

ANGMERING VILLAGE HALL

England & Wales - Charity number 271149

Details

Status Registered

Legal form Trust

Registered 1976-04-30

Register [View on the Charity Commission register](#)

Contact

Address Station Road
Angmering
Littlehampton
BN16 4HL

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Activities

Objects: A VILLAGE HALL OR INSTITUTE FOR THE INHABITANTS OF THE PARISH OF ANGMERING.

Activities: The Charity is established for the advancement of the intellectual, social and moral welfare of the inhabitants of the Parish of Angmering by providing communal facilities and promoting community projects of a charitable nature. The Village Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF ANGMERING
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£45,655	£35,154	-	-
2023-12-31	£34,448	£30,174	-	-
2022-12-31	£30,779	£31,821	-	-
2021-12-31	£24,103	£32,984	-	-
2020-12-31	£28,503	£22,555	-	-

Trustees

Name	Role	Appointed
JOHN YATES	Chair	2014-03-25
Alan Evans		2021-07-28
Alex Ostapiuk		2025-03-31
Heather Woodman		2022-03-22
JENNIFER DIANE BLAKE		2014-06-24
Jenny Miland-Taylor		2025-03-31
June Savory		2018-03-27
MRS K YATES		
Richard Miland-Taylor		2025-03-31

ANGMERING VILLAGE HALL

England & Wales - Charity number 271149

Accounts

ANGMERING VILLAGE HALL

Trustees Annual Report For The Year To 31 December 2024

The Management Committee present their Report for the year ended 31 December 2024.

The members of the Management Committee during the year and their appointing body, where appropriate, were:-

J Yates	(Chair)	Elected
H Woodman	(Secretary)	Elected
J Blake	(Treasurer)	Elected
K Yates	(Booking Secretary)	Elected
J Savory		Angmering Green W.I.
A Evans		Angmering Parish Council
A Toms		Angmering Village W.I
D Parkes		Poppy Club
J Cornwell		JC Dancing
A Ostapiuk		Woodies Acoustic Music Club

Sadly Anne Toms died in September 2024 and Angmering Village W.I. did not nominate a replacement for her on the Committee.

She had served on the Committee for many years and we shall miss her common sense and humour in helping with the management of the Village Hall. Thank you Anne.

June Savory continued on the Committee throughout the year even though Angmering Green W.I. was discontinued during the year.

Management Committee members are usually appointed and/or elected on an annual basis, with Officers being elected from the membership of the Management Committee. The Annual General Meeting is usually held in March.

The charity was established by Trust Deed dated 14 June 1928 and is registered with the Charity Commission No. 271149.

OBJECTS, ORGANISATION AND ACTIVITIES

The Charity is established for the advancement of the intellectual, social and moral welfare of the inhabitants of the Parish of Angmering by providing communal facilities and promoting community projects of a charitable nature.

The Village Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement which is regularly being reviewed and upgraded, the current Byelaws and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet all normal expenditure incurred in maintaining the Hall. Specific projects are funded by appeals, fund-raising, grants and out of reserves.

The Charity is organised as an independent association of local residents with a Management Committee comprising appointed and/or elected members. Activities include provision of the Village Hall as a permanent community facility.

PERFORMANCE

The Trustees consider that the performance of the Charity this year has been very good [and is an improvement of pre-Covid levels.](#) ~~continuing to recover from the Covid pandemic and the closure~~

~~of Preschool in July 2022.~~ Our hiring charges have been kept to a minimum level and we have continued to maintain and improve the Village Hall. It will be noted from the Treasurer's report that the income from regular users has significantly increased and thank you particularly to Heather our secretary and Juliet Cornwall from JC Dancing in helping achieve this increase. The income from casual users has been maintained and increased during these difficult economic times. Thank you to Kristina for all the hard work this requires and her patience in dealing with a public largely unfamiliar with how a Village Hall relying solely on voluntary help operates.

RESERVES POLICY

The Trustees policy is to continue to maintain a reasonable balance at the bank on current account, and to have monies set aside for contingencies in another bank account earning interest. This is to cover unexpected emergencies and expenses and losses of income.

RISK ASSESSMENT AND HEALTH AND SAFETY COMPLIANCE

In April the Fire Alarm System was upgraded by D-TECT and the necessary alterations made to the Fire Safety instructions given to regular and casual users. D-TECT continued during 2024 to service and maintain our Fire Alarm systems, Emergency lighting and CCTV systems and issued certificates of compliance.

In August a new boiler was installed by XBG (with a 10 year guarantee) providing hot water throughout the Village Hall and heating to the King Suite area.

A new electric instant water heater has been installed by XBG providing hot water to the King Suite toilets and cleaner's cupboard.

XBG continued to service and maintain all our gas appliances during 2024 and will continue in the future to carry out the necessary servicing including the new installations that they have completed.

Tony Cross has continued to carry out regular inspections of the Village Hall both externally and internally.

Mike Colliss has continued to carry out the Fire Alarm tests on a weekly basis and the Emergency Light tests on a regular basis as required.

On 2 August an Electrical Condition Report was carried out by Barkers Electrical and this was satisfactory.

A Fire Risk Assessment and Safety check was carried out on 13 November 2024 and this was satisfactory except a couple of relatively minor recommendations were made and which have been implemented

The Elected Officers have continued to deal with the day to day management of the Village Hall.

The risks to the Village Hall continue to be reviewed and systems have been established to mitigate these risks. Throughout the year the Elected Officers on behalf of the Trustees have continued to deal with compliance issues including Fire Risks and Alarms, Health and Safety, Electrical and Emergency lighting, PAT testing and Gas regulation. Regular tests have continued to be carried out and set up to ensure that the Hall complies with emergency lighting, fire alarm, smoke alarm detection, gas compliance, health and safety and fire extinguisher requirements. Ongoing reports and assessments have been and will be obtained as required to ensure that we continue to comply with our compliance responsibilities.

The Emergency Alert Plan referred to in my last report is still in place which includes a regular monitoring of the Black ditch levels and registering with the Environment Agency to be notified if there is likely to be a flooding situation which may affect the Village Hall.

The Black Ditch levels as shown by the Camera on the Parish Council website have been and are being regularly checked. These levels appeared during 2024 to be well within safety levels of potential flooding and hopefully mean that the drainage and flood water level systems are working well to prevent or limit potential flooding. The CCTV camera systems also help in showing the water levels and whether there is likely to be a problem caused by flooding.

Clearance of the Black Ditch took place in 2023 and it has been agreed and confirmed by the Parish Council that their Maintenance operative Roy will continue to carry out regular inspections of the Black Ditch and report to the Council who will inform us as and when maintenance work is necessary.

REVIEW OF PROGRESS AND ACHIEVEMENTS AND CHAIRMAN'S PERSONAL REPORT

This is my eleventh year as Chairman of the Management Committee.

Kristina has continued to deal with the Casual Bookings and Heather has dealt with the Regular Hirers.

The Treasurer's Report and the accounts for the year show how successful they have been in helping the Village Hall to continue to recover and provide a surplus in excess of £10,000. The hire charges were increased but the increases were kept to a minimum. It has been agreed that for Casual Hirers and Regular users during weekdays there will be no increase in hire charges in 2025. [The accounts also show an increase in interest being received as interest rates have risen during 2024.](#)

The Main Hall has retained and hosted a wide range of activities including Indoor Bowls, Poppy Club, Ballroom Dancing, Dancing Sessions, Ballet and Dancing sessions for children, Yoga, Pilates, the Angmering Voices Choir and of course Woodies Acoustic Music Club as well as individuals wanting to practice ballroom dancing.

The King Suite had Regular users for Bridge, art and Craft groups, paediatric and canine first aid, [private pain relief classes](#), the WI and the Parish Council.

Casual hirings have continued mainly for Children's parties, adult parties and Wedding Packages.

However the Angmering Green W.I. discontinued during the year and although Angmering Village W.I. continued to use Village Hall during 2024 they have given notice that they too are discontinuing in March 2025. The Bridge Club also have given notice that they are stopping their hire of the King Suite in May 2025. These hirers have been regular supporters of the Village Hall for many, many years and will be greatly missed. They have found it difficult to recruit new members and in the case of the W.I. encourage existing members or recruit new members willing to take on the commitment to run and manage such organisations. Thank you on behalf of the Village Hall for the loyalty and support that have given to us.

We will obviously continue to try and help our existing hirers as best we can and also try and attract new hirers to maximise the use of our Village Hall. At the moment there are not many gaps in the hiring of the main Village Hall but there is capacity in the King Suite.

The King Suite was redecorated in November 2024 after the damp problems that were remedied earlier in the year. We will have to consider whether further improvements or changes need to be

made to the King Suite and the Main Hall to make them as attractive as possible for existing and future hiring.

