

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA
TRUSTEES REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023

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FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

TRUSTEES REPORT

This report has been prepared in accordance with the requirements of the Charities Act 2011.

CONSTITUTION

The full name of the charity is Friends of the Hampshire County Youth Orchestra (the "Friends"), whose registered charity number is 270998. The principal address of the charity for the year ended 31 August 2023 was 10 Canal Reach, Andwell, Hook, Hampshire, RG27 9QN.

The Friend's governing document is its constitution which vests the management of the Friends solely in the Trustees. The Trustees of the Friends, who, over the relevant reporting period, had legal responsibility for the control and management of the charity (in their capacity as officers and elected members), were as follows:

Isobel Garside – Chair

Ann Hart – Secretary

Kevin Osborne – Treasurer (to 31 August 2023)

Cathy Fagg – Treasurer (from 1 September 2023)

David Blunt

Carl Clausen (until 8 April 2023)

In addition to the above, the Friends' committee is supported by other parent members volunteering their time to contribute to the management and operation of the Friends such as fundraising, the provision of concert wear, merchandise, website and social media platforms and newsletters.

The Friends has no paid staff and all the members of the committee are volunteers. The Trustees are elected from the membership of the Friends at the Annual General Meeting. Payments made to the committee members as re-imbursement of out-of-pocket expenses amounted to £nil (2022: £nil) for the year. No reimbursement is made for mileage or telephone calls.

PRINCIPAL OBJECTIVE AND REVIEW OF ACTIVITIES

The principal objective of the Friends is to assist in the musical education of students at schools and colleges in Hampshire by providing financial and other practical support to the Hampshire County Youth Orchestra (HCYO), including the Chamber Orchestra, String Orchestra, Percussion ensemble and any other ensembles that are directly associated with HCYO and overseen by the HCYO Musical Director and related staff. This support is only given for events, projects and expenses that are not normally funded by Hampshire County Council.

In particular, the Friends contribute to the cost of residential training courses and orchestra overseas tours as subsidy to parental contributions to help ensure that opportunities are open to all. Other help provided by the Friends has included financial support towards concerts, funds for the purchase and repair of instruments and the commission of new works.

The 2022-2023 year has been full of music-making. Following a successful summer 2022 tour to France and Spain for the County Youth Orchestra, overcoming all post-Brexit transport logistics issues, a full year's programme of activities swung into action. The end of the Autumn 2022 term saw the County Youth Orchestra perform with the Portsmouth Choral Union. The music exchange project with the Liebigschule in Giessen was also re-ignited in the Spring term 2023 with the Chamber Orchestra performing Hiller's Mass in C, a German premiere, as well as a complete performance of Mendelssohn's Reformation Symphony. Meanwhile the String Orchestra led their own string event in a joint concert with the Norths East Hants Area Strings.

At a strategic level, the Friends also commenced development of a 3-5 year plan to help guide

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

TRUSTEES REPORT – continued

how to best discharge its charitable objectives. The plan considers how the Friends can make the best possible difference to HCYO and its associated ensembles by not just looking to the next financial year and short term calls for resources, but also looking ahead so that projects or aspirations which might stretch over more than one season are properly considered.

One element of this plan that has been successfully implemented concerns support for “endangered” instruments. The Friends funded the new Double Bass centre (£600) enabling tuition for five pupils, aiming to ensure a steady stream of future bassists for the String Orchestra and County Youth Orchestra. Furthermore, a fund was started to facilitate the eventual replacement of HCYO’s timpani with a total of £2,500 received in the year.

One final successful fundraising venture has been the Roger Tapping Memorial Viola Project. Roger Tapping was one of the most eminent musicians to have grown up in Hampshire and the Hampshire County Youth Orchestra was an important part of his early years. He sadly passed away in January 2022. The Friends, alongside the Cranbourne Farm Concert Society, have supported Roger’s family and friends in raising money to buy a fine viola to be loaned to promising young viola players in future generations of the HCYO viola section. In total, funds of £6,874 have been raised and a suitable instrument is being sourced.

The end of April 2023 saw a transition in HCYO’s Musical Director with Carl Clausen retiring and this role being taken on by Tom Goff from 1 May 2023. The Friends are hugely grateful for Carl’s immeasurable contribution to HCYO. He has had an enormously positive impact on the lives of numerous musicians that have passed through the orchestra under his guidance. Many alumni and tutors joined a concert hosted by the Friends in April 2023 in recognition of Carl’s tenure, raising £1,460 towards general reserves. Tom has joined HCYO full of enthusiasm, vigour and musical inspiration, presenting a fabulous end of year concert in HCYO’s performance of Tchaikovsky’s Romeo & Juliet.

