



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

TROWBRIDGE GUILD OF COMMUNITY SERVICE.

On accounts for the year  
ended

31<sup>st</sup> MARCH 2024

Charity no  
(if any)

271427

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/8/24

Name:

JOHN HORSEY

Relevant professional  
qualification(s) or body  
(if any):

FMAAT. PIIA

Address:

40, MENDIP DRIVE

FROME

SOMERSET. BA11 2HU.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

*[Signature]*  
14/8/24

40, Mendip Drive  
FROME  
Somerset  
BA11 2HU

14<sup>th</sup> August, 2024

Dear Sirs,

**Trowbridge Guild of Community Service**  
**Independent Examination of Accounts**  
**Year Ended 31/3/24**  
**Registered Charity Number: 271427**

I have completed my examination of the above accounts and I do not wish to bring any points to the attention of the Trustees.

I attached the Independent Examiner's Report on the Accounts as suggested by the Charity Commission.

My fee for this service is £100 (one hundred pounds) and will be pleased to receive this sum in due course. My fee will remain the same for the accounts ending 31/3/25 if you wish me to remain as Examiner.

Yours faithfully,



John Horsey FMAAT. PIIA.

Trowbridge Guild of Community Service,  
64, Green Lane,  
TROWBRIDGE  
Wiltshire  
BA14 7DF

<b><u>Trowbridge Guild of Community Service (TGCS) - Minibus Account</u></b> <b><u>year ending 31st March 2024</u></b> <b><u>Receipts &amp; Payments Account</u></b>					
	<b><u>2022-23</u></b>	<b><u>Receipts</u></b>	<b>see note</b>		<b><u>2023-24</u></b>
4,000.00		<b>Donations</b>		-	
500.00		Wright Fund		-	
85.00		Blair Charity		-	
1,000.00		Misc		0.10	
		Trowbridge town trust		-	
		Collection boxes		-	
	5,585.00	St James Trust		-	0.10
		<b>Grants</b>			
		Wiltshire Council		-	
	-	Trowbridge Town Trust		-	-
		Bus Service Operators Grant		-	-
	-			-	-
		<b>Interest</b>			
-		Lloyds CB090 refund & interest		-	
1,083.94	1,083.94	Saffron Building Soc Charity Tracker		2,532.44	2,532.44
		<b>Sale of Minibus WX15AYE</b>		17,000.00	17,000.00
1,754.20		<b>Refund from Knees</b>		-	
120.00		<b>Link - hiring fees</b>		120.00	120.00
4,846.11		<b>Minibus - hiring fees</b>		-	
757.08	7,477.39	<b>Refund from Gallaghers</b>		769.63	769.63
	-	<b>Sale of Laptop</b>		75.00	75.00
	<b>14,146.33</b>	<b>Total Receipts</b>			<b>20,497.17</b>
		<b><u>Payments</u></b>			
		<b>Minibus Operating Costs</b>			
4,241.23		Drivers salaries & sundries			
		Covid - gloves, masks, gell			
2,913.73		Vehicle servicing, repairs & MOT		1,589.11	
899.65		Fuel for vehicles			
2,111.08		Motor Insurance		1,363.55	
2,811.20	12,976.89	Administrators salary			2,952.66
	-				
		<b>Administration Costs</b>			
385.20		Royal Mail post re-direction			
36.55		Office Equip purchase/keys			
70.18		Postages, Stationery etc		348.90	
2,358.00		Office Rent		114.30	
280.80		Telephone			
344.48	3,475.21	Office Insurance			463.20
		<b>General Costs</b>			
33.90		<b>Saffron charges</b>			
496.35		S Brackenbury Laptop/phone			
25.00		Subscriptions		25.00	
112.00		Sundries			
211.00		Medical/DBS/Blue badges/Training			
52.80		Fire safety			
100.00	1,031.05	Auditors fees		100.00	125.00
	<b>17,483.15</b>	<b>Total Payments</b>			<b>3,540.86</b>
	<b>- 3,336.82</b>	<b>Excess Income (Profit) for year</b>			<b>16,956.31</b>

