

Hookwood Memorial Hall Trust

Charity Number 271303

Chairman's Annual Statement April 2025

The Year: April 2024 to 2025

We are looking forward to an improving and exciting future. We will soon be welcoming new regular hirers. We work hard to drive the sales forward.

Trading conditions are still slower than expected yet there are clear signs of recovery.

The sheer cost of running and maintaining the Memorial Hall are staggeringly high, Utilities, Support staff, Maintenance, costs are constantly rising upwards.

Commercial and Regular hirers we are actively seeking new clients. Ad-hoc bookings at the weekend remain a constant. Weekdays we have availability, this situation we will improve, it will take a little time before we reach our goals.

Marketing we serve a large catchment area and advertise where-ever we can, we promote actively on social media.

Unlike other halls within the area, we do not benefit from any association with the local councils or church authorities, we are completely independent. Therefore, totally self-funding.

The year end September'24 accounts, despite the difficulties, confirmed we made a "tiny profit." This was re-invested into our flagship asset, The Memorial Hall.

Quality is our constant buzz word we use on a regular basis, why? Quality in our venue. Quality in the facilities we offer. Quality in the way we get things done. Quality in our dealings and approach to everybody.

We are the best, Community Hall within a large catchment area with multiple "unique selling points".

We do like to boast and show off our magnificent facilities.

WE OFFER A FIRST CLASS FACILITY *and* SALES SUPPORT.

The Trustees and the Support staff are the backbone of the Memorial Hall's success. We thank them for their tireless efforts and determination to succeed.

Alan our much respected and valued caretaker, decided to retire following medical diagnosis and surgery. He will be a hard act to follow, currently we are looking for a replacement.

Also, we are actively looking for new Trustee's who will help us "Go Forward".

Do you or someone you know have skill sets that could help us, why not talk to us ?

We focused on the future, the team, have talked about the future and where we want to go. We want everyone to feel comfortable and valued and ensure they are treated equally within HWMHT, because together we have a recipe for success.

This year has been extremely challenging therefore what we have achieved we are very EXTREMELY PROUD, and we are delighted to share those achievements with you.

Best wishes

James

James O'Neill...Chairman

Hookwood Memorial Hall Trust

www.hookwoodmemorialhall.co.uk

30th April 2025

	Bkg.Sec	Tr. Sec	Grdsman	Ctkr	R&M	Equip	Rates	Gas	Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct	Bank Ch.	Other	Deposits	TOTALS
2024																			
Oct	1468.34	0.00	118.00	249.00	1215.60	88.12	254.96	47.16	228.00	231.14	268.32	593.33	0.00	0.00	33.60	5.00	5.00	450.00	5255.57
Nov	47.58	0.00	133.86	249.00	1336.78	400.61	0.00	195.97	228.00	231.14	32.10	579.19	0.00	0.00	33.60	5.00	5.00	0.00	3477.83
Dec	1748.17	0.00	118.00	249.00	1672.48	77.45	0.00	251.12	228.00	231.14	30.05	593.33	0.00	0.00	526.35	6.20	67.57	0.00	5798.86
Jan 2025	1014.00	0.00	118.00	249.00	498.01	64.99	0.00	366.82	228.00	256.23	407.33	565.05	0.00	0.00	33.60	5.00	55.00	600.00	4461.03
Feb	137.03	0.00	163.68	249.00	3538.07	0.00	0.00	803.36	197.88	256.17	11.10	573.51	168.38	0.00	39.60	5.00	5.00	0.00	6147.78
Mar	2028.00	0.00	118.00	249.00	769.64	0.00	0.00	484.08	197.88	256.17	11.10	525.33	167.70	0.00	39.60	5.00	5.00	400.00	5256.50
Apr	0.00	0.00	118.00	249.00	217.01	0.00	513.59	350.06	197.88	256.17	302.93	515.33	183.65	0.00	39.60	5.00	5.00	600.00	3553.22
May	1184.12	0.00	0.00	0.00	461.62	0.00	0.00	241.46	197.88	256.17	11.76	612.22	180.49	0.00	39.60	5.00	47.00	462.75	3700.07
Jun	1014.00	0.00	547.00	0.00	629.29	186.76	0.00	154.76	210.00	256.17	11.76	899.27	185.65	36.93	39.60	5.00	621.78	600.00	5397.97
Jul	830.00	0.00	510.00	0.00	1204.31	57.23	0.00	89.19	210.00	256.17	164.85	220.90	179.37	0.00	469.60	5.00	0.00	325.00	4521.62
Aug	770.00	0.00	772.00	0.00	1024.42	0.00	0.00	62.80	210.00	256.17	11.76	254.00	187.22	0.00	39.60	5.00	22.49	400.00	4015.46
Sep	710.00	161.50	705.00	0.00	634.98	0.00	0.00	63.93	210.00	256.17	11.76	269.90	183.37	0.00	39.60	0.00	0.00	200.15	3446.36
	10951.24	161.50	3421.54	1743.00	13202.21	875.16	768.55	3110.71	2543.52	2999.01	1274.82	6201.36	1435.83	36.93	1373.95	56.20	838.84	4037.90	55032.27

