

# 3RD SHOREHAM SEA SCOUT GROUP

England & Wales - Charity number 271273

## Details

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**Other names** 3RD SHOREHAM SEA SCOUTS

**Status** Registered

**Legal form** Other

**Registered** 1976-05-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** [3rdshoreham.org](http://3rdshoreham.org)

## Activities

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**Objects:** THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** To help young local people to achieve the aims of the Scouting movement and give them the opportunity to gain skills which will promote a solid foundation for their life ahead.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** SHOREHAM AND DISTRICT
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£67,124	£83,128	-	-
2024-03-31	£25,504	£30,752	-	-
2023-03-31	£41,807	£49,337	-	-
2022-03-31	£0	£21,884	-	-
2021-03-31	£27,826	£10,514	-	-

## Trustees

Name	Role	Appointed
Amber Louise Maddox		2023-03-24
James William Thomas Eatwell		2026-03-25
Jason Hurwitz		2022-09-28
Julian Cosson		2023-09-30
Lesley Elizabeth Brown		2022-09-28
Mary Allison Louise Keech		2023-12-06
Sandra Strong		2017-06-16
Stephen Robert Hine		2023-12-06
Will Holden		2017-04-13

**3RD SHOREHAM SEA SCOUT GROUP**

England & Wales - Charity number 271273

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# Accounts

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3RD SHOREHAM SEA SCOUTS  
GROUP SCOUT COUNCIL

# ANNUAL REPORT 2025

# 3<sup>RD</sup> SHOREHAM SEA SCOUTS

## GROUP SCOUT COUNCIL

### Annual General Meeting

24th September 2025, 7pm, 3<sup>rd</sup> Shoreham HQ

## AGENDA

1. Introduction and welcome
2. Apologies for absence - Amber, Nathan, Greg, Ed
3. Governance topics
  - a. Note the Group's financial year – agreed at last Trustee Board
  - b. To approve the minutes of the Annual General Meeting held on **25<sup>th</sup> September 2024**
4. Review of the previous year
  - a. The Group Lead Volunteer's review of Scouting in 3<sup>rd</sup> Shoreham Sea Scouts
  - b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
5. Making appointments / elections
6. Thank you and recognition
7. Close

# 3<sup>RD</sup> SHOREHAM SEA SCOUTS ACCOUNTS

## 3<sup>rd</sup> Shoreham Sea Scouts – Annual Accounts 2024/25

Prepared by Steve Hine, reviewed at Trustee Board 09/07/2025

### 2024-2025

#### Income

Donation	1,504.91
Events - Beavers	1,080.00
Events - Cubs	1,414.00
Events - Scouts	6,318.30
Fundraising	100.00
Gift Aid	17,774.71
Meetings	314.20
Membership Fees	29,618.70
Rent	8,999.00

#### Expense

Activity Equipment	6,661.54
Admin	1,627.85
Badges	2,407.10
Camping Equipment	1,398.24
Events	1,837.99
Events - Beavers	1,206.35
Events - Cubs	3,578.58
Events - Scouts	7,201.84
Meetings	1,855.15
Meetings - Beavers	378.21
Meetings - Cubs	1,250.05
Meetings - Scouts	423.26
Meetings - Squirrels	1,026.04
Rates	12,384.00
Training	895.00
Utilities	2,756.05
Venue Maintenance	36,240.38

#### Account balances

### 2024-2025

Expense Account	665.38
Metro Bank	8,847.11

**Summary**

Account balance brought forward	25,516.30
Total income	67,123.82
Total expenditure	83,127.63
Net income	-16,003.81
Account balance carried forward	9,512.49

<b><u>Signature</u></b>
<b>Jason Hurwitz</b>
<b>Julian Cosson</b>

<b><u>Name</u></b>	<b><u>Role</u></b>
Jason Hurwitz	Chair Trustee Board
Julian Cosson	Group Lead Volunteer

**Treasurer’s Report 2024/2025**

A year of changes.....

- We have created an outside kitchen area to be used by all the sections.
- We have created our very own shooting range at HQ to be used within the group and by others.
- The wood store has been rebuilt out of wood and extended.
- The wardroom has been decorated and updated with new curtains, carpet, heating and lighting.
- We have a new front entrance sign with a new cleaner looking fascia.
- Our mains electric boards have been moved and upgraded with RCD protection for everyone’s safety.
- Our fire panel has been serviced and a full fire risk assessment undertaken.
- The lift is serviced and working well.
- We now have most utilities on direct debits and an electrical smart meter for ease of billing.
- Our surrounding hedge and garden are tidy and manageable with a new gardener booked in regularly. (He is a Fire man who has trained at HQ)
- We have new camping and activity equipment including hiking tents and camping benches.
- The new set of 10 SUP’s have a rack in the garage for storage.
- The new squirrel drey in the group is running and very popular.
- The building and particularly the upstairs hall is more secure with new lock and keys on the front door and a new security door before the stair/lift access.

The changing rooms and showers have started. The external door is installed, and we can now walk in from the covered shelter outside. Instant water heater shower units are purchased and a huge thanks to Paul who was able to organise 2 days volunteering through his work with NHS Property Services to assist with the plumbing for this project. Changing rooms are built and the final coat of paint needs applying, the under-floor heating is laid, with free thermostats and massive discounts from Heatmat, (Thanks to Will for laying the insulation boards and levelling the area.) Tiling, lighting and finishing items will be progressing soon.

Our volunteer training has continued with rifle and water activity training both being undertaken this year.

Our young members have been busy this year earning lots of badges using £2407.10 of group funds for them.

Gift aid amount of £17,774.71 was processed online and 4 years back dated gift aid was paid. The process is now set up online and now easy to apply each year.

The £10,000 protected funds that were put aside for the shower project have been used and a crucial input of available money to help the project. A lot has been achieved so far but plenty more to undertake for a completed project.

After a few teething problems with banking at the start of the year, the 3<sup>rd</sup> Shoreham banking WhatsApp group is working well and used often with all banking transactions going through it. 4 people view each transaction, and 2 people need to approve each transaction for complete transparency.

We have started to use the OSM accounting software with a charge of £20 per year. This is extremely useful and uses AI to assist with the accounts. The change in software is the reason the accounts layout is looking slightly different to last year. (Previous year accounts will need to be viewed separately this once)

Rental income is up on last year with 4 different fire brigades now using the premises. 3 of which are already making bookings up to December 2026

Our subs payable this year were a bit of a shock with a £2k increase on last year with very little notice. Higher still expected March 2026

Insurance premium (£1264) was the same as last year and we're fully covered.

Bank account as of 31<sup>st</sup> March 2025 is £8,847.11

## Group Lead Volunteer Annual Report – 2024/25

Julian Cosson

### Squirrels

Over the past year, the Squirrels group has engaged in a variety of activities that not only focused on fun but also enhanced the children's learning and teamwork skills. Regular meetings included numerous enjoyable sessions such as the Teddy Bears Picnic, where the children brought their favourite toys and cherished moments were created. Celebrations for Diwali and the Christmas party allowed the youngsters to learn about different cultures and traditions. Other sessions, like those dedicated to creativity including building bridges and making Christmas cards, fostered teamwork and imaginative thinking. The many outdoor activities, such as the Wildlife hike and Bike ride, contributed to their understanding of nature and the importance of physical activity.

The group also participated in several notable events. The Remembrance Day Parade provided an opportunity for the children to pay their respects and learn about the significance of the day. The Supeta Yacht Trips were a delightful addition, with two of them successfully taking place in July, offering the children a unique experience of being on the water. The overall excitement among the children for such outings highlighted their enthusiasm for new experiences.

Special thanks go to Sarah Bristow for her dedication in starting the Squirrels group. Her efforts have laid a strong foundation that continues to inspire both leaders and members alike. Without the hard work of all the leaders, including those who contributed in various capacities, the group's activities would not have been possible.

Looking ahead, there is hope for a larger number of Squirrels joining in the coming year. This growth could bring new energy and ideas to the group, creating even more vibrant meetings and events for everyone involved.

Here's to another year of exploration, friendship, and learning in Scouting!

