

## **Hookwood Memorial Hall : 2023 -2024**

Year on year movements

### **Net Lettings**

From £39,919 in 2023 to £49,461 in 2024 a growth of 24%

### **Interest**

The reduction in COIF deposit from £10,000 to £1,000 last year has resulted in reduction in interest from £172 to £51

### **Expenditure**

An overall reduction in costs of £1,306.

- Administration reduction of £5,169
- Maintenance increase of £646
- Equipment increase of £324
- Services increase of £2,040
- Other costs increase of £854

Previous two years results have shown deficit of £12,923 (2022/2023) and £7,624 (2021/22). The 2023/2024 results show a much smaller deficit of £161. However three years of losses have greatly reduced the cash reserves of the charity.

Trustee loans were made in July of £1,000 each by Mr Parker and Mr O'Neill plus a further amount of £55 from Mr Parker. These loans of £2,055 ensured that the bank balance remained in credit but this is not a satisfactory situation.

It is to be hoped that the continued growth in income and the maintenance of costs at this year's levels will allow the charity to build up sufficient cash reserves over the next few years. These loans should be repaid as quickly as possible so that the charity is not reliant on them.

**A.P. Diggles FCMA**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Hookwood Memorial Hall Trust

No (if any)  
271303

CC16a

## Receipts and payments accounts

For the period  
from

Period start date  
1.10.2023

To

Period end date  
30.09.2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Lettings	49,461	-	-	49,461	39,919
Interest - COIF	51	-	-	51	172
Donations	-	-	-	-	20
Trustee Loans	2,055	-	-	2,055	-
Grants	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>51,567</b>	<b>-</b>	<b>-</b>	<b>51,567</b>	<b>40,111</b>
<b>A2 Asset and investment sales, (see table).</b>					
COF Deposit Account	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>51,567</b>	<b>-</b>	<b>-</b>	<b>51,567</b>	<b>40,111</b>
<b>A3 Payments</b>					
Maintenance	16,780	-	-	16,780	16,134
Services	17,620	-	-	17,620	15,580
Equipment	1,193	-	-	1,193	869
Administration	13,823	-	-	13,823	18,992
Other Costs	2,312	-	-	2,312	1,458
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>51,728</b>	<b>-</b>	<b>-</b>	<b>51,728</b>	<b>53,034</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>51,728</b>	<b>-</b>	<b>-</b>	<b>51,728</b>	<b>53,034</b>
<b>Net of receipts/(payments)</b>	<b>(161)</b>	<b>-</b>	<b>-</b>	<b>(161)</b>	<b>(12,923)</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>6,061</b>	<b>-</b>	<b>-</b>	<b>6,061</b>	<b>18,984</b>
<b>Cash funds this year end</b>	<b>5,900</b>	<b>-</b>	<b>-</b>	<b>5,900</b>	<b>6,061</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Current Account	4,900	-	-
	COIF Deposit	1,000	-	-
		-	-	-
	<b>Total cash funds</b>	<b>5,900</b>	<b>-</b>	<b>-</b>





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Hookwood Memorial Hall Trust

On accounts for the year  
ended

30<sup>th</sup> September 2024

Charity no  
(if any)

271303

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22<sup>nd</sup> March 2024

Name:

Andrew Peter Diggles

Relevant professional  
qualification(s) or body  
(if any):

FCMA

Address:

Pug House, 2 Waterlow Road

Reigate

Surrey, RH2 7EX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Accounts for Hookwood Memorial Hall Trust**  
**For the twelve months ending September 30th 2024**  
**Charity Reg. No. : 271303**

**ACCOUNTS SUMMARY**

	<u>2023/24</u>	<u>2022/23</u>	<u>2021/22</u>
<b><u>Receipts</u></b>			
Lettings	£ 59,912	£ 51,324	£ 47,456
Less Deposit refunds	£ (10,452)	£ (11,405)	£ (9,683)
<b>Net Lettings</b>	<b>£ 49,461</b>	<b>£ 39,919</b>	<b>£ 37,773</b>
Grants	£ -	£ -	£ 2,637
Trustee loan	£ 2,055	£ -	£ -
Interest	£ 51	£ 172	£ 45
Donations	£ -	£ 20	£ 10
<b>Total Income</b>	<b>£ 51,567</b>	<b>£ 40,111</b>	<b>£ 40,465</b>
<b><u>Expenditure</u></b>			
Administration	£ 13,823	£ 18,992	£ 11,455
Maintenance	£ 16,780	£ 16,134	£ 17,262
Equipment	£ 1,193	£ 869	£ 2,920
Services	£ 17,620	£ 15,580	£ 15,735
Other costs	£ 2,312	£ 1,458	£ 717
<b>Total Expenditure</b>	<b>£ 51,728</b>	<b>£ 53,034</b>	<b>£ 48,090</b>
<b>Surplus on Charitable Activities</b>	<b>£ (161)</b>	<b>£ (12,923)</b>	<b>£ (7,624)</b>
<b><u>Cash Funds</u></b>			
Opening Current A/c at 01/10	£ 5,061	£ 8,984	£ 16,608
COIF Deposit A/c (01/10)	£ 1,000	£ 10,000	£ 10,000
<b>Total Cash Funds</b>	<b>£ 6,061</b>	<b>£ 18,984</b>	<b>£ 26,608</b>
Current A/c at 30/09	£ 4,900	£ 5,061	£ 8,984
COIF Deposit A/c (30/09)	£ 1,000	£ 1,000	£ 10,000
<b>Total Cash Funds</b>	<b>£ 5,900</b>	<b>£ 6,061</b>	<b>£ 18,984</b>
<b>Movement in Cash Funds</b>	<b>£ (161)</b>	<b>£ (12,923)</b>	<b>£ (7,624)</b>