

# Trustees Annual Report

For the period

From (start date)

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to end date

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## Section A

## Reference and administration details

Charity name

Furze Platt Scouts Group (3rd Maidenhead)

Other names the charity is known by

Registered charity number (if any)

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HQ registration number

Charity's principal address

194 Cookham Road

Maidenhead

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Neil Trivedi	Group Scout Leader & Lead Volunteer	
2	Tony Doolan	Assistant Group Scout Leader	
3	Jo Buy	Chair	
4	Matt Buy	Treasurer	Sep-23
5	Simon Barrett	Leaders representative and Property	
6	Malcolm Burt	IT Director	

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Alan Abrahamson	

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are correct for Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration of the charity, keeping proper accounts and making returns to the Charity Commission where appropriate.

Policies and procedures adopted for:

The Trustee Board consists of the Chair, Treasurer and 3 Trustees (including 1 Ex Officio Trustee, and 3 appointed Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee within the first 6 months of joining the Board.

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

This Group Trustee Board exists to make sure the charity is well run. Risks are assessed and mitigated, buildings and equipment are in working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers to deliver high-quality and safe programmes that gives young people skills.

Section B	Structure, governance and management (continued)
	<p data-bbox="738 376 1481 409"><b>Risk and Internal Control (Specimen 1)</b></p> <p data-bbox="738 409 1481 533">The Group Trustee Board has identified the major risks to which the Group is exposed, these have been reviewed and systems established to mitigate against them. The main areas of concern have been identified are:</p> <p data-bbox="738 562 1481 797">Damage to the building, property and equipment. The Group has two sites. HQ on Cookham Rd and Marion's Meadow campsite. In the unlikely case of the total loss of one of these sites, the campsite would be utilised. In the very unlikely case of both sites being lost simultaneously the Group would request the use of buildings, property and equipment from other Scout groups, neighbouring organisations such as the parish hall, the church and community centre. The Group has sufficient building and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="738 826 1481 972">Injury to leaders, helpers, supporters and members. The Group has a public liability insurance policy. Risk Assessments are undertaken before all activities. First aid training is monitored - this includes health and safety training.</p> <p data-bbox="738 1001 1481 1180">Reduced income from fund raising. The Group is primarily reliant on income from subscriptions and fundraising. The group does have a contingency plan to ensure the continuity of activities should there be a major reduction in income. The Board has plans to raise the value of subscriptions to ensure the income to the group on an ongoing basis. The group is authorised for a Trustee member to join with the sole function of fundraising.</p> <p data-bbox="738 1209 1481 1444">Reduction or loss of leaders. The group is totally reliant upon leaders to run and administer the activities of the group. Providing sufficient leaders are given and there are sufficient adult volunteers within a particular section the continuity of the section will not be an issue. If there was a sudden reduction in the number of leaders to an unacceptable level in a particular section the group as a whole then there may be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of particular sections would be followed by a closure of the group.</p> <p data-bbox="738 1473 1481 1619">Reduction or loss of members. The Group provides activities for people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="738 1648 1481 1682"><b>Risk and Internal Control (Specimen 2)</b></p> <p data-bbox="738 1682 1481 1861">The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement. These include two signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered. A limit of £500 per transaction. Sums greater than this have to be authorised separately by the Trustee board.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with , together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	Meetings at HQ, at our campsite and at other off site locations provide a wide range of experiences and activities to the Young People members of FPSG.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under the advancement of education and the advancement of citizen and community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

See attachment report

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to ensure that the charitable activities of the group should not be interrupted in the short term. The Group Trustee Board considers that the group should hold reserves equivalent to 3 months running costs, circa £20,000.

The Group held reserves of approximately £45,000 against this policy at the year end. This is above the level required for operating expenses. However, this is explained by the income received from subs and donations as detailed in the accounts.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

**Investment Policy (Specimen 1)**

- the charity's principal sources of funds (including any fundraising);

The Group's Income and Expenditure is very small and as a c does not have sufficient funds to invest in longer-term investm stocks and shares. The Group has therefore adopted a low ris the investment of its funds. All funds are held in cash using on banks or building societies or The Scout Association's Short T Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of banl the interest rates received to ensure the group obtains maxim income from its banking arrangements. Occasionally this may an account that requires a period of notice before funds may b before doing so the Group Trustee Board considers the cash t requirements.