**Trowbridge Guild of Community Service (TGCS) - Minibus Account**  
**Year ending 31st March 2024**

<u>Reconciliations</u>	
<b>Lloyds TSB - Current Account</b>	
Opening balance per statement - 1st April 2023	5,187.93
<b>Add</b> - Bank Receipts for year - Minibus Account	17,974.90
	23,162.83
<b>Less</b> - Bank Payments for year - Minibus Account	- 20,540.86
<b>Closing balance per statement - 31st March 2024</b>	<b>2,621.97</b>
<b>Petty Cash Account</b>	
Opening balance - 1st April 2023	10.17
<b>Add</b> - Receipts for year	0.10
	10.27
<b>Less</b> - Payments for year	- 10.27
<b>Closing balance - 31st March 2024</b>	<b>-</b>
 <b><u>Statement of Cash Assets/Investments</u></b>	
<b>Opening balances at 1st April 2023</b>	
Lloyds TSB Bank - Minibus Account	5,187.93
Petty Cash Account	10.17
Saffron Bld Soc Charity Tracker	45,366.39
	-
	50,564.49
<b>Add - profit for year</b>	16,956.31
<b>Closing balances at 31st March 2024</b>	<b>67,520.80</b>
 <b>represented by:-</b>	
Lloyds TSB Bank - Minibus Current Account	2,621.97
Petty Cash Account	-
Saffron Bld Soc Charity Tracker Acct 65140711	64,898.83
	<b>67,520.80</b>

@ 05/01/24

Trowbridge Guild of Community Service

Wright Fund - Year End 31st March 2024

<u>CAPITAL ACCOUNT</u>				£65,616.00
Original Capital - Legacy to the Guild from Mrs Wright of Hilpertton				
<u>2023</u>			<u>2024</u>	
£113,393.69	M&G Charifund Account	Units	Number	Price per unit (p)
			7645.36	14.56
				£111,322.56
<u>RECEIPTS AND PAYMENTS</u>				
£5,166.02	Lloyds Bank Account			Brought forward bal 31/03/23
				£4,049.90
RECEIPTS - INCOME From INVESTMENTS				
£6,383.88	M&G Charifund Account			£6,575.01
<u>£11,549.90</u>	<u>TOTAL RECEIPTS</u>			<u>10624.91</u>
<u>PAYMENTS</u>				
£3,500.00	Distributions			£6,250.00
£4,000.00	Guild Minibus			£0.00
<u>£7,500.00</u>	<u>TOTAL PAYMENTS</u>			<u>£6,250.00</u>
<u>BALANCES AT YEAR END</u>				
<u>£4,049.90</u>	Lloyds Bank			<u>BALANCES AT YEAR END</u>
				Lloyds Bank
				<u>£4,374.91</u>

# TROWBRIDGE GUILD OF COMMUNITY SERVICE

## **Chairman's Report - 2023/2024**

This AGM is the 50<sup>th</sup> meeting of the Guild. This report, for the year 1st April 2023 to 31<sup>st</sup> March 2024, will also constitute the Charity Commission report. The 49<sup>th</sup> AGM was held on 9th October 2023.

First the minibuses. In my last report I had to describe the saga with Mercedes Benz in trying to get a new ECU for bus 1. That saga finally ended in November 2023, over 12 months after the vandalism occurred. Nothing more was heard from the police, but our insurance did cover the cost of the repairs.

This left the way open to sell the minibus. In November we agreed the price of £17000 with M4 Van & Minibus Sales in Swindon. This money was duly invested and the interest was used to make donations to worthwhile charities in the future.

As far as the minibus 2 is concerned, it is still under the nominal rental scheme with the Trowbridge Link, as it has been for the last two years. This means that there is one year left to run as from October 2024, and we need to know from the Link by June 1<sup>st</sup> 2025, exactly what they want to do with the bus, the options being to return it to the Guild on the required date, or to continue using it at an agreed hire rate and period.

On to staff changes, we have lost Robert Greenwood who resigned in 2023, and would take this opportunity of thanking him for his services over the last seven or so years. His place on the committee has been taken by John Hurel, who joined us at the committee meeting on 10<sup>th</sup> June this year. Some of you may recognize his name because he was one of the bus drivers until we decided to sell them, so he knows the Guild quite well.

At this point I would like to thank all members of the Guild's Executive Committee for putting in all their hard work over the last year.

Finally last year the Guild was able to make donations totalling £5500. This amount went to Studley Day Centre, Honey Pots, Maple Grove, Monday/Wednesday Club, PHAB, Group 5, Trowbridge Lions, Upper Studley Baptist Church, and the Trowbridge Hub. Donations for this year have still to be decided, but will be along a similar vein.

# TROWBRIDGE GUILD OF COMMUNITY SERVICE

## **TREASURER'S REPORT – 2023/2024**

### **MINIBUS ACCOUNT**

The Link continues to rent bus 2 for £120.00 per year but we need to know what their intentions are in the next year.

We made a profit of £16956.31 for the year to 31/03/2024, due to the sale of the minibus. We have a healthy bank balance of £67520.80.

### **WRIGHT FUND**

Mrs Wright's trust remains invested and donations to local charities will be made from the interest earned.

Our accounts for the year have been checked and verified by an independent examiner, but we need his formal confirmation before submission to the Charity Commission.