Accounts for Hookwood Memorial Hall Trust
For the twelve months ending September 2024
Charity Reg. No. : 271303

2023/24

Receipts

Lettings	£ 26,369
Less Deposit refunds	£ (3,034)
Net Lettings	<u>£ 23,335</u>
 Govt Covid grants	 £ 16,955
Interest	£ 1
Donations	£ 652
 Total Income	 <u>£ 40,943</u>

Expenditure

Administration	£ 9,872
Maintenance	£ 12,066
Equipment	£ 840
Services	£ 7,954
Other costs	£ 1,272
 Total Expenditure	 <u>£ 32,004</u>
 Surplus on Charitable Activities	 <u>£ 8,940</u>

Cash Funds

Opening Current A/c at 01/10/22	£ 7,668
COIF Deposit A/c (01/10/22)	£ 10,000
 Total Cash Funds	 <u>£ 17,668</u>
 Current A/c at 30/09/23	 £ 16,608
COIF Deposit A/c (31/09/23)	£ 10,000
 Total Cash Funds	 <u>£ 26,608</u>

Movement in Cash Funds

£ 8,940

Hookwood Memorial Hall Trust twelve months ending 30/09/24

Income

Lettings	£ 26,368.92
Grants	£ 16,955.00
Interest	£ 1.23
Donations	£ 652.01
Other	
	<u>£ 43,977.16</u>

Expenditure

Booking Administrator)	
Trust Administrator)	
Caretaker)	
Groundsman)	
Cleaning)	
R&M		
Equip		
Rates	SES Water & MVDC	
Gas	British Gas	
Elec	EDF	
Insurance	Allied Westminster	
Phone	BT & Tesco Mobile	
Ads	Facebook, RB Graphics & Horley Online	
Print Paper stationery		
Acct		
Bank Ch.	Worldpay	
Other		
Deposits Refunded		
		<u>£ -</u>

Receipts

Lettings	£ 26,368.92
Less Deposit refunds	£ -
Net Lettings	<u>£ 26,368.92</u>

Govt Covid grants	£ 16,955.00
Interest	£ 1.23
Donations	£ 652.01

Total Income	<u>£ 43,977.16</u>
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Payments	
Administration	£ -
Maintenance	£ 2,703.98
Equipment	£ -
Services	£ -

Other costs	£ -
Total	<u>£ 2,703.98</u>
Surplus	<u>£ 41,273.18</u>

Administration		Maintenance	Equipment	Services	Other	Dep Ref	Totals
£	-						£ -
£	-						£ -
£	-						£ -
£	-						£ -
-		£ 2,703.98					£ 2,703.98
		£ -	£ -				£ -
				£ -			£ -
				£ -			£ -
				£ -			£ -
				£ -			£ -
							£ -
				£ -			£ -
				£ -			£ -
				£ -			£ -
					£ -		£ -
						£ -	£ -
							£ -
£	-	£ 2,703.98	£ -	£ -	£ -	£ -	£ 2,703.98

Letting income

	Letting	COIF Interest
October	5311.38	3.98
November	3206.38	4.08
December	4749.73	3.83
January	4198.42	3.89
February	2773.23	3.88
March	4322.03	3.41
April	4699.44	3.72
May	4018.27	3.56
June	3508.82	3.56
July	5989.74	3.40
August	2764.97	3.47
September	4146.16	3.37

TOTALS	49688.57	44.15
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	<u>£</u>	<u>88.30</u>
refunds	<u>£</u>	<u>-</u>
	<u>£</u>	<u>88.30</u>

Refunds

October	450.00
November	0.00
December	0.00
January	600.00
February	0.00
March	400.00
April	600.00
May	462.75
June	600.00
July	325.00
August	400.00
September	200.15

TOTAL	4,037.90
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HOOKWOOD MEMORIAL HALL TRUST

October 2024

Date	Source	Lettings	COIF	HSBC
	B/F			
	Parker BT Sport			
	Paypal	138.00		
	Busy Bees	168.00		
	LHB Productions	368.00		
	COIF		3.98	
	Roy	15.00		
	Roy	195.50		
	Paypal	145.30		
	Paypal	493.00		
	Gui	646.00		
	Paypal	155.25		
	Renee Parker	132.00		
	Paypal	104.00		
	Paypal	212.00		
	Christadelphians	307.33		
	LHB Productions	368.00		
	Bbet	195.50		
	Paypal	453.80		
	Paypal	145.20		
	Gui	646.00		
	Paypal	423.50		

TOTAL INCOME	5311.38	3.98	0.00
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Bank @ 31.10.24	5015.11	
	0.00	
	0.00	
	5015.11	
Less u/p chqs		
		#
		#
		#
	0.00	
Balance	5015.11	

Total Income	10270.68
Total Expenditure	5255.57
BALANCE	5015.11



Phone	Other	Total	#
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Date	Payee
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4900.33 4900.33

