

# ANGMERING VILLAGE HALL

## Trustees Annual Report For The Year To 31 December 2024

The Management Committee present their Report for the year ended 31 December 2024.

The members of the Management Committee during the year and their appointing body, where appropriate, were:-

J Yates	(Chair)	Elected
H Woodman	(Secretary)	Elected
J Blake	(Treasurer)	Elected
K Yates	(Booking Secretary)	Elected
J Savory		Angmering Green W.I.
A Evans		Angmering Parish Council
A Toms		Angmering Village W.I
D Parkes		Poppy Club
J Cornwell		JC Dancing
A Ostapiuk		Woodies Acoustic Music Club

Sadly Anne Toms died in September 2024 and Angmering Village W.I. did not nominate a replacement for her on the Committee.

She had served on the Committee for many years and we shall miss her common sense and humour in helping with the management of the Village Hall. Thank you Anne.

June Savoury continued on the Committee throughout the year even though Angmering Green W.I. was discontinued during the year.

Management Committee members are usually appointed and/or elected on an annual basis, with Officers being elected from the membership of the Management Committee. The Annual General Meeting is usually held in March.

The charity was established by Trust Deed dated 14 June 1928 and is registered with the Charity Commission No. 271149.

### OBJECTS, ORGANISATION AND ACTIVITIES

The Charity is established for the advancement of the intellectual, social and moral welfare of the inhabitants of the Parish of Angmering by providing communal facilities and promoting community projects of a charitable nature.

The Village Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement which is regularly being reviewed and upgraded, the current Byelaws and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet all normal expenditure incurred in maintaining the Hall. Specific projects are funded by appeals, fund-raising, grants and out of reserves.

The Charity is organised as an independent association of local residents with a Management Committee comprising appointed and/or elected members. Activities include provision of the Village Hall as a permanent community facility.

### PERFORMANCE

The Trustees consider that the performance of the Charity this year has been very good and is an improvement of pre-Covid levels. ~~continuing to recover from the Covid pandemic and the closure~~

~~of Preschool in July 2022.~~ Our hiring charges have been kept to a minimum level and we have continued to maintain and improve the Village Hall. It will be noted from the Treasurer's report that the income from regular users has significantly increased and thank you particularly to Heather our secretary and Juliet Cornwall from JC Dancing in helping achieve this increase. The income from casual users has been maintained and increased during these difficult economic times. Thank you to Kristina for all the hard work this requires and her patience in dealing with a public largely unfamiliar with how a Village Hall relying solely on voluntary help operates.

## **RESERVES POLICY**

The Trustees policy is to continue to maintain a reasonable balance at the bank on current account, and to have monies set aside for contingencies in another bank account earning interest. This is to cover unexpected emergencies and expenses and losses of income.

## **RISK ASSESSMENT AND HEALTH AND SAFETY COMPLIANCE**

In April the Fire Alarm System was upgraded by D-TECT and the necessary alterations made to the Fire Safety instructions given to regular and casual users. D-TECT continued during 2024 to service and maintain our Fire Alarm systems, Emergency lighting and CCTV systems and issued certificates of compliance.

In August a new boiler was installed by XBG (with a 10 year guarantee) providing hot water throughout the Village Hall and heating to the King Suite area.

A new electric instant water heater has been installed by XBG providing hot water to the King Suite toilets and cleaner's cupboard.

XBG continued to service and maintain all our gas appliances during 2024 and will continue in the future to carry out the necessary servicing including the new installations that they have completed.

Tony Cross has continued to carry out regular inspections of the Village Hall both externally and internally.

Mike Colliss has continued to carry out the Fire Alarm tests on a weekly basis and the Emergency Light tests on a regular basis as required.

On 2 August an Electrical Condition Report was carried out by Barkers Electrical and this was satisfactory.

A Fire Risk Assessment and Safety check was carried out on 13 November 2024 and this was satisfactory except a couple of relatively minor recommendations were made and which have been implemented

The Elected Officers have continued to deal with the day to day management of the Village Hall.

