

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

TRUSTEES REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2022

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FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

TRUSTEES REPORT – continued

This report has been prepared in accordance with the requirements of the Charities Act 2011.

CONSTITUTION

The full name of the charity is Friends of the Hampshire County Youth Orchestra, whose registered charity number is 270998. The principal address of the charity for the year in question is that of the Chair, being 10 Canal Reach, Andwell, Hook, Hampshire, RG27 9QN.

The charity's governing document is its constitution which vests the management of the Friends solely in the Trustees. The names of the officers of the charity, who are legally responsible for the control and management of the charity are as follows:

Isobel Garside – Chair
Lea Holmes – Secretary (to 16/04/2022)
Ann Hart – Secretary (from 16/04/2022)
Kevin Osborne – Treasurer

In addition to the above, the committee includes, as Trustees, the Musical Director of the Hampshire County Youth Orchestra along with Sarah Crowdy (to 16/04/22) and David Blunt (from 16/04/2022) and other parent members volunteering their time to contribute to other essential aspects of the management of the charity, such as fundraising and the provision of concert wear, merchandise, website and social media platforms and newsletters.

The charity has no paid staff and all the members of the committee are volunteers. The officers are elected from the membership of the Friends at the Annual General Meeting. Payments made to the committee members as re-imbursement of out-of-pocket expenses amounted to £nil (2021: £nil) for the year. No reimbursement is made for mileage or telephone calls.

PRINCIPAL OBJECTIVE AND REVIEW OF ACTIVITIES

The principal objective of the charity is to assist in the musical education of students at schools and colleges in Hampshire by providing financial and other practical support to the Hampshire County Youth Orchestra, including the Chamber Orchestra, String Orchestra, Percussion ensemble and any other ensembles that are directly associated with HCYO and overseen by the HCYO Musical Director and related staff. This support is only given for events, projects and expenses that are not normally funded by Hampshire County Council.

In particular, the Friends contribute to the cost of residential training courses and orchestra overseas tours as subsidy to parental contributions and ensure that opportunities are open to all. Other help provided by the Friends includes financial support towards concerts, funds for the purchase and repair of instruments and the commission of new works.

This has been the first full-year since the resumption of in-person music making post the Covid-19 pandemic. It's been wonderful to see both the County Youth and String orchestras resume life back at Thornden Hall, along with the reformed Percussion Ensemble, and from the Friends perspective the autumn term was very much a perspective of getting a number of operational matters 'back up to speed'. This included extending our operations to accept a wider range of 'contactless' payments and promoting the tuck shop, one of our key fundraisers. Raffles and retiring collections continue to be generously supported by our members and concertgoers. The Friends also launched during the year two further fundraising platform initiatives: a Crowdfunder fundraising platform initially in recognition of celebrating HCYO's 50th anniversary; and a Nectar point donation facility.

Considering the Bryanston spring residential week, this was the first course since 2019 when the Covid-19 pandemic curtailed the activities of the orchestras and it was delightful to be able to resume this key highlight of the orchestra year and witness first-hand the results of such an

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

TRUSTEES REPORT – continued

intensive week of music making for all the ensembles. £6,195 remains in the Bryanston residential fund. This is pledged towards the £9,000 contribution from the Friends towards the residential week in April 2022 (showing as a liability in these accounts).

HCYO was also able to resume its overseas summer tour and as a result of further fundraising for this key biennial event, the Tour fund increased during the year from £9,666 to £27,892. £25,000 is pledged towards the July 2022 tour to France and Spain (showing as a liability in these accounts).

This year our patron Jonathan Willcocks kindly accepted our commission to compose a piece for the orchestra, Celebrate, in recognition of HCYO's 50th anniversary concerts held in July 2022. The charity raised total income of £31,566 in 2021/22 compared to £7,202 for the previous year. This included grants for the tour fund of £16,226 from Hampshire County Councilors and £2,000 from the Charlotte Bonham-Carter Charitable Trust. £500 was received from the Cranbourne Farm Concert Society to support the general funds. The Friends gratefully acknowledge all other donations given by the families of orchestra members and many other supporters of the Friends.