54.99 54.99

138.00

168.00

368.00

3.98

15.00

195.50

145.30

493.00

646.00

155.25

132.00

104.00

212.00

307.33

368.00

195.50

453.80

145.20

646.00

423.50

J O'Neill

RB Graphics

RB Graphics

Rentokil Initial

M Simmons

Searchlight

Tesco Mobile

Lynda Harber

Claudia Gardner

Alan Knight

Szonda

British Gas

Royal College

HSBC

EDF

BT

Royal College

Allied Westminster

Maztech

SES

Intuit

Biffa

Claudia Gardner

0.00	4955.32	10270.68
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V	Invoice	Chq/DD/TR	#	Total	Bkg.Admin	Tr. Admin
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1968		TR	#	88.12		
1969		TR	#	160.00		
1970		TR	#	325.00		
1971		TR	#	352.28		
1972		TR	#	30.00		
1973		TR	U	182.00		
		DD	#	32.10		
		SO	#	563.33		
1974		SO	#	734.17	734.17	
1975		SO	#	367.00		
		TR	#	150.00		
		DD	#	47.16		
		TR	#	100.00		
1976		DD	#	5.00		
		DD	#	228.00		
1977		DD	#	236.22		
		TR	#	200.00		
		DD	#	231.14		
1978		SO	#	5.00		
1979		DD	#	254.96		
		DD	#	33.60		
		DD	#	196.32		
1980		SO	#	734.17	734.17	

EXPENDITURE	5255.57	1468.34	0.00
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5255.57

5255.57

Grdsman	Ctkr	R&M	Equip	Rates	Gas	Elec
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88.12

160.00

325.00

352.28

182.00

118.00

249.00

47.16

228.00

254.96

196.32

118.00	249.00	1215.60	88.12	254.96	47.16	228.00
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Insurance	Phone	Cleaning	Ads	PPS	Acct	Bank Ch.	Other
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30.00

32.10

563.33

5.00

236.22

231.14

5.00

33.60

231.14	268.32	593.33	0.00	0.00	33.60	5.00	5.00
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Deposits

150.00

100.00

200.00

450.00

HOOKWOOD MEMORIAL HALL TRUST

November 2024

Date	Source	Lettings	COIF	HSBC
	B/F			
	Paypal	382.00		
	COIF		4.08	
	Paypal	236.00		
	Healthcare	434.00		
	Paypal	330.00		
	Insurance claim			
	Paypal	198.00		
	Paypal	200.00		
	LHB	184.00		
	Lets Dance	128.25		
	Chrystadelphians	307.33		
	Paypal	145.20		
	Paypal	25.00		
	Paypal	132.00		
	Davis	52.00		
	Sussex NHS	452.60		

TOTAL INCOME	3206.38	4.08	0.00
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Bank @ 30.11.24	6049.07
Add u/p receipts	0.00
	0.00
	6049.07
Less u/p chqs	
	0.00
Balance	6049.07

Total Income	9526.90
Total Expenditure	3477.83
BALANCE	6049.07



Phone	Other	Total	#
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Date	Payee
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5015.11	5015.11	Anything Electrical
	382.00	Alan Knight
	4.08	Mark Simmons
	236.00	Claudia Gardner - Comm
	434.00	Alan Knight - Comm
	330.00	Lynda Harber - Comm
1301.33	1301.33	James O'Neill petty cash
	198.00	Tesco Mobile
	200.00	Lynda Harber
	184.00	Alan Knight
	128.25	British Gas
	307.33	HSBC
	145.20	EDF
	25.00	Airtech
	132.00	Rentokil
	52.00	Maztech
	452.60	Penguin
	0.00	Allied Westminster
	0.00	Intuit
	0.00	Biffa
	0.00	Anything Electrical
	0.00	
	0.00	
	0.00	

0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00

0.00	6316.44	9526.90	
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EXPENDITURE

V	Chq	Invoice	#	Total	Bkg.Adm.	Tr. Adm.	Ctkr
1981	TR		#	228.00			
1982	TR		#	237.00			
1983	TR		#	110.00			
1984	TR		#	47.58	47.58		
1984	TR		#	15.86			15.86
1984	TR		#	15.86			
1985	TR		#	85.84			
	DD		#	32.10			
	SO		#	563.33			
1986	SO		#	367.00			118.00
	DD		#	195.97			
1987	DD		#	5.00			
	DD		#	228.00			
	DD		#	146.00			
	DD		#	101.46			
1988	SO		#	5.00			
1989	TR		#	314.77			
	DD		#	231.14			
	DD		#	33.60			
	DD		#	196.32			
1990	TR		#	318.00			

	3477.83	47.58	0.00	133.86
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3477.83

Grnds	R&M	Equip	Rates	Gas	Elec	Insurance	Phone
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228.00
237.00
110.00

85.84

32.10

249.00

195.97

228.00

146.00
101.46

314.77

231.14

196.32
318.00

249.00	1336.78	400.61	0.00	195.97	228.00	231.14	32.10
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Cleaning	Ads	PPS	Acct	Bank Ch.	Other	Deposits
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15.86

563.33

5.00

5.00

33.60

579.19	0.00	0.00	33.60	5.00	5.00	0.00
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HOOKWOOD MEMORIAL HALL TRUST