The risks to the Village Hall continue to be reviewed and systems have been established to mitigate these risks. Throughout the year the Elected Officers on behalf of the Trustees have continued to deal with compliance issues including Fire Risks and Alarms, Health and Safety, Electrical and Emergency lighting, PAT testing and Gas regulation. Regular tests have continued to be carried out and set up to ensure that the Hall complies with emergency lighting, fire alarm, smoke alarm detection, gas compliance, health and safety and fire extinguisher requirements. Ongoing reports and assessments have been and will be obtained as required to ensure that we continue to comply with our compliance responsibilities.

The Emergency Alert Plan referred to in my last report is still in place which includes a regular monitoring of the Black ditch levels and registering with the Environment Agency to be notified if there is likely to be a flooding situation which may affect the Village Hall.

The Black Ditch levels as shown by the Camera on the Parish Council website have been and are being regularly checked. These levels appeared during 2024 to be well within safety levels of potential flooding and hopefully mean that the drainage and flood water level systems are working well to prevent or limit potential flooding. The CCTV camera systems also help in showing the water levels and whether there is likely to be a problem caused by flooding.

Clearance of the Black Ditch took place in 2023 and it has been agreed and confirmed by the Parish Council that their Maintenance operative Roy will continue to carry out regular inspections of the Black Ditch and report to the Council who will inform us as and when maintenance work is necessary.

## **REVIEW OF PROGRESS AND ACHIEVEMENTS AND CHAIRMAN'S PERSONAL REPORT**

This is my eleventh year as Chairman of the Management Committee.

Kristina has continued to deal with the Casual Bookings and Heather has dealt with the Regular Hirers.

The Treasurer's Report and the accounts for the year show how successful they have been in helping the Village Hall to continue to recover and provide a surplus in excess of £10,000. The hire charges were increased but the increases were kept to a minimum. It has been agreed that for Casual Hirers and Regular users during weekdays there will be no increase in hire charges in 2025. [The accounts also show an increase in interest being received as interest rates have risen during 2024.](#)

The Main Hall has retained and hosted a wide range of activities including Indoor Bowls, Poppy Club, Ballroom Dancing, Dancing Sessions, Ballet and Dancing sessions for children, Yoga, Pilates, the Angmering Voices Choir and of course Woodies Acoustic Music Club as well as individuals wanting to practice ballroom dancing.

The King Suite had Regular users for Bridge, art and Craft groups, paediatric and canine first aid, [private pain relief classes](#), the WI and the Parish Council.

Casual hirings have continued mainly for Children's parties, adult parties and Wedding Packages.

However the Angmering Green W.I. discontinued during the year and although Angmering Village W.I. continued to use Village Hall during 2024 they have given notice that they too are discontinuing in March 2025. The Bridge Club also have given notice that they are stopping their hire of the King Suite in May 2025. These hirers have been regular supporters of the Village Hall for many, many years and will be greatly missed. They have found it difficult to recruit new members and in the case of the W.I. encourage existing members or recruit new members willing to take on the commitment to run and manage such organisations. Thank you on behalf of the Village Hall for the loyalty and support that have given to us.

We will obviously continue to try and help our existing hirers as best we can and also try and attract new hirers to maximise the use of our Village Hall. At the moment there are not many gaps in the hiring of the main Village Hall but there is capacity in the King Suite.

The King Suite was redecorated in November 2024 after the damp problems that were remedied earlier in the year. We will have to consider whether further improvements or changes need to be

made to the King Suite and the Main Hall to make them as attractive as possible for existing and future hiring.

~~The accounts also show an increase in interest being received as interest rates have risen during 2024.~~

We have continued to carry out essential repairs and improvements to the Village Hall and also other non essential improvements some of which have been referred to in earlier parts of my report. The Ladies toilet in the King Suite has been altered to provide a disabled toilet with appropriate access and the new toilet redecorated. We received a grant from the Angmering Heritage Trust giving us all their money remaining so that the trust could be wound up. Thank you to them [for their generosity.](#) ~~and to Heather for encouraging them to be so generous to us.~~

~~The Village Hall remains a central part of the local community and thank you to Jenny, Heather and Kristina for ensuring that this continues.~~

Laura Allen and her cleaning team have continued to be excellent. She has been completely reliable and conscientious and we have received many compliments on her behalf about the high standard of cleaning that she and her team provide.  
Thank you Laura.