- investment policy and objectives;

### Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer te investments. The Group has therefore adopted a risk averse s investment of its funds. All funds are held in cash using only n banks or building societies.

There are no significant activites planned for the coming year outside th

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

See accompanying Word document

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

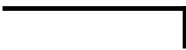
Position (eg Secretary, Chair)

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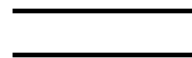
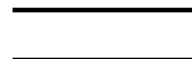
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# Furze Platt (3rd Maidenhead) Scout Group (Charity no. 271398)

## Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2023	To	3/31/2024

### Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	14,695	19,939
Donations	3,512	3,921
Legacies	5,000	-
Gift Aid	-	3,304
Activities	3,284	8,757
Badges and Uniforms	90	30
Camps and Expeditions	17,595	8,457
Other similar income	-	-
<b>Sub total</b>	<b>44,176</b>	<b>44,408</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising events (gross)</b>		
Easy Fundraising	1,895	21
Detail 2	-	-
Detail 3	-	-
F3	-	-
<b>Sub total</b>	<b>1,895</b>	<b>21</b>
<b>Scout hut income</b>		
Hire of building	300	140
Hire of equipment	-	-
Other Scout hut income	-	-
<b>Sub total</b>	<b>300</b>	<b>140</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	27	6
<b>Sub total</b>	<b>27</b>	<b>6</b>
<b>Total Gross Income</b>	<b>46,398</b>	<b>44,575</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>46,398</b>	<b>44,575</b>

# Furze Platt (3rd Maidenhead) Scout Group (Charity no. 271398)

## Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2023	To	3/31/2024

### Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	9,149	11,410
Youth programme and activities	6,330	11,959
AGM and trustee expenses	-	186
Rent	1,553	-
Water and Sewerage	356	2,202
Electricity and Gas	1,586	4,638
Insurance	1,902	3,206
Repairs and Renewals	7,411	20
Cleaning	1,085	611
Printing and photocopying		24
Contribution to camp costs	15,408	11,852
Uniforms	1,886	1,851
AGM and trustee expenses		-
Equipment Expensed	558	1,272
OSM Costs		798
Funds due to Dragons		-
Finance Costs		1,331
Sundry	585	-
<b>Sub total</b>	<b>47,810</b>	<b>51,360</b>
<b>Fundraising expenses</b>		
Quiz	1,044	233
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>1,044</b>	<b>233</b>
<b>Total Gross Expenditure</b>	<b>48,854</b>	<b>51,593</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>48,854</b>	<b>51,593</b>
<b>Net of receipts/(payments)</b>	<b>- 2,457</b>	<b>- 7,018</b>
<b>Cash funds last year end</b>	<b>47,778</b>	<b>54,796</b>
<b>Cash funds this year end</b>	<b>45,321</b>	<b>47,778</b>

# Furze Platt (3rd Maidenhead) Scout Group (Charity no. 271398)

## Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2023	To	3/31/2024

### Statement of assets and liabilities at the end of the year

	31st March 2024 Unrestricted funds	31st March 2023 Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	45,321	45,850
Bank deposit account		-
Building society account		-
The Scout Association Short Term Investment Service		1,928
Cash/Floats	-	-
<b>Total cash funds</b>	45,321	47,778
(agree balances with receipts and payments account) ok		
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	-	-
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Scout Bond	-	-
<b>Sub total</b>	-	-
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	43
Other stock	-	-
Land and buildings	724,920	247,000
Motor vehicles	-	-
Scouting equipment, furniture etc	37,000	25,666
Other	-	-
<b>Sub total</b>	761,920	272,709
<b>Liabilities</b>		
Accounts not yet paid	-	2,750
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	-	2,750
<b>Total net assets</b>	807,241	317,737

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature







Print Name







Chair

Treasurer

## **Independent examiner's report to the trustees of Furze Platt Scout Group ('the Scout Group').**

I report to the charity trustees on examination of the accounts of the Scout Group for the year ending 31<sup>st</sup> March 2024.

### **Responsibilities & basis of the report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;

or

2. the accounts do not accord with those records.

I confirm there are no other matters to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Alan G Abrahamson**

Name: Alan G Abrahamson. FCCA (Retired)

Contact email: mdscfinance@gmail.com

Date: 10<sup>th</sup> June 2024