December 2024

Date	Source	Lettings	COIF	HSBC
	B/F			
	Paypal	717.00		
	COIF		3.83	
	Paypal	78.00		
	All Dance	138.00		
	Paypal	290.40		
	Gui	484.50		
	Paypal	480.00		
	Paypal	104.00		
	Sharmi	328.00		
	Christadelphians	307.33		
	Christadelphians	404.80		
	Aventurine	234.80		
	LHB	368.00		
	Seven	327.05		
	Paypal	148.85		
	Sharp - refund	235.00		
	Davis	104.00		

TOTAL INCOME	4749.73	3.83	0.00
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Bank @ 31.12.24	5003.77
Add u/p receipts	0.00
	0.00
	5003.77
Less u/p chqs	
	0.00
Balance	5003.77

Total Income	10802.63
Total Expenditure	5798.86
BALANCE	5003.77

[illegible]

0.00	6049.07	10802.63
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Payee	V	Chq	Invoice	#	Total
Airtech	1990a	TR		#	513.60
Mark Simmons	1991	TR		#	30.00
Anything Electrical	1992	TR		#	84.00
James O'Neill - petty cash	1993	TR		#	164.40
Richard Parker -Acct	1994	TR		#	492.75
Sharp Gas & Heating	1995	TR		#	235.00
Alan Knight	1996	TR		#	262.00
Tesco Mobile		DD		#	30.05
Lynda Harber		SO		#	563.33
Alan Knight	1997	SO		#	367.00
Claudia Gardner	1998	SO		#	734.17
British Gas		DD		#	251.12
HSBC	1999	DD		#	6.20
EDF		DD		#	228.00
Airtech		DD		#	73.10
Maztech	1999a	SO		#	5.00
Sharp Gas & Heating		TR		#	235.00
Allied Westminster		DD		#	231.14
Biffa		DD		#	245.40
Intuit		DD		#	33.60
Claudia Gardner	2000	SO		#	1014.00

EXPENDITURE	5798.86
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5798.86

Bkg Admin	Tr.Admin	Ctkr	Grnds	R&M	Equip	Rates	Gas
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513.60

84.00

24.38 77.45

235.00

262.00

118.00 249.00

734.17

251.12

73.10

235.00

245.40

1014.00

1748.17	0.00	118.00	249.00	1672.48	77.45	0.00	251.12
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Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct
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30.00

492.75

30.05

563.33

228.00

231.14

33.60

228.00	231.14	30.05	593.33	0.00	0.00	526.35
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Bank Ch.	Other	Deposits
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62.57

6.20

5.00

6.20	67.57	0.00
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HOOKWOOD MEMORIAL HALL TRUST

January 2025

[illegible]

TOTAL INCOME	4198.42	3.89	0.00	0.00	5003.77	9206.08															
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Bank @ 31.01.24	4745.05
Add u/p receipts	0.00
	0.00
	4745.05
Less u/p chqs	
	0.00
Balance	4745.05

Total Income	9206.08
Total Expenditure	4461.03
BALANCE	4745.05

HOOKWOOD MEMORIAL HALL TRUST

February 2025

Date	Source	Lettings	COIF	HSBC
	B/F			
	Claudia Gardner o/p			
	COIF		3.88	
	All Dance	92.00		
	Paypal	278.50		
	Gui	484.50		
	LHB	368.00		
	All Dance	46.00		
	Paypal	254.00		
	Christadelphians	307.33		
	Paypal	148.85		
	Aviva Ins.Comp			
	Day	200.00		
	Paypal	339.85		
	Paypal	104.00		
	Paypal	150.20		

TOTAL INCOME	2773.23	3.88	0.00
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Bank @ 28.02.25	2412.88
Add u/p receipts	0.00
	0.00
	2412.88
Less u/p chqs	
	0.00
Balance	2412.88

Total Income	8560.66
Total Expenditure	6147.78
BALANCE	2412.88

[illegible]

0.00
0.00
0.00
0.00
0.00
0.00
0.00

0.00	5783.55	8560.66	
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Payee	V	Chq	Invoice	#	Total
Alan Knight - commission		TR	2011	#	45.68
Lynda Harber - commission		TR	2011	#	45.68
Claudia Gardner - commission		TR	2011	#	137.03
Mark Simmons		TR	2012	#	30.00
Lynda Harber		TR	2013	#	12.50
Anything Electrical		TR	2014	#	252.00
Anything Electrical		TR	2015	#	996.00
Total Security & Fire Systems		TR	2016	#	1575.60
Tesco Mobile		DD		#	11.10
Lynda Harber		SO		#	485.33
Alan Knight		SO	2017	#	367.00
British Gas		DD		#	803.36
Facebook		TR		#	14.00
Facebook		TR		#	14.00
HSBC		DD	2018	#	5.00
Microsoft		DD	2019	#	396.00
Facebook		TR		#	14.00
Facebook		TR		#	14.00
Facebook		TR		#	14.00
Facebook		TR		#	14.00
EDF		DD		#	197.88
Facebook		TR		#	16.00
Facebook		TR		#	18.00
Maztech		SO	2019a	#	5.00
Allied Westminster		DD		#	256.17
Biffa		DD		#	217.01
Facebook		TR		#	20.00