~~The accounts also show an increase in interest being received as interest rates have risen during 2024.~~

We have continued to carry out essential repairs and improvements to the Village Hall and also other non essential improvements some of which have been referred to in earlier parts of my report. The Ladies toilet in the King Suite has been altered to provide a disabled toilet with appropriate access and the new toilet redecorated. We received a grant from the Angmering Heritage Trust giving us all their money remaining so that the trust could be wound up. Thank you to them for their generosity. ~~and to Heather for encouraging them to be so generous to us.~~

~~The Village Hall remains a central part of the local community and thank you to Jenny, Heather and Kristina for ensuring that this continues.~~

Laura Allen and her cleaning team have continued to be excellent. She has been completely reliable and conscientious and we have received many compliments on her behalf about the high standard of cleaning that she and her team provide.

Thank you Laura.

As part of Angmering Parish Council's Resilience Plan the Village Hall has agreed to continue to be a Rescue Centre and updated contact details have been given to the Parish Council of the 4 Elected Members of our Management Committee to be contacted in specified emergency situations.

The King Suite garden and the front garden have been maintained in 2024. Contractors have mainly maintained the rear garden and we also obtained additional help in weeding and keeping tidy the garden areas throughout the year. Several "help" sessions have taken place in maintaining the front garden and the quality of the displays in the front beds. Thank you in particular to Alan Brown for planning the displays and to all those who helped making them so colourful and special.

During this year the majority of the work involved in running the Village Hall has been carried out by the 4 Elected members – Jenny, Heather, Kristina and myself. The fact that the Village Hall has had a successful year is almost entirely due to efforts of Jenny, Heather and Kristina as my report has shown they have been responsible for the Village Hall finances, producing Agendas and minutes for our meetings and AGM, Regular and Casual Users and all that is involved in the day to day running of the Village Hall. They have put a considerable amount of time and effort in ensuring that our Village Hall is run and managed properly and in the interests of our hirers and users. Thank you so much to each of them individually on behalf of myself and the Village Hall. We have been hoping for some time to recruit new members willing to help with the running of the Village Hall. We had started to give up hope until towards the end of 2024 Jenny introduced Richard and Jenny Miland-Taylor who agreed to help. They have already been of considerable help and Richard has volunteered to take on the task of maintaining the Village Hall and has already completed many jobs some which we knew needed doing and others because of his expertise and experience he has pointed out to us. They have both agreed to serve on the Committee (if elected) and be involved in the running of the Village so thank you so much to both of them.

As we move forward in 2025 we will continue to seek new hirers and fill in any gaps in the diary particularly in the King Suite to boost our hiring income as much as possible. We will continue to

keep under review the balance between regular and casual hirers particularly on Saturdays and Sundays.

The budget for 2025 will be kept under regular review. Our hiring charges are still very good value when considering the facilities we offer and the hire charges of other local Village Halls. There continues to be a reduction for residents of Angmering.

Our budgeted income for 2025 remains sufficient to meet normal and anticipated day to day expenditure. We will continue to keep the Hall charges to a minimum.

We are considering in 2025 modernising the men's King Suite toilet and hallway, replacing chairs in the King Suite and possibly the Main Hall, replacing the remaining fluorescent lights (already done!) and maintaining the main hall flooring.

We hope that in 2025 the Village Hall is able to continue be a vital part of Village life for the benefit of the whole community and for all ages.

There are many additional "thank yous" that I would like to and need to make :-

Thank you also to the Management Committee (other than the Elected Members) for your help and support during the year and the part you have played during 2024. However I think that a special mention should be made of our two new members Juliet and Alex for starting to learn how the Village Hall is run and the contributions they have made.

Thank you as always to Corrie and Alan Brown for all your help with the garden, general maintenance and website update and for your continued support generally.

To James Collins for his help in carrying out numerous maintenance jobs during 2024 with skill and care. Thank you James.

Thank you also to Roger Miles for his continued help and assistance, to Amanda Halstead for examining the accounts and Mike Colliss for his contribution towards our Village Hall in carrying out weekly fire and regular emergency lighting checks and to Tony Cross for his regular checks.

Thank you to anyone who I have not named for the help and contribution they have made.

Let us hope that 2025 proves to be another great year for OUR Village Hall.

**On behalf of the Management Committee
J Yates, Chairman, March 2025**

ANGMERING VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

ANGMERING VILLAGE HALL

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Note	Unrestricted funds 2024	Restricted funds 2024	Total funds 2024	Total funds 2023
		£	£	£	£
Receipts:					
Grants and donations	2	50	1,671	1,721	50
Income from charitable activities	3	40,861	-	40,861	32,238
Income from investments	4	3,073	-	3,073	2,160
Total Receipts		43,984	1,671	45,655	34,448
Payments:					
Expenditure on charitable activities	5	28,181	3,722	31,903	27,304
Purchase of assets and equipment	6	3,251	-	3,251	2,870
Total Payments		31,432	3,722	35,154	30,174
Net (payments)/receipts		12,552	(2,051)	10,501	4,274
Transfers between funds		-	-	-	-
Cash funds b/fwd		32,581	37,421	70,002	65,728
CASH FUND BALANCES C/FWD		45,133	35,370	80,503	70,002

ANGMERING VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2024

	2024	2023
	£	£
CASH FUNDS		
CAF Cash Account	5,020	2,582
CAF Gold Account	17,871	12,477
United Trust Bank Deposits	57,612	54,943
Total cash funds	80,503	70,002
Represented by:		
INCOME FUNDS		
General Purpose Fund	45,133	32,581
Restricted Property Improvement Fund	35,370	37,421
	80,503	70,002
OTHER MONETARY ASSETS		
Rental income - amount due re hire pre 31/12/24	1,993	1,867
ASSETS RETAINED FOR THE CHARITY'S OWN USE		
Angmering Village Hall and grounds Furniture, fixtures and fittings and equipment for use in the hall		
LIABILITIES		
Returnable deposits held	800	551
Rental income - amounts paid in advance re hire post 31/12/24	1,111	827
General hall expenditure	1,264	2,537

ANGMERING VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of Preparation

This financial statement has been prepared in accordance with the guidance issued by the Charities Commissioners to comply with the provisions of the Charities Act 2011 (the Act).

This financial statement has been prepared on a receipts and payments basis.

Fund Accounting

Unrestricted funds are general funds which are available at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors and or Trustees.

2. GRANTS AND DONATIONS

	2024	2023
	£	£
Grants	1,671	-
Donations	50	50
	<u>1,721</u>	<u>50</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2024	2023
	£	£
Lettings: Regular users	31,067	23,672
Casual users	9,794	8,566
	<u>40,861</u>	<u>32,238</u>
Other events:	-	-
	<u>40,861</u>	<u>32,238</u>

ANGMERING VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

4. INCOME FROM INVESTMENTS

	2024 £	2023 £
Bank interest	3,073	2,160

5. EXPENDITURE ON CHARITABLE ACTIVITIES

	2024 £	2023 £
<u>Restricted Funds</u>		
Repairs, renewals and enhancements	3,722	-
<u>Unrestricted Funds</u>		
Repairs, renewals and maintenance	14,554	13,418
Special projects	1,376	-
Cleaning	6,223	6,353
Consumables	551	499
Insurance	1,053	1,008
Independent examiners fee	51	50
Water rates	440	548
Light and heat	1,648	3,336
Subscriptions	598	548
Advertising	590	518
Administration	280	447
Broadband charges	617	519
Bank charges	60	60
Business rate	140	-
	<u>28,181</u>	<u>27,304</u>

6. PURCHASE OF ASSETS AND EQUIPMENT

The following items of equipment were purchased during the year:

Worcester Greenstar boiler serving King Suite	3,117	
Specialised floor mops for main hall floor	83	
Keys & fobs	39	
Wall clock	12	
	<u>3,251</u>	<u>2,870</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Angmering Village Hall

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

271149

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

A Halstead

Date:

19/3/2025

Name:

Amanda Halstead

**Relevant professional
qualification(s) or body
(if any):**

F.C.C.A

Address:

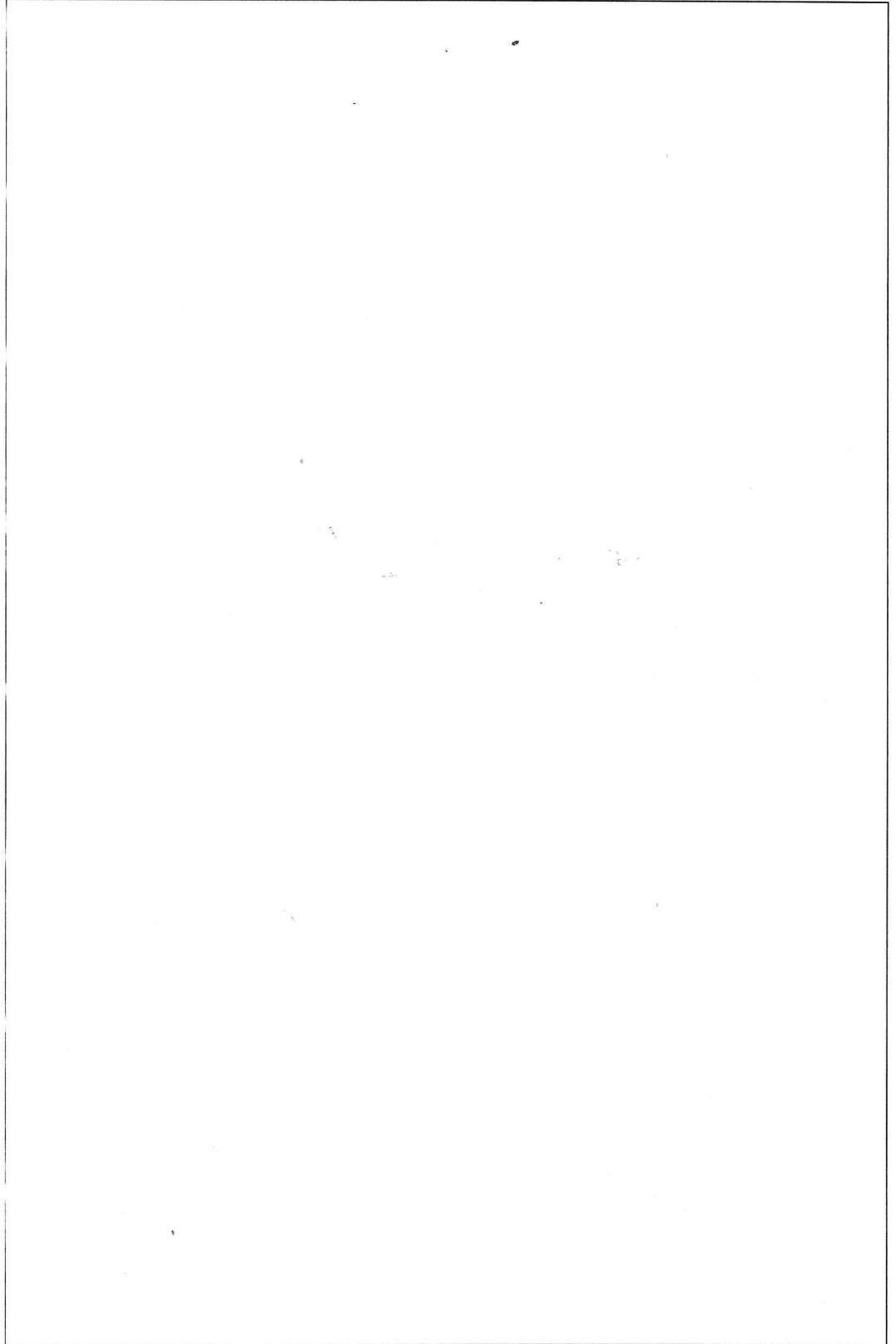
15 Batemans Close,

Worthing,

BN13 3SA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



ANGMERING VILLAGE HALL

England & Wales - Charity number 271149

Accounts

ANGMERING VILLAGE HALL

Trustees Annual Report For The Year To 31 December 2023

The Management Committee present their Report for the year ended 31 December 2023.

The members of the Management Committee during the year and their appointing body, where appropriate, were:-

J Yates	(Chair)	Elected
H Woodman	(Secretary)	Elected
J Blake	(Treasurer)	Elected
K Yates	(Booking Secretary)	Elected
J Savory		Angmering Green W.I.
A Evans		Angmering Parish Council
A Toms		Angmering Village W.I.
G Burkin		Orient Expressions
D Parkes		Poppy Club

Gillian Burkin resigned in November 2023.

Management Committee members are usually appointed and/or elected on an annual basis, with Officers being elected from the membership of the Management Committee. The Annual General Meeting is usually held in March.

The charity was established by Trust Deed dated 14 June 1928 and is registered with the Charity Commission No. 271149.

OBJECTS, ORGANISATION AND ACTIVITIES

The Charity is established for the advancement of the intellectual, social and moral welfare of the inhabitants of the Parish of Angmering by providing communal facilities and promoting community projects of a charitable nature.

The Village Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement which is regularly being reviewed and upgraded, the current Byelaws and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet all normal expenditure incurred in maintaining the Hall. Specific projects are funded by appeals, fund-raising, grants and out of reserves.

The Charity is organised as an independent association of local residents with a Management Committee comprising appointed and/or elected members. Activities include provision of the Village Hall as a permanent community facility.

PERFORMANCE

The Trustees consider that the performance of the Charity this year has been as good as possible following the Covid pandemic and the closure of Preschool in July 2022. Our hiring charges were increased for casual users and regular users but with existing regular users paying a smaller increase or no increase for 2023. Regular users have returned and remain loyal and new Regular Users have been encouraged to book the Village Hall and they say that our charges are very reasonable.

Casual users have been willing to pay the increased hiring charges and seem very happy with the facilities provided.

RESERVES POLICY

The Trustees policy is to continue to maintain a reasonable balance at the bank on current account, and to have monies set aside for contingencies in another bank account earning interest. This is to cover unexpected emergencies and expenses and losses of income.

RISK ASSESSMENT

A Fire Risk Assessment and Safety check was carried out on the 24 February 2022 and the recommendations have been carried out and implemented where possible and practical.

A Health and Safety checklist assessment was carried out on the 21 July 2023.

Tony Cross has continued to carry out regular inspections of the Village Hall both externally and internally. Following the Fire Risk Assessment a new Fire Policy was drawn up and implemented and revised and updated Fire Safety Instructions are being sent out and acknowledged to and by all Regular and Casual users. They are also on display at the Village Hall.

The Elected Officers have continued to deal with the day to day management of the Village Hall.

The other risks to the Village Hall continue to be reviewed and systems have been established to mitigate these risks. Throughout the Elected Officers on behalf of the Trustees have continued to deal with compliance issues including Fire Risks and Alarms, Health and Safety, Electrical and Emergency lighting, PAT testing and Gas regulation. Regular tests have continued to be carried out and set up to ensure that the Hall complies with emergency lighting, fire alarm, smoke alarm detection, gas compliance, health and safety and fire extinguisher requirements. Ongoing reports and assessments will be obtained as required to ensure that we continue to comply with our compliance responsibilities.

Mike Colliss has continued to carry out the Fire Alarm tests on a weekly basis and the Emergency Light tests on a regular basis as required.

The Elected Officers have liaised with D-tect Ltd, a specialist company to carry out regular compliance inspections of the alarm systems and have ensured that any recommendations have been implemented. D-tect have also serviced annually the Security Camera system which they installed in January 2021.

If there is a potential flooding situation it is the responsibility of the Village Hall to implement and follow an emergency procedure to protect and safeguard the Village Hall.

An Emergency Alert Plan is in place which includes a regular monitoring of the Black ditch levels and registering with the Environment Agency to be notified if there is likely to be a flooding situation which may affect the Village Hall. The plan refers to 2 levels of volunteers – level 1 being the 4 Elected Members and level 2 those helpers who can be contacted by level 1 to help as and when necessary.

Thank you to those who have volunteered to help in this way.

This was put into practice on the 1 November when serious flood warnings were issued and it was agreed that the flood defence system would be put in place in anticipation of likely flooding. The system worked – thank you to Alan and Corrie Brown, Kristina and Heather who were available to help me and Sharlan Woodason and her “boys” who were on standby.

Clearance of our section of the Black Ditch took place this year after being alerted to a potential problem by the Parish Council after their maintenance man had carried out a check to ensure that the Black Ditch was unobstructed and free flowing. St Margaret’s Church have paid their 50% share of the cost of this work. The Black Ditch levels as shown by the Camera on the Parish Council website have been and are being regularly checked. These levels appear to be well within safety levels of potential flooding and hopefully mean that the drainage and flood water level systems are working well to prevent or limit potential flooding. The CCTV camera systems also help in showing the water levels and whether there is likely to be a problem caused by flooding.

REVIEW OF PROGRESS AND ACHIEVEMENTS AND CHAIRMAN’S PERSONAL REPORT

This is my tenth year as Chairman of the Management Committee.

The main challenge at the beginning of the year was to maintain and if possible increase the income of the Village Hall following the closure of Preschool and to try and keep expenditure down. It was agreed that Kristina would continue to deal with the Casual Bookings and Heather would deal with the Regular Hirers.

The Treasurer's Report and the accounts for the year show how successful they have been in helping the Village Hall to recover from the relatively small loss last year to a significant excess of income over outgoings in 2023. The hire charges have been increased but the increases have been kept to a minimum.

The Main Hall has retained two WI's, Indoor Bowls, Poppy Club, Ballroom Dancing, Ballet and Dancing sessions for children, Yoga, Pilates and of course Woodies Acoustic Music Club as well as individuals wanting to practice ballroom dancing. We also attracted new regular hirers – the Angmering Voices Choir, daytime dancing lessons, a new evening yoga class and a bi monthly Sound bath session.