### Beavers

Over the past year, both Beavers have enjoyed a busy and engaging programme filled with a variety of activities and events. The group participated in numerous meetings, including games, hikes, and themed evenings such as "Poppy Making" and "Spooky Tuesday." In addition to these meetings, Beavers also took part in unique activities like a night hike at St Mary's, a joint Remembrance Day event with the Clippers, and a campfire combined with a Bronze Award obstacle course.

The Beavers were involved in a good number of events that contributed to their development. A highlight was the Beaver Sleepover held at Hillside, where the children were able to experience camping and bond with each other over two days. They also participated in the Hillside Hike as well as Remembrance Sunday, where they paid tribute to those who have served in the armed forces. Furthermore, the District Event offered them the opportunity to engage in wall climbing and bouldering. Water activities in the summer provided an enjoyable way to cool off while having fun together.

Throughout the year, it was heartening to see a total of 28 Chief Scout Awards presented, reflecting the dedication and commitment of our members. Such achievements are a testament to the hard work of our young Beavers and the supportive environment fostered by the leaders and parents.

A special thank you goes out to our leaders, particularly Gem and Ash, whose relentless enthusiasm and dedication have greatly enriched the experience for all involved. Their efforts make a significant impact on our young members' journeys in scouting.

As we reflect on this past year, I want to extend my gratitude to the children, who brought enthusiasm and joy to each meeting and event. It's their curiosity and energy that make being a leader in Scouting truly rewarding. To the parents, thank you for your ongoing support and commitment to our group, as well as to the volunteers who work behind the scenes to ensure our activities run smoothly.

## Cubs

During the past year, our Cubs sections have been actively engaged in a variety of meetings and events, all aimed at nurturing the skills and interests of our young members. Notably, 21 Chief Scout Awards were presented, recognising the outstanding dedication and accomplishments of our Cubs.

Throughout the year, the Cubs took part in numerous meetings that included hands-on learning experiences such as shelter building and survival skills, as well as the environmental conservation badge, which taught them about caring for our planet. Other engaging sessions included culinary adventures during the chef badge and creative endeavours like Christmas crafting. The Cubs also explored skills in digital citizenship and money management, both of which are vital in today's world. Fun and fitness were not overlooked, with activities such as night hikes, pancake making, and outdoor cooking over fires, encouraging teamwork and camaraderie among the Cubs.

In addition to the regular meetings, several exciting events were held. The Big Winter Sleepover provided a fantastic opportunity for the Cubs to bond and develop their camping skills. The district air rifle shooting competition was an exciting experience that allowed members to participate in friendly competition, whilst the Remembrance Day Parade and pool paddling were unique moments to commemorate and enjoy their time together. Special water activities in the summer and a thrilling summer camp ensured that the Cubs had plenty of outdoor adventures to remember.

As the year wraps up, we would like to take a moment to extend our gratitude to all the leaders for their unwavering commitment and support throughout the year. A special thank you to Ben who after over 10 years helping run Kestrels moves on. We are really appreciative of everything Ben has done. We would also like to acknowledge Corrine and Emma, who will be leaving as they moved to Scouts. Their contributions have greatly impacted our Cubs, and they will be missed by both the children and fellow leaders. Lastly, a heartfelt thank you goes out to all the children for their enthusiasm and spirit, which make our meetings enjoyable and enriching. We also want to express our appreciation to the parents for their support, as well as the volunteers who help behind the scenes. Your involvement is crucial in ensuring a successful and fulfilling experience for our young scouts, and we look forward to another year of growth in our scouting journey.

## Scouts

This year, the Scouts have engaged in a wide range of activities that highlight their dedication and enthusiasm. Regular meetings included thoughtful discussions on the Scout

promise and a variety of engaging activities such as bike rides, games, and hands-on skills challenges. Notable meetings also included preparations for significant events like Remembrance Sunday and Silver Service. This variety ensured that all participants felt included and took part in valuable learning experiences, whether it was through team building, orienteering exercises, or fun games during creative challenges.

The past year was marked by several exciting events. The Scouts participated in the Downsland Hike, which offered an opportunity to explore and appreciate the outdoors. They also took part in the West Sussex International Jamboree, which brought together scouts from different regions, creating a wider sense of community. Additional activities included scuba diving, water safety training, and various practice hikes to prepare for the Overland Challenge, enriching the skills and experiences of all involved.

All the leaders have played a significant role in guiding the Scouts throughout the year. Their dedication and support have been invaluable to the group. Whether it was assisting with planning activities or leading sessions, their efforts have greatly contributed to the success of this year's programme.

As the year comes to a close, we acknowledge and appreciate the hard work of all leaders and volunteers who made this year possible. A special mention to Colin and Sandra for their continuous commitment and guidance. Their contributions have helped shape a positive environment for all members of Starboard Watch.

### 3rd Shoreham Group Lead Volunteer

#### 3 Year Plan

Julian Cosson 3 <sup>rd</sup> Shoreham 3 Year Plan			Scouts 
<p><b>Ensure water activities for young people</b></p> <ul style="list-style-type: none"> <li>-develop a leadership team for water activities</li> <li>- obtain new equipment e.g. paddleboards, outboards</li> <li>- recruit new skilled permit holders</li> <li>- provide training opportunities for our volunteers</li> <li>- improve water facilities</li> </ul>	<p><b>Build additional Scout leadership team</b></p> <ul style="list-style-type: none"> <li>- recruit new volunteers</li> <li>- train &amp; support volunteers</li> <li>- support new volunteers</li> </ul>	<p><b>Increase Gold Award achievements</b></p> <ul style="list-style-type: none"> <li>- Develop and support Scout programme in line with Gold Award</li> <li>- Create additional activity opportunities e.g. Expeditions</li> <li>- Empower young people to achieve the Gold Award</li> </ul>	<p><b>Start a Squirrel Drey</b></p> <ul style="list-style-type: none"> <li>- Recruit and develop leadership team</li> <li>- Grow waiting list</li> <li>- Support and implement the new programme</li> <li>- implement parent volunteer culture</li> <li>- Get involved with other <u>Dreys</u> locally</li> </ul>
<p><b>HQ improvements</b></p> <ul style="list-style-type: none"> <li>- Refurbish <u>ward room</u></li> <li>- Refurbish kitchen</li> <li>- Refurbish toilets and changing areas</li> <li>- Create new outdoor areas e.g. kitchen</li> <li>- Have a plan for regular maintenance of building</li> </ul>	<p><b>Diversity</b></p> <ul style="list-style-type: none"> <li>- Reach more diverse areas of our community for both leadership and young people</li> <li>- Reach more girls in our community especially in the older sections</li> </ul>	<p><b>Community</b></p> <ul style="list-style-type: none"> <li>- Work with community partners for mutual benefits e.g. CSR, volunteering</li> <li>- Increase our profile locally e.g. online, social media, local press</li> <li>- Increase our involvement &amp; relationships with the District and County teams and other Scout Groups.</li> </ul>	<p><b>Finances</b></p> <ul style="list-style-type: none"> <li>- Improve fundraising opportunities e.g. grants</li> <li>- Develop a plan for budgeting</li> </ul>

## GROUP SCOUT COUNCIL

### Minutes of the Annual General Meeting (AGM) held 7.30pm 25<sup>th</sup> September 2024

Ward Room, Les Goodbody Centre, Brighton Road, Shoreham-by-Sea

**Attending:** Jason Hurwitz  
Chair  
Julian Cosson  
Sandra Strong  
Lesley Brown  
Steve Hine  
Amber Maddox  
Colin Strong  
Allison Keech  
Jo Edwards  
Will Holden

**Apologies**  
Cameron Baldock  
Lauren Pinney

#### Agenda

1. Introduction and Welcome
2. Apologies for absence
3. To approve the minutes of the AGM held on 6<sup>th</sup> December 2023
4. Governance topics
5. Review of the previous year
6. Making appointments and election of members of the Trustee Board
7. Thank Yous and Recognition
8. Closure of the AGM
9. Any Other Business

#### 1. Introduction and Welcome

The Chair welcomed attendees to the meeting and explained the purpose and membership of the meeting.

#### 2. Apologies for absence

Apologies for absence were received from those listed above.