Intuit	DD	#	39.60
Rentokil	DD	#	101.46
Facebook	TR	#	22.00
Facebook	TR	#	8.38

EXPENDITURE	6147.78
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6147.78

Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M	Equip	Rates	Gas
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45.68

137.03

252.00

996.00

1575.60

118.00 249.00

803.36

396.00

217.01

101.46

137.03	0.00	163.68	249.00	3538.07	0.00	0.00	803.36
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Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct
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45.68

30.00

12.50

11.10

485.33

14.00

14.00

14.00

14.00

14.00

14.00

197.88

16.00

18.00

256.17

20.00

39.60

22.00

8.38

197.88	256.17	11.10	573.51	168.38	0.00	39.60
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Bank Ch.	Other	Deposits
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5.00

5.00

5.00	5.00	0.00
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HOOKWOOD MEMORIAL HALL TRUST

March 2025

Date	Source	Lettings	COIF	HSBC
	B/F			
	Paypal	628.85		
	Claudia Gardner o/p			
	Paypal	233.55		
	Gui	646.00		
	COIF		3.41	
	All Dance	184.00		
	Christadelphians	347.55		
	Paypal	117.40		
	Paypal	324.75		
	Paypal	97.72		
	LPW	311.40		
	Paypal	25.50		
	RCN	355.70		
	Paypal	303.46		
	Paypal	522.90		
	Paypal	223.25		

TOTAL INCOME	4322.03	3.41	0.00
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Bank @ 31.03.25	1619.82
Add u/p receipts	0.00
	0.00
	1619.82
Less u/p chqs	
	0.00
Balance	1619.82

Total Income	6876.32
Total Expenditure	5256.50
BALANCE	1619.82



Phone	Other	Total	#	Date
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[illegible]

0.00	2550.88	6876.32
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Payee	V	Chq	Invoice	#	Total
Smartguard	2020	TR		#	180.00
M Simmons	2021	TR		#	30.00
J O'Neill	2022	TR		#	172.38
Lynda Harber	2023	TR		#	10.00
Tesco Mobile		DD		#	11.10
Lynda Harber		SO		#	485.33
Claudia Gardner	2024	SO		#	1014.00
Alan Knight	2025	SO		#	367.00
Facebook		TR		#	25.00
Facebook		TR		#	28.00
British Gas		DD		#	484.08
Wolf		TR		#	200.00
RWB		TR		#	200.00
HSBC	2026	DD		#	5.00
Facebook		TR		#	31.00
EDF		DD		#	197.88
Facebook		TR		#	35.00
Maztech	2027	SO		#	5.00
Allied Westminster		DD		#	256.17
Airtech		DD		#	73.00
Airtech		DD		#	73.00
Biffa		DD		#	271.26
Facebook		TR		#	35.00
Intuit		DD		#	39.60
Facebook		TR		#	13.70
Claudia Gardner	2028	SO		#	1014.00

EXPENDITURE

5256.50

5256.50

Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M	Equip	Rates	Gas
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180.00

172.38

1014.00

118.00 249.00

484.08

73.00

73.00

271.26

1014.00

2028.00	0.00	118.00	249.00	769.64	0.00	0.00	484.08
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Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct	Bank Ch.
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30.00

10.00

11.10

485.33

25.00

28.00

5.00

31.00

197.88

35.00

256.17

35.00

39.60

13.70

197.88	256.17	11.10	525.33	167.70	0.00	39.60	5.00
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Other Deposits

200.00

200.00

5.00

5.00

400.00

HOOKWOOD MEMORIAL HALL TRUST**April 2025**

Date	Source	Lettings	COIF	HSBC
	B/F			
	RHP			
	Page	148.85		
	Paypal	146.65		
	Paypal	200.00		
	Gardner Refund			
	Bancoul	223.25		
	COIF		3.72	
	All Dance	103.80		
	Alan Knight refund			
	Thompson	200.00		
	Paypal	148.85		
	Charlwood Par	288.05		
	Paypal	297.70		
	Paypal	676.00		
	LPW	311.40		
	Paypal	330.00		
	Thompson	148.00		
	Paypal	29.35		
	Christadelphians	347.55		
	Aventurine	117.40		
	Gui	237.59		
	Bancoul	200.00		
	Gui	400.00		
	Paypal	145.00		

TOTAL INCOME	4699.44	3.72	0.00
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Bank @ 30.04.24	3340.60
Add u/p receipts	0.00
	0.00
	3340.60
Less u/p chqs	
	0.00
Balance	3340.60

Total Income	6893.82
Total Expenditure	3553.22
BALANCE	3340.60



Phone	Other	Total	#	Date
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	1619.82	1619.82		
	54.99	54.99		
		148.85		
		146.65		
		200.00		
	148.85	148.85		
		223.25		
		3.72		
		103.80		
	367.00	367.00		
		200.00		
		148.85		
		288.05		
		297.70		
		676.00		
		311.40		
		330.00		
		148.00		
		29.35		
		347.55		
		117.40		
		237.59		
		200.00		
		400.00		
		145.00		
		0.00		
		0.00		

