

ST LEONARDS AND ST IVES VILLAGE HALL

England & Wales · Charity number 270967

Details

Status Registered

Legal form Other

Registered 1976-03-30

Register [View on the Charity Commission register](#)

Contact

Address St Leonards & St Ives Village Hall
Braeside Road
St. Leonards
Ringwood
Hampshire
BH24 2PH

Phone 07340 099036

Email vhmctreasurer@gmail.com

Website www.stleonardshall.org.uk

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF ST LEONARDS AND ST IVES IN THE COUNTY OF DORSET WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: Provision of a village hall for use of the inhabitants of the Parish of St Leonards and St Ives.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Education/training, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** THE PARISH OF ST. LEONARDS AND ST IVES
- Dorset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£75,994	£92,934	-	-
2024-03-31	£75,878	£75,269	-	-
2023-03-31	£66,310	£71,802	-	-
2022-03-31	£60,863	£66,689	-	-
2021-03-31	£68,899	£60,898	-	-

Trustees

Name	Role	Appointed
Margaret Goringe	Chair	2023-06-22
Dorothy Tuck		2020-10-15
Gillian Rix		2008-11-19
Jane Adams		2023-06-22
Karen Stidston		2019-02-08
Marie Drake		2022-06-16
Myra Anne Barter		2020-10-15
Sarah Morris		2025-07-17

Accounts

St Leonards & St Ives Village Hall

Annual Report and Accounts 2024/25



Public Benefit

When planning actions and activities the Trustees pursue the stated objectives and have complied with their duty to have due regard to the commission's public benefit guidance when reviewing the charity's aims, objectives and in planning future activities.

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Braeside Road, St Leonards, Dorset

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Purpose of the Annual Report

This Annual Report (the report) has been prepared to discharge the Trustees responsibility to ensure that the charity is publicly accountable to its stakeholders for the stewardship and management of the funds it holds on trust. It aims to provide a fair, balanced and understandable review of the charity's structure, legal purposes, objectives, activities, financial performance and financial position.

[Read more on our website](#)



Chairman's Report

This year St Leonards & St Ives Village Hall is celebrating its 50th anniversary. It is one of the largest village halls in Dorset and is a very popular venue for both regular hirers and private parties. The building consists of 3 halls, 2 kitchens, multiple toilets, disabled toilets and baby changing facilities.

Although the building is owned by the Parish Council the Village Hall Management Committee, who are all volunteers, are responsible for the running and maintenance of it as a charity. This is not an easy task as there are always things that need attention or updating. We apply for grants to have the work done where we can and hopefully get an annual grant from the Parish Council.

One way of raising funds for the hall is by holding events. In the last year we have had exceptionally well attended Quiz nights, an Easter Egg Hunt and a Sunday Funday. These events do not run themselves and require a lot of hard work and planning and it's thanks to our Administrator and the Committee that they are so successful.

Hallmark accreditation is a nationally recognized quality standards scheme for village halls and community buildings, created by Action with Communities in Rural England (ACRE). It provides a framework for managing these spaces, recognizing good practices, and encouraging continuous improvement. The scheme is administered locally and involves a series of assessments that lead to different levels of accreditation (Level 1, 2, and 3), each building on the previous one. The scheme uses a set of quality standards to assess various aspects of hall management, including administration, health and safety, security, and community engagement. Hallmark accreditation can bring several benefits, including recognition of good management practices, potential insurance discounts, and improved public perception of the hall. We applied for all 3 levels, and I am pleased to say that we have been awarded levels 1 and 2 and are awaiting a decision on level 3.

We now look forward to another successful year.

Margaret Goringe
Chairman



The Women's Institute Christmas Pantomime

Objectives and Activities

The VHMC is committed to providing an outstanding village hall for the use of residents of St Leonards and St Ives parish without distinction of political, religious or other opinions and with the object of improving their lives including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation. Later in this report are details of our achievements this year and the financial results.

When planning actions and activities the Trustees pursue the stated objectives and have complied with their duty to have due regard to the commission's public benefit guidance when reviewing the charity's aims, objectives and in planning future activities.