#### 3. To approve the minutes of the AGM held on 6<sup>th</sup> December 2023

The minutes of the 3rd Shoreham Group Scout Council AGM held on 6<sup>th</sup> December 2023 were approved without alteration.

#### 4. Governance topics

- a. It was agreed that there were no changes to the constitution. 3rd Shoreham will adopt the constitution in the Scouting Rule Book and not our own version/adaption.

- b. The number of Trustees is 12 (maximum) but ideally would like a youth representative/trustee (under the age of 25). The search for this is ongoing. Groups are looking for a young person aged 18-25.

c. Group's financial year

The accounts for the 3<sup>rd</sup> Shoreham Sea Scouts set out by the Treasurer – Steve Hine – were agreed. Please see financial tables as part of the minutes bundle.

The meeting agreed that the quorum for Group Scout Council (including this AGM) should be ten, to include the Chair and the GS Volunteer (previously GSL).

The meeting agreed that the quorum for meetings of the Group Trustee Board and any sub-committees should be six, to include the Chair and GSV.

## 5. Review of the previous year

- a. The Group Scout Volunteer's review of Scouting in 3rd Shoreham Sea Scouts – please see report attached as part of the minutes bundle.

b. Consideration of the Annual Report of the Group Trustee Board

The meeting agreed that the Annual Report of the Group Trustee Board that would be submitted to the Charity Commission would consist of:

- The GSV report of the year
- The statement of accounts
- The agenda and minutes of this AGM

## 6. Thank You and Recognition

Thank you to Julian for the work he has undertaken this last year.

### Closure of the AGM

The Chair closed the formal business of the AGM and asked for any other business.

## 7. Any Other Business

The priorities for the Group looking forward will be to/a three-year plan:

- A suggestion to have a sign-up board at the entrance to Scout HQ
- A suggestion to have the 3-year plan printed and pinned up at the HQ building
- Any ideas for the scout group can be sent into the Trustees
- Consideration needed for the security of the HQ building and outside areas. Discussion around CCTV, security button the gate.
- Julian to speak to the Leaders and feedback at the next Trustee meeting.

**END OF MEETING**

**3RD SHOREHAM SEA SCOUT GROUP**

England & Wales - Charity number 271273

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# Accounts

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3RD SHOREHAM SEA SCOUTS  
GROUP SCOUT COUNCIL

# ANNUAL REPORT 2024

# 3<sup>RD</sup> SHOREHAM SEA SCOUTS

## GROUP SCOUT COUNCIL

### Annual General Meeting

25th September 2024, 7pm, 3<sup>rd</sup> Shoreham HQ

## AGENDA

1. Introduction and welcome
2. Apologies for absence
3. To approve the minutes of the Annual General Meeting held on **6th December 2023**
4. Governance topics
  - a. Adopt the model constitution - agreed at last Trustee Board
  - b. Note the Group's financial year – agreed at last Trustee Board
  - c. Agree the number of members that may be elected to the Trustee Board  
– Suggestion is up to 12
  - d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees
    - “The quorum for meetings of the Group Scout Council (including the AGM) is ten members, which must include the Group Scout Leader or Group Chairman plus 2 other members of the Group Trustee Board.” – extract from Constitution
5. Review of the previous year
  - a. The Group Lead Volunteer's review of Scouting in 3<sup>rd</sup> Shoreham Sea Scouts
  - b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
6. Making appointments / elections
7. Thank yous and recognition
8. Close

# 3<sup>RD</sup> SHOREHAM SEA SCOUTS ANNUAL REPORT

3<sup>rd</sup> Shoreham Sea Scouts – Annual Accounts 2023/24

Prepared by Will Holden, reviewed at Trustee Board 11/09/2024

## 3rd Shoreham Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2023	To	31st Mar 2024
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### Receipts and payments

	2022/23 £	2023/24 £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
22/23 Membership Subscriptions & Activity Payments	23,804	-
23/24 Membership Subscriptions & Activity Payments	-	30,235
<b>Less: Membership subscriptions paid on (National/County/Area/District)</b>	<b>8,775</b>	<b>10,701</b>
<b>Net membership subscriptions retained</b>	<b>15,029</b>	<b>19,534</b>
Donations	1,650	275
Uniform payments	-	175
Legacies (Accessibility Project - Restricted Funds)	-	-
Gift Aid	-	-
<b>Sub total</b>	<b>16,679</b>	<b>19,984</b>
<b>Grants</b>		
Royal Navy grant - restricted funds	-	-
Government Grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Accessibility Project - shower & changing areas (Restricted Funds)	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	-	-
HQ Hire	5,590	3,835
Water Activity Equipment Hire	1,051	645
Adur Canoe Club	1,060	1,040
<b>Sub total</b>	<b>7,701</b>	<b>5,520</b>
<b>Total Gross Income</b>	<b>24,380</b>	<b>25,504</b>

## 3rd Shoreham Sea Scout Group Receipts and Payments Account

Year start date

Year end date

<b>For the year from</b>	<b>1st Apr 2023</b>	<b>To</b>	<b>31st Mar 2024</b>
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### Receipts and payments

	2022/23	2023/24
<b>Payments</b>	£	£
Youth programme and activities	957	2,032
Event Expenses (general)	235	711
Easter Scout Camps	1,550	1,634
Go Beavers	360	300
July Cub Camp	1,543	368
Scout Summer Camps	4,558	4,596
Cub Climbing/Hike	432	56
Dec Scout Camp	330	-
2023 Scout Summer Camp deposit	300	-
Jamboree Delegates	500	-
Pool kayak sessions	696	878
Quartermaster (Camping Equip)	710	49
Bosun (Sailing & Kayaking Equip)	337	801
Badges	1,313	1,893
Uniforms	851	2,848
Leaders Training	182	-
Insurance - Property & Equipment	2,444	1,883
Insurance - Marine	1,068	1,142
Insurance - Helpers	52	52
HQ maintenance	111	2,245
Ground Rent (Slipway)	25	25
ADC - Rent & Rates	263	260
Cleaning	1,252	1,047
Water and Sewerage	550	1,005
Electricity	1,238	1,241
Broadband, Website, Email, Zoom	464	582
Banking Fees	240	240
Fundraising costs	-	-
Misc Expenses	-	-
<b>Total Gross Expenditure</b>	<b>23,167</b>	<b>26,546</b>
Accessibility Project <b>(Restricted Funds)</b>	-	-
Legal fees, camp payments, specific equipment <b>(Restricted Funds)</b>	2,852	-
Asset Purchase - HQ emergency lighting	-	1,026
Asset Purchase - Troop Tent	-	1,045
Asset Purchase - Gopak camp tables & benches	-	390
Asset Purchase - Outdoor picnic benches	-	395
Asset Purchase - Single Kayak	170	150
Asset Purchase - internal & external LED lighting & Main Deck Heaters	8,926	-
Asset Purchase - 6 Silverbirch two man Duralight Canoes	7,075	-
Asset Purchase - Defibrillator & external heated cabinet	1,211	-
Asset Purchase - Dory launching trolley	1,836	-
Asset Purchase - Pioneering Poles & Ropes	2,419	-
Asset Purchase - First Aid training Annies	1,315	-
Asset Purchase - Battery Hedge Trimmer	305	-
<b>Total (Payments &amp; Restricted funds)</b>	<b>49,336</b>	<b>30,752</b>
<b>Net of receipts/(payments)</b>	<b>- 24,956</b>	<b>- 5,247</b>
<b>Cash funds last year end</b>	<b>25,183</b>	<b>29,109</b>
<b>Cash funds this year end</b>	<b>227</b>	<b>23,862</b>

## Statement of assets and liabilities at the end of the year

	31st Mar 2023	31st Mar 2024
	£	£
<b>Cash funds</b>		
Metro Bank account	19,109	13,861
Metro Bank <b>(Restricted Funds)</b>	10,000	10,000
Scout Pre Paid Card	-	-
<b>Total cash funds</b>	<b>29,109</b>	<b>23,861</b>
<b>Non monetary assets for charity's own use</b>		
Land and buildings (Insured Value)	530,379	638,125
Dinghies, power boats and outboards (Insured Value)	33,850	36,750
Scouting equipment, furniture etc (Insured Value)	45,900	54,000
Fencing around site	-	2,550
Slipway	-	12,750
<b>Sub total</b>	<b>610,129</b>	<b>744,175</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
2023 Scout Summer Camp @ Ferny Croft	3,122	-
Other liabilities	-	-
<b>Sub total</b>	<b>3,122</b>	<b>-</b>

**Contingent liabilities and future obligations: N/A**

**The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Day Date Month 2024 and signed on their behalf by**

Signature
Jason Hurwitz
Julian Cosson

Name	Role
Jason Hurwitz	Chair Trustee Board
Julian Cosson	Group Scout Leader

## Steve Hine

Another successful year at 3rd Shoreham Scout group for the financial year April 23 – March 24 with gross income fractionally up on the previous year and gross expenditure marginally up as well. Bank balances have been similar at the start and end of each financial year for the last 3 years.