As part of Angmering Parish Council's Resilience Plan the Village Hall has agreed to continue to be a Rescue Centre and updated contact details have been given to the Parish Council of the 4 Elected Members of our Management Committee to be contacted in specified emergency situations.

The King Suite garden and the front garden have been maintained in 2024. Contractors have mainly maintained the rear garden and we also obtained additional help in weeding and keeping tidy the garden areas throughout the year. Several "help" sessions have taken place in maintaining the front garden and the quality of the displays in the front beds. Thank you in particular to Alan Brown for planning the displays and to all those who helped making them so colourful and special.

During this year the majority of the work involved in running the Village Hall has been carried out by the 4 Elected members – Jenny, Heather, Kristina and myself. The fact that the Village Hall has had a successful year is almost entirely due to efforts of Jenny, Heather and Kristina as my report has shown they have been responsible for the Village Hall finances, producing Agendas and minutes for our meetings and AGM, Regular and Casual Users and all that is involved in the day to day running of the Village Hall. They have put a considerable amount of time and effort in ensuring that our Village Hall is run and managed properly and in the interests of our hirers and users. Thank you so much to each of them individually on behalf of myself and the Village Hall. We have been hoping for some time to recruit new members willing to help with the running of the Village Hall. We had started to give up hope until towards the end of 2024 Jenny introduced Richard and Jenny Miland-Taylor who agreed to help. They have already been of considerable help and Richard has volunteered to take on the task of maintaining the Village Hall and has already completed many jobs some which we knew needed doing and others because of his expertise and experience he has pointed out to us. They have both agreed to serve on the Committee (if elected) and be involved in the running of the Village so thank you so much to both of them.

As we move forward in 2025 we will continue to seek new hirers and fill in any gaps in the diary particularly in the King Suite to boost our hiring income as much as possible. We will continue to

keep under review the balance between regular and casual hirers particularly on Saturdays and Sundays.

The budget for 2025 will be kept under regular review. Our hiring charges are still very good value when considering the facilities we offer and the hire charges of other local Village Halls. There continues to be a reduction for residents of Angmering.

Our budgeted income for 2025 remains sufficient to meet normal and anticipated day to day expenditure. We will continue to keep the Hall charges to a minimum.

We are considering in 2025 modernising the men's King Suite toilet and hallway, replacing chairs in the King Suite and possibly the Main Hall, replacing the remaining fluorescent lights (already done!) and maintaining the main hall flooring.

We hope that in 2025 the Village Hall is able to continue be a vital part of Village life for the benefit of the whole community and for all ages.

There are many additional "thank yous" that I would like to and need to make :-

Thank you also to the Management Committee (other than the Elected Members) for your help and support during the year and the part you have played during 2024. However I think that a special mention should be made of our two new members Juliet and Alex for starting to learn how the Village Hall is run and the contributions they have made.

Thank you as always to Corrie and Alan Brown for all your help with the garden, general maintenance and website update and for your continued support generally.

To James Collins for his help in carrying out numerous maintenance jobs during 2024 with skill and care. Thank you James.

Thank you also to Roger Miles for his continued help and assistance, to Amanda Halstead for examining the accounts and Mike Colliss for his contribution towards our Village Hall in carrying out weekly fire and regular emergency lighting checks and to Tony Cross for his regular checks.

Thank you to anyone who I have not named for the help and contribution they have made.

Let us hope that 2025 proves to be another great year for OUR Village Hall.

**On behalf of the Management Committee  
J Yates, Chairman, March 2025**

**ANGMERING VILLAGE HALL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

# ANGMERING VILLAGE HALL

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted funds 2024	Restricted funds 2024	Total funds 2024	Total funds 2023
		£	£	£	£
<b>Receipts:</b>					
Grants and donations	2	50	1,671	<b>1,721</b>	50
Income from charitable activities	3	40,861	-	<b>40,861</b>	32,238
Income from investments	4	3,073	-	<b>3,073</b>	2,160
<b>Total Receipts</b>		<b>43,984</b>	<b>1,671</b>	<b>45,655</b>	<b>34,448</b>
<b>Payments:</b>					
Expenditure on charitable activities	5	28,181	3,722	<b>31,903</b>	27,304
Purchase of assets and equipment	6	3,251	-	<b>3,251</b>	2,870
<b>Total Payments</b>		<b>31,432</b>	<b>3,722</b>	<b>35,154</b>	<b>30,174</b>
<b>Net (payments)/receipts</b>		<b>12,552</b>	<b>(2,051)</b>	<b>10,501</b>	<b>4,274</b>
Transfers between funds		-	-	-	-
Cash funds b/fwd		32,581	37,421	<b>70,002</b>	65,728
<b>CASH FUND BALANCES C/FWD</b>		<b>45,133</b>	<b>35,370</b>	<b>80,503</b>	<b>70,002</b>

