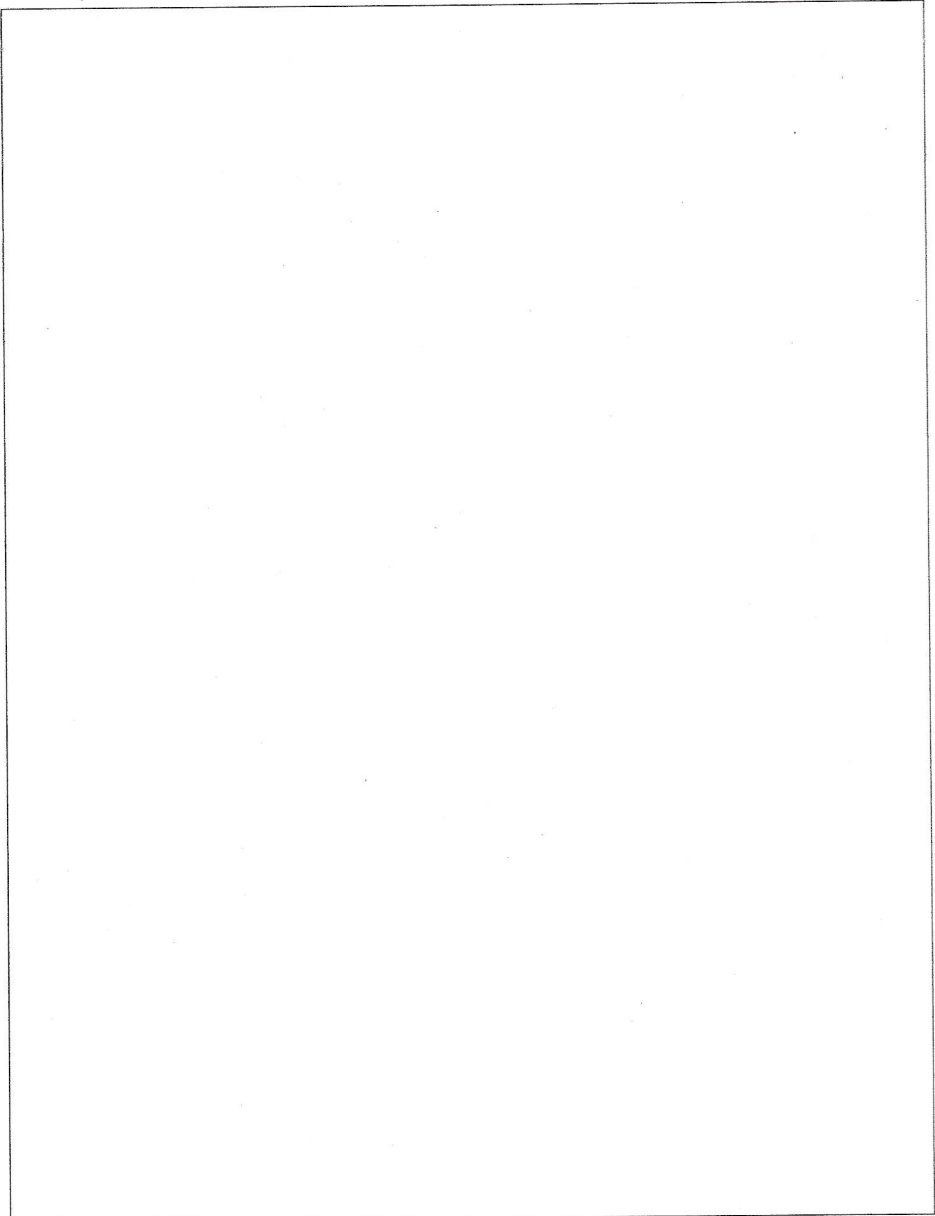
RH11 9BX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**1ST COWFOLD SCOUT GROUP**

England & Wales - Charity number 271544

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# Accounts

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## Minutes of the 1<sup>st</sup> Cowfold Scout Group Executive Committee Meeting