The subs and rental income we receive each year is roughly covering our running costs for the building. We have needed to increase this income, with utilities and maintenance all going up, hence the increase in subs for parents this year and our search for more rental opportunities.

A brief run-down of purchases over the year (a detailed sales/ purchase ledger is available). £3k for insurance, £2800 in general utilities, including water, electric, water treatment etc, for the building. We paid £2500 for general maintenance including fire equipment checks and lift servicing. We paid £1000 for cleaning the building and products associated with this.

With a spend of just over £4k we purchased new tents, benches and picnic benches for the wonderful camps all sections are involved with, and we hope to continue investing in our camp setup equipment this year.

We spent £4600 on badges and uniform during the year for all sections, and sections shared a further expenditure of £2k between them all for evenings.

We also pay circa £11k each March to the district section of the scouting movement for our subs in the group. This cost in relative to the number of children.

We have £10k of restricted funds within the group and this is to be used for our new showers/changing area. This is an ongoing project with designs being prepared. When we have a full design and cost, we will need these funds plus additional grants/ sponsorships to enable the project to go ahead. We hope to be able to update you all soon.

A big thank-you to all our volunteers throughout this year, we have a community of over 250 individuals who own run and use these premises. All enjoy such a wide range of activities, utilising a wealth of fantastic assets every year. This is only possible, on such a small turnover, due to the incredible amount of time and energy given freely by all these people.

## Group Lead Volunteer Annual Report – 2023/24

Julian Cosson

It was another action packed year for all our sections and young people in 2023-2024. Every one of the sections is full to capacity with young people enjoying a huge range of activities. Our waiting list has increased from 150 to around 200 mark, with approx. 50 young people waiting for a space at each of our Cub and Beaver sections.

For Beavers nearly 500 badges have been awarded including 12 Chief Scout's Bronze Awards, the highest a Beaver can earn.

The programme remains exciting and diverse with both Beaver Colonies hiking, cycling, visiting the lifeboat and fire stations, building, doing scientific experiments, trying new sports, learning knots and first aid and much more.

One of the highlights of the year was a sleepover at Hillside in the Bunkhouse which included lots of fun and games.

The leadership teams have grown with over 18 volunteers helping run Beavers each week, a huge thank you to everyone of them for ensuring an amazing time for all our young people.

Cubs have been equally busy this year with more hiking, cooking, playing games, canoeing, kayaking, making Airfix models, and learning knots, compasses and other skills for life.

Cubs were able to go on several Nights Away experiences in the year with a sleepover in the Spring and weekend Cub Camp at Hillside, attended by over 50 Cubs. Cubs took part in archery, fire lighting skills, whittling, pioneering and camp cooking – plus a bunch of fun and games.

Badges were in abundance for Cubs too with both packs earning a massive 724 badges in the year.

There were 18 Chief Scout's Silver Awards, of which the Cubs can be very proud of.

Scouts have also had a busy year with lots of exciting activities and events going on.

Throughout the year Scouts have kayaked and canoed, learnt new skills, cycled, debated, undertaken challenges and worked as a team, lit fires, cooked, made rockets, practised first aid and much more.

There was also an Easter Camp at Hillside and a Summer Camp at Ferny Crofts in the New Forest. This included a wide range of very adventurous activities from climbing to cycling and was really enjoyed by all that attended.

Over the year our volunteer numbers have grown and we are extremely grateful to everyone who gives their time and energy, it really makes a difference. Well done and thank you to everyone.

We look forward to next year with plans to improve HQ both indoors and the outdoor space and training more permit holders for water activities. We are also really pleased to launch our latest section for ages 4-6 year olds, Squirrels.

3rd Shoreham Group Lead Volunteer

3 Year Plan

# Julian Cosson 3<sup>rd</sup> Shoreham 3 Year Plan



## Ensure water activities for young people

- develop a leadership team for water activities
- obtain new equipment e.g. paddleboards, outboards
- recruit new skilled permit holders
- provide training opportunities for our volunteers
- improve water facilities

## Build additional Scout leadership team

- recruit new volunteers
- train & support volunteers
- support new volunteers

## Increase Gold Award achievements

- Develop and support Scout programme in line with Gold Award
- Create additional activity opportunities e.g. Expeditions
- Empower young people to achieve the Gold Award

## Start a Squirrel Drey

- Recruit and develop leadership team
- Grow waiting list
- Support and implement the new programme
- implement parent volunteer culture
- Get involved with other Dreys locally

## HQ improvements

- Refurbish ward room
- Refurbish kitchen
- Refurbish toilets and changing areas
- Create new outdoor areas e.g. kitchen
- Have a plan for regular maintenance of building

## Diversity

- Reach more diverse areas of our community for both leadership and young people
- Reach more girls in our community especially in the older sections

## Community

- Work with community partners for mutual benefits e.g. CSR, volunteering
- Increase our profile locally e.g. online, social media, local press
- Increase our involvement & relationships with the District and County teams and other Scout Groups.

## Finances

- Improve fundraising opportunities e.g. grants
- Develop a plan for budgeting



**3rd Shoreham Sea Scouts**

**GROUP SCOUT COUNCIL**

**Minutes of the Annual General Meeting (AGM) held 7.00pm  
Wednesday 25th September 2024  
Ward Room, Les Goodbody Centre, Brighton Road, Shoreham-by-Sea**

**3RD SHOREHAM SEA SCOUT GROUP**

England & Wales - Charity number 271273

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# Accounts

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3rd Shoreham Sea Scouts

3RD SHOREHAM SEA SCOUTS  
GROUP SCOUT COUNCIL

# ANNUAL REPORT 2023

**3<sup>RD</sup> SHOREHAM SEA SCOUTS**  
**GROUP SCOUT COUNCIL**

Annual General Meeting

6<sup>th</sup> December 2023, 7pm, 3<sup>rd</sup> Shoreham HQ

**AGENDA**

1. Introduction and welcome
2. Apologies for absence
3. To approve the minutes of the Annual General Meeting held on **28th Jan 2022**
4. Governance topics
  - a. Adopt the model constitution - agreed at last Trustee Board
  - b. Note the Group's financial year – agreed at last Trustee Board
  - c. Agree the number of members that may be elected to the Trustee Board  
– Suggestion is up to 12
  - d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees
    - “The quorum for meetings of the Group Scout Council (including the AGM) is ten members, which must include the Group Scout Leader or Group Chairman plus 2 other members of the Group Trustee Board.” – extract from Constitution
5. Review of the previous year
  - a. The Group Scout Leader's review of Scouting in 3<sup>rd</sup> Shoreham Sea Scouts
  - b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
6. Making appointments / elections
  - Elected Members of Trustee Board*
  - a. Chairperson – Jason Hurwitz – Nominated by Group Scout Leader
  - b. Group Treasurer – Steve Hine - Nominated by Chairperson
  - c. Secretary – Allison Keech - - Nominated by Chairperson
  - d. Sandra Strong – Deputy GSL
  - e. Lesley Brown – Explorer Leader

*Nominated Members of Group Trustee Board – Nominated by chairperson & GSL*

- a. Amber Maddox - Trustee
  - b. Lauren Pinney – Trustee
  
  - f. All names not listed and discussed will be honourably removed as trustees going forward, with great thanks for their service.
  - g. Future appointments of trustees will be agreed at trustee board meetings. Guests are welcomed to attend board on invitation to positively contribute to the group's progress.
7. Thank yous and recognition:
- John & Eve Coleman
  - Will Holden
  - Joy Carter
8. Close

