

Trustees' Annual Report

For the period

From (start date)

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Section A

Reference and administration details

Charity name

9th Dartford Scout Group

Other names the charity is known by

Registered charity number (if any)

2 7 1 2 7 0

HQ registration number

1 0 0 1 1 9 8 7

Charity's principal address

The Scout Hall

Heath Lane (Lower)

Dartford

Postcode

D A 1 2 D S

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Gavin Wills	Chair	
2	Phil Hamblin	Treasurer	
3	Neil Gearing	Trustee	
4	Sarah Gull	Trustee	
5	Pauline Daly	Trustee	
6	Julie Southcott	Trustee	
7	Wilson Couchman	Trustee	
8	Jack Ford	Trustee	
9	Shaun Ford	Trustee	
10	Des Harris	Trustee	
11	Simon Sear	Trustee	
12	Leigh Hunter	Trustee	
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

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Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 2 independent representatives, Chair and Treasurer together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3-4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons property and equipment;

The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control - The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

In addition, the group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss these include 2 signatories

material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	See section reports.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>We have continued improving the hall and grounds this year, including the installation of new windows, new fencing and noticeboards. The grounds continued to be maintained by Andrey Nikulin (parent) - a big THANK YOU to Andrey. During the year our longest-running regular hall users, the "Dartford Club for the Disabled", finally closed its doors. We wish to thank for all</p>

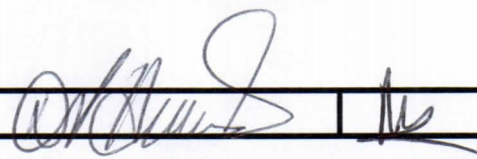
their support over the years, and for a donation to the Scout Group on the club's last day.

Our thanks also go to both Rig Lift and McAllister Brothers who created a new base for the container to sit on, once it had been relocated.

The sections continue to offer fun and enjoyable range of activities and events. Our brand new section - Squirrels - is thriving and will provide additional members to the older sections in years to come.

As always, a huge debt of gratitude is owed to our leaders, assistants, parent helpers and our Trustees.

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to six months running costs, circa £3,000.</p> <p>The Group held reserves of approximately £5K against this at year end. The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.</p>

Section F	Declaration
The trustees declare that they have approved the trustees' report above.	
Signed on behalf of the charity's trustees	
Signature(s)	
Full name(s)	Des Harris Philip Hamblin
Position (eg Secretary, Chair)	Kent Scout - County Chairman Treasurer
Date	2 2 0 1 2 4

9th DARTFORD SCOUT GROUP

Accounts

Year Ending 31st March 2023

9th DARTFORD SCOUT GROUP

Accounts for the year ending 31st March 2023

Income	£
Subscriptions	
Squirrels	2,044
Beaver Section	2,193
Cub Section	2,986
Scout Section	957
Explorers	956
	<u>9,136</u>

Fund Raising & Donations	
Hall donations	6,710
Grants for squirrels	1,700
Collecting for Porchlight charity	804
Payment for Jamboree catering	801
Donation from disabled club	300
Other donations	123
	<u>10,438</u>

Other income	
Camp contributions	2,674
Fees for family camp - Hopehill	1,455
Section night contributions	1,144
Clothing sales	493
Other (see 'notes to the accounts')	387
Squirrels Xmas fair	139
	<u>6,292</u>

GROSS INCOME	<u>25,866</u>
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Opening Balance 1st April 2022	£
Bank current account (net of uncleared cheques)	34,723
Bank deposit account	87
Cash in hand	532
	<u>35,342</u>

Plus Income	25,866
Total	<u>61,208</u>

Less expenditure	27,801
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Closing balance at 31 March 2023	<u>33,407</u>
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Expenditure	£
Group expenses	
Section night costs; Squirrels	451
Beavers	1,093
Cubs	568
Scouts	779
Explorers	238
	<u>3,129</u>

Capitation	
Group	3,691
Explorers	589
	<u>4,280</u>

Other expenses	
Camp (Kent International Jamboree)	4,183
Badges, Scarves, woggles, clothing	1,358
Family camp	1139
AGM, group Software, leaders exp.	751
Contribution for World Jamboree	500
	<u>7,931</u>

Overheads	
Gas	1712
Insurance (hall)	1,045
Rent (land)	1,000
Cleaning and consumables	960
Electricity	506
Water	159
Performing rights society	149
	<u>5,531</u>

Charitable contributions	
Porchlight	804
	<u>804</u>

Group improvements/repairs	
New windows	3,700
Equipment and noticeboards	1544
General	882
	<u>6,126</u>

TOTAL EXPENSES	<u>27,801</u>
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Bank and cash reconciliation at 31 March 2023

Cash and cheques on hand;	£
Squirrels	33
Beavers	492
Cubs	575
Scouts	16
Explorers	0
Hyper card	33
	<u>1,149</u>

Cash in current accounts*	32,171
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Cash in deposit account	87
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Closing balance at 31 March 2023	<u>33,407</u>
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*This current account figure excludes the £4,280 capitation cheques which cleared early April

9th DARTFORD SCOUT GROUP

Accounts for the year ending 31st March 2023

Notes to Accounts & Treasurers Report

Records and unrecorded income

Whilst, as ever, the records were very good the change from collecting cash to having direct payments to the bank account meant that some income was received but not clearly allocated. Measures have been taken to prevent a recurrence of this issue and the point is identified in the 'Other Income' section of the profit and loss account. I would like to thank Neil for his invaluable assistance in sorting this out.

The limited nature of the explorers records mentioned in last years accounts was resolved during this year. The explorers are still, to some extent, funding their own expenses on troop nights.

Scout Bank

With an opening balance of £1,700 (of which £61 is an individual scouts) and using £126 towards troop nights along with using £325 towards a Christmas party the closing balance was £1,249. £61 of the £1,249- £61 of which is still an individual scouts.

Donations

During the year our longest-running regular hall users, the "Dartford Club for the Disabled", finally closed its doors. We wish to thank for all their support over the years - and a special thanks to Maggie Scholley for a donation to the Scout Group on the clubs last day.

We would like to thank Rig Lift for donating the equipment and staff to move (and then replace) one of the containers and to thank McAllister Brothers who donated the equipment and staff to build a new base for that container.

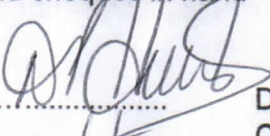
The Hall

We have continued improving the hall and grounds this year, including the installation of new windows, new fencing (a big thanks go to Gavin, Shaun, Andrey and others who assisted) along with smaller improvements such as the new noticeboards.


Statement of assets and liabilities

	£
Opening funds	35,342
Income	25,866
Expenses	-27,801
Closing funds	33,407
Decrease in funds	-1,935

Assets	£
New equipment costs	1,544
Hall improvement costs	3,700
Taken to P+L account	5,244
Net improvement costs	0
Deposit account	87
Current accounts	32,171
Cash and cheques in hand	1,149
	33,407

Signed  Des Harris
County Chair

Date 22/1/24

Signed  Philip Hamblin
Treasurer

Date 22.1.24

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 9th Dartford Scout Council

I report to the trustees on my examination of the accounts of the 9th Dartford Scout Group for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the 9th Dartford Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 9th Dartford Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

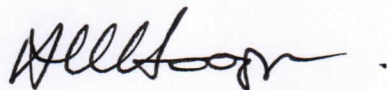
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 9th Dartford Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Helen Hooper

Relevant professional qualification or membership of professional bodies (if any): FCCA

Address: 7 Leyton Cross Road, Dartford, Kent, DA2 7AP

Date: 31/12/2023