Monday 28<sup>th</sup> March 2022 via Zoom

AGENDA ITEM	MINUTES	ACTION POINTS
<b>In Touch Sign In</b>	Completed. Present - Ellen Barker (EB), Angie Bell (AB), Richard Cooper (RC), Adam Smith (AS), Claire O'Brien (COB), Steve Sims (SS), Nita Reynolds (NR), Mark Van Lock (MVL), Suzanne Redford (SR), Caroline King (CK).	
<b>Apologies</b>	Becky Clark (BC), Joanne Nelson (JN), Ian Jewell (IJ), Steve Marshall (SM), John Stapleton (JS).	
<b>Approval of minutes of last meeting</b>	The minutes from the last Exec meeting were approved.	
<b>Matters arising</b>	<p><u>Bank mandate:</u> there has been a slight change. NWD no longer to be a signatory. Signatories will be EB, SS, IJ, NR and SR. IJ requires a copy of these minutes to submit with the mandate paperwork.</p> <p><u>Insurance:</u> IJ has made the payment. Completed.</p> <p><u>The Fold:</u> ongoing.</p> <p><u>Chairperson vacancy:</u> ongoing.</p> <p><u>Tree</u> - SS is waiting to catch up with Dave Wilkins. The issue is likely to become clearer as spring progresses. Ongoing.</p> <p><u>Pathway:</u> AS has tried to contact NWD by email but had no response. AS requested NWD phone number. EB to provide. Awaiting Parish Council AGM minutes.</p> <p><u>Squirrels:</u> running for about 3 months now, 20 attendees. The first has now moved up to Beavers with another following shortly. One more permanent leader is required.</p>	<p><b>AB</b></p> <p><b>EB</b></p>
<b>Covid-19 update and impact</b>	<p>Mask wearing for leaders is now optional. If a family member has Covid-19 members are currently asked to stay away until the family is clear. Free testing is ending later this week and the process going forward is unclear. It is important to be consistent across the group. The Scout Association are leaving it to group discretion. Good ventilation is key. Scouts and Explorers are meeting outside. The measures required can be activity dependant. District are not making any allowances for Covid-19 for the planned cub camp. It is harder to socially distance in the younger sections.</p> <p>It was agreed to maintain the current approach with members notifying the group if there is a case in their family and staying away until everyone is clear. EB to notify parents in line with Government date for end of free testing.</p> <p>Other leaders will also be consulted. It is hard to enforce any guidance with current Government advice and the end of free testing.</p>	<b>EB</b>
<b>Finances</b>	<p><u>Accounts:</u> NR was thanked for all her hard work in balancing the accounts.</p> <p>A message and associated paperwork regarding</p>	

	<p>acceptance of the accounts was circulated before the meeting. Two historic errors were spotted by Alison Austin and have been accounted for this year. The accounts were accepted by the Executive. NR to upload to the Charities Commission. A copy of these minutes need to be uploaded with them. AB to share minutes with NR asap.</p> <p>The main account balance was £24,993.28 as of 01/03/22. Capitation is due and IJ has sent this off. There are two payments – one for Explorers and one for the remaining sections. NR requires second invoice amount, EB to provide.</p> <p>NR requested the receipt for the oil purchased in April 2021 and the receipt for a payment to Phoenix Fire Solutions from July 2021.</p> <p>NR has £22 in £1 coins from a recent section meeting. EB requested NR transfer amount to main account and keep the change.</p> <p>Alison’s help is very much appreciated. A thank you gift is to be arranged.</p> <p><u>Fees:</u> SR reported that hopefully nearly there. The next statement will make the situation clearer. Online banking will make the process much easier when it is available.</p> <p><u>Gift Aid:</u> this has been set up on OSM by EB. A reminder will be sent out. Once the process is complete a list can be created and used for a Gift Aid claim.</p>	<p><b>NR</b> <b>AB</b></p> <p><b>EB</b></p> <p><b>EB</b></p> <p><b>NR</b></p>
<p><b>Fundraising &amp; events</b></p>	<p>A change in testing and removal of restrictions gives the opportunity to hold events again. It was suggested that members be encouraged to attend the village Jubilee picnic in uniform, possibly as a group. There is unlikely to be a fundraising opportunity at this event.</p> <p>It looks like the fete is going ahead on the first Saturday of July, further details awaited. The group have been invited to book a stall. It would be good to have a presence at the event and include a fundraising element. One of the village coffee shops is doing sandwiches etc. Ideas discussed included a tombola, gift bag tombola, Lego walk and car wash. It was decided a car wash is not possible due to the water pressure and metered water supply. Another idea raised was auctioning off jobs/time e.g. weeding, car cleaning.</p> <p>Hosting an indoor event was covered with the idea of a quiz night or race night in the autumn being settled on. CK suggested hosting a family fun run from the Scout Hut. There could be an entrance fee and people could be encouraged to gather sponsorship. A route could be set with markers and manned by marshals with water and medals at the finish line. A BBQ could be offered afterwards with a bar. CK can hopefully borrow a finish arch from Henfield Joggers. Entrants could walk or run their chosen distance category. Prizes could be offered and fancy dress suggested. A potential date of 15<sup>th</sup> July was proposed which gives an opportunity to advertise at the fete. A licence would need to be obtained for the bar which needs to be submitted 4 weeks in advance of the event.</p>	