The King Suite has Regular users for Bridge, art and Craft groups, paediatric and canine first aid, the WI and the Parish Council as well as a new singing group. WSCC have also suggested (since confirmed) that they will hire the King Suite on a regular weekly basis in 2024.

Casual hirings have continued for Children's parties, adult parties and 3 Wedding Packages.

Whilst the income is up because mainly because of the increase in charges we shall see whether the new charges are affecting the numbers of Casual hirings in the light of the ongoing problems with the economy etc.

There was again no Christmas market organised by the Village Hall this year but there was a Christmas market held by the Artisan Food and Craft market. Unfortunately throughout the year this market was not well supported and they have not yet made bookings for 2024 even though we have offered them a reduced rate.

The accounts also show an increase in interest being received as interest rates have risen during 2023.

We have continued to carry out essential repairs and improvements to the Village Hall and also other non essential improvements when it became clear that our financial position was not as bad as we feared at the beginning of the year.

We have replaced the dishwasher to one that is hopefully more user friendly, updated the Main Hall lighting, revarnished the Main Hall wooden cladding and revarnished the Main Hall flooring.

Repair work has been necessary to the King Suite roof and to the outside ground levels to reduce and remove damp and to the hopper and downpipe which was also causing damp.

We have also had to renew some of the Emergency lighting to ensure that we complied with Fire safety regulations, updated the outside security lights and installed digital controls for the heating system so that the temperature of the Main Hall and King Suite can be controlled remotely.

The Village Hall took part in Angmering Revealed held at the Community Centre and a display board with a summary of the history of the Village Hall and updated pictures showing the amenities available was prepared by Jenny Blake and Heather Woodman. They also attended meetings of the Angmering Community network.

The Village Hall remains a central part of the local community and thank you to Jenny and Heather for ensuring that this continues.

We changed our cleaning contractor from the 3 November 2022 to Laura Allen and her team. She has proved to be a great choice as our cleaning costs have been significantly reduced but the standard of cleaning has significantly increased. She has shown that she cares about our Village Hall and takes pride in her work on our behalf. Thank you Laura.

As part of Angmering Parish Council's Resilience Plan the Village Hall has agreed to continue to be a Rescue Centre and updated contact details have been given to the Parish Council of the 4 Elected Members of our Management Committee to be contacted in specified emergency situations.

The King Suite garden and the front garden have been maintained in 2023. Several "help" sessions have taken place in maintaining the front garden and the quality of the displays in the front beds. Thank you in particular to Alan Brown for planning the displays and to all those who helped making them so colourful and special.

During this year the majority of the work involved in running the Village Hall has been carried out by the 4 Elected members – Jenny, Heather, Kristina and myself. We have tried to recruit helpers to help the running of the Village Hall but this has not been successful. If anyone reading this can help more or suggest anyone who can please let me know. The fact that the Village Hall has had a successful year is almost entirely due to efforts of Jenny, Heather and Kristina as my report has shown they have been responsible for the Village Hall finances, producing Agendas and minutes for our meetings and AGM, Regular and Casual Users and all that is involved in the day to day running of the Village Hall. They have put a considerable amount of time and effort in ensuring that our Village Hall is run and managed properly and in the interests of our hirers and users. Thank you so much to each of them individually on behalf of myself and the Village Hall.

As we move forward in 2024 we will continue to seek new hirers and fill in any gaps in the diary particularly in the King Suite to boost our hiring income as much as possible.

The budget for 2024 will be kept under regular review. We have increased our hiring charges by a small amount for all users but feel we are still very good value when considering the facilities we offer and the hire charges of other local Village Halls. There continues to be a reduction for residents of Angmering.

Our budgeted income for 2024 remains sufficient to meet normal and anticipated day to day expenditure. We will continue to keep the Hall charges to a minimum.

We are considering in 2024 modernising the King Suite toilets (possibly with the help of a grant) and including a toilet suitable for the disabled, whether we need to replace the boiler serving the King Suite and whether to update the Fire Alarm system as some of the parts of the existing system may be difficult to replace if a problem arises.

We hope that in 2024 the Village Hall is able to continue be a vital part of Village life for the benefit of the whole community and for all ages.

There are many additional “thank yous” that I would like to and need to make :-

To the Elected Members:-

Jenny Blake

Heather Woodman

Kristina Yates

A very special THANK YOU for your continued hard work and dedication during 2023 when you have continued with some help from me to deal with the day to day management and maintenance of the Village Hall (and more).

Thank you also to the rest of the Committee for your support during the year and the part you have played during 2023.

Thank you as always to Corrie and Alan Brown for all your help with the garden, general maintenance and website update and for your continued support generally.

To James Collins for his help in carrying out numerous maintenance jobs with skill and care. Thank you James.

Thank you also to Roger Miles for his continued help and assistance, to Amanda Halstead for examining the accounts and Mike Colliss for his contribution towards our Village Hall in carrying out weekly fire and regular emergency lighting checks and to Tony Cross for his regular checks.

Thank you to anyone who I have not named for the help and contribution they have made.

Let us hope that 2024 proves to be another great year for OUR Village Hall.

**On behalf of the Management Committee
J Yates, Chairman, March 2024**

ANGMERING VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

ANGMERING VILLAGE HALL

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Note	Unrestricted funds 2023	Restricted funds 2023	Total funds 2023	Total funds 2022
		£	£	£	£
Receipts:					
Grants and donations	2	50	-	50	550
Income from charitable activities	3	32,238	-	32,238	29,742
Income from investments	4	2,160	-	2,160	487
Total Receipts		34,448	-	34,448	30,779
Payments:					
Expenditure on charitable activities	5	27,304	-	27,304	27,923
Purchase of assets and equipment	6	2,870	-	2,870	3,898
Total Payments		30,174	-	30,174	31,821
Net (payments)/receipts		4,274	-	4,274	(1,042)
Transfers between funds		-	-	-	-
Cash funds b/fwd		28,307	37,421	65,728	66,770
CASH FUND BALANCES C/FWD		32,581	37,421	70,002	65,728

ANGMERING VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2023

	2023	2022
	£	£
CASH FUNDS		
CAF Cash Account	2,582	1,963
CAF Gold Account	12,477	10,717
United Trust Bank Deposits	54,943	53,048
Total cash funds	70,002	65,728
Represented by:		
INCOME FUNDS		
General Purpose Fund	32,581	28,307
Restricted Property Improvement Fund	37,421	37,421
	70,002	65,728
OTHER MONETARY ASSETS		
Rental income - amount due re hire pre 31/12/23	1,867	1,368
ASSETS RETAINED FOR THE CHARITY'S OWN USE		
Angmering Village Hall and grounds Furniture, fixtures and fittings and equipment for use in the hall		
LIABILITIES		
Returnable deposits held	551	1,150
Rental income - amounts paid in advance re hire post 31/12/23	827	1,045
General hall expenditure	2,537	2,033

ANGMERING VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Basis of Preparation

This financial statement has been prepared in accordance with the guidance issued by the Charities Commissioners to comply with the provisions of the Charities Act 2011 (the Act).

This financial statement has been prepared on a receipts and payments basis.

Fund Accounting

Unrestricted funds are general funds which are available at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors and or Trustees.

2. GRANTS AND DONATIONS

	2023 £	2022 £
Grants	-	500
Donations	50	50
	<u>50</u>	<u>550</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2023 £	2022 £
Lettings: Regular users	23,672	21,530
Casual users	8,566	7,751
	<u>32,238</u>	<u>29,281</u>
Jubilee celebration - Hog Roast tickets	-	461
	<u>32,238</u>	<u>29,742</u>

ANGMERING VILLAGE HALL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

4. INCOME FROM INVESTMENTS

	2023	2022
	£	£
Bank interest	<u>2,160</u>	<u>487</u>

5. EXPENDITURE ON CHARITABLE ACTIVITIES

	2023	2022
	£	£
<u>Restricted Funds</u>		
Repairs, renewals and enhancements	<u>-</u>	<u>-</u>
<u>Unrestricted Funds</u>		
Repairs, renewals and maintenance	13,418	7,896
Special projects	-	532
Cleaning	6,353	10,502
Consumables	499	340
Insurance	1,008	950
Independent examiners fee	50	195
Water rates	548	392
Light and heat	3,336	3,887
Subscriptions	548	472
Advertising	518	1,015
Administration	447	360
Broadband charges	519	501
Bank charges	60	81
Jubilee celebration - Hog roast	-	800
	<u>27,304</u>	<u>27,923</u>

ANGMERING VILLAGE HALL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

6. PURCHASE OF ASSETS AND EQUIPMENT

The following items of equipment were purchased during the year:

New dishwasher	2,475
Hive controllers	348
Keys	24
Carbon monoxide alarm	19
Table for equipment room	4
	<hr/> 2,870 <hr/>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Angmering Village Hall

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)**

271149

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

A Halstead

Date:

25/3/24

Name:

Amanda Halstead

**Relevant professional
qualification(s) or body
(if any):**

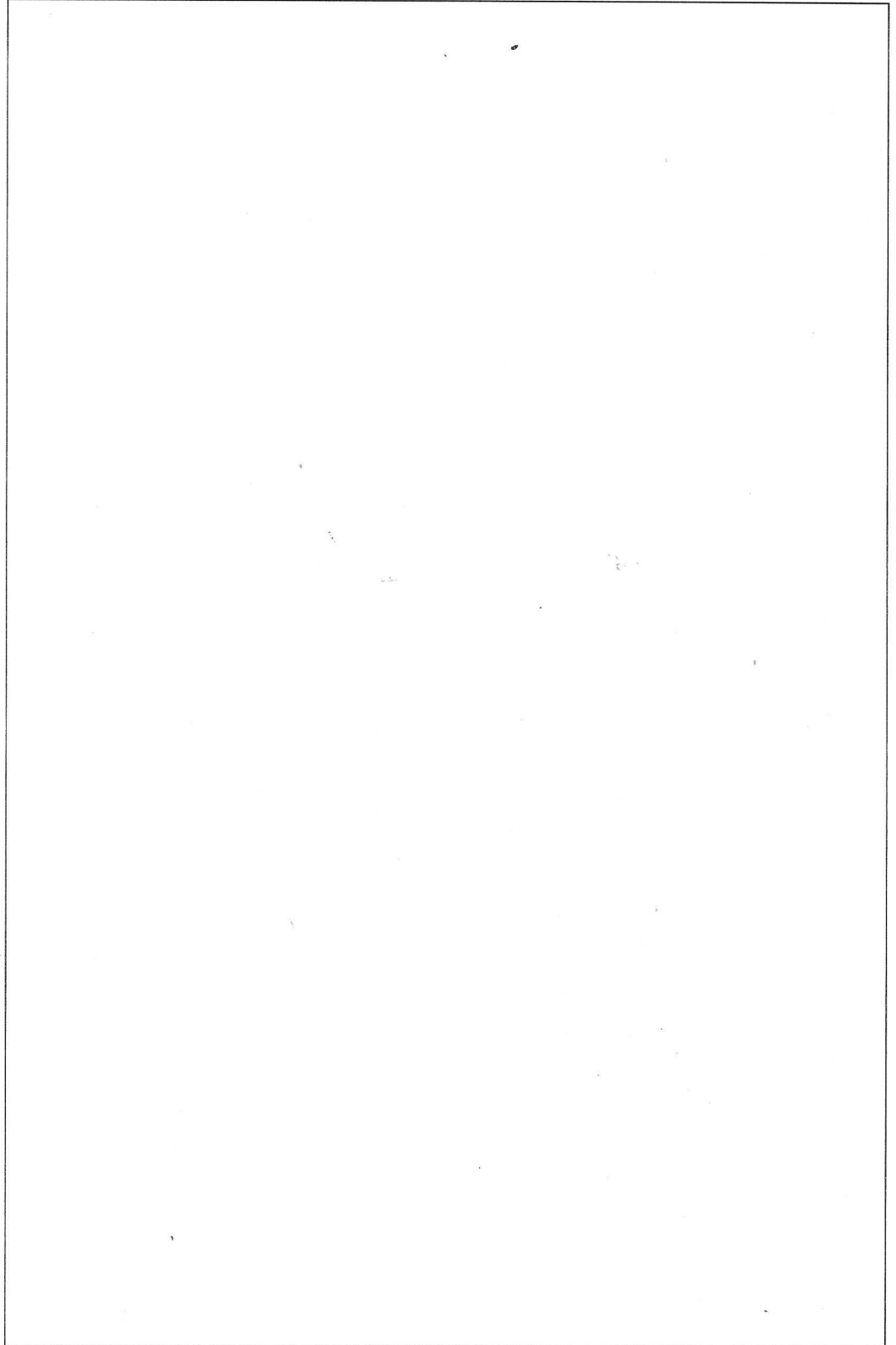
F.C.C.A

Address:

15 Batemans Close,
Worthing,
BN13 3SA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



ANGMERING VILLAGE HALL

England & Wales - Charity number 271149

Accounts

ANGMERING VILLAGE HALL

Trustees Annual Report For The Year To 31 December 2022

The Management Committee present their Report for the year ended 31 December 2022.

The members of the Management Committee during the year and their appointing body, where appropriate, were:-

J Yates	(Chair)	Elected
H Woodman	(Secretary)	Elected
J Blake	(Treasurer)	Elected
K Yates	(Booking Secretary)	Elected
A Reigate	(Compliance Officer)	Elected
J Savory		Angmering Green W.I.
A Evans		Angmering Parish Council
J Clark		Angmering Pre-School
A Toms		Angmering Village W.I.
G Burkin		Orient Expressions

During the year Alison Reigate resigned for health reasons and Janine Clark resigned as preschool closed on the 21 July. Neither have been replaced during the year.

Management Committee members are usually appointed and/or elected on an annual basis, with Officers being elected from the membership of the Management Committee. The Annual General Meeting is usually held in March.

The charity was established by Trust Deed dated 14 June 1928 and is registered with the Charity Commission No. 271149.

OBJECTS, ORGANISATION AND ACTIVITIES

The Charity is established for the advancement of the intellectual, social and moral welfare of the inhabitants of the Parish of Angmering by providing communal facilities and promoting community projects of a charitable nature.

The Village Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement which is regularly being reviewed and upgraded, the current Byelaws and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet all normal expenditure incurred in maintaining the Hall. Specific projects are funded by appeals, fund-raising, grants and out of reserves.

The Charity is organised as an independent association of local residents with a Management Committee comprising appointed and/or elected members. Activities include provision of the Village Hall as a permanent community facility.

PERFORMANCE

The Trustees consider that the performance of the Charity this year has been as good as possible following the Covid pandemic and the easing and then removal of Government restrictions. Regular users returned although often with fewer numbers and Casual users began booking with more confidence. Unfortunately preschool closed on 21 July 2022 as they were unable to attract sufficient numbers for the forthcoming school year to be able to continue. A number of other preschools also closed because of reduced numbers and the lack of adequate Government funding. Over the years the Village Hall had always tried to help preschool in providing good facilities and during the

pandemic reducing our charges. We had also extended their hours to include afternoons even though this caused some inconvenience to our other Regular users.

RESERVES POLICY

The Trustees policy is to continue to maintain a reasonable balance at the bank on current account, and to have monies set aside for contingencies in another bank account earning interest. This is to cover unexpected emergencies and expenses and losses of income.

RISK ASSESSMENT

A Fire Risk Assessment and Safety check was carried out on the 24 February and the recommendations were carried out and implemented where possible and practical. Most of the recommendations were implemented by Alison Reigate as Compliance Officer but after her resignation on the grounds of ill health I took on that responsibility with the help of Tony Cross (who continues to carry out regular inspections of the Village Hall) and other Elected Officers. Following the Fire Risk Assessment a new Fire Policy has been drawn up and implemented and revised and updated Fire Safety Instructions are being sent out and acknowledged to and by all Regular and Casual users. They are also on display at the Village Hall.

The 5 Elected Officers (and then 4 after Alison resigned) have continued to deal with the day to day management of the Village Hall.

The other risks to the Village Hall continue to be reviewed and systems have been established to mitigate these risks. Throughout the Elected Officers on behalf of the Trustees have continued to deal with compliance issues including Fire Risks and Alarms, Health and Safety, Electrical and Emergency lighting, PAT testing and Gas regulation. Regular tests have continued to be carried out and set up to ensure that the Hall complies with emergency lighting, fire alarm, smoke alarm detection, gas compliance, health and safety and fire extinguisher requirements. Ongoing reports and assessments will be obtained as required to ensure that we continue to comply with our compliance responsibilities.

Mike Colliss has continued to carry out the Fire Alarm and emergency lighting tests on a weekly basis. The Elected Officers have liaised with D-tect Ltd, a specialist company to carry out regular compliance inspections of the alarm systems and have ensured that with the help of Barkers Rustington any recommendations have been implemented. D-tect have also serviced the Security Camera system which they installed in January 2021.

REVIEW OF PROGRESS AND ACHIEVEMENTS AND CHAIRMAN'S PERSONAL REPORT

This is my ninth year as Chairman of the Management Committee.

The main highlight of the year was the Hog Roast held on Saturday 26 June to celebrate the Queen's Platinum Jubilee. 93 tickets were sold and weather was fine and young and old enjoyed the games and the music and of course the Hog Roast provided by Bob the Hog!! The cost of the tickets was kept low because of a grant of £500 from Angmering Parish Council. Thank you to them as this enabled us to provide a Village Event to celebrate this very special once in a lifetime occasion. An event like this takes a tremendous amount of organisation - a particular thank you to Alison and Jenny for all their hard work in making the occasion so special.

