

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

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Section A

Reference and administration details

Charity name

2nd Crowthorne Scout Group

Other names the charity is known by

Registered charity number (if any)

2 7 1 2 3 2

HQ registration number

Charity's principal address

Building 3

Pinewood Centre, Old Wokingham Road

Wokingham, Berkshire

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1			
2	Sandra Sidey	Interim Chair & GLV	
4	Pam Elvin	Treasurer	
5	Graham Brant	Scout Leader	
6	Dolina Andrew	Beaver Leader	
7	Matthew Cook	Scout Parent/Member	
8	Ben Grimmett	Explorer Leader	
9	Josh Elvin	Scout Leader	
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Accountant	Elizabeth Sanders	25 Gordon Road, Windsor, Berks, SL4 3RG

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 2 independent representatives, Building Manager and Treasurer together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2-3 months.

Members of the Trustee Board complete '*Essential Information for Trustee's*' training within the first 5 months of joining the committee.

This Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control (Specimen 1)</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from hut rentals. The Group is primarily reliant upon income from subscriptions and third party scout hut rentals. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently, there has been a recent raise in hall rental rate, however, subscriptions have remained flat. Rising inflation leading to increased costs of running operations has led to a further risk, we may need to make future hall rental and subscription increases based on rates of inflation.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control (Specimen 2)</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people (ages 4 to 14) in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>All four groups meet weekly at the scout hut, outside when weather permits to partake in games, activities such as pond dipping, nature trails, treasure hunts, with cook outs and camp fires. They also participate in overnight or weekend camps, sports activities and outdoor skills workshops (scouts) such as whittling, fire lighting and knife skills. These give them life skills and teach them teamwork, respect for one another and create in some cases lifelong friendships.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>We intend to scope a plan for a second Squirrels group (ages 4-6) in 2025/6. This will help us train future leaders for other groups which had been a concern for some time, which we hope to mitigate. If the Squirrels second group is successful, we may need to expand beavers to two groups due to increased demand, however we have seen some going up to Cubs move to another Group. We are also taking advantage and applying for grants, where applicable to replace furniture, fittings and make improvements, from the local Council and submitted a back dated claim for Gift Aid and this is now claimed termly after Subs is balanced. Our website has proved popular for new member enquiries and hall bookings also further publicises our scout activities as well as advertising the availability of rentals which is in high demand in the local area.</p>

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Increased membership across all sections. Increased hall hire and the group is now claiming Gift Aid termly.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £17,000.

The Group held reserves of approximately £21,640 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

The Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee's considers the cash flow requirements.

- investment policy and objectives

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Sandra Sidey	Pam Elvin
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Position (eg Secretary, Chair)

Interim-Chair	Treasurer
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Date

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2nd Crowthorne Scout Group (Charity no. 271232)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2024	To	31/03/2025

Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions (less Capitation)	8,759	7,107
Donations	1,486	250
Legacies	-	-
Gift Aid	2,927	-
Other similar income - Camp income	1,947	2,470
Sub total	15,118	9,827
Grants		
Maintenence grant		400
Other grants	-	-
Sub total	-	400
Fundraising events (gross)		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	1,702	487
Sub total	1,702	487
Scout hut income		
Hire of building	23,667	21,745
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	23,667	21,745
Investment income		
Bank interest	230	218
Building Society interest	-	-
The Scout Association Short Term Investment Service		96
Other investment income - SEBD Scout Shop	-	
Sub total	230	314
Total Gross Income	40,717	32,773
Asset and investment sales, etc.	-	-
Total receipts	40,717	32,773

2nd Crowthorne Scout Group (Charity no. 271232)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2024	To	31/03/2025

Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	-	-
Youth programme and activities	2,261	403
Adult support and training	-	-
Rent	7,300	6,958
Water and Sewerage	793	804
Electricity and Gas	7,812	687
Insurance	1,363	1,852
Repairs and Renewals	9,106	20,843
Materials and equipment	183	-
Accountancy Fees	1,310	-
Camp costs	2,256	1,369
Uniforms	1,481	822
AGM and trustee expenses	299	-
Telephone & Internet	690	-
Cleaning	4,774	-
Other costs - misc expenses	308	5,246
Other costs - other costs	135	2,273
Other costs - Manual Journal	53	-
Sub total	40,124	41,257
Fundraising expenses		
Stall of Scouting items to sell at AGM	124	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	10
Sub total	124	10
Total Gross Expenditure	40,248	41,267
Asset and investment purchases, etc. (Energy deposit due back Sep 25)	-	-
Total payments	40,248	41,267
Net of receipts/(payments)	469	- 8,494
Cash funds last year end	20,818	29,312
Cash funds this year end	21,287	20,818

2nd Crowthorne Scout Group (Charity no. 271232)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2024	To	31/03/2025

Statement of assets and liabilities at the end of the year

	31st March 2025 Unrestricted funds £	31st March 2024 Unrestricted funds £
Cash funds		
Bank current account	2,187	2,178
Bank deposit account	19,100	17,900
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	740
Total cash funds	21,287	20,818
(agree balances with receipts and payments account) ok		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim (Deposits - Energy & accounts receivable)	0	-
Sub total	0	-
Investment assets		
Investment property - detail	-	-
Accounts not yet paid	1,953	354
Other investments - detail	-	-
Sub total	1,953	354
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	12,094	12,094
Other	-	-
Sub total	12,094	12,094
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	35,335	33,267

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18 June 2025 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Pamela Elvin, Treasurer

Sandra Sidey, Interim Chair

Examiners' Report to the Trustees of the 2nd Crowthorne Scout Group

Independent examiner's report to the trustees of Second Crowthorne Scout Group

I report to the trustees on my examination of the accounts of the 2nd Crowthorne Scout Group for the year ended 31/03/2025.

Responsibilities and basis of report

As the charity trustees of the Second Crowthorne Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 2nd Crowthorne Scout accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 2nd Crowthorne Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Timothy Fowler

Relevant professional qualification or membership of professional bodies (if any):

ICAEW ref. 8572902.

Address: 39 Gadd Close, Wokingham RG40 5PQ

Date:

10 December 2025