

**271139**

**CLUB REGISTRATION NUMBER**

**CRANHAM COMMUNITY ASSOCIATION  
FINANCIAL STATEMENTS  
31 DECEMBER 2021**

**BROWN & CO LLP**

Chartered Accountants  
2 Lords Court  
Cricketers Way  
Basildon  
Essex  
SS13 1SS

**CRANHAM COMMUNITY ASSOCIATION**  
**THE REPORT OF THE MANAGEMENT COMMITTEE**  
**YEAR ENDED 31 DECEMBER 2021**

The Management Committee has pleasure in presenting its report and the unaudited financial statements of the club for the year ended 31 December 2021.

**PRINCIPAL ACTIVITIES AND OPERATIONAL REVIEW**

The principal activity of the charity is the provision of a variety of educational and recreational activities to the inhabitants of Cranham Ward and its neighbourhood.

As expected, the various lockdowns due to the Covid restrictions over the last couple of years have resulted in a substantial reduction in income. Income generated by the association reduced from £93,629 in 2019 to £29,777 in 2020 and bounced back to £62,960 for the year ended 31st December 2021. These reductions have been partially offset by Covid support grants of £25,000 in 2020 and £10,000 in 2021.

Of the income generated in the year Room Hire continued to be the largest income source accounting for 69% (2020 91%) of the self generated income. Now that all remaining Covid restrictions have been lifted and the community starting to return to normal activities it is anticipated that income levels should continue to increase for the year ended December 2022.

General overheads increased by just over £13,000 in the year but remained almost £20,000 below pre-covid levels. The main increases in the year were due to additional rent being paid of £4,250 and an increase in wages costs where the furlough scheme ceased.

Despite the continued restrictions in 2021, there was only a small loss for the year of £1,779 compared to £6,560 for 2020. Considering that income was still only two thirds of pre-covid levels this must be considered a very satisfactory result. The loss is reflected in the bank account at the year end which fell from £4,436 at the beginning of the year to £3,123 at December 2021.

M Grote retired as a trustee on 5 October 2021.

T Royden retired as a trustee on 5 May 2021.

C Royden retired as a trustee on 5 May 2021.

Registered office:  
Marlborough Gardens  
Cranham  
Upminster  
Essex  
RM14 1SR

Signed by order of the trustees

E Beasley  
Club Secretary

Approved by the Management Committee on 8 June 2022

**CRANHAM COMMUNITY ASSOCIATION**  
**ACCOUNTANTS' REPORT TO THE MANAGEMENT COMMITTEE OF**  
**CRANHAM COMMUNITY ASSOCIATION**  
**YEAR ENDED 31 DECEMBER 2021**

As described on the balance sheet, you are responsible for the preparation of the financial statements for the year ended 31 December 2021.

You consider that the club is exempt from an audit under the Co-operative and Community Benefit Societies Act 2014.

In accordance with your instructions we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

BROWN & CO LLP  
Chartered Accountants

2 Lords Court  
Cricketers Way  
Basildon  
Essex  
SS13 1SS

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These financial statements were approved by the Management Committee and authorised for issue on the 8 June 2022 and are signed on their behalf by:

E Beasley

# CRANHAM COMMUNITY ASSOCIATION

## PROFIT AND LOSS ACCOUNT

YEAR ENDED 31 DECEMBER 2021

	Note	2021 £	2020 £
<b>REVENUE</b>		<b>72,960</b>	54,777
Administrative expenses		<b>74,739</b>	61,337
		—	—
<b>LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<b>(1,779)</b>	(6,560)
		—	—
<b>LOSS FOR THE FINANCIAL YEAR</b>		<b>(1,779)</b>	(6,560)
Balance brought forward		<b>6,734</b>	13,294
Balance carried forward		<b>4,955</b>	6,734
		=====	=====
		=====	=====

# CRANHAM COMMUNITY ASSOCIATION

## BALANCE SHEET

31 DECEMBER 2021

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	3	<u>1,782</u>	<u>2,375</u>
<b>CURRENT ASSETS</b>			
Stocks		100	100
Cash at bank and in hand		<u>5,773</u>	<u>6,839</u>
		<b>5,873</b>	<b>6,939</b>
<b>CREDITORS: Amounts falling due within one year</b>	4	<u>2,700</u>	<u>2,580</u>
<b>NET CURRENT ASSETS</b>		<b>3,173</b>	<b>4,359</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>4,955</b></u>	<u><b>6,734</b></u>
<b>CAPITAL AND RESERVES</b>			
Profit and loss account		<b>4,955</b>	<b>6,734</b>
<b>MEMBERS' FUNDS</b>		<u><b>4,955</b></u>	<u><b>6,734</b></u>