Total income received less payments for the year was £18,765 (2021: £6,313). This year, we have outstanding commitments of £36,500 (due to Hampshire County Council for Bryanston 2022, the July 2022 summer tour and the Anvil concert held over the weekend of 2nd and 3rd July 2022).

The charity has a General Fund of £60,221 (2021: £59,560) and Restricted Funds of £36,058 (2021: £17,954), giving total funds of £96,279 (2021: £77,514).

The Friends recognise its success and ability to contribute financially to the orchestras is dependent on the valuable practical support contributed by parents. In making this report, the Friends express their gratitude to all those who have given their time and energy in support of the Friends and the orchestras.

As members of the orchestra leave, so too do their parents who have contributed to the Friends; we therefore welcome to our meetings any parent who is willing to join our team of volunteers and fundraisers. Meetings are held six times a year usually during rehearsals at Thornden Hall.

FUTURE PLANS

The Friends is developing a 3-5 year plan to help guide the Friends to discharge their charitable objectives in support of HCYO and its associated ensembles. This will consider how the Friends can make the best possible difference by not just looking to the next financial year and short-term calls for resources, but also looking ahead so that projects or aspirations which might stretch over more than one season are properly considered. Areas under consideration include a "endangered species" instrument programme, an autumn weekend residential for String Orchestra members and community outreach days.

The Friends have pledged funding to reduce the overall cost to families of the Chamber Orchestra's February 2023 exchange trip with the Liebigschule in Giessen.

The Friends look forward to focusing their fundraising efforts with continued vigour, to help the orchestras continue to flourish into the future.

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TRUSTEES REPORT – continued

RESERVES POLICY STATEMENT

It is the policy of the Committee not to let the reserves drop below £5,000 and for the need of the Treasurer to advise the Committee if they reduce to below £10,000. Actual reserves have been maintained at well above these levels.

RISK ASSESSMENT STATEMENT

The Committee have identified and assessed four main areas of risk that the charity faces:

- Theft: orchestra goods and a small amount of tuck and merchandise are the only items owned by the charity which could be stolen. Their relative low value and storage in several locations reduces this risk. It is considered that replacement would be cheaper than the insurance premium.
- Public Liability: our policy covers all eventualities and is of sufficient value to satisfy those who demand it as a requirement to obtain a busking licence or permission to perform.
- Copyright: these issues are dealt with entirely by the Hampshire Music Service.
- Fraud: all our financial transactions are transparent and reported to the Committee. The Treasurer does not undertake all cash banking, as the Chair and other Committee members also bank money. A steady turnover of parents also means that Trustees change frequently. The Committee therefore remain confident that fidelity insurance is not required.

PUBLIC BENEFIT STATEMENT

In accordance with the requirements of the Charities Act 2011 and the associated Charities (Accounts and Reports) Regulations 2008, the Trustees confirm that they have complied with their duties to have due regard to the guidance on public benefit as published by the Charity Commission, in exercising their powers and duties in the year under review.



Isobel Garside
Chair

Date: 11 March 2023

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2022

		General Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
<u>RECEIPTS</u>	Notes				
DONATIONS AND FUNDRAISING					
Donations £500 and over	2	500	16,300	16,800	3,000
Donations under £500		2,212	1,926	4,138	1,976
Activities for generating funds	3	2,808	0	2,808	834
Fundraising events	4	7,021	0	7,021	38
OTHER INCOME					
Gift Aid		149	0	149	558
Bank interest		650	0	650	796
TOTAL RECEIPTS		13,340	18,226	31,566	7,202
<u>PAYMENTS</u>					
Payments for generating funds	5	1,330	0	1,330	0
Payments for charitable activities	6	8,443	122	8,565	493
Support costs	7	166	0	166	96
Independent Examiner's fee		240	0	240	300
Liabilities from 2020/21		2,500	0	2,500	0
TOTAL PAYMENTS		12,679	122	12,801	889
NET SURPLUS / (DEFICIT) OF RECEIPTS		661	18,104	18,765	6,313
Bank balances brought forward		59,560	17,954	77,514	71,201
BANK BALANCES CARRIED FORWARD		60,221	36,058	96,279	77,514

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS

1. BASIS OF ACCOUNTING

The charity has prepared its accounts in accordance with Section 133 of the Charities Act 2011, and has prepared a receipts and payments account, which accounts for income and expenditure on a cash received or paid basis, rather than on an accruals basis.