The charity raised total income of £25,106 in 2023/22 compared to £31,566 for the previous year. This included grants for the Giessen trip of £1,060 from Hampshire County Councillors and £2,500 from the Charlotte Bonham-Carter Charitable Trust towards the Timpani replacement fund. A total of £6,874 was received for the Roger Tapping Viola Fund including £2,920 from the Cranbourne Farm Concert Society. The Friends gratefully acknowledge all other donations given by the families of orchestra members and many other supporters of the Friends. The charity has also benefitted from actual costs for liabilities from prior periods being lower than expected increasing reserves by £16,142.

Net expenditure for the year was £12,428 (2022: £18,765 net income), with costs settled in the current year which related to funding received in the prior year causing the change to a net expenditure position. This year, we have outstanding commitments of £12,600 due to Hampshire County Council for Bryanston 2023 and the Anvil concerts held in April and July 2023.

The charity has a General Fund of £55,043 (2022: £60,221) and Restricted Funds of £28,808 (2022: £36,058), giving total funds of £83,851 (2022: £96,279).

The Friends recognise that its success and ability to contribute financially to the orchestras is dependent on the valuable practical support of parents. In making this report, the Friends express their gratitude to all those who have given their time and energy in support of the Friends and the HCYO ensembles.

As ever, the support of parent volunteers is key to strengthening the charity’s resilience into the future. The Friends continues its efforts to engage with parents whose children have some further years yet in the orchestra and encourage them to consider whether they can support the Committee’s work and contribute time, skills, experience, energy and enthusiasm to enable the Friends to continue to support HCYO into the future.

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

TRUSTEES REPORT – continued

FUTURE PLANS

The Friends looks forward to continuing to support and work closely with HCYO's new Musical Director as we together take stock of current projects and consider future initiatives to feature in the 3 to 5 year plan. One confirmed commitment is support of HCYO's July 2024 tour to France, with £20,000 pledged.

RESERVES POLICY STATEMENT

It is the policy of the Trustees not to let the reserves drop below £5,000 and for the need of the Treasurer to advise the Trustees if they reduce to below £10,000. Actual reserves have been maintained at well above these levels.

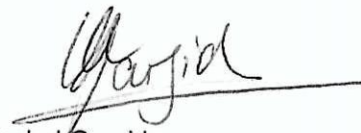
RISK ASSESSMENT STATEMENT

The Committee have identified and assessed five main areas of risk that the charity faces:

- Theft: orchestra goods and a small amount of tuck and merchandise are the only items owned by the charity which could be stolen. Their relative low value and storage in several locations reduces this risk. It is considered that replacement would be cheaper than the insurance premium.
- Public Liability: our policy covers all eventualities and is of sufficient value to satisfy those who demand it as a requirement to obtain a busking licence or permission to perform.
- Safeguarding: the Friends' policy is not to have contact with children or adults at risk in a 1-2-1 unobserved or unsupervised situation; where the Friends organise events for HCYO (and its associated ensembles) involving children members of the orchestras, the Friends relies on Hampshire Music Service to ensure that appropriate Disclosure and Baring Service (DBS) checking has been conducted for relevant adults.
- Copyright: these issues are dealt with entirely by the Hampshire Music Service.
- Fraud: all our financial transactions are transparent and reported to the Committee. The Treasurer does not undertake all cash banking, as the Chair and other Committee members also bank money. A steady turnover of parents also means that Trustees change frequently. The Committee therefore remain confident that fidelity insurance is not required.

PUBLIC BENEFIT STATEMENT

In accordance with the requirements of the Charities Act 2011 and the associated Charities (Accounts and Reports) Regulations 2008, the Trustees confirm that they have complied with their duties to have due regard to the guidance on public benefit as published by the Charity Commission, in exercising their powers and duties in the year under review.



Isobel Garside
Chair

Date: 25 March 2024

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA**RECEIPTS AND PAYMENTS ACCOUNT****FOR THE YEAR ENDED 31 AUGUST 2023**

		General Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<u>RECEIPTS</u>	Notes				
DONATIONS AND FUNDRAISING					
Donations £500 and over	2	0	6,480	6,480	16,800
Donations under £500		2,599	3,954	6,553	4,138
Activities for generating funds	3	5,405	0	5,405	2,808
Fundraising events	4	4,281	0	4,281	7,021
OTHER INCOME					
Gift Aid		693	0	693	149
Bank interest		1,694	0	1,694	650
TOTAL RECEIPTS		14,672	10,434	25,106	31,566
<u>PAYMENTS</u>					
Payments for generating funds	5	1,823	971	2,794	1,330
Payments for charitable activities	6	12,167	1,660	13,827	8,565
Support costs	7	165	0	165	166
Independent Examiner's fee		390	0	390	240
Liabilities from 2021/22		5,305	15,053	20,358	2,500
TOTAL PAYMENTS		19,850	17,684	37,534	12,801
NET (DEFICIT) / SURPLUS		(5,178)	(7,250)	(12,428)	18,765
Bank balances brought forward		60,221	36,058	96,279	77,514
BANK BALANCES CARRIED FORWARD		55,043	28,808	83,851	96,279

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS

1. BASIS OF ACCOUNTING

The Friends has prepared its accounts in accordance with Section 133 of the Charities Act 2011, and has prepared a receipts and payments account, which accounts for income and expenditure on a cash received or paid basis, rather than on an accruals basis.

