

Furze Platt Scout Group Council AGM 2023 Minutes

19th July 2023 - HQ

Present	Apologies	Absent
Neil Trivedi	Louise Barrett	Sajid Khan
Tony Doolan	Joshua Reynolds	
Rob Harris	Selena Trivedi	
Jo Buy	Chloe Browitt	
Alan Abrahamson	Martin Bicknell	
Malcolm Burt	Jon Macey	
Simon Barrett		
Matt Keen		

Attachments:

- Scouting Report
- Finance Report

Agenda Item	Description
1	Welcome and Introductions
2	Apologies for Absence
3	Approval of Minutes of the previous meeting of the Group Scout Council
4	Review of the Scouting Year – Group Scout Leaders Report
5	The Group Scout Council to receive and consider the annual report and Accounts – Treasurer
6	Approval of the Group Scout Leader's nomination of the Group Chair
7	Election of the Group Treasurer
8	Election of members of the Group Scout Council to the Group Executive Committee
9	Approval of the Group Scout Leader's nomination of members of the Group Executive Committee
10	Appointment of independent auditor, examiner or scrutineer
11	AOB
12	Close of meeting
13	Actions

1. Welcome and Introductions

Neil welcomed all to the AGM and stated that he will be chairing the meeting as there is no current Chair.

2. Apologies for Absence

Apologies for absence noted as per table above.

3. Approval of previous minutes

Proposer - Malcolm

Seconder - Tony

4. Review of the Scouting Year

Neil presented the group scout leader report attached to these minutes.

Neil specifically noted thanks to both Luke and Emma who are leaving as Cubs leaders this year and acknowledged their significant contributions.

Simon Smith will run Tuesday Cubs, and we have two parents who have volunteered to support Wednesday Cubs.

No questions received on the GSL's report.

5. Annual Report and Accounts - Neil

In absence of Martin (Treasurer), Neil presented the annual report and accounts. No questions were received on the accounts and the accounts were approved by those present at the AGM.

Proposer: Malcolm
Secunder: Tony

An elephant race fund raiser took place in March this year. The group discussed the planned fund raising at a quiz in December which will coincide with a match funding opportunity.

Easy Fundraising should be communicated out to all parents to raise awareness.

6. Approval of Group Scout Leader Nomination of the Group Chair

Neil nominated Jo, Jo accepted this nomination, and the attendees of the AGM approved the appointment.

7. Election of the Group Treasurer

The Group Treasurer position is vacant as Martin is stepping down from this role. Neil thanked Martin for his contribution.

8. Election of members of the Group Scout Council to the Group Executive Committee

Other members of the Group Scout Council will continue in their roles as follows:

Name	Role	Appointment
Neil Trivedi	GSL	statutory
Tony Doolan	Assistant GSL	nominated
Simon Barrett	Explorers	nominated
Matt Keen	Beavers	elected
Selena Trivedi	Special Projects	elected
Sajid Khan	Sunday Cubs	elected
Malcolm Burt	IT Director	elected

9. Approval of the Group Scout Leader's nomination of members of the Group Executive Committee

The AGM approved the nominations as noted in section 8.

10. Appointment of independent examiner

The Group will appoint new independent examiner and thank Alan for his contribution as independent examiner.

11. AOB:

Rob asked who maintains our IT systems and emails to ensure there is the ability to manage the system if volunteers should move on. Malcolm responded that we use a service which provides a domain and is administered by a third party.

Neil raised that we need someone else as signatory on the Barclays account, Jo and Simon volunteered. Neil will confirm whether two volunteers are needed. Jo to be set up initially.

Additional note: Neil and Jo are working to clarify and correct the submission of 2021/2022 accounts.

12. Close

No other questions received. Meeting closed.

13. Actions

Ref	Owner	Action	Status
1	Neil	PayPal account – Neil to speak to Luke to ask whether there is still money in the PayPal account.	Open
2	TBC	Issue comms to parents re Easy Fundraising	Open
3	Neil/Jo	Get Jo set up on Barclays	Open

Furze Platt (3rd Maidenhead) Scout Group (Charity no. 271398)

Receipts and payments account

For the year from	Year start date	To	Year end date
01/04/2022		31/03/2023	

Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	19,939	23,122
Donations	3,921	10,390
Legacies	-	-
Gift Aid	3,304	5,429
Activities	8,757	345
Badges and Uniforms	30	184
Camps and Expeditions	8,457	1,742
Other similar income	-	453
Sub total	44,408	41,665
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Easy Fundraising	21	18
Detail 2	-	-
Detail 3	-	-
F3	-	-
Sub total	21	18
Scout hut income		
Hire of building	140	310
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	140	310
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	6	1,762
Other investment income	-	-
Sub total	6	1,762
Total Gross Income	44,575	43,755
Asset and investment sales, etc.		
Total receipts	44,575	43,755

Furze Platt (3rd Maidenhead) Scout Group (Charity no. 271398)
Receipts and payments account

For the year from	01/04/2022	To	31/03/2023
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Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	11,410	9,683
Youth programme and activities	11,959	2,234
Adult support and training	186	-
Rent	-	-
Water and Sewerage	2,202	1,813
Electricity and Gas	4,638	2,695
Insurance	3,206	2,939
Repairs and Renewals	20	4,347
Cleaning	611	348
Printing and photocopying	24	-
Contribution to camp costs	11,852	14,118
Uniforms	1,851	1,911
AGM and trustee expenses	-	-
Equipment Expensed	1,272	1,178
OSM Costs	798	24
Funds due to Dragons	-	11,636
Finance Costs	1,331	787
Sundry	-	20
Sub total	51,360	53,733
Fundraising expenses		
Detail 1	233	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	233	-
Total Gross Expenditure	51,593	53,733
Asset and investment purchases, etc.	-	78
Total payments	51,593	53,811
Net of receipts/(payments)	7,018	10,056
Cash funds last year end	54,796	64,852
Cash funds this year end	47,778	54,796

Furze Platt (3rd Maidenhead) Scout Group (Charity no. 271398)
Receipts and payments account

	<small>Year start date</small>		<small>Year end date</small>
For the year from	01/04/2022	To	31/03/2023

Statement of assets and liabilities at the end of the year

	31st March 2023 Unrestricted funds £	31st March 2022 Unrestricted funds £
Cash funds		
Bank current account	45,850	52,875
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	1,928	1,921
Cash/Floats	-	-
Total cash funds	47,778	54,796
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Scout Bond	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	43	93
Other stock	-	-
Land and buildings	247,000	247,000
Motor vehicles	-	-
Scouting equipment, furniture etc	25,666	25,666
Other	-	160
Sub total	272,709	272,919
Liabilities		
Accounts not yet paid	2,750	-
Expenses incurred but not invoiced	-	225
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	2,750	225
Total net assets	317,737	327,490

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

[Signature]

Print Name

J. Bay Chair

N. TRIVEDI Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

FURZE PLATT (3rd) MAIDENEHEAD SCOUT GROUP

**On accounts for the year
ended**

31st MARCH 2023

**Charity no
(if any)**

271398

Set out on pages

1 - 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Alan G Abrahamson

Date:

7/11/2023

Name:

Alan G ABRAHAMSON

**Relevant professional
qualification(s) or body
(if any):**

FCCA (retired)

Address:

44 Ashcroft Road, Maidenhead,
Berkshire, SL6 6JF