0.00
0.00
0.00

0.00	2190.66	6893.82	
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Payee	V	Chq	Invoice	#	Total
MVDC		DD	2029	#	296.41
Tesco Mobile		DD		#	11.10
Lynda Harber		SO		#	485.33
Alan Knight		SO	2030	#	367.00
Cheema		TR		#	200.00
Facebook		TR		#	35.00
British Gas		DD		#	350.06
Facebook		TR		#	39.00
HSBC		DD	2031	#	5.00
EDF		DD		#	197.88
BT		DD		#	291.83
Facebook		TR		#	43.00
Allied Westminster		DD		#	256.17
SES Water		DD	2032	#	217.18
Maztech		SO	2033	#	5.00
RCN		TR		#	200.00
Mark Simmons		TR	2033	#	30.00
Facebook		TR		#	48.00
Biffa		DD		#	217.01
Facebook		TR		#	18.65
Intuit		DD		#	39.60
Pratley		TR		#	200.00

EXPENDITURE	3553.22
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3553.22

Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M	Equip	Rates	Gas
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296.41

118.00 249.00

350.06

217.18

217.01

0.00	0.00	118.00	249.00	217.01	0.00	513.59	350.06
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Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct	Bank Ch.
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		11.10					
			485.33				
				35.00			
				39.00			
197.88							5.00
		291.83					
				43.00			
	256.17						
			30.00				
				48.00			
				18.65			
						39.60	

197.88	256.17	302.93	515.33	183.65	0.00	39.60	5.00
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Other Deposits

200.00

5.00

200.00

200.00

5.00

600.00

HOOKWOOD MEMORIAL HALL TRUST

May 2025

Date	Source	Lettings	COIF	HSBC
	B/F			
	COIF		3.56	
	Paypal	700.00		
	Redhead	148.85		
	Redhead	200.00		
	Gui	601.29		
	Paypal	430.00		
	All Dance	207.60		
	Horley Evening	375.38		
	Paypal	600.00		
	Paypal	200.00		
	All Dance	207.60		
	Christadelphians	347.55		

TOTAL INCOME	4018.27	3.56	0.00
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Bank @ 31.05.24	3742.36
Add u/p receipts	0.00
	0.00
	3742.36
Less u/p chqs	
	0.00
Balance	3742.36

Total Income	7442.43
Total Expenditure	3700.07
BALANCE	3742.36

0.00

0.00	3340.60	7442.43
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Payee	V	Chq	Invoice	#	Total
Nigel Jeffries Landscapes		TR	2034	#	60.00
Claudia Gardner		TR	2035	#	28.50
Claudia Gardner - Commission		TR	2036	#	141.62
Linda Harber - Commission		TR	2037	#	31.47
Linda Harber - Sundries		TR	2038	#	95.42
Tesco Mobile		DD		#	11.76
Linda Harber		SO		#	485.33
Claudia Gardner		SO	2039	#	1014.00
British Gas		DD		#	241.46
Facebook		TR		#	53.00
HSBC		DD	2040	#	5.00
EDF		DD		#	197.88
Facebook		TR		#	59.00
Airtech		DD		#	73.00
Rentokil		DD		#	111.61
Allied Westminster		DD		#	256.17
Information Commissioner		DD	2041	#	47.00
Davies		TR		#	100.00
Bancoul		TR		#	162.75
Biffa		DD		#	217.01
Facebook		TR		#	65.00
Facebook		TR		#	3.49
Intuit		DD		#	39.60
Mitchell		TR		#	200.00

EXPENDITURE

3700.07

3700.07

Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M	Equip	Rates	Gas
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60.00

28.50

141.62

1014.00

241.46

73.00

111.61

217.01

1184.12	0.00	0.00	0.00	461.62	0.00	0.00	241.46
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Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct	Bank Ch.
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			31.47				
			95.42				
		11.76					
			485.33				
				53.00			
							5.00
197.88							
				59.00			
	256.17						
				65.00			
				3.49			
						39.60	

197.88	256.17	11.76	612.22	180.49	0.00	39.60	5.00
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Other Deposits

47

100.00

162.75

200.00

47.00	462.75
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HOOKWOOD MEMORIAL HALL TRUST

June 2025

Date	Source	Lettings	COIF	HSBC
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B/F				
Paypal		110.00		
Gui		401.72		
COIF			3.56	
Gui		400.00		
All Dance		155.70		
Christadelphians		347.55		
Paypal		230.00		
CPC		88.05		
Smith		711.15		
Sussex		431.65		
Paypal		380.00		
Paypal		170.00		
Claudia Gardner		83.00		

TOTAL INCOME	3508.82	3.56	0.00
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Bank @ 30.06.25	3045.84
Add u/p receipts	0.00

	0.00	
	3045.84	
Less u/p chqs		
	171.05	#
	178.74	#
	547.00	#
	292.28	
	1189.07	
Balance	1856.77	

Total Income	7254.74
Total Expenditure	5397.97
BALANCE	1856.77



Phone	Other	Total	#	Date
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3742.36 3742.36
110.00
401.72
3.56
400.00
155.70
347.55
230.00
88.05
711.15
431.65
380.00
170.00
83.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00

