



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hookwood Memorial Hall Trust

**On accounts for the year
ended**

30th September 2021

**Charity no
(if any)** 271303

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 23 July 2022

Name:

Andrew Peter Diggles

**Relevant professional
qualification(s) or body
(if any):**

FCMA

Address:

Pug House, 2 Waterlow Road

Reigate

Surrey, RH2 7EX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

2/A.

Accounts for Hookwood Memorial Hall Trust
For the twelve months ending September 2021
Charity Reg. No. : 271303

	<u>2020/21</u>	<u>2019/20</u>
<u>Receipts</u>		
Lettings	£ 26,369	
Less Deposit refunds	£ (3,034)	
Net Lettings	<u>£ 23,335</u>	
Govt Covid grants	£ 16,955	
Interest	£ 1	
Donations	£ 652	
Total Income	<u>£ 40,943</u>	
<u>Expenditure</u>		
Administration	£ 9,872	
Maintenance	£ 12,066	
Equipment	£ 840	
Services	£ 7,954	
Other costs	£ 1,272	
Total Expenditure	<u>£ 32,004</u>	
Surplus on Charitable Activities	<u>£ 8,940</u>	
<u>Cash Funds</u>		
Opening Current A/c at 01/10/20	£ 7,668	
COIF Deposit A/c (01/10/20)	£ 10,000	
Total Cash Funds	<u>£ 17,668</u>	
Current A/c at 30/09/21	£ 16,608	
COIF Deposit A/c (31/09/21)	£ 10,000	
Total Cash Funds	<u>£ 26,608</u>	
Movement in Cash Funds	<u>£ 8,940</u>	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hookwood Memorial Hall Trust

271303
271303

Receipts and payments accounts

CC16a

For the period
from

Period start date
1.10.2020

To

Period end date
30.09.2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Lettings	23,335	-	-	23,335	38,099
Government Covid Grants	16,955	-	-	16,955	-
Interest	1	-	-	1	79
Donation	652	-	-	652	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	40,943	-	-	40,943	38,178
A2 Asset and investment sales, (see table).					
IF Deposit Acc		-	-	-	10,000
		-	-	-	-
Sub total	-	-	-	-	10,000
Total receipts	40,943	-	-	40,943	48,178
A3 Payments					
Maintenance	9,872	-	-	9,872	10,106
Services	12,066	-	-	12,066	19,594
Equipment	840	-	-	840	1,127
Admin	7,954	-	-	7,954	10,500
Deposits	1,272	-	-	1,272	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	32,004	-	-	32,004	41,327
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,004	-	-	32,004	41,327
Net of receipts/(payments)	8,940	-	-	8,940	6,851
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,668	-	-	17,668	-
Cash funds this year end	26,608	-	-	26,608	6,851

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Current account	16,608	-	-
	COIF Deposit	10,000	-	-
		-	-	-
	Total cash funds	26,608	-	-

CCXX R1 accounts (SS)

(agree balances with receipts and payments account(s))

OK

OK

OK



	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

R.H.Parker

11.11.2021

Hookwood Memorial Hall Trust twelve months ending 30/09/21

Income

Lettings	£ 26,368.92
Grants	£ 16,955.00
Interest	£ 1.23
Donations	£ 652.01
Other	
	£ 43,977.16

Expenditure

Bkg.Sec	£ 4,112.50
Tr. Sec	£ 2,817.50
Caretaker	£ 2,116.64
Grdsrn	£ 825.36
R&M	£ 9,361.68
Equip	£ 839.67
Rates	£ 295.53
Gas	£ 1,434.00
Elec	£ 702.15
Insurance	£ 1,404.97
Phone	£ 1,677.97
Cleaning	£ 2,703.98
Ads	£ 1,335.00
Print Paper stationery	£ 30.84
Acct	£ 900.00
Bank Ch.	£ 173.40
Other	£ 1,272.42
Deposits Refunded	£ 3,034.00
	£ 35,037.61

Receipts

Lettings	£ 26,368.92
Less Deposit refunds	£ (3,034.00)
Net Lettings	£ 23,334.92

Govt Covid grants

Interest	£ 1.23
Donations	£ 652.01

Total Income

	£ 40,943.16
--	-------------

Payments

Administration	£ 9,872.00
Maintenance	£ 12,065.66
Equipment	£ 839.67
Services	£ 7,953.86
Other costs	£ 1,272.42
Total	£ 32,003.61

Surplus

	£ 8,939.55
--	------------

Administration	Maintenance	Equipment	Services	Other	Dep Ref	Totals
£ 4,112.50						£ 4,112.50
£ 2,817.50						£ 2,817.50
£ 2,116.64						£ 2,116.64
£ 825.36						£ 825.36
£ 9,361.68						£ 9,361.68
	£ 839.67					£ 839.67
			£ 295.53			£ 295.53
			£ 1,434.00			£ 1,434.00
			£ 702.15			£ 702.15
			£ 1,404.97			£ 1,404.97
			£ 1,677.97			£ 1,677.97
£ 2,703.98						£ 2,703.98
			£ 1,335.00			£ 1,335.00
			£ 30.84			£ 30.84
			£ 900.00			£ 900.00
			£ 173.40			£ 173.40
				£ 1,272.42		£ 1,272.42
					£ 3,034.00	£ 3,034.00
£ 9,872.00	£ 12,065.66	£ 839.67	£ 7,953.86	£ 1,272.42	£ 3,034.00	£ 35,037.61