# 3<sup>RD</sup> SHOREHAM SEA SCOUTS ANNUAL REPORT

3<sup>rd</sup> Shoreham Sea Scouts – Annual Accounts 2022/23

Prepared by Will Holden, reviewed at Trustee Board 08/11/23

## 3rd Shoreham Sea Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	1st Apr 2022	To	31st Mar 2023

### Receipts and payments

	2021/22 £	2022/23 £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
21/22 Membership Subscriptions & Activity Payments released GoCardless May'23	-	17,427
22/23 Membership Subscriptions & Activity Payments	-	23,804
Less: Membership subscriptions paid on (National/County/Area/District)	9,603	8,775
<b>Net membership subscriptions retained</b>	9,603	32,456
Donations	500	1,650
Legacies (Accessibility Project - Restricted Funds)	-	-
Gift Aid	-	-
<b>Sub total</b>	<b>9,103</b>	<b>34,106</b>
<b>Grants</b>		
Royal Navy grant - restricted funds	-	-
Government Covid Grants	2,667	-
<b>Sub total</b>	<b>2,667</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Accessibility Project - shower & changing areas (Restricted Funds)	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	-	-
HQ Hire	5,295	5,590
Water Activity Equipment Hire	-	1,051
Adur Canoe Club	800	1,060
<b>Sub total</b>	<b>6,095</b>	<b>7,701</b>
<b>Total Gross Income</b>	<b>341</b>	<b>41,807</b>

### 3rd Shoreham Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2022	To	31st Mar 2023
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#### Receipts and payments

	2021/22	2022/23
	£	£
<b>Payments</b>		
Youth programme and activities	2,243	957
Event Expenses (general)	150	235
Easter Scout Camp	-	1,550
May Beaver Camp	-	360
July Cub Camp	-	1,549
Scout Summer Camp	-	4,558
2023 Scout Summer Camp deposit	-	900
Dec Scout Camp	-	330
Cub Climbing	-	432
Jamboree Delegates	-	500
Pool kayak sessions	-	696
Quartermaster (Camping Equip)	238	710
Bosun (Sailing & Kayaking Equip)	2,469	337
Badges	2,302	1,313
Uniforms	2,544	851
Leaders Training	1,703	182
Insurance - Property & Equipment	2,172	2,444
Insurance - Marine	1,042	1,068
Insurance - Helpers	42	52
HQ maintenance	3,446	111
Ground Rent (Slipway)	25	25
ADC - Rent & Rates	-	263
Cleaning	947	1,252
Water and Sewerage	349	550
Electricity	1,145	1,238
Broadband, Website, Email, Zoom	558	464
Banking Fees	120	240
Fundraising costs	33	-
Misc Expenses	205	-
<b>Total Gross Expenditure</b>	<b>21,733</b>	<b>23,168</b>
Accessibility Project (Restricted Funds)	-	-
Legal fees, camp payments, specific equipment (Restricted Funds)	-	2,852
Asset Purchase - small open trailer	150	-
Asset Purchase - Internal & external LED lighting & Main Deck Heaters	-	8,926
Asset Purchase - 6 Silverbirch two man Duralight Canoes	-	7,075
Asset Purchase - Defibrillator & external heated cabinet	-	1,211
Asset Purchase - Dory launching trolley	-	1,896
Asset Purchase - Pioneering Poles & Ropes	-	2,419
Asset Purchase - RPM Dagger Kayak	-	170
Asset Purchase - First Aid training Annies	-	1,315
Asset Purchase - Battery Hedge Trimmer	-	305
<b>Total (Payments &amp; Restricted funds)</b>	<b>150</b>	<b>26,169</b>
<b>Net of receipts/(payments)</b>	<b>491</b>	<b>15,638</b>
Cash funds last year end	48,297	25,183
<b>Cash funds this year end</b>	<b>47,806</b>	<b>40,821</b>

### Statement of assets and liabilities at the end of the year

	31st Mar 2022	31st Mar 2023
	£	£
<b>Cash funds</b>		
Metro Bank account	12,873	19,109
Metro Bank (Restricted Funds)	12,310	10,000
Scout Pre Paid Card	-	-
<b>Total cash funds</b>	<b>25,183</b>	<b>29,109</b>
<b>Non monetary assets for charity's own use</b>		
Land and buildings (Insured Value)	530,379	530,379
Dinghies, power boats and outboards (Insured Value)	33,850	33,850
Scouting equipment, furniture etc (Insured Value)	45,900	45,900
Other	-	-
<b>Sub total</b>	<b>610,129</b>	<b>610,129</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
2023 Scout Summer Camp @ Ferry Croft	-	3,122
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>3,122</b>

Contingent liabilities and future obligations: N/A

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Wednesday 8th November 2023 and signed on their behalf by

Signature


Print Name

Jason Hurwitz	Chair Trustee Board
Julian Cosson	Group Scout Leader

## **Group Scout Leader's Annual Report – 2022/23**

Julian Cosson

2022-2023 was another successful and packed year for all of our members. All sections were full to capacity with young people enjoying a huge range of activities. Our waiting list remains at around the 150 mark, with approx. 50 young people waiting for a space at each of our Cub and Beaver sections.

Both Beaver Colonies hiked, climbed, knotted, invented and visited the local church, lifeboat and fire stations, cleaned the beach, rode their bikes and paddle boarded on the river amongst a whole range of other things. They also had an exciting camp at Hillside where they took part in all the traditional camping activities.

All this is evidenced in the huge amount of badges awarded – a grand total of 437 all the way from Disability Awareness to Paddlesports.

This included the proud achievement of 16 Chief Scout's Bronze Awards, the highest a Beaver can earn.

Cubs also had an action-packed year with hiking, backwoods cooking, wide games, water activities, puppet shows, emergency aid plus a lot more.

The highlight of the Cub year was undoubtedly the weekend Cub Camp at Hillside, attended by over 50 Cubs. Cubs took part in fire lighting skills, whittling, pioneering and camp cooking – plus a bunch of fun and games.

Badges were in abundance for Cubs too with both packs earning a massive 856 badges in the year.

There were 20 Chief Scout's Silver Awards, of which the Cubs can be very proud of. Scouts have also had an exceptionally busy year. In April 2022 they undertook a Charity Boat Pull for Ukraine and raised over £2600 for the crisis appeal. This was an amazing achievement pulling a boat from HQ to Brighton's Palace Pier.

Throughout the year Scouts took part in celebrating Burn's night, cooking on open fires, archery, angle throwing, hiking, wide games, disability awareness and first aid.

There was also an Easter Camp at Hillside and a Summer Camp also at Hillside, the latter being in an extreme heatwave. Scouts gained their Master at Arms badge, made flower pots, knife work and a lot more.

At HQ a huge amount of improvements were also achieved – new heating was installed on the main deck and new lighting was fitted both inside and out. This all contributes to a safe and welcoming environment for all our young people to use. The defibrillator and cabinet were fitted to the front of the compound which could be a vital lifesaving community asset. The group has also purchased training defibrillators and first aid resuscitators to enable the young people to learn new and vital emergency aid skills.

We've also acquired new pioneering poles and ropes which have proved invaluable in the teaching of the traditional scouting skills.

There were also of course lots of water activities for all sections, facilitated by the water activities team and Will. We've seen Beavers, Cubs, Scouts and Explorers all out on the water at HQ and also undertaken kayaking sessions at Wadars. The purchase of some new lightweight canoes has been hugely beneficial to all the members, and they have lots of use. We have also purchased a new Dory launch trolley, enabling easier use of the powerboats.

None of these fantastic and amazing achievements would have been possible without our wonderful volunteers, both those who run and assist with sections, but also those who help out behind the scenes.

A huge thank you to all our leaders and helpers for all your efforts over the last year – Well done everyone.