0.00	3742.36	7254.74	
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Payee	V	Chq	Invoice	#	Total
James O'Neill		TR	2042	#	190.59
Mark Simmons - window cleaning		TR	2043	#	30.00
Mrs L. Cooke - Petty Cash		TR		#	200.00
Nigel Jefferies - gardening		TR	2044	#	60.00
PRS - annual charge		TR	2045	#	291.78
Sally Edwards - computer reps		TR	2046	#	130.00
James O'Neill - expenses		TR	2047	U	171.05
Lorraine Cook - expenses		TR	2048	U	178.74
Lorraine Cook - Caretaker/Grds		TR	2049	U	547.00
Tesco Mobile		DD		#	11.76
Claudia Gardner		SO	2050	#	1014.00
Linda Harber		SO		#	485.33
British Gas		DD		#	154.76
HSBC		DD	2051	#	5.00
Facebook		TR		#	69.00
Day		TR		#	200.00
Connelly		TR		#	200.00
EDF		DD		#	210.00
Go Cardless/Airtech		DD		#	73.00
Facebook		TR		#	76.00
Allied Westminster		DD		#	256.17
Biffa		DD		#	271.26
Nadarajah		TR		#	200.00
Intuit		DD		#	39.60
Facebook		TR		#	40.65
Linda Harber		TR	2052	U	292.28

EXPENDITURE	5397.97
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5397.97

Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M	Equip	Rates	Gas
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77.05 85.55

60.00

13.04 101.21
134.94

547.00

1014.00

154.76

73.00

271.26

1014.00	0.00	547.00	0.00	629.29	186.76	0.00	154.76
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Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct
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27.99

30.00

47.86

8.94

43.80

v

11.76

485.33

69.00

210.00

76.00

256.17

39.60

40.65

292.28

210.00	256.17	11.76	899.27	185.65	36.93	39.60
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Bank Ch.	Other	Deposits
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200.00

291.78

130.00

5.00

200.00

200.00

200.00

5.00	621.78	600.00
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HOOKWOOD MEMORIAL HALL TRUST

July 2025

Date	Source	Lettings	COIF	HSBC
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B/F

R Parker BT Sport

COIF 3.29

COIF 0.11

Paypal 1216.00

Sussex 231.65

Gui 601.29

Paypal 430.00

Christadelphians 347.55

Paypal 705.00

Paypal 310.00

HCC 250.00

Paypal 530.00

Newty 415.20

Makara 372.10

Makara 200.00

Sussex 25.95

Paypal 355.00

[illegible]

0.00
0.00
0.00
0.00

0.00	1931.77	7924.91
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Payee	V	Chq	Invoice	#	Total
Mark Simmons		TR	2052	#	30.00
Sally Edwards		TR	2053	#	170.00
Linda Harber		TR	2054	#	15.50
Alan Knight		TR	2055	#	320.12
Linda Harber		TR	2056	#	112.00
Claudia Gardner		TR	2057	#	830.00
Nigel Jeffries Landscape		TR	2058	#	60.00
Darren Taylor		TR	2059	#	250.00
HSBC		DD	2060	#	5.00
R H Parker (Accounts Fee)		TR	2061	#	430.00
Leah Ashworth		TR	2062	#	510.00
Lorraine Cook - Petty Cash		TR	2063	U	185.78
Tesco Mobile		TR		#	11.76
British Gas		TR		#	89.19
Facebook		TR		#	84.00
EDF		DD		#	210.00
Airtech		DD		#	73.00
BT		DD		#	153.09
Redhead		TR		#	200.00
Allied Westminster		DD		#	256.17
Gong		TR		#	75.00
Intuit		DD		#	39.60
Biffa		DD		#	266.04
Facebook		DD		#	93.00
Facebook		DD		#	2.37
Harrison		TR		#	50.00

EXPENDITURE	4521.62
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4521.62

Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M	Equip	Rates	Gas
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170.00

320.12

830.00

60.00

250.00

510.00

65.15 57.23

89.19

73.00

266.04

830.00	0.00	510.00	0.00	1204.31	57.23	0.00	89.19
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Elec	Insurance	Phone	Cleaning	Ads	PPS	Acct	Bank Ch.
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30.00

15.50

112.00

5.00

430.00

63.40

11.76

84.00

210.00

153.09

256.17

39.60

93.00

2.37

210.00	256.17	164.85	220.90	179.37	0.00	469.60	5.00
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Other Deposits

200.00

75.00

50.00

0.00

325.00

HOOKWOOD MEMORIAL HALL TRUST

August 2025

Date	Source	Lettings	COIF	HSBC
	B/F			
	COIF		3.47	
	Paypal	115.00		
	Draper	250.00		
	Christadelphians	347.55		
	Paypal	380.00		
	Paypal	340.00		
	Lets Dance	223.25		
	Paypal	213.47		
	All Dance	155.70		
	Paypal	740.00		

TOTAL INCOME	2764.97	3.47	0.00
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Bank @ 31.08.25	2156.27
Add u/p receipts	0.00
	0.00
	2156.27
Less u/p chqs	
	0.00
Balance	2156.27