I was very sad that preschool closed on 21 July. Unfortunately when the Committee were made aware of the problem on 11 July it was too late to help other than by not charging any hire fee at all for an indefinite period and also extending still further the hours available for preschool. This would

have prejudiced other hirers and would have affected the balance between other regular hirers and preschool. This would not have been in the interests of the Village Hall or in accordance with its byelaws or its objects as set out in its establishing Trust Deed. Also at that time preschool still owed the hire charges for May and June and there would be a further charge for July. The Treasurer's Report shows the figures involved and sets out in more detail how the Committee reacted to and dealt with the problem.

Obviously the closure marks the end of an era but it should be noted that originally and for many years preschool was just for mornings only and recently afternoons were added. Other preschools locally which do not share premises are able to offer even longer opening hours which the Village Hall cannot offer without affecting adversely our other regular hirers.

As the Treasurer's Report and the accounts for the year show, our letting income is recovering following the Covid affected figures for 2021.

We have continued to carry out repairs and improvements to the Village Hall.

We have renewed the boiler serving the main hall and redecorated the main hall toilets.

We were considering updating the toilet facilities but these plans have been put on hold because of the sudden closure of preschool and the resultant loss of income.

We have cleared and redecorated the storeroom previously used by preschool and we are turning this into an office and accepted the metal shed and storage facility in part payment of the monies originally owed to the Village Hall by preschool.

You will see that there is an overall loss for the year which in all the circumstances, particularly the closure of preschool and bearing in mind our wish to maintain the standard of repair and maintenance of the Village Hall and the level of our reserves is acceptable and necessary.

In September the Village Hall took part in Angmering Revealed held at the Community Centre and a display board with a summary of the history of the Village Hall and updated pictures showing the amenities available was prepared by Jenny Blake and Heather Woodman.

We changed our cleaning contractor from the 3 November 2022 as the cost of cleaning had significantly increased and V.A.T. was being charged in addition. The standard of cleaning had deteriorated and we started to realise that the cleaners were not working the hours claimed. A CCTV check was carried out which confirmed that this was the case and the contract with them was terminated.

We had fortunately found a replacement cleaner in Laura Allen who lives in Angmering and is not V.A.T. registered and we have had a very positive feedback on the standard of her work. Thank you Laura.

Tony Cross has continued to carry out regular checks inside and outside the Village Hall and is carrying out various repairs that are necessary. If there is something he cannot manage or where there is a problem which needs to be carried out by a professional in order to comply with Health and Safety requirements etc then of course that help is being requested. Thank you Tony.

As part of Angmering Parish Council's Resilience Plan the Village Hall has agreed to continue to be a Rescue Centre and updated contact details have been given to the Parish Council of the 4 Elected Members of our Management Committee to be contacted in specified emergency situations. The Parish Council hosted two meetings in September and November which considered and discussed the Resilience plan and which were attended on behalf of the Elected Members.

If there is a potential flooding situation it is the responsibility of the Village Hall to implement and follow an emergency procedure to protect and safeguard the Village Hall.

An Emergency Alert Plan is in place which includes a regular monitoring of the Black ditch levels and registering with the Environment Agency to be notified if there is likely to be a flooding

situation which may affect the Village Hall. The plan refers to 2 levels of volunteers – level 1 being the 4 Elected Members and level 2 those helpers who can be contacted by level 1 to help as and when necessary. Thank you to those who have volunteered to help in this way.

No official inspection of the Black Ditch has taken place this year. The last inspection took place on the 9 November 2021. The report was sent to the Parish Council who arranged and obtained grant finance for the original clearance and they have sent it to the Environment agency. As we have not heard further we shall continue just to maintain and keep clear our section of the Black Ditch and where necessary liaise with St Margaret's Church where we have a shared responsibility. We have also been told that the Parish Council's maintenance man regularly checks that the Black Ditch is unobstructed and free flowing.

There was no Christmas Market organised by the Village Hall again in 2022. However the renamed Artisan Food and Craft Market held a Christmas Market in December and have booked 5 dates for 2023. The dates booked are 18 March, 15 July, 21 October, 18 November and 16 December.

The King Suite garden and the front garden have been maintained and improved in 2022. A special display took place in the front garden raised beds to commemorate and celebrate the Queen's Platinum Jubilee. Thank you to Angmering in Bloom and Alan Brown and all those who helped making such a colourful and special display.

During the year with the significant input and contribution and perseverance of our new secretary Heather Woodman we have also updated our hiring Agreement and information sheets and all documentation for Regular and Casual users, our Website, our online booking system with Hallmaster and set up a Facebook Page.

Where necessary she has been helped by other Elected members and also by Alan Brown. I feel that it would be wrong just to thank Heather for her significant contribution, which I do, without also thanking Jenny and Kristina for all their hard work and dedication and for all they have continued to do this year and for many years previously. It has been a difficult year particularly with the problems of preschool and the cleaners and the fact that there have only been 4 of us. We have tried to recruit helpers to help the running of the Village Hall but this has not been successful. If anyone reading this can help more or suggest anyone who can please let me know.

As we move forward in 2023 we continue to recover from the closure of preschool and the aftermath of Covid. We have advertised within the local area and gradually more regular users are starting to hire the Village Hall. There have been a number of new hirers particularly for children of all ages. The Web site has been updated and lists and categorises all the activities taking place. These show a wide range of activities covering all age groups and represent all sections of the community of Angmering. Existing regular users and new regular users are now being dealt with by Heather and Kristina is continuing to deal with the casual users. By updating and enhancing the Website and creating a Facebook Page Heather has already enabled existing and new regular hirers to advertise and promote what they have to offer.

We will continue to seek new hirers and fill in any gaps in the diary to boost our letting income as much as possible.

The budget for 2023 will be kept under regular review. We have increased our hiring charges but feel we are still very good value when considering the facilities we offer and the hire charges of other local Village Halls.. There is also a reduction for residents of Angmering and we have phased in the increase for our existing Regular Users.

Casual bookings (particularly for children's parties) are still increasing. The Wedding Package (which includes renewal of vows) is attracting bookings.

Our budgeted income for 2023 remains sufficient to meet normal and anticipated day to day expenditure. We will continue to keep the Hall charges to a minimum and we are very fortunate that our energy costs are fixed until October 2024.

We hope that in 2023 the Village Hall is able once again to be a vital part of Village life for the benefit of the whole community and for all ages.

There are many additional “thank yous” that I would like to make :-

To the Elected Members:-

Jenny Blake

Heather Woodman

Alison Reigate (until her resignation)

Kristina Yates

A very special THANK YOU for your continued hard work and dedication during 2022 when you have continued with some help from me to deal with the day to day management and maintenance of the Village Hall (and more).

Thank you also to the rest of the Committee for your support during the year and the part you have played during 2022 and beyond and for attending an Emergency Meeting and dealing with additional emails and correspondence caused by the sudden closure of preschool.

Thank you as always to Corrie and Alan Brown for all your help with the garden, general maintenance and website update and for your continued support generally.

Thank you also to Roger Miles for his continued loyalty practical help and assistance, to Amanda Halstead for examining the accounts and Mike Colliss for his contribution towards our Village Hall in carrying out weekly fire and regular emergency lighting checks.

Thank you to anyone who I have not named for the help and contribution they have made.

Let us hope that 2023 proves to be a better year for OUR Village Hall.

**On behalf of the Management Committee
J Yates, Chairman, March 2023**

ANGMERING VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

ANGMERING VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 (as restated) £
Receipts:					
Grants and donations	2	550	-	550	3,370
Income from charitable activities	3	29,742	-	29,742	20,851
Income from investments	4	487	-	487	537
Total Receipts		30,779	-	30,779	24,758
Payments:					
Expenditure on charitable activities	5	27,923	-	27,923	33,308
Purchase of assets and equipment	6	3,898	-	3,898	-
Total Payments		31,821	-	31,821	33,308
Net (payments)/receipts		(1,042)	-	(1,042)	(8,550)
Transfers between funds		-	-	-	-
Cash funds b/fwd		29,349	37,421	66,770	75,320
CASH FUND BALANCES C/FWD		28,307	37,421	65,728	66,770

ANGMERING VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2022

	2022	2021
	£	(as restated) £
CASH FUNDS		
CAF Cash Account	1,963	2,490
CAF Gold Account	10,717	6,698
United Trust Bank Deposits	53,048	57,582
Total cash funds	<u><u>65,728</u></u>	<u><u>66,770</u></u>
Represented by:		
INCOME FUNDS		
General Purpose Fund	28,307	29,349
Restricted Property Improvement Fund	37,421	37,421
	<u><u>65,728</u></u>	<u><u>66,770</u></u>
OTHER MONETARY ASSETS		
Rental income - amount due re hire pre 31/12/22	1,368	1,379
ASSETS RETAINED FOR THE CHARITY'S OWN USE		
Angmering Village Hall and grounds Furniture, fixtures and fittings and equipment for use in the hall		
LIABILITIES		
Returnable deposits held	1,150	655
Rental income - amounts paid in advance re hire post 31/12/22	1,045	837
General hall expenditure	2,033	1,286

ANGMERING VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of Preparation

This financial statement has been prepared in accordance with the guidance issued by the Charities Commissioners to comply with the provisions of the Charities Act 2011 (the Act).