### GROUP SCOUT COUNCIL

**Minutes of the Annual General Meeting (AGM) held 7.00pm  
Wednesday 06<sup>th</sup> December 2023  
Ward Room, Les Goodbody Centre, Brighton Road, Shoreham-by-Sea**

<b>Attending:</b>	Jason Hurwitz	Chair
	Julian Cosson	Group Scout Leader (GSL)
	Sandra Strong	Assistant GSL
	Cameron Baldock	District Commissioner
	Martin Bricknell	Scout Leader
	Lesley Brown	Member of the Trustee Board
	Steve Hine	Group Treasurer
	Amber Maddox	Member of the Trustee Board
	Colin Strong	Scout Leader
	Erin Whitmore	District Youth Commissioner
	Allison Keech	Secretary

**Note:** Roles reflect positions following the meeting

#### 1. Introduction and Welcome

The Chair welcomed attendees to the meeting and explained the purpose and membership of the meeting.

#### 2. Apologies for absence

Apologies for absence were received from:

Eve Coleman  
John Coleman  
Nick Dowling  
Will Holden  
Lauren Pinney

#### 3. To approve the minutes of the AGM held on 28th Jan 2022

The minutes of the 3rd Shoreham Group Scout Council AGM held on 28th January 2022 were approved without alteration.

#### 4. Governance topics

##### a. Model Constitution

The constitution of the 3<sup>rd</sup> Shoreham Sea Scouts agreed at the Trustee Board on 8<sup>th</sup> November 2023 was adopted by the Group Scout Council.

##### b. Group's financial year

The accounts for the 3<sup>rd</sup> Shoreham Sea Scouts agreed at the Trustee Board on 8<sup>th</sup> November 2023 were accepted by the Group Scout Council.

The Chair thanked Will Holden for preparing the accounts and pointed out the following points of note:

- The Group is in a good cash position and has the money to invest in the future of the young people within the Group
- Income for the Group from subs is holding up well, though we need to be better at managing transfers
- The recent improvements in the facilities at HQ has increased the number of community Groups using the premises and their contributions have enabled further capital expenditure. The 3<sup>rd</sup> Shoreham facilities are seen as a valuable community resource.
- Subs have remained the same since 2015, a review will take place to establish if an increase is in order, which might support the installation of new showers.

c. Number of members that may be elected to the Trustee Board

The meeting agreed to the proposal that the maximum number of members of the Trustee Board should be twelve, while noting that membership of the Board may often be below that number.

d. Quorum for Group meetings

The meeting agreed that the quorum for Group Scout Council (including this AGM) should be ten, to include the Chair and the GSL.

The meeting agreed that the quorum for meetings of the Group Trustee Board and any sub-committees should be six, to include the Chair and GSL.

**5. Review of the previous year**

a. The Group Scout Leader’s review of Scouting in 3rd Shoreham Sea Scouts

The GSL provided a report of the previous year of scouting at 3<sup>rd</sup> Shoreham Sea Scouts with the following highlights:

- The Group runs two Beaver colonies, two Cub packs and two Scout troops with all sections at capacity.
- All sections enjoyed a full and varied year of activity and all sections were able to participate in water activities and camps.
- The Group achieved 13 Bronze Chief Scout and 20 Silver Chief Scout Awards
- The Group has a healthy waiting list and is able to fill any spaces that become available
- The Group has plenty of adult support for the younger sections, though more leaders are needed to support the Scout sections
- There have been significant improvements at HQ over the year with more in the pipeline.

b. Consideration of the Annual Report of the Group Trustee Board

The meeting agreed that the Annual Report of the Group Trustee Board that would be submitted to the Charity Commission would consist of:

- The GSL report of the year
- The statement of accounts
- The agenda and minutes of this AGM

**6. Making appointments or election of members of the Trustee Board**

The following members of the Trustee Board were elected:

<b>Role</b>	<b>Name</b>	<b>Proposer</b>	<b>Secunder</b>
Chair	Jason Hurwitz	Julian Cosson	Martin Bricknell
Treasurer	Steve Hine	Sandra Strong	Amber Maddox
Secretary	Allison Keech	Amber Maddox	Cameron Baldock
Assistant GSL	Sandra Strong	Amber Maddox	Erin Whitmore
Explorers Partner	Lesley Brown	Sandra Strong	Cameron Baldock

The following members of the Trustee Board were nominated, proposed by Cameron Baldock and approved by Colin Strong:

- Amber Maddox
- Lauren Pinney

With this election, the following members have stepped down from the Trustee Board:

- Rachael Brown
- Sharon Clarke
- Mike Cranfield
- Eve Coleman
- John Coleman
- Nick Dowling
- Andy Hall
- Will Holden
- Seb King
- Sarah Welton-Smith

## 7. Thank Yous and Recognition

### Eve Coleman

Eve has spent a total of 65 years in scouting supporting young people to develop in life and helping leaders learn how to do it as well as her, of this - 40 years has been spent as part of the 3<sup>rd</sup> Shoreham Sea Scout Group, including 13 years as Group Secretary. The Group owes Eve a huge debt of gratitude for her kindness and dedication over the many years she has spent in scouting. Eve is currently in hospital, the meeting wished her a speedy recovery. The meeting applauded Eve for all her work and contribution.

### John Coleman

John has spent many years in scouting including 17 years as Group Chair and supporting the Group as a trustee for many years afterwards. The meeting thanked John for his years of service to the group and his unstinting support of the leaders and young people he had helped to develop in scouting. There was a round of applause from the meeting.

### Will Holden

Will picked up the role of GSL following the ravages of the COVID pandemic, it is a result of the huge efforts that Will had made in picking up the role and recovering the Group afterwards that the group is growing and offering a full and interesting programme of scouting and water activities and that the 3<sup>rd</sup> Shoreham premises are in good shape, in

demand by other organisations in the community. The meeting thanked Will for his leadership, support and dedication. Will will remain involved with the Group as part of the County Sea School, helping to get young people and leaders out on the water. There was a round of applause from the meeting.

### Joy Carter

Joy started in scouting in 1971 giving 50 years to support the development of young people in Shoreham. She was the GSL for 3<sup>rd</sup> Shoreham Sea Scouts for a total of 26 years, providing leadership to the Group, the legacy of which is visible in the buildings and facilities enjoyed by the Group to this day. Joy died earlier this year and the collection at her funeral donated £600 for the Group, which will be used to purchase picnic benches in her memory to support young people in enjoying activities outdoors for years to come.

### Lesley Brown

Lesley's 10 years as a leader was recognised with a certificate and badge.

## **8. Closure of the AGM**

The Chair closed the formal business of the AGM and asked for any other business.

## **9. Any Other Business**

Cameron thanked those running the Group for their hard work, Will for picking up the GSL role, Julian for following on from Will and for his previous role as Chair.

Cameron thanked those running the Advebats Explorer unit in partnership with the Group and Colin and Sandra for keeping the Explorer unit running in the absence of a leader.

The Group discussed the introduction of Squirrels to the Group and agreed that the Group was not yet ready to run a Squirrel Dray.

The priorities for the Group looking forward will be to:

- Continue to run the excellent range of enjoyable activities for the young people within the Group
- Continue to support young people and leaders in getting out on the water
- Recruit more leaders to support existing activities, especially for the Scout sections
- Plan and install new showers within HQ
- Refresh the Ward Room
- Provide more new equipment for water activities and camps

Martin asked if there should be a standing item on the agenda regarding future projects/action. Jason noted that major expenditure decisions are made at a Trustee meeting but the AGM can include a discussion about future actions.