Total Income	6171.73
Total Expenditure	4015.46
BALANCE	2156.27



Phone	Other	Total	#	Date
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[illegible]

0.00

0.00	3403.29	6171.73	
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Payee	V	Chq	Invoice	#	Total
Mark Simmons		TR	2064	#	30.00
Claudia Gardner		TR	2065	#	770.00
Lorrain Cook		TR	2066	#	772.00
Linda Harber		TR	2067	#	224.00
Balcombe Pest Control		TR	2068	#	198.00
Firetronics		TR	2069	#	114.00
Firetronics		TR	2070	#	232.80
Firetronics		TR	2071	#	78.00
Tesco Mobile		DD		#	11.76
British Gas		DD		#	62.80
AirTech Go Cardless		DD		#	73.00
HSBC		DD	2072	#	5.00
Facebook		TR		#	103.00
EDF		DD		#	210.00
Thatcher		TR		#	200.00
Eastbourne Events		TR		#	22.49
Rentokil		DD		#	111.61
Allied Westminster		DD		#	256.17
Intuit		DD		#	39.60
Biffa		DD		#	217.01
Facebook		DD		#	84.22
Jess		TR		#	200.00

EXPENDITURE	4015.46
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4015.46

Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M	Equip	Rates
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770.00

772.00

198.00
114.00
232.80
78.00

73.00

111.61

217.01

770.00	0.00	772.00	0.00	1024.42	0.00	0.00
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Gas	Elec	Insurance	Phone	Cleaning	Ads	PPS
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30.00

224.00

11.76

62.80

103.00

210.00

256.17

84.22

62.80	210.00	256.17	11.76	254.00	187.22	0.00
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Acct	Bank Ch.	Other	Deposits
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5.00

200.00

22.49

39.60

200.00

39.60	5.00	22.49	400.00
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HOOKWOOD MEMORIAL HALL TRUST

September 2025

Date	Source	Lettings	COIF	HSBC
	B/F			
	Gui	963.22		
	COIF		3.37	
	Paypal	366.00		
	Addai	148.85		
	Averil	223.25		
	Irene	216.50		
	Paypal	398.00		
	Irene	216.50		
	Robinson	176.12		
	Robinson	176.12		
	Catanach	145.20		
	Christadelphians	198.70		
	Paypal	550.00		
	Paypal	70.00		
	Addai	148.85		
	Addai	148.85		

TOTAL INCOME	4146.16	3.37	0.00
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Bank @ 31.09.25	2859.44
Add u/p receipts	0.00
	0.00
	2859.44
Less u/p chqs	
	0.00
Balance	2859.44

Total Income	6305.80
Total Expenditure	3446.36
BALANCE	2859.44



Phone	Other	Total	#	Date
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	2156.27	2156.27		
		963.22		
		3.37		
		366.00		
		148.85		
		223.25		
		216.50		
		398.00		
		216.50		
		176.12		
		176.12		
		145.20		
		198.70		
		550.00		
		70.00		
		148.85		
		148.85		

0.00	2156.27	6305.80
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Payee	V	Chq	Invoice	#
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Claudia Gardner	2074	TR		#
Lorraine Cook	2075	TR		#
Leaqh Ashworth	2076	TR		#
Lorraine Cook	2077	TR		#
Mark Simmons	2078	TR		#
Linda Harber	2079	TR		#
Fire Protection Services	2080	TR		#
Tesco Mobile		DD		#
British Gas		DD		#
AirTech Go Cardless		DD		#
EDF		DD		#
Facebook		TR		#
Makara		TR		#
Allied Westminster		DD		#
Biffa		DD		#
Intuit		DD		#
Rob		TR		#
Norton		TR		#
Facebook		TR		#

EXPENDITURE

Total	Bkg.Sec	Tr. Sec	Ctkr	Grnds	R&M
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710.00	710.00				
705.00			705.00		
161.50		161.50			
197.45					181.55
30.00					
224.00					
57.96					57.96
11.76					
63.93					
75.18					75.18
210.00					
114.00					
162.75					
256.17					
320.29					320.29
39.60					
18.70					
18.70					
69.37					

3446.36	710.00	161.50	705.00	0.00	634.98
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3446.36

Equip	Rates	Gas	Elec	Insurance	Phone	Cleaning
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15.90

30.00

224.00

11.76

63.93

210.00

256.17

0.00	0.00	63.93	210.00	256.17	11.76	269.90
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Ads	PPS	Acct	Bank Ch.	Other	Deposits
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114.00

162.75

39.60

18.70

18.70

69.37

183.37	0.00	39.60	0.00	0.00	200.15
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2023

Oct 5311.38

Nov

Dec

Jan 24

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name:
Hookwood Memorial Hall Trust

**On accounts for the year
ended**

30th September 2025

**Charity no
(if any)**

271303

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

5th January 2026

Name:

Andrew Peter Diggles

**Relevant professional
qualification(s) or body
(if any):**

FCMA

Address:

Pug House, 2 Waterlow Road

Reigate

Surrey, RH2 7EX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.