**ANGMERING VILLAGE HALL****STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 DECEMBER 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>CASH FUNDS</b>		
CAF Cash Account	<b>5,020</b>	2,582
CAF Gold Account	<b>17,871</b>	12,477
United Trust Bank Deposits	<b>57,612</b>	54,943
<b>Total cash funds</b>	<b>80,503</b>	70,002
Represented by:		
<b>INCOME FUNDS</b>		
General Purpose Fund	<b>45,133</b>	32,581
Restricted Property Improvement Fund	<b>35,370</b>	37,421
	<b>80,503</b>	70,002
<b>OTHER MONETARY ASSETS</b>		
Rental income - amount due re hire pre 31/12/24	<b>1,993</b>	1,867
<b>ASSETS RETAINED FOR THE CHARITY'S OWN USE</b>		
Angmering Village Hall and grounds		
Furniture, fixtures and fittings and equipment for use in the hall		
<b>LIABILITIES</b>		
Returnable deposits held	<b>800</b>	551
Rental income - amounts paid in advance re hire post 31/12/24	<b>1,111</b>	827
General hall expenditure	<b>1,264</b>	2,537



## ANGMERING VILLAGE HALL

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1. ACCOUNTING POLICIES

##### Basis of Preparation

This financial statement has been prepared in accordance with the guidance issued by the Charities Commissioners to comply with the provisions of the Charities Act 2011 (the Act).

This financial statement has been prepared on a receipts and payments basis.

##### Fund Accounting

Unrestricted funds are general funds which are available at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors and or Trustees.

#### 2. GRANTS AND DONATIONS

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Grants	<b>1,671</b>	-
Donations	<b>50</b>	50
	<b>1,721</b>	50

#### 3. INCOME FROM CHARITABLE ACTIVITIES

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Lettings: Regular users	<b>31,067</b>	23,672
Casual users	<b>9,794</b>	8,566
	<b>40,861</b>	32,238
Other events:	-	-
	<b>40,861</b>	32,238

**ANGMERING VILLAGE HALL****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024****4. INCOME FROM INVESTMENTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank interest	<b>3,073</b>	2,160

**5. EXPENDITURE ON CHARITABLE ACTIVITIES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b><u>Restricted Funds</u></b>		
Repairs, renewals and enhancements	<b>3,722</b>	-
<b><u>Unrestricted Funds</u></b>		
Repairs, renewals and maintenance	<b>14,554</b>	13,418
Special projects	<b>1,376</b>	-
Cleaning	<b>6,223</b>	6,353
Consumables	<b>551</b>	499
Insurance	<b>1,053</b>	1,008
Independent examiners fee	<b>51</b>	50
Water rates	<b>440</b>	548
Light and heat	<b>1,648</b>	3,336
Subscriptions	<b>598</b>	548
Advertising	<b>590</b>	518
Administration	<b>280</b>	447
Broadband charges	<b>617</b>	519
Bank charges	<b>60</b>	60
Business rate	<b>140</b>	-
	<b>28,181</b>	27,304

**6. PURCHASE OF ASSETS AND EQUIPMENT**

The following items of equipment were purchased during the year:

Worcester Greenstar boiler serving King Suite	<b>3,117</b>	
Specialised floor mops for main hall floor	<b>83</b>	
Keys & fobs	<b>39</b>	
Wall clock	<b>12</b>	
	<b>3,251</b>	2,870



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Angmering Village Hall

On accounts for the year  
ended

31 December 2024

Charity no  
(if any)

271149

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19/12/2025

Name:

Amanda Halstead

Relevant professional  
qualification(s) or body  
(if any):

F.C.C.A

Address:

15 Batemans Close,

Worthing,

BN13 3SA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.