## **END OF MEETING**

**3RD SHOREHAM SEA SCOUT GROUP**

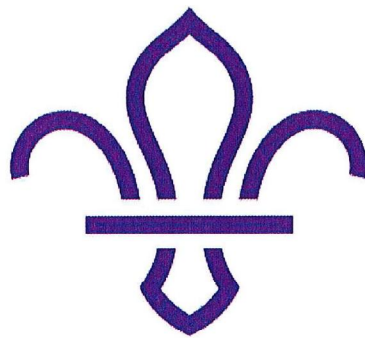
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# Accounts

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**3<sup>rd</sup> SHOREHAM**  
**SEA SCOUT GROUP**



**Scouts**

**3rd Shoreham  
Sea Scouts**

**ANNUAL REPORT & ACCOUNTS**  
**2020 - 2021**

# **3<sup>rd</sup> Shoreham Sea Scout Group**

## **Annual General Meeting**

### **AGENDA**

**Friday 28<sup>th</sup> January 2022**

**Start at 6:15pm**

- 1. Welcome from Chair**
- 2. Attendance**
- 3. Apologies**
- 4. Approval of Minutes of the last AGM**
- 5. Approval of Reports (April 2020 – March 2021)**
- 6. Approval of Accounts (April 2020 – March 2021)**
- 7. GSL's nomination for Chairman**
- 8. Approval of Secretary**
- 9. Approval of Treasurer**
- 10. Election of members to the Group Executive Committee**
- 11. GSL's nominations to the Group Executive Committee**
- 12. Close of Annual General Meeting**
- 13. Update from District Commissioner**
- 14. Presentations and Awards**

**3rd Shoreham Sea Scout Group**  
**Minutes of the Annual General Meeting**  
**Monday 12<sup>th</sup> January 2021 @ 7:30pm**  
**(Period Apr 2019 – Mar 2020)**

**Apologies:** Daniel Peek and Seb King

**Attendees:** 18 attendees logged on to the Zoom including Cameron Baldock, Will Holden, several exec members, leaders & parents.

**1. Welcome**

Julian opened the meeting and welcomed everyone and thanked them for attending. This AGM has been slightly delayed due to Covid and is being held by Zoom for the first time.

**2. Approval of the 2019 A.G.M. Minutes**

Included in the report and approved – Cameron proposed and Eve seconded.

**3. Group Scout Leader and Group Scouts Exec Reports for 2019/2020**

Cameron wanted to thank everyone involved in the group because without all their hard work the group wouldn't exist.

The highlights of the year in the report show what the group achieved. In recent months the group has not had a GSL which is why Cameron has been involved more closely. He was happy to report that Will Holden will be taking over as GSL and consequently, Cameron handed over to Will.

Will took the floor and confirmed that the amount of things that were done by the leaders and the group before lockdown were phenomenal and show just how active we can be as a group. Will wanted to thank everyone that made all of that possible – going forward we will hopefully be able to do something very similar. Then Will opened the floor for questions.

Julian congratulated Will and thanked him for stepping up and wished him luck in his new role.

Julian also wanted to thank all the Exec members and all the Leaders for their help and support.

It has been a long time since the start of the reporting period and it is really nice to see all the things that were done before Covid struck. The purchase of the paddleboards, the trailer for camp, sending Sydney to the world scouts jamboree, the work done on HQ including the firepits to name but a few. These are great achievements despite the difficulties of 2020.

Going back to scouting has not been easy at all and has taken a lot of hard work from our leaders. Although we have had another setback with the current lockdown, we know it is for the good of the community and hopefully it will not be for much longer. He wanted to offer a massive thank you – whether that is to a leader preparing for a troop meeting, an assistant leader helping in the background or to any other members of the group. We are entering a time of change and we are all hopeful over this year scouting can return and we can start getting out on the water and getting back to the activities.

Julian then thanked Will for his fantastic work as Treasurer and handed over to him

**4. Accounts for 2019/2020**

Will confirmed that we achieved quite a lot during the year. For example, Doug doing Gift Aid with Gavin's help or Colin and Sandra arranging bag packing at Tesco's, it all went to make the year financially viable and better able to cope. We also had a legacy gift from Mike Kerr Gibbings that made a great difference. Will did a break down for the parents that shows why the subs have remained where they are and what they cover. Please see the report for more detail or contact Will.

There were no questions on this so Will handed back to Cameron for the Section reports. Accounts were approved nem. con.

#### **5. Section reports**

See AGM report for details by section

Colin and Sandra represented scouts and said that the report shows how much went on before lockdown stopped the meetings temporarily. Also, each year they have managed to get cubs involved in the weekend activities and they probably would have run a similar program over 2020 if Covid hadn't made that so difficult. There was going to be a Cubs bakers dozen which was not possible due to COVID-19.

Cameron thanked Colin & Sandra for their commitment & contribution & then handed back to Julian.

#### **6. Chair taken by Chairman for voting of new Roles**

Nomination of the Chair – Cameron thanked Julian for his work, and then handed over to Will who reiterated our thanks and confirmed that he hoped Julian would be able to come down to HQ and take part in some of the fun once things return to normal. As far as Will is aware we haven't had anyone come forward to take on the role of chair but Mike Cranfield will step in temporarily as acting group chair. On that basis the Chair was handed to him.

#### **7. Approval of Chair / Secretary / Treasurer / Any other Group Scouts Exec Members**

**Chair** – No new nomination for this role but Mike will Chair the group Exec temporarily as well as doing his role with District.

#### **Ex Officio Members (Notification Only)**

Sandra – Representing Scouts

Seb – Representing Explorers

#### **Nominated Members – All approved**

Joyce Carter – President and long term member

Nick Dowling – Representing the Canoe Club

John and Eve Coleman – Long Standing Members of the Exec

Andy Hall – New and very welcome member of the Exec

**Secretary** – Will thanked Sam for her hard work. There isn't anyone to take on the role at the moment but as soon as we can engage with the parents he feels we should be able to find someone willing to do this role. In the meantime, Heather will help from District.

**Treasurer** – Will is currently Treasurer and has very kindly agreed to take on the GSL role so we need to find a new Treasurer. Deborah as the District Treasurer will be able to take over the role short term until someone is found more permanently.

Mike stressed that if anyone would like more info on the roles, to get in touch.

Sandra proposed all the nominated Exec members for the year. Will seconded them. There were no objections.

#### **8. The District Commissioner Update**

Cameron took the floor. He reiterated his thanks to everyone that has helped and is either continuing in their current role or has changed role. It is apparent there are currently a lot of vacancies in the group – ranging from the Exec to Section Leaders to Section assistants.

If you are interested in finding out more as to how your time might be best used to help the group then please do get in touch with either Will or Cameron.

Hopefully when we get back to face to face scouting we can move things forward in the same way.

*Cameron then presented a five year service award to Julian. The certificate and the badge will be on it's way to him as soon as Cameron can get it posted.*

*Cameron invited Any Other Business from the attendees*

*Sandra wanted to thank Sam and Julian for all their help and support, and Eve added her thanks to that. She explained that John had been Chair and she had been Secretary so they knew the work involved. Colin added his agreement to this.*

*Mike thanked everyone for joining the Zoom meeting and making it happen online.*

#### **9. Final Word from the Group Scout Leader**

*Will is very optimistic about what we have in store once we are allowed to get back to some form of physical activities - particularly in the year this AGM covers – we were making incredible progress and looking forward to making even more, so Covid was doubly difficult in terms of the impact it had.*

*He wanted to reassure Group members, volunteers and parents alike, that the potential for this group is enormous. There is fabulous kit, lots of people still involved and itching to do more and the weather will start to get better and better. Will is also very pleased to have Andy Hall joining us – having someone of his expertise on the water activities side is very welcome – especially as we now have so much equipment waiting to be used.*

*Will has had so many encouraging discussions with people over the last few years and months.*

*He would like to try and facilitate as many people as possible to try and come and have a bit more fun when things improve and he would very much like to extend an invitation for the rest of the team at District to come and have a bit of (cold & wet) time on the river with us.*

*Eve is particularly skilled on the large paddle boards and is happy to take people out!*

*Will is extremely excited and enthusiastic about what Spring will bring. He acknowledges that we do need some additional help in places but that will come once we can start getting together again.*

*If anyone has any queries / suggestions then he looks forward to hearing them and seeing people at HQ once we can return to scouting properly.*

*(Housekeeping Note from District – All to be aware that any new personnel will need a DBS form)*

*The group collectively wished Will good luck with his new role*

*Mike then drew the meeting to a close*

**END OF MEETING**

## 3<sup>RD</sup> SHOREHAM SEA SCOUT GROUP REPORTS

### GSL's Report 2021

What an unusual year this was for everyone! The year started in April with a National Lockdown meaning that no activities took place until the summer holidays when the restrictions eased slightly. The young members were being schooled at home, often by Zoom, they and our Leaders didn't feel up to further Zoom activity for Scouting too. Many people's circumstance changed dramatically through the year and as a result we were very sad to lose all our team of Beaver Leaders and Assistants, one of our Cub Leaders, a Scout Leader, our Group Scout Leader and the Secretary and Chairman from our Executive Committee of Trustees. We're very appreciative of all their contributions and understand that stepping down wouldn't have been an easy decision. I'm really pleased to say that some remained with the Group but in a different role, continuing their involvement and support.