The receipts and payments account has been analysed between the general fund, and restricted funds. The latter arise where the donor specifies the purpose for which the donation has been given, and are for such matters as overseas tours, training courses and instruments.

Musical instruments purchased with charity funds are considered to be beneficially owned by the Hampshire County Youth Orchestras and are maintained by them. Instruments do not therefore appear in the statement of assets and liabilities.

Income from fundraising events such as concerts are shown gross, before deduction of expenses, where possible.

	Total Funds 2022 £	Total Funds 2021 £
2. DONATIONS £500 AND OVER		
Unrestricted:		
Cranbourne Farm Concert Society	500	1,000
Restricted:		
Charlotte Bonham-Carter Trust	2,000	2,000
Hampshire County Council	14,300	0
	16,800	3,000

3. ACTIVITIES FOR GENERATING FUNDS

Concert dresses and ties - income	1,324	0
Easyfundraising income	463	387
Amazon Smile	108	114
Merchandise income	303	0
Waitrose Community Matters	0	333
Tuck shop and cake sales	610	0
	2,808	834

4. FUNDRAISING EVENTS

Busking income	0	0
Concert income	3,616	0
Fundraising income	3,405	38
	7,021	38

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RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2022

	Total Funds 2022 £	Total Funds 2021 £
5. PAYMENTS FOR GENERATING FUNDS		
Fundraising expenses	922	0
Tuck shop expenditure	408	0
	<u>1,330</u>	<u>0</u>
6. PAYMENTS FOR CHARITABLE ACTIVITIES		
<u>Overseas tours:</u>		
Giessen - expenditure	0	0
Overseas tour - expenditure	0	0
<u>Training courses:</u>		
Bryanston - expenditure	0	0
Training expenditure	750	0
<u>Other payments:</u>		
Charitable donations	500	0
Commissioning of new music	1,500	0
Concert dresses and ties - expenditure	0	0
Concert expenditure	2,927	0
Double bass repair fund	0	0
Instrument hire and repairs	201	0
Music hire and purchases	2,504	187
Musical instruments	183	306
TOTAL	<u>8,565</u>	<u>493</u>
7. SUPPORT COSTS		
Gifts to retiring Trustees	70	0
Insurance	96	96
Stationery and postage	0	0
Website expenditure	0	0
	<u>166</u>	<u>96</u>

The officers received no payments from the charity for services rendered during either year.

FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

STATEMENT OF ASSETS AND LIABILITIES AT 31 AUGUST 2022

	2022 £	2021 £
MONETARY ASSETS		
NatWest Current Account	11,371	256
Cambridge & Counties Bank 45 day Notice Account	10,127	41,350
Cambridge & Counties Bank 120 day Notice Account	49,781	35,908
Cambridge & Counties Bank 2 Year 1.5% AER Bond	25,000	
TOTAL FUNDS	96,279	77,514
Represented by:		
General fund	60,221	59,560
Restricted funds		
Hampshire County Councillors' funds for dresses	1,350	1,350
Balfour Trust - musical instruments	0	122
Double bass repair fund	621	621
Bryanston Residential	6,195	6,195
Tour fund	27,892	9,666
Total restricted funds	36,058	17,954
	96,279	77,514
OTHER ASSETS		
Gift Aid	0	149
Merchandise	267	570
Cash float (tuck shop)	50	50
	317	769
LIABILITIES		
Summer school - July 2021	0	2,000
Bryanston 2022	9,000	0
Concert, Anvil 02/07/2022 & 03/07/2022	2,500	0
Tour to France & Spain 2022	25,000	0
	36,500	2,000

The accounts on pages 5 to 8 were approved on behalf of the Management Committee by:

Kevin Osborne

Treasurer, FHCOY

Date: 11 March 2023

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
FRIENDS OF THE HAMPSHIRE COUNTY YOUTH ORCHESTRA

I report on the accounts of the Friends of the Hampshire County Youth Orchestra for the year ended 31 August 2022, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Robert Anthony

Robert Anthony

Chartered Accountant

36 Merdon Avenue
Chandlers Ford
Eastleigh
Hampshire
SO53 1EP

Date: 11 March 2023