	A cycling event was also raised but this would need more thought as there are not any bridleways accessible from the Scout Hut.	
<b>District News</b>	<p>EB advised that District are cancelling warrants if DBS checks, GDPR training and safeguarding training are not up to date.</p> <p>Further details are awaited for the District cub camp. A separate leaders meeting will be held to discuss the combined Jamboree, Riverside Walk and St. George's Day event.</p> <p>Go Beavers is taking place on the 12<sup>th</sup> June. One more leader is required.</p> <p>There is a rumour that Colony Capers will be back in September.</p>	
<b>Leaders &amp; Exec</b>	<p>One more leader is required for Squirrels, Beavers, Cubs and Scouts.</p> <p>Adult to member ratios have changed. EB to circulate.</p> <p>AS commented that he has Cubs that are registered but do not attend. EB advised that one has notified her that they will not be returning to Cubs. Inconsistency in attendance is challenging but tricky to do anything if they have paid their fees.</p> <p>Exec vacancies are Chairperson, fundraising representative and parent representatives from Squirrels, Beavers and Cubs.</p> <p>The fete can be used for a recruitment drive.</p>	<b>EB</b>
<b>AOB</b>	<p><u>Storage unit</u>: an Ikea style unit for the lobby area has been designed in the past. This would be for storing first aid kits, high vis, t-shirts etc. it would be good to progress this project. Some of the funds from the Coop are for a storage unit. Paperwork to be located.</p> <p><u>Minibuses</u>: RC requires two minibuses for planned trips. Community groups and other Scout groups have been approached but with no joy. Any help welcomed.</p> <p><u>Bin storage</u>: SR has a single bin storage unit available. SR to take measurements and send to EB. Leaders were asked to be careful with what is left in the bins indoors. People were also reminded that recycling needs to be clean and loose (not bagged).</p>	<b>AB/EB</b>  <b>SR</b>

Next meeting - Monday 6th June at 8pm (aiming for face to face but TBC)

**1ST COWFOLD SCOUT GROUP**  
**Statement of Financial Activities**  
**Year ended 31 March 2021**

		<b>2021</b>
<b>INCOME</b>		
	Fundraising - balloons	205
	Fundraising - quiz	100
	Fundraising	<u>305</u>
	Donations / Grants	19,982
	Income: Badges	141
	Income: Subscriptions - Group / Capitation	8,491
	Tax Recovered/Gift Aid	-
	Camp and Trip Receipts plus DoE	
	Interest received	3
	Uniform/Hut Hire	-
	Misc (Cash deposit, last year left over and Amazon Refund)	45
		<u>28,968</u>
<b>EXPENDITURE</b>		
<b>Direct Charitable Expenditure</b>		
	Subscriptions - Group / Capitation	5,880
	Scout badges	833
	Scout expenses	2,606
	Camps and trips	200.00
	Equipment	-
	Scout supplies - Tshirt design	25
<b>Other Expenditure</b>		
	Fundraising Costs/Donations	19
	OEX: Premises costs inc Heat Light&Water	532
	Scout Hut Insurance and Rent	830
	Water Company - business stream	106

	<u>1,486</u>
Council Tax	132
Stationery	80
Telephone	-
PPE	239
Misc	8
	<u>11,491</u>
SURPLUS / SHORTFALL FOR YEAR	17,477
BALANCES BROUGHT FORWARD	18,678
BALANCES CARRIED FORWARD	36,155
MOVEMENT	17,477

**1ST COWFOLD SCOUT GROUP**  
**Balance Sheet**  
**Year ended 31 March 2021**

**2021**

**ACCUMULATED FUNDS**

36,155

36,155

**CURRENT ASSETS**

Current Accounts 28,150

Deposit Accounts 8,005

Cash -

36,155

2020

44

44

977

-

13,220

-

5,137

21

981

350

20,730

5,886

1,304

3,165

6,474

756

1,090

222

2,685

804

-

3,489

186

-

43

-

-

22,615

- 1,885

20,563

18,678

- 1,885

**2020**

18,678

18,678

8,135

10,501

42

18,678

# Alison Austin

Chartered Accountant (FCA BFP)

## Independent Examiner's Report to the Trustees of 1<sup>st</sup> Cowfold Scout Group Council

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Cowfold Scout Group for the year ended 31<sup>st</sup> March 2021.

### Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Cowfold Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (The Act).

I report in respect of my examination of the 1<sup>st</sup> Cowfold Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, giving me cause to believe that in any material respect:

1. Accounting records have not been kept in respect of the 1<sup>st</sup> Cowfold Scout Group as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Alison Austin (BFP FCA)

Date: 23/03/22