The receipts and payments account has been analysed between the general fund, and restricted funds. The latter arise where the donor specifies the purpose for which the donation has been given, and are for such matters as overseas tours, training courses and instruments.

Musical instruments purchased with charity funds are considered to be beneficially owned by the Hampshire County Youth Orchestras and are maintained by them. Instruments do not therefore appear in the statement of assets and liabilities.

Income from fundraising events such as concerts are shown gross, before deduction of expenses, where possible.

	Total Funds 2023 £	Total Funds 2022 £
2. DONATIONS £500 AND OVER		
Unrestricted:		
Cranbourne Farm Concert Society	0	500
Restricted:		
Charlotte Bonham-Carter Trust	2,500	2,000
Hampshire County Council	1,060	14,300
Cranbourne Farm Concert Society	2,920	0
	6,480	16,800

3. ACTIVITIES FOR GENERATING FUNDS

Concert dresses and ties - income	840	1,324
Easyfundraising income	503	463
Amazon Smile income	126	108
Merchandise income	808	303
Blu-ray / DVD sales	1,580	0
Tuck shop and cake sales	1,548	610
	5,405	2,808

4. FUNDRAISING EVENTS

Concert income	1,609	3,616
Fundraising income	2,672	3,405
	4,281	7,021

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

	Total Funds 2023 £	Total Funds 2022 £
5. PAYMENTS FOR GENERATING FUNDS		
Concert dresses and ties - expenditure <i>(from Restricted Funds - £971)</i>	971	0
Fundraising expenses	136	922
Merchandise expenditure	475	0
Blu-ray / DVD expenditure	649	0
Tuck shop expenditure	563	408
	2,794	1,330
6. PAYMENTS FOR CHARITABLE ACTIVITIES		
<u>Overseas tours:</u>		
Giessen - expenditure <i>(from Restricted Funds - £1,060)</i>	8,460	0
<u>Training courses:</u>		
Bryanston - expenditure	56	0
Training expenditure	0	750
<u>Other payments:</u>		
Charitable donations	0	500
Commissioning of new music	0	1,500
Concert expenditure	712	2,927
Double bass fund <i>(from Restricted Funds - £600)</i>	600	0
Instrument hire and repairs	2,610	201
Music hire and purchases	633	2,504
Musical instruments	756	183
TOTAL	13,827	8,565
7. SUPPORT COSTS		
Gifts to retiring Trustees	69	70
Insurance	96	96
	165	166

The Trustees received no payments from the charity for services rendered during either year.

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

STATEMENT OF ASSETS AND LIABILITIES AT 31 AUGUST 2023

	2023 £	2022 £
MONETARY ASSETS		
NatWest Current Account	2,750	11,371
Cambridge & Counties Bank 45 day Notice Account	34,673	10,127
Cambridge & Counties Bank 120 day Notice Account	21,053	49,781
Cambridge & Counties Bank 2 Year 1.5% AER Bond	25,375	25,000
TOTAL FUNDS	83,851	96,279
 Represented by:		
General fund	55,043	60,221
Restricted funds		
Hampshire County Councillors' fund for dresses	379	1,350
Double bass fund	21	621
Bryanston residential	0	6,195
Tour fund	19,034	27,892
Timpani fund	2,500	0
Roger Tapping viola fund	6,874	0
Total restricted funds	28,808	36,058
	83,851	96,279
 OTHER ASSETS		
Merchandise	0	267
Cash float (tuck shop)	50	50
	50	317
 LIABILITIES		
Bryanston 2022	0	9,000
Concert, Anvil 02/07/2022 & 03/07/2022	0	2,500
Tour to France & Spain 2022	0	25,000
Bryanston 2023	9,000	0
Concert, Anvil 30/04/2023 & 02/07/2023	3,000	0
Double bass scheme - Summer Term 2023	600	0
	12,600	36,500

The accounts on pages 5 to 8 were approved on behalf of the Trustees by:



Cathy Fagg

Treasurer, Friends of the Hampshire County Youth Orchestra

Date: 25 March 2024

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

I report on the accounts of the Friends of the Hampshire County Youth Orchestra for the year ended 31 August 2023, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Robert Anthony

Robert Anthony

Chartered Accountant

36 Merton Avenue
Chandlers Ford
Eastleigh
Hampshire
SO53 1EP

Date: 25 March 2024