In between restrictions, a core team of Leaders made a concerted effort in the early summer to maintain the outside grounds and create the Fire Pit area, to enable a clear outdoor activity/meeting area. They also took some considerable time maintaining and improving the slipway, hopeful that outdoor activities might eventually be possible. The Scouts managed a couple of evenings over the summer holidays to break the fire circles in!. The autumn term came with more restrictions which continued though into the spring of 2021. Notably, it was possible to facilitate a number of indoor kayak sessions at Waders over the winter, arranged through the generosity of Adur Canoe Club. HQ was occasionally used during the autumn and winter period as a base for training by both East and West Sussex Fire and Rescue Services, for whom our section of river is almost perfect at low tide.

During the whole year of extremely limited activity, the majority of our members very generously continued to pay their subscriptions, continuing to support 3<sup>rd</sup> Shoreham in preparation for a return to face to face activities. This, combined with Government support grants distributed through Adur & Worthing DC meant that the Group was able to remain financially secure and continue to pay it's fixed costs and The Scout Association membership fees for every member as normal.

We're all exceptionally grateful for the support and efforts made by our members, team of Leaders and supporting adults during this whole weird year. It meant that we finished the period financially secure, with plenty of equipment, assets and resources all of which were in good order, ready and waiting. Our overall membership was slightly depleted but with a waiting list nearly as large as our total membership at the end of March 21, it meant we were poised ready to restart once the restrictions eased a few weeks later.

Yours in Scouting,

Will Holden

Group Scout Leader – 3<sup>rd</sup> Shoreham Sea Scout Group

[gsl@3rd-shoreham-sea-scouts.org.uk](mailto:gsl@3rd-shoreham-sea-scouts.org.uk)

## **(Acting) Chair's Report 2021**

This year has been challenging for everyone in so many respects, and Scouting adapted to try and ensure we could continue to offer something to the young people during this period. The executive committee were meeting online, to ensure that everything was still ok behind the scenes and supporting their group, and I would like to thank all those who sit on the group executive for their efforts – it is appreciated.

I must also say thank you to the Group Scout Leader – Will, for all his hard work in leading the group. He has managed to guide the group through a very challenging year, and I look forward to seeing 3<sup>rd</sup> Shoreham flourish further under his leadership over the next year.

Lastly, I would like to highlight that the Group Chair role is currently vacant, and I am currently just covering the role (in addition to my main role in Scouting) until we can find the right person to take on the volunteer role of Group Chair. Being the Group Chair really is not too time consuming, and if you would like to find a bit more about the role please don't hesitate to get in touch with Will or myself.

Mike Cranfield  
District Exec Chair – Adur Valley Scouts  
[chairman@adurvalleyscouts.org.uk](mailto:chairman@adurvalleyscouts.org.uk)

# 3rd Shoreham Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2020	To	31st Mar 2021
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## Receipts and payments

	2019/20 £	2020/21 £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership Subscriptions & Activity Payments	29,315	21,837
Less: Membership subscriptions paid on (National/County/Area/District)	8,936	7,935
<b>Net membership subscriptions retained</b>	<b>20,379</b>	<b>13,902</b>
Donations	-	250
Legacies (Accessibility Project Phase 2- <b>Restricted Funds</b> )	10,000	-
Gift Aid	5,350	-
<b>Sub total</b>	<b>35,729</b>	<b>14,152</b>
<b>Grants</b>		
Royal Navy grant - <b>restricted funds</b>	5,000	-
Lloyds Foundation - <b>restricted funds</b>	500	-
Government Covid Grants	-	11,334
<b>Sub total</b>	<b>5,500</b>	<b>11,334</b>
<b>Fundraising (gross)</b>		
Accessibility Project Phase 2 ( <b>Restricted Funds</b> )	285	-
First Aid training equipment ( <b>Restricted Funds</b> )	1,310	-
Other fundraising activities	1,794	-
<b>Sub total</b>	<b>3,389</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	-	-
The Scout Association Short Term Investment Service	-	-
HQ Hire	2,729	1,300
Water Activity Equipment Hire	1,053	-
Adur Canoe Club	1,040	1,040
<b>Sub total</b>	<b>4,822</b>	<b>2,340</b>
<b>Total Gross Income</b>	<b>49,440</b>	<b>27,826</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>49,440</b>	<b>27,826</b>

# 3rd Shoreham Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2020	To	31st Mar 2021
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## Receipts and payments

	2019/20 £	2020/21 £
<b>Payments</b>		
Youth programme and activities	1,199	52
Event Expenses (Camps & Activities)	11,063	360
Quartermaster (Camping Equip)	1,303	-
Bosun (Sailing & Kayaking Equip)	1,048	136
Badges	701	-
Uniforms	1,016	-
Leaders Training	425	-
Insurance - Property & Equipment	2,501	2,535
Insurance - Marine	799	1,042
Insurance - Helpers	42	42
HQ maintenance, Slipway, Fire Pits, HW heaters	1,711	3,809
Ground Rent	40	25
Rates (zero for 20/21 due to Covid)	737	-
Cleaning	253	163
Water and Sewerage	786	136
Electricity	2,052	1,485
Alarm	191	70
Fire Protection	91	262
Broadband, Website, Email	391	398
Banking Fees	30	-
Lift - 5yr extended warranty	2,520	-
Accessibility Project (Restricted Funds)	-	-
<b>Sub total</b>	<b>28,899</b>	<b>10,514</b>
<b>Fundraising expenses</b>		
Adur Rec Hire for Car Boot	560	-
Other fundraising costs	21	-
<b>Sub total</b>	<b>581</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>29,480</b>	<b>10,514</b>
Accessibility Project Phase 2 (Restricted Funds)	10,644	1,550
Legal fees, camp payments, specific equipment (Restricted Funds)	7,443	1,600
Asset Purchase - Memorial hardwood bench	536	-
Asset Purchase - Camp box trailer	3,941	-
Asset Purchase - 3 Giant stand up paddleboards & 30 paddles	3,150	-
Asset Purchase - 4 Fusion sailing dinghies	11,356	-
Asset Purchase - 20 kayak paddles	-	632
Asset Purchase - 2 Troop Tents	-	1,422
<b>Total (Payments &amp; Restricted funds)</b>	<b>66,550</b>	<b>15,717</b>
<b>Net of receipts/(payments)</b>	<b>- 17,110</b>	<b>12,108</b>
Cash funds last year end	36,351	37,345
<b>Cash funds this year end</b>	<b>19,241</b>	<b>49,453</b>

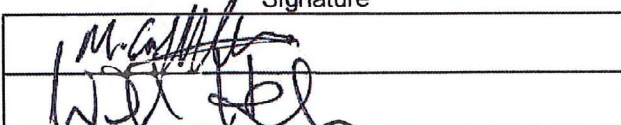
## Statement of assets and liabilities at the end of the year

	31st Mar 2020	31st Mar 2021
	£	£
<b>Cash funds</b>		
HSBC current account	18,896	35,097
HSBC account (Restricted Funds)	18,087	13,200
The Scout Association Short Term Investment Service	-	-
Scout Pre Paid Card	362	-
<b>Total cash funds</b>	17,345	48,2
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>		
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>		
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Other stock	-	-
Land and buildings (Insured Value)	500,444	500,444
Dinghies, power boats and outboards (Insured Value)	31,600	31,600
Motor vehicles	-	-
Scouting equipment, furniture etc (Insured Value)	42,848	44,348
Other	-	-
<b>Sub total</b>	74,892	576,392
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Scout Summer Activity Camp	-	-
Legal Fees associated with Lease Renewal	3,290	-
Other liabilities	-	-
<b>Sub total</b>	1,290	

Contingent liabilities and future obligations: N/A

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th January 2022 and signed on their behalf by

Signature



Print Name

MICHAEL CRANFIELD	Chair
Wm HOLDEN	Group Scout Leader