This financial statement has been prepared on a receipts and payments basis.

Please note that the comparative figures for 2021 have been restated to adjust for the removal of accruals and fixed assets. These are referred to on the statement of assets and liabilities.

Fund Accounting

Unrestricted funds are general funds which are available at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors and or Trustees.

2. GRANTS AND DONATIONS

	2022	2021
	£	£
Grants	500	3,370
Donations	50	-
	<u>550</u>	<u>3,370</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2022	2021
	£	£
Lettings: Regular users	21,530	17,071
Casual users	7,751	3,781
	<u>29,281</u>	<u>20,851</u>
Jubilee celebration - Hog Roast tickets	461	-
	<u>29,742</u>	<u>20,851</u>

ANGMERING VILLAGE HALL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

4. INCOME FROM INVESTMENTS

	2022	2021
	£	£
Bank interest	<u>487</u>	<u>537</u>

5. EXPENDITURE ON CHARITABLE ACTIVITIES

	2022	2021
	£	£
<u>Restricted Funds</u>		
Repairs, renewals and enhancements	<u>-</u>	<u>-</u>
<u>Unrestricted Funds</u>		
Repairs, renewals and maintenance	7,896	7,974
Special projects	532	13,031
Cleaning	10,502	6,235
Consumables	340	528
Insurance	950	919
Independent examiners fee	195	195
Water rates	392	334
Light and heat	3,887	2,497
Subscriptions	472	665
Advertising	1,015	532
Administration	360	169
Broadband charges	501	133
Bank charges	81	97
Jubilee celebration - Hog roast	800	-
	<u>27,923</u>	<u>33,308</u>

ANGMERING VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

6. PURCHASE OF ASSETS AND EQUIPMENT

The following items of equipment were purchased during the year:

New boiler		3,261
4 heaters		76
Swing bin		10
Jubilee flag & plaque		27
Outdoor storage box		159
Crockery		229
Replacement defibrillator case	740	
Less insurance claim monies	<u>(604)</u>	136
		<u><u>3,898</u></u>

Note: A galvanised steel expandastore, valued at £300, was received in the year in lieu of rental income.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Angmering Village Hall

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

271149

Set out on pages

1 to 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/3/2023

Name:

Amanda Halstead

**Relevant professional
qualification(s) or body
(if any):**

F.C.C.A

Address:

15 Batemans Close,

Worthing,

BN13 3SA

ANGMERING VILLAGE HALL

England & Wales - Charity number 271149

Accounts

ANGMERING VILLAGE HALL

Trustees Annual Report For The Year To 31 December 2020

The Management Committee present their Report for the year ended 31 December 2020.

The members of the Management Committee during the year and their appointing body, where appropriate, were:-

J Yates	(Chair)	Elected
C Jones	(Secretary)	Elected
J Blake	(Treasurer)	Elected
K Yates	(Booking Secretary)	Elected
A Reigate	(Compliance Officer)	Elected
J Savory		Angmering Green W.I.
R Watt		Angmering Carpet Bowls
S Woodason		Angmering Parish Council
J Clark		Angmering Pre-School
A Toms		Angmering Village W.I.
G Burkin		Orient Expressions
P Gleeson		Bridge Club

AS a result of the Covid-19 (Covid) pandemic the AGM and the Management Committee due to take place on the 30 March 2020 were postponed and the byelaws varied. The byelaws have been further amended in March 2021 in view of the continuing Covid restrictions.

It was agreed that the elected members and nominated members as at 30 March 2020 would continue until the postponed AGM could take place.

During the year and since March, P Gleeson resigned from the Committee. S Woodason also resigned and Alan Evans was nominated as her replacement.

Management Committee members are usually elected or appointed on an annual basis, with the officers being appointed from the membership of the Management Committee. The Annual General Meeting is usually held in March but has been delayed because of Covid. The charity was established by Trust Deed dated 14 June 1928 and is registered with the Charity Commission No. 271149.

OBJECTS, ORGANISATION AND ACTIVITIES

These have continued to be the same as those referred to in my 2019 report on behalf of the Trustees which is also being submitted for approval at the 2021 AGM

PERFORMANCE

The Trustees consider that the performance of the Charity this year has been as good as possible in what we hope have been exceptional circumstances brought about by Covid. We hope that the situation will improve for the

second half of 2021. We are doing all we can to prepare for this improvement but only time will tell.

RESERVES POLICY

The Trustees policy is to continue to maintain a reasonable balance at the bank on current account, and to have monies set aside for contingencies in another bank account earning interest. This is to cover unexpected emergencies and expenses and losses of income.

RISK ASSESSMENT

As a result of Covid the 5 elected officers have continued to deal with the day to day management of the Village Hall and to try and ensure that the Village Hall complied with the constantly changing regulations and continued to be Covid compliant. We were guided by the information produced by Acre and drew up questionnaires and Risk Assessment forms to try and ensure that as many users as possible could use the Hall. Numerous signs were made and hand sanitisers etc installed and cleaning procedures and arrangements made to try and ensure the safety of any users or visitors to the Hall. Even so virtually all regular users could not continue with their hiring with the main exception of Pre-School who were encouraged by the Government to continue. However wherever possible any other interested hirers (who were one of the exceptions to the Covid restrictions) were encouraged to use the Hall provided they were able to comply with Covid regulations and had satisfactorily completed the appropriate documentation and risk assessments. I should like to especially thank Jenny Blake and Alison Reigate for their hard work and diligence during this period.

The other risks to the Village Hall continue to be reviewed and systems have been established to mitigate these risks. Throughout the year Alison Reigate on behalf of the Trustees has continued to deal with compliance issues including Fire Risks and Alarms, Health and Safety, Asbestos, Electrical and Emergency lighting and Gas regulation. Regular tests have continued to be carried out and set up to ensure that the Hall complies with emergency lighting, fire alarm, smoke alarm detection, gas compliance, health and safety and fire extinguisher requirements. Ongoing reports and assessments will be obtained as required to ensure that we continue to comply with our compliance responsibilities.

Mike Colliss has continued to carry out the Fire Alarm and emergency lighting tests on a weekly basis and liaise with D-tect Ltd, a specialist company to carry out regular compliance inspections.

REVIEW OF PROGRESS AND ACHIEVEMENTS AND CHAIRMAN'S PERSONAL REPORT

This is my seventh year as Chairman of the Management Committee. This obviously I hope has been an exceptional year because of Covid. We have been helped by a Government grant of £10,000 and the payment of £1,000 by

St Margaret's Church for the Licence granted by the Village Hall to have access through the Village Hall car park to enable the trees on their land to be safely removed. I am pleased that this work was satisfactorily completed in August 2020 and this will prevent I hope future problems to the Village Hall from those trees which were becoming a possible potential danger to the Hall and its users.

Obviously our income has been down because of Covid but we have still tried throughout the year to continue to carry out improvements to our Village Hall ensuring that the amenities at the Hall are properly maintained and improved.

As the Treasurer's Report and the accounts for the year show we have redecorated the Main Hall, turfed the back garden and paid for the treatment to the Main Hall floor. In 2020 we also ordered the installation of a security camera system which has been installed in February 2021.

The King Suite garden has been maintained and improved in 2020. Thank you to those who have helped and in particular to Jenny Blake and Alan Brown.

The cleaners have continued to do a good and thorough job in these difficult circumstances.

I am pleased to say that even though our income has been reduced and we have continued to carry out improvements the Village Hall audited accounts (which show the actual income and monies received and the outgoings and payments actually made during the period from the 1st January to the 31st December each year) show there is a surplus of £3,248. Our total reserves have increased to £75,320 although we have to continue to be cautious in view of the current situation and our proposed future expenditure.

We hope that after June 21 we will be able to continue trying to get back to "normal" and we will keep the question of our hire charges under review but trying to maximise the safe use of the Hall for the benefit of all our users. We have continued to keep in touch with all our regular users and work with them so that they can return safely as soon as possible.

Following the initial Covid lockdown Pre-school have used the Main Hall until 4.00 p.m. each weekday during School term time and have managed to keep going although their numbers have been reduced and they have had to comply with the strict Government rules relating to Health and Safety with considerable extra cleaning requirements.

Our budgeted income remains sufficient to meet normal and anticipated day to day expenditure. We will keep our charges to a minimum in order to maximise the use of the Hall by all sections of the community.

The Village Hall has been unable since March 2020 to allow the Hall to be used for private functions - wedding receptions, parties both for adults and children and also for many one off events including childrens parties and baby showers.

We hope that as Covid restrictions are relaxed that we will be able to agree to hire out for those Private functions and interest in bookings is growing as confidence hopefully continues to increase. We hope that the Village Hall very soon becomes again a vital part of Village life and for all ages.

Most maintenance issues are dealt with by Stuart Tizzard assisted as necessary by the elected officers of the Committee. Stuart has continued to act in a caretaker role and has carried out many maintenance jobs and improvements. Thank you again Stuart for all your hard work and for “being there” when we need you.

We hope to continue with improvements to the Village Hall throughout 2021. The security cameras have been installed in February 2021 and are working well. These will greatly help in the management of the Village Hall.

The Management Committee have also agreed to Pre-School’s request that Pre-School can stay on at the Hall until 4.00 p.m. each weekday during School term time although from September 2021 they will be required to move from the Main Hall to the King Suite if so requested. Pre-School have confirmed that they will try to inconvenience other users as little as possible and will cooperate with them as necessary. All relevant parties have been informed and agreed to any necessary changes and the vote of the Management Committee to agree was unanimous. All lettings of the Village Hall to regular users will continue to be on a year to year basis when the terms and conditions of any agreement can be reviewed by the Village hall and the regular user. The Village Hall will continue to be able to refuse, terminate or discontinue any agreement at any time and as may be specified in the agreement with the regular user.

As part of Angmering Parish Council’s proposed Resilience Plan the Village Hall has agreed to be a Rescue Centre and contact details have been given to the Parish Council of the 5 Elected Members of our Management Committee to be contacted in specified emergency situations. If there is a potential flooding situation it appears that it is the responsibility of the Village Hall to implement and follow an emergency procedure.

An Emergency Alert Plan has therefore been proposed which includes a regular monitoring of the Black ditch levels and registering with the Environment Agency to be notified if there is likely to be a flooding situation.

No official inspection of the Black ditch has taken place in 2020 although the position was checked by the tree contractors on behalf of St Margaret’s Church in August when the Western Cedars along their Southern boundary were removed.

The Hallmaster Booking System has been renewed again but not the invoicing system.

There are many “thank yous” that I would like to make :-

To the Elected Members:-

Jenny Blake
Chris Jones
Alison Reigate
Kristina Yates

A very special THANK YOU for your hard work and dedication during 2020 when because of Covid you were responsible (with me) for virtually all of the management, Covid compliance and maintenance of the Village Hall. I know you do not like individual praise but you have worked very hard as a team to ensure that OUR Village Hall has been kept open and running and has and will continue to contribute so much to our community.

Thank you also to the rest of the Committee for your support during the year and the part you have played during 2020 and beyond.

Thank you as always to Corrie and Alan Brown for all your help with the garden, general maintenance and for your continued support generally.

Thank you again to Stuart Tizzard for your help and support.

Thank you to Geoff Yerrell for his enthusiastic support in what has been a very trying and frustrating year for him

Thank you also to Roger Miles for his continued practical help and assistance, to Andrew Woolner for examining the accounts and Mike Colliss for his contribution towards our Village Hall in carrying out weekly fire and regular emergency lighting checks.

Let us hope that 2021 proves to be an easier and more “normal” year for OUR Village Hall.

**On behalf of the Management Committee
J Yates, Chairman, June 2021**

ANGMERING VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2020

ANGMERING VILLAGE HALL**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2020**

	Note	Unrestricted funds	Restricted funds	Total	2019
		£	£	£	£
INCOME FROM:					
Grants and Donations	2	11,000	-	11,000	1,200
Income from Charitable activities		13,905	-	13,905	30,716
Other trading activities	3	0	-	-	1,563
Income from Investments	4	898	-	898	974
Total Income		25,803	-	25,803	34,453
EXPENDITURE ON RAISING FUNDS					
Expenditure on Charitable activities	5	22,555	-	22,555	32,192
Total Expenditure		22,555	-	22,555	32,192
NET EXPENDITURE/ INCOME		3,248	-	3,248	2,261
TRANSFER BETWEEN FUNDS		-	-	-	-
FUND BALANCES BROUGHT FORWARD		72,072	-	72,072	69,811
FUND BALANCES CARRIED FORWARD		75,320	-	75,320	72,072

ANGMERING VILLAGE HALL

**BALANCE SHEET
AS AT 31st DECEMBER 2020**

	<u>Note</u>	2020	2019
		<u>£</u>	<u>£</u>
FIXED ASSETS	6	432	576
CURRENT ASSETS			
Cash at bank - CAF Cash		895	2,261
- CAF Gold		17,197	13,683
- United Trust Bank Deposits		57,046	56,162
		<u>75,138</u>	<u>72,106</u>
CURRENT LIABILITIES			
Accruals		<u>250</u>	<u>610</u>
		74,888	71,496
NET ASSETS		<u><u>75,320</u></u>	<u><u>72,072</u></u>
Represented by:			
INCOME FUNDS			
General Purpose Fund		37,899	34,651
Restricted Property improvement fund		37,421	37,421
		<u><u>75,320</u></u>	<u><u>72,072</u></u>

ANGMERING VILLAGE HALL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practise (SORP) FRS 102

Fund Accounting

Unrestricted funds are general funds which are available at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors and or Trustees.

Tangible Fixed Assets

These are comprised of fixtures and fittings which are stated at cost less depreciation. The depreciation is calculated to write down the cost of fixtures and fittings to their estimated residual values over the period of their estimated useful lives. The rate being 25% reducing balance.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	0	0
Grants and licenses	11,000	1,200
	<u>11,000</u>	<u>1,200</u>

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Christmas market	0	1,563
	<u>0</u>	<u>1,563</u>

ANGMERING VILLAGE HALL

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2020

4. INCOME FROM INVESTMENTS

	2020	2019
	£	£
Bank interest	<u>898</u>	<u>974</u>

5. DIRECT CHARITABLE EXPENDITURE

	2020	2019
	£	£
<u>Restricted Funds</u>		
Repairs, renewals and enhancements	<u>0</u>	<u>0</u>

Unrestricted Funds

	2020	2019
	£	£
Repairs and renewals	12,563	16,447
Depreciation	144	192
Cleaning	3,945	7,945
Consumables	380	658
Insurance	912	908
Independent examiners fee	195	195
Water rates	452	792
Light and heat	2,571	3,479
Subscriptions	665	615
Advertising	245	465
Non-domestic rates	-	169
Administration	483	327
	<u>22,555</u>	<u>32,192</u>

ANGMERING VILLAGE HALL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2020**

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
at 1st January 2020	19,203
Disposals	-
Additions	-
at 31st December 2020	<u>19,203</u>
DEPRECIATION	
at 1st January 2020	18,627
Disposals	-
Provided in year	144
at 31st December 2020	<u>18,771</u>
NET BOOK VALUE	
at 31st December 2020	<u>432</u>
at 31st December 2020	<u>576</u>

ANGMERING VILLAGE HALL**FIXED ASSETS****YEAR ENDED 31st DECEMBER 2020****BROUGHT FORWARD****B/FWD ADDITIONS DEPN B/F DEP PROV TOTAL DEP WDV C/F**

	£	£	£	£	£	£
BOILER MAIN HALL	3610.00		3605.88	1.03	3606.91	3.09
PUBLIC ADDRESS SYSTEM	1089.23		1086.50	0.68	1087.18	2.05
BOILER KITCHEN	675.63		673.28	0.59	673.87	1.76
COOKER	406.48		401.05	1.36	402.41	4.07
52 CHAIRS MAIN HALL	2137.80		2109.24	7.14	2116.38	21.42
WATER SOFTENER	106.00		103.49	0.63	104.12	1.88
COOKER HOOD	330.00		322.16	1.96	324.12	5.88
HAND DRIERS	546.00		522.95	5.76	528.71	17.29
FIRE ALARM SYSTEM	3403.00		3259.28	35.93	3295.21	107.79
BABY CHANGING UNIT	540.00		517.20	5.70	522.90	17.10
STAGE LIGHTING	411.00		393.65	4.34	397.99	13.01
KS FIRE DOOR	1380.00		1321.72	14.57	1336.29	43.71
MAIN HALL CURTAINS	1865.00		1759.98	26.26	1786.24	78.77
KING SUITE CHAIRS	1498.00		1413.64	21.09	1434.73	63.27
KING SUITE WINDOWS	1205.00		1137.15	16.96	1154.11	50.89

TOTALS 19203.14 0.00 18627.17 143.99 18771.16 431.98

DISPOSALS 0

0.00

REVISED TOTALS 19203.14 18771.16 431.98



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of ANGMERING VILLAGE HALL

On accounts for the year ended 31st December 2020 **Charity no (if any)** 271149

Respective responsibilities of trustees and examiner The charity's Management Committee are responsible for the preparation of the accounts. The charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met .

Signed: A. Woolner **Date:** 16/03/2021

Name: Andrew Woolner

Relevant professional qualification(s) or body (if any): BA (Hons)

Address: 3 Church Close,
Clapham Village
Worthing, West Sussex. BN13 3XP