Achievements and Performance

Hirers

The number of hirers using the hall and rooms in the Village Hall has increased throughout the year.

	2023-24	2024-25	Change
Regular hirers	1,365	1,538	+173
Ad-hoc hirers	37	28	-9
Total	1,402	1,566	+164

The uses to which the hall and rooms are used are varied, ranging from sports activities such as indoor bowls and badminton to crafting and hobby pastimes.

Fundraising Activities

The community fundraising activities undertaken in the year included the provision of the Computer Cafe on a weekly basis and a series of one-off events. With support from the parish council and local businesses we managed to provide a Summer Fun Day enjoyed by many families with free entry and entertainment ranging from live artists to children's games. We also provided stalls for sellers and food and bar drinks.

The one-off events included:

- Summer Fun Day;
- Quiz Night (x2);
- Easter Egg Hunt;



All the events were well attended and feedback was positive.

Staff

We had a small amount of staff turnover in the year. A new member of cleaning staff has already been recruited and a cleaning company contracted to maintain cleaning standards.

Maintenance

Some major works were undertaken in the Village Hall during the year. These improved the safety, access and aesthetic appeal of the facilities. These included:

- Improved entry to the Russell Room;
- New ceiling and lighting in the Russell Room along with redecoration;
- Installation of new sets of fire doors where necessary along with other fire safety works.

Additionally, other minor items of maintenance were needed in the year.

Other

In the year fire safety signage was replaced with improvements.

Financial Review

Income

The main sources of income are:

- Grant Income;
- Hirer Income;
- Fundraising Income;
- Interest Income;

For the year income was:

Income	2024/25	2023/24
Regular Hirer	£41,759	£41,336
Private (Ad-hoc) Hirer	£3,629	£2,921
Fundraising	£7,106	£8,376
Grant Income	£17,000	£20,000
Interest Income	£1,764	£1,638
Other Income	£4,736	£1,607
Total	£75,994	£75,878*

The Village Hall received a £11,000 core-funding (cashflow) grant from St Leonards and St Ives Parish Council (2023/24; £10,000) plus £6,000 in grant aid from the local Homewatch group on its disbanding. (* In 2023/24 £1,136 of grant income was returned to TH Russell).

Other income consists of cupboard hire (£2,269), donations (£536), iCafe income (£1,565) and miscellaneous income (£365).

The increase in hirer income is a reflection of the hire rate increase for the year and overall increased usage of the Village Hall over the course of the year. It should be noted that (i) the rate increase was kept as low as possible at 3% which is below the inflationary cost increases faced by the Village Hall; (ii) the number of 'full cost' private hires decreased while regular hires attract a 'discounted' rate.

Expenditure

The main areas of expenditure are:

- Administration costs (including staffing);
- Charitable activity costs;
- Property costs;

For the year expenditure was:

Expenditure	2024/25	2023/24
Wages	£38,788	£35,177
Premises*	£12,968	£23,540
Fundraising	£2,214	£3,686
Repairs & Maintenance	£28,633	£2,591
Administration	£10,331	£10,275
Total	£92,934	£75,269

*After the end of the accounting period the electricity supply was transferred to a new supplier and in ending the contract a significant reduction in expense was realised with the previous supplier.

Tangible Fixed Assets

- New assets; a new laser printer was purchased.
- Items disposed of; old laser printer.

(It should be noted that the building structure of the Village Hall is accounted for within the financial statements of the Parish Council).

Reserves Policy

The reserves policy takes into account the need to cover fluctuations in income, current liabilities and unplanned expenditure. The minimum operating reserve of 13 weeks operational costs is normally held as cash (unrestricted funds) in the CAF Gold account. There are no major concerns regarding our financial viability for the next 12 months.

Statement of Financial Activities

The statement of financial activities (SoFA) is a single accounting statement that includes all income, gains, expenditure and losses recognised for the reporting period. It provides an analysis of the income received and the expenditure by the charity on its activities, and presents a reconciliation of the movements in a charity's funds for the reporting period.

Statement of Financial Activities

	2024/25				2023/24
	Unrestricted	Restricted	Endowment	Total Funds	
Income					
Income from donations & legacies	-£11,477	-£6,059	£0	-£17,536	-£18,887
Income from other trading activities	-£56,694	£0	£0	-£56,694	-£54,216
Investment Income	-£1,764	£0	£0	-£1,764	-£1,638
Total Income	-£69,935	-£6,059	£0	-£75,994	-£74,741
Expenditure					
Administration Costs	£5,319	£0	£0	£5,319	£4,063
Charitable Activities	£43,800	£0	£0	£43,800	£41,391
Fundraising costs	£2,214	£0	£0	£2,214	£3,686
Property expenses	£26,653	£14,948	£0	£41,601	£26,130
Total Expenditure	£77,986	£14,948	£0	£92,934	£75,269
Net Resource Movement	£8,051	£8,889	£0	£16,940	£528
Net Movement in Funds	£8,051	£8,889	£0	£16,940	£0
Total Funds brought forward	-£92,222	-£10,041	£0	- £102,263	-£102,791
Total Funds carried forward	-£84,170	-£1,152	£0	-£85,322	-£102,263

Balance Sheet

The objective of the balance sheet is to show the resources available to the charity and whether these are available for all purposes of the charity or have to be used for specific purposes because of legal restrictions placed on their use.

Balance Sheet

	As at 31 March 2025		31 March 2024
<i>Tangible Fixed Assets</i>			
Computer Equipment	£943		£696
Fixtures and Fittings	£19,284		£22,635
Other Assets	£57		£57
Plant & Machinery	£3,713		£5,269
		£23,996	£28,657
<i>Current Debtors</i>		£4,421	£4,583
<i>Cash at bank & in hand</i>		£70,046	£84,004
<i>Current Creditors</i>			
Trading Creditors	-£3,798		-£4,515
Other Creditors	-£9,342		-£10,465
		-£13,140	-£14,980
<i>Net Assets</i>		£85,322	£102,263
<i>Funds and Reserves</i>			
Restricted Funds		-£1,152	-£10,041
Unrestricted designated Funds		-£21,882	-£21,882
General Funds		-£62,288	-£70,339
<i>Total Funds</i>		-£85,322	-£102,263

Prepared by P. Myrth
 Examined by R. Leivell

Date 30/07/25
 Date 30 July 2025

Structure, Governance and Management

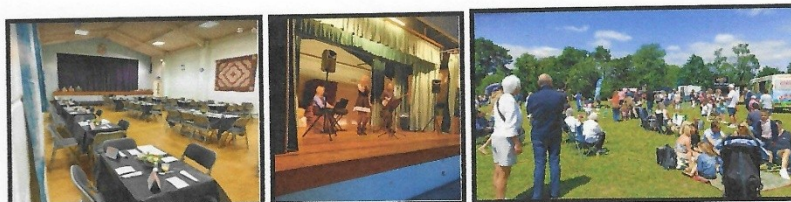
The charity is an unincorporated association operating under a Lease and Trust Deed with the Parish Council and a Constitution, known as the First Schedule, which governs day to day management of the charity. It operates with a small staff of part time paid employees and a committee of volunteers who manage the charity. All members of the committee are drawn from regular users and local residents, they retire together at each Annual General Meeting and can be re-elected or reappointed. All regular user groups are encouraged to join the committee as either a trustee or co-optee, the latter do not hold trustee and voting status. None of the trustees have received benefits from the charity in this financial year.

The unpaid Independent Examiner for this year is **Keith Lewis FCA**.

Risks Policy: Our risks assessment was carried out in the course of the 2024/25 year (having last been undertaken in April 2022). The identification of risks, risk scoring (probability and impact of risks occurring) and the actions being taken to mitigate were agreed by Trustees at the Management Committee meeting of 26 September 2024. No 'major' risks were identified. However, the following risks were identified as 'moderate':

- Trustee commitment and skills; mitigated by induction programme and access to training courses.
- Loss of key staff; mitigated by succession planning and documentation of operational procedures.
- Contracting risk; mitigated by contract approval processes and ability to obtain advice if deemed necessary.
- Volunteers; mitigated by vetting procedures and access to training courses.
- Dependency on income sources; mitigated by monthly monitoring procedures and ability to attract new hirers and determine hire rates.

The review of risks is on-going and continuous.



Reference and Administrative Details

St Leonards & St Ives Village Hall Management Committee (VHMC) was created on 1st October 1975 (registration number 270967). The charity's address is St Leonards & St Ives Village Hall, Braeside Road, St Leonards, RINGWOOD BH24 2PH. The Village Hall is owned by the Parish Council and administered by the charity under a 99 year lease agreement signed in November 1975 which forms part of the Constitution document.

Charity Trustees during the year were:

- Margaret Goringe (Chairperson)
- Vivienne Frecknall (Treasurer)
- Dot Tuck
- Marie Drake
- Myra Barter
- Jill Rix
- Diane Parker
- Jane Adams

Exemptions from Disclosure

No exemptions from disclosure have been made.

Funds held as Custodian Trustees on the behalf of others

No funds are held as custodian trustees on the behalf of others.

Approved on behalf of Trustees

Position

Date

Margaret Goringe
CHAIRPERSON
27/7/25

Independent Examiner's Report to the Trustees of St Leonards and St Ives Village Hall Management Committee (Registered Charity 270967)

I report on the accounts of the Charity for the financial year ended 31 March 2025 which are set out in pages 8 and 9.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed KJ Lewis

Date 30 July 2025

Name KEITH JOHN LEWIS

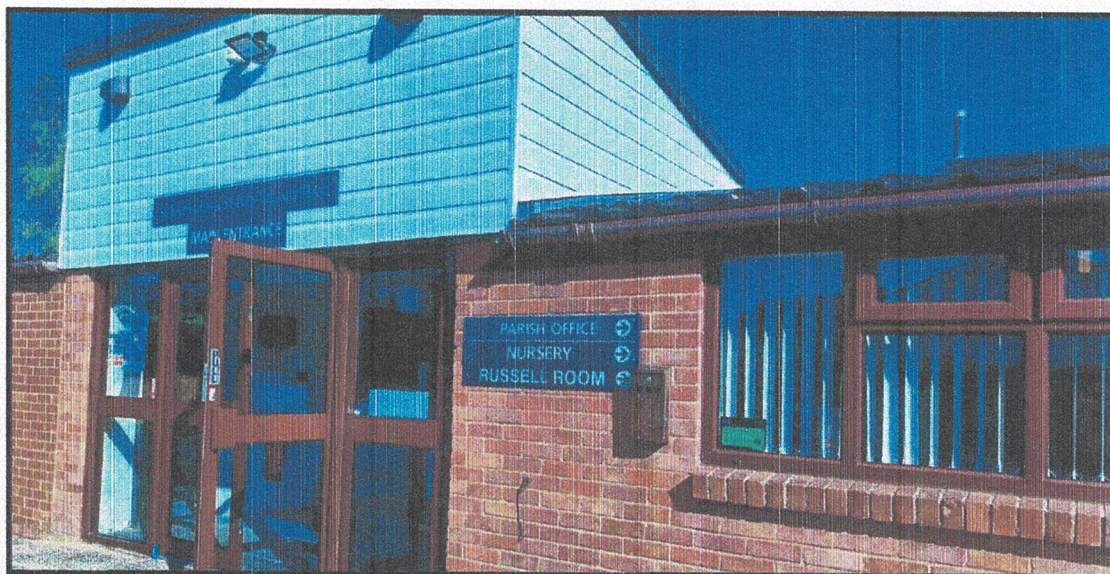
Relevant Professional Qualifications F.C.A

Address 12 Willow Close St Leonards
Ringwood BH24 2RQ

Accounts

St Leonards & St Ives Village Hall

Annual Report and Accounts 2023/24



Public Benefit

When planning actions and activities the Trustees pursue the stated objectives and have complied with their duty to have due regard to the commission's public benefit guidance when reviewing the charity's aims, objectives and in planning future activities.

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Purpose of the Annual Report

This Annual Report (the report) has been prepared to discharge the Trustees responsibility to ensure that the charity is publicly accountable to its stakeholders for the stewardship and management of the funds it holds on trust. It aims to provide a fair, balanced and understandable review of the charity's structure, legal purposes, objectives, activities, financial performance and financial position.

[Read more on our website](#)



Objectives and Activities

The VHMC is committed to providing an outstanding village hall for the use of residents of St Leonards and St Ives parish without distinction of political, religious or other opinions and with the object of improving their lives including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation. Later in this report are details of our achievements this year and the financial results.

When planning actions and activities the Trustees pursue the stated objectives and have complied with their duty to have due regard to the commission's public benefit guidance when reviewing the charity's aims, objectives and in planning future activities.

Achievements and Performance

Hirers

The number of hirers using the hall and rooms in the Village Hall has increased throughout the year.

	2022-23	2023-24	Change
Regular hirers	1,152	1,365	+213
Ad-hoc hirers	52	37	-15
Total	1,204	1,402	+198

The uses to which the hall and rooms are used are varied, ranging from sports activities such as indoor bowls and badminton to crafting and hobby pastimes.

In addition, the Village Hall has again provided a 'Warm Hub' for the local community over the colder winter months

Fundraising Activities

The community fundraising activities undertaken in the year included the provision of the Computer Cafe on a weekly basis and a series of one-off events. With support from the parish council and local businesses we managed to provide a Summer Fun Day enjoyed by many families with free entry and entertainment ranging from live artists to children's games. We also provided stalls for sellers and food and bar drinks.

The one-off events included:

- Summer Fun Day;
- Race Night;
- Quiz Night;
- Easter Egg Hunt;



All the events were well attended and feedback was positive.

Staff

We had a single retirement this year in May 2023. A new member of staff had already been recruited and the workload was picked up after a suitable handover period. In the year we recruited a part-time finance assistant to assist with budgeting and financial reporting.

Maintenance

Only minor items of maintenance were needed in the year. Works undertaken included small repairs to lighting, water boilers, and the battery stores associated with the newly installed solar panels.

Other

In the year fire safety signage was replaced with improvements.

Financial Review

Income

The main sources of income are:

- Grant Income;
- Hirer Income;
- Fundraising Income;
- Interest Income;

For the year income was:

Income	2023/24	2022/23
Regular Hirer	£41,336	£34,482
Private (Ad-hoc) Hirer	£2,921	£2,772
Fundraising	£8,376	£7,974
Grant Income	£20,000	£22,141
Interest Income	£1,638	£446
Other Income	£1,607	£10,569
Total	£75,878	£78,384

The Village Hall received a £10,000 core-funding (cashflow) grant from St Leonards and St Ives Parish Council (2022/23; £10,000) plus £10,000 in grant aid from the TH Russell Trust to fund entrance works. (In the year an amount of £1,136 was returned to TH Russell Trust in respect of Warm Hub grant aid previously received where the monies were not spent).

Other income consists of cupboard hire (£1,335), equipment hire (£145), donations (£23) and miscellaneous income (£104).

The increase in hirer income reflects the increased usage of the Village Hall over the course of the year.

Expenditure

The main areas of expenditure are:

- Administration costs (including staffing);
- Charitable activity costs;
- Property costs;

For the year expenditure was:

Expenditure	2023/24	2022/23
Wages	£35,177	£32,202
Premises	£23,540	£19,158
Fundraising	£3,686	£3,886
Repairs	£2,591	£18,448
Administration	£10,275	£8,564
Total	£75,269	£82,258

Tangible Fixed Assets

- New assets; a new laptop, dishwasher, and floor cleaning machine was purchased.
- Items disposed of; assets which had reached the end of their useful life or stopped working included an old personal computer, and old tables and chairs.

(It should be noted that the building structure of the Village Hall is accounted for within the financial statements of the Parish Council).

Reserves Policy

The reserves policy takes into account the need to cover fluctuations in income, current liabilities and unplanned expenditure. The minimum operating reserve of 13 weeks operational costs is normally held as cash (unrestricted funds) in the CAF Gold account. There are no major concerns regarding our financial viability for the next 12 months.

Statement of Financial Activities

The statement of financial activities (SoFA) is a single accounting statement that includes all income, gains, expenditure and losses recognised for the reporting period. It provides an analysis of the income received and the expenditure by the charity on its activities, and presents a reconciliation of the movements in a charity's funds for the reporting period.

Statement of Financial Activities

	2023/24				2022/23
<i>Income (Note 1)</i>	<i>Unrestricted</i>	<i>Restricted</i>	<i>Endowment</i>	<i>Total Funds</i>	
Income from donations & legacies	-£10,023	-£8,864	£0	-£18,887	-£22,141
Income from other trading activities	-£54,216	£0	£0	-£54,216	-£55,796
Investment Income	-£1,638	£0	£0	-£1,638	-£446
Total Income	-£65,877	-£8,864	£0	-£74,741	-£78,384
<i>Expenditure (Note 2)</i>					
Administration Costs	£3,964	£99	£0	£4,063	£4,117
Charitable Activities	£41,391	£0	£0	£41,391	£36,649
Fundraising costs	£3,686	£0	£0	£3,686	£3,887
Property expenses	£26,130	£0	£0	£26,130	£37,605
Total Expenditure	£75,171	£99	£0	£75,269	£82,258
Net Resource Movement	£9,294	-£8,766	£0	£528	£3,874
Net Movement in Funds	£9,294	-£8,766	£0	£0	£3,874
Total Funds brought forward	-£101,515	-£1,276	£0	-£102,791	-£106,665
Total Funds carried forward	-£92,221	-£10,041	£0	-£102,263	-£102,791

Balance Sheet

The objective of the balance sheet is to show the resources available to the charity and whether these are available for all purposes of the charity or have to be used for specific purposes because of legal restrictions placed on their use.

Balance Sheet

	As at 31 March 2024		31 March 2023
Tangible Fixed Assets (Note 3)			
Computer Equipment	£696		£245
Fixtures and Fittings	£22,635		£26,461
Other Assets	£57		£80
Plant & Machinery	£5,269		£5,387
		£28,656	£32,173
Current Debtors (Note 4)		£4,583	£4,056
Cash at bank & in hand (Note 5)		£84,004	£75,672
Current Creditors (Note 6)			
Trading Creditors	-£4,515		-£649
Other Creditors	-£10,465		-£8,460
		-£14,980	-£9,110
Net Assets		£102,263	£102,791
Funds and Reserves (Note 7)			
Restricted Funds		-£10,041	-£1,276
Unrestricted designated Funds		-£21,882	-£21,882
General Funds		-£70,339	-£79,633
Total Funds		-£102,263	-£102,791

Prepared by I. L. Rye

Date 31.7.24

Examined by R. G. Lewis

Date 31 July 2024

Structure, Governance and Management

The charity is an unincorporated association operating under a Lease and Trust Deed with the Parish Council and a Constitution, known as the First Schedule, which governs day to day management of the charity. It operates with a small staff of part time paid employees and a committee of volunteers who manage the charity. All members of the committee are drawn from regular users and local residents, they retire together at each Annual General Meeting and can be re-elected or reappointed. All regular user groups are encouraged to join the committee as either a trustee or co-optee, the latter do not hold trustee and voting status. None of the trustees have received benefits from the charity in this financial year.

The unpaid Independent Examiner for this year is **Keith Lewis FCA**.

Risks Policy: Our annual risks assessment was last carried out in April 2022. The minor risks have been addressed, the main concern is the low number of trustees and a reluctance amongst hirers to join the Trustee board. The review of risks is on-going and continuous. It is anticipated that the risk register will be updated and presented to the Management Committee in the second quarter of the 2024/25 year.



Reference and Administrative Details

St Leonards & St Ives Village Hall Management Committee (VHMC) was created on 1st October 1975 (registration number 270967). The charity's address is St Leonards & St Ives Village Hall, Braeside Road, St Leonards, RINGWOOD BH24 2PH. The Village Hall is owned by the Parish Council and administered by the charity under a 99 year lease agreement signed in November 1975 which forms part of the Constitution document.

Charity Trustees during the year were:

- Margaret Goringe (Chairