

3RD SHOREHAM SEA SCOUTS  
GROUP SCOUT COUNCIL

# **ANNUAL REPORT 2024**

# 3<sup>RD</sup> SHOREHAM SEA SCOUTS

## GROUP SCOUT COUNCIL

### Annual General Meeting

25th September 2024, 7pm, 3<sup>rd</sup> Shoreham HQ

## AGENDA

1. Introduction and welcome
2. Apologies for absence
3. To approve the minutes of the Annual General Meeting held on **6th December 2023**
4. Governance topics
  - a. Adopt the model constitution - agreed at last Trustee Board
  - b. Note the Group's financial year – agreed at last Trustee Board
  - c. Agree the number of members that may be elected to the Trustee Board  
– Suggestion is up to 12
  - d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees
    - “The quorum for meetings of the Group Scout Council (including the AGM) is ten members, which must include the Group Scout Leader or Group Chairman plus 2 other members of the Group Trustee Board.” – extract from Constitution
5. Review of the previous year
  - a. The Group Lead Volunteer's review of Scouting in 3<sup>rd</sup> Shoreham Sea Scouts
  - b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
6. Making appointments / elections
7. Thank yous and recognition
8. Close

# 3<sup>RD</sup> SHOREHAM SEA SCOUTS ANNUAL REPORT

3<sup>rd</sup> Shoreham Sea Scouts – Annual Accounts 2023/24

Prepared by Will Holden, reviewed at Trustee Board 11/09/2024

## 3rd Shoreham Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2023	To	31st Mar 2024
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### Receipts and payments

	2022/23 £	2023/24 £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
22/23 Membership Subscriptions & Activity Payments	23,804	-
23/24 Membership Subscriptions & Activity Payments	-	30,235
<b>Less:</b> Membership subscriptions paid on (National/County/Area/District)	8,775	10,701
<b>Net membership subscriptions retained</b>	15,029	19,534
Donations	1,650	275
Uniform payments	-	175
Legacies (Accessibility Project - Restricted Funds)	-	-
Gift Aid	-	-
<b>Sub total</b>	16,679	19,984
<b>Grants</b>		
Royal Navy grant - restricted funds	-	-
Government Grants	-	-
<b>Sub total</b>	-	-
<b>Fundraising (gross)</b>		
Accessibility Project - shower & changing areas (Restricted Funds)	-	-
Other fundraising activities	-	-
<b>Sub total</b>	-	-
<b>Investment income</b>		
Bank interest	-	-
HQ Hire	5,590	3,835
Water Activity Equipment Hire	1,051	645
Adur Canoe Club	1,060	1,040
<b>Sub total</b>	7,701	5,520
<b>Total Gross Income</b>	24,380	25,504

### 3rd Shoreham Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2023	To	31st Mar 2024
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#### Receipts and payments

	2022/23	2023/24
	£	£
<b>Payments</b>		
Youth programme and activities	357	2,032
Event Expenses (general)	235	711
Easter Scout Camps	1,550	1,634
Go Beavers	360	300
July Cub Camp	1,543	368
Scout Summer Camps	4,558	4,596
Cub Climbing/Hike	432	56
Dec Scout Camp	330	-
2023 Scout Summer Camp deposit	300	-
Jamboree Delegates	500	-
Pool kayak sessions	636	878
Quartermaster (Camping Equip)	710	43
Bosun (Sailing & Kayaking Equip)	337	801
Badges	1,313	1,893
Uniforms	851	2,848
Leaders Training	182	-
Insurance - Property & Equipment	2,444	1,883
Insurance - Marine	1,068	1,142
Insurance - Helpers	52	52
HQ maintenance	111	2,245
Ground Rent (Slipway)	25	25
ADC - Rent & Rates	263	260
Cleaning	1,252	1,047
Water and Sewerage	550	1,005
Electricity	1,238	1,241
Broadband, Website, Email, Zoom	464	582
Banking Fees	240	240
Fundraising costs	-	-
Misc Expenses	-	-
<b>Total Gross Expenditure</b>	<b>23,167</b>	<b>26,546</b>
<b>Accessibility Project (Restricted Funds)</b>	<b>-</b>	<b>-</b>
<b>Legal fees, camp payments, specific equipment (Restricted Funds)</b>	<b>2,852</b>	<b>-</b>
Asset Purchase - HQ emergency lighting	-	1,026
Asset Purchase - Troop Tent	-	1,045
Asset Purchase - Gopak camp tables & benches	-	390
Asset Purchase - Outdoor picnic benches	-	395
Asset Purchase - Single Kayak	170	150
Asset Purchase - internal & external LED lighting & Main Deck Heaters	8,926	-
Asset Purchase - 6 Silverbirch two man Duralight Canoes	7,075	-
Asset Purchase - Defibrillator & external heated cabinet	1,211	-
Asset Purchase - Dory launching trolley	1,836	-
Asset Purchase - Pioneering Poles & Ropes	2,419	-
Asset Purchase - First Aid training Annies	1,315	-
Asset Purchase - Battery Hedge Trimmer	305	-
<b>Total (Payments &amp; Restricted funds)</b>	<b>49,336</b>	<b>30,752</b>
<b>Net of receipts/(payments)</b>	<b>- 24,956</b>	<b>- 5,247</b>
<b>Cash funds last year end</b>	<b>25,183</b>	<b>29,109</b>
<b>Cash funds this year end</b>	<b>227</b>	<b>23,862</b>

## Statement of assets and liabilities at the end of the year

	31st Mar 2023	31st Mar 2024
	£	£
<b>Cash funds</b>		
Metro Bank account	19,109	13,861
Metro Bank <b>(Restricted Funds)</b>	10,000	10,000
Scout Pre Paid Card	-	-
<b>Total cash funds</b>	<b>29,109</b>	<b>23,861</b>
<b>Non monetary assets for charity's own use</b>		
Land and buildings (Insured Value)	530,379	638,125
Dinghies, power boats and outboards (Insured Value)	33,850	36,750
Scouting equipment, furniture etc (Insured Value)	45,900	54,000
Fencing around site	-	2,550
Slipway	-	12,750
<b>Sub total</b>	<b>610,129</b>	<b>744,175</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
2023 Scout Summer Camp @ Ferny Croft	3,122	-
Other liabilities	-	-
<b>Sub total</b>	<b>3,122</b>	<b>-</b>

**Contingent liabilities and future obligations: N/A**

**The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Day Date Month 2024 and signed on their behalf by**

Signature
Jason Hurwitz
Julian Cosson

Name	Role
Jason Hurwitz	Chair Trustee Board
Julian Cosson	Group Scout Leader

## Steve Hine

Another successful year at 3rd Shoreham Scout group for the financial year April 23 – March 24 with gross income fractionally up on the previous year and gross expenditure marginally up as well. Bank balances have been similar at the start and end of each financial year for the last 3 years.

The subs and rental income we receive each year is roughly covering our running costs for the building. We have needed to increase this income, with utilities and maintenance all going up, hence the increase in subs for parents this year and our search for more rental opportunities.

A brief run-down of purchases over the year (a detailed sales/ purchase ledger is available). £3k for insurance, £2800 in general utilities, including water, electric, water treatment etc, for the building. We paid £2500 for general maintenance including fire equipment checks and lift servicing. We paid £1000 for cleaning the building and products associated with this.

With a spend of just over £4k we purchased new tents, benches and picnic benches for the wonderful camps all sections are involved with, and we hope to continue investing in our camp setup equipment this year.

We spent £4600 on badges and uniform during the year for all sections, and sections shared a further expenditure of £2k between them all for evenings.

We also pay circa £11k each March to the district section of the scouting movement for our subs in the group. This cost in relative to the number of children.

We have £10k of restricted funds within the group and this is to be used for our new showers/changing area. This is an ongoing project with designs being prepared. When we have a full design and cost, we will need these funds plus additional grants/ sponsorships to enable the project to go ahead. We hope to be able to update you all soon.

A big thank-you to all our volunteers throughout this year, we have a community of over 250 individuals who own run and use these premises. All enjoy such a wide range of activities, utilising a wealth of fantastic assets every year. This is only possible, on such a small turnover, due to the incredible amount of time and energy given freely by all these people.

## Group Lead Volunteer Annual Report – 2023/24

Julian Cosson

It was another action packed year for all our sections and young people in 2023-2024. Every one of the sections is full to capacity with young people enjoying a huge range of activities. Our waiting list has increased from 150 to around 200 mark, with approx. 50 young people waiting for a space at each of our Cub and Beaver sections.

For Beavers nearly 500 badges have been awarded including 12 Chief Scout's Bronze Awards, the highest a Beaver can earn.

The programme remains exciting and diverse with both Beaver Colonies hiking, cycling, visiting the lifeboat and fire stations, building, doing scientific experiments, trying new sports, learning knots and first aid and much more.

One of the highlights of the year was a sleepover at Hillside in the Bunkhouse which included lots of fun and games.

The leadership teams have grown with over 18 volunteers helping run Beavers each week, a huge thank you to everyone of them for ensuring an amazing time for all our young people.

Cubs have been equally busy this year with more hiking, cooking, playing games, canoeing, kayaking, making Airfix models, and learning knots, compasses and other skills for life.

Cubs were able to go on several Nights Away experiences in the year with a sleepover in the Spring and weekend Cub Camp at Hillside, attended by over 50 Cubs. Cubs took part in archery, fire lighting skills, whittling, pioneering and camp cooking – plus a bunch of fun and games.

Badges were in abundance for Cubs too with both packs earning a massive 724 badges in the year.

There were 18 Chief Scout's Silver Awards, of which the Cubs can be very proud of.

Scouts have also had a busy year with lots of exciting activities and events going on.

Throughout the year Scouts have kayaked and canoed, learnt new skills, cycled, debated, undertaken challenges and worked as a team, lit fires, cooked, made rockets, practised first aid and much more.

There was also an Easter Camp at Hillside and a Summer Camp at Ferny Crofts in the New Forest. This included a wide range of very adventurous activities from climbing to cycling and was really enjoyed by all that attended.

Over the year our volunteer numbers have grown and we are extremely grateful to everyone who gives their time and energy, it really makes a difference. Well done and thank you to everyone.

We look forward to next year with plans to improve HQ both indoors and the outdoor space and training more permit holders for water activities. We are also really pleased to launch our latest section for ages 4-6 year olds, Squirrels.

3rd Shoreham Group Lead Volunteer

3 Year Plan

## Julian Cosson 3<sup>rd</sup> Shoreham 3 Year Plan



### Ensure water activities for young people

- develop a leadership team for water activities
- obtain new equipment e.g. paddleboards, outboards
- recruit new skilled permit holders
- provide training opportunities for our volunteers
- improve water facilities

### Build additional Scout leadership team

- recruit new volunteers
- train & support volunteers
- support new volunteers

### Increase Gold Award achievements

- Develop and support Scout programme in line with Gold Award
- Create additional activity opportunities e.g. Expeditions
- Empower young people to achieve the Gold Award

### Start a Squirrel Drey

- Recruit and develop leadership team
- Grow waiting list
- Support and implement the new programme
- implement parent volunteer culture
- Get involved with other Dreys locally

### HQ improvements

- Refurbish ward room
- Refurbish kitchen
- Refurbish toilets and changing areas
- Create new outdoor areas e.g. kitchen
- Have a plan for regular maintenance of building

### Diversity

- Reach more diverse areas of our community for both leadership and young people
- Reach more girls in our community especially in the older sections

### Community

- Work with community partners for mutual benefits e.g. CSR, volunteering
- Increase our profile locally e.g. online, social media, local press
- Increase our involvement & relationships with the District and County teams and other Scout Groups.

### Finances

- Improve fundraising opportunities e.g. grants
- Develop a plan for budgeting





**3rd Shoreham Sea Scouts**

**GROUP SCOUT COUNCIL**

**Minutes of the Annual General Meeting (AGM) held 7.00pm  
Wednesday 25th September 2024  
Ward Room, Les Goodbody Centre, Brighton Road, Shoreham-by-Sea**