The trustees of the Management Committee acknowledge their responsibilities for:

- (i) ensuring that the club keeps proper accounting records which comply with sections 75 and 76 of the Co-operative and Community Benefit Societies Act 2014 (the Act),
- (ii) establishing and maintaining a satisfactory system of its books of accounts, its cash holdings and all its receipts and remittances in order to comply with sections 75 and 76 of the Act, and
- (iii) preparing financial statements which give a true and fair view of the state of affairs of the club as at the end of the financial year and of its profit for the financial year in accordance with the requirements of section 80, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the club.

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the Management Committee and authorised for issue on the 8 June 2022 and are signed on their behalf by:

E Beasley  
Trustee

Club Registration Number: 271139

# **CRANHAM COMMUNITY ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2021**

### **1. ACCOUNTING POLICIES**

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

#### **Cash flow statement**

The Management Committee has taken advantage of the exemption in Financial Reporting Standard for Smaller Entities (effective April 2008) from including a Cash flow statement in the financial statements on the grounds that the club is small.

#### **Turnover**

Turnover represents monies received from various sources and activities generated by the association.

#### **Fixed assets**

All fixed assets are initially recorded at cost.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Property Improvements	25% Net Book Value
Centre Equipment	25% Net Book Value
Fixtures & Fittings	25% Net Book Value
Office Equipment	25% Net Book Value

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

# CRANHAM COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 1. ACCOUNTING POLICIES *(continued)*

#### Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the Balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the Profit and Loss Account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

### 2. OPERATING LOSS

Operating loss is stated after charging:

	2021	2020
	£	£
Trustees' remuneration	-	-
Depreciation of owned fixed assets	593	792
	<u>          </u>	<u>          </u>

# CRANHAM COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 3. TANGIBLE ASSETS

	Leasehold Property £	Centre Equipme nt £	Fixtures & Fittings £	Office Equipme nt £	Total £
<b>COST</b>					
At 1 January 2021 and 31 December 2021	8,026	3,231	21,042	1,953	34,252
<b>DEPRECIATION</b>					
At 1 January 2021	7,687	2,430	19,842	1,918	31,877
Charge for the year	85	200	300	8	593
At 31 December 2021	7,772	2,630	20,142	1,926	32,470
<b>NET BOOK VALUE</b>					
At 31 December 2021	254	601	900	27	1,782
At 31 December 2020	339	801	1,200	35	2,375

### 4. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Other creditors	2,700	2,580



**CRANHAM COMMUNITY ASSOCIATION**  
**MANAGEMENT INFORMATION**  
**YEAR ENDED 31 DECEMBER 2021**

**The following pages do not form part of the statutory financial statements which are the subject of the accountants' report on page22222.**

# CRANHAM COMMUNITY ASSOCIATION

## DETAILED PROFIT AND LOSS ACCOUNT

**YEAR ENDED 31 DECEMBER 2021**

	Note	2021 £	£	2020 £
<b>REVENUE</b>				
Membership subscriptions			<b>2,926</b>	12
Scrabble, darts, karate & games etc			<b>366</b>	916
Bowls subscriptions			<b>1,108</b>	673
Coffee bar			<b>341</b>	322
Room hire			<b>43,324</b>	27,244
Donations & gifts			<b>14,895</b>	610
Government covid grant			<b>10,000</b>	25,000
			<b>72,960</b>	54,777
 <b>OVERHEADS</b>				
Wages and salaries		<b>31,869</b>		22,038
Rent		<b>17,000</b>		12,750
Rates and water		<b>1,680</b>		1,840
Light and heat		<b>3,673</b>		5,315
Insurance		<b>722</b>		656
Repairs and maintenance (allowable)		<b>9,098</b>		8,444
Laundry & cleaning		<b>5,182</b>		3,342
Telephone		<b>1,541</b>		986
Printing, stationery and postage		<b>491</b>		2,442
Sundry expenses		<b>130</b>		92
Accountancy fees		<b>2,760</b>		2,640
Depreciation		<b>593</b>		792
			<b>74,739</b>	61,337
<b>LOSS ON ORDINARY ACTIVITIES</b>			<b>(1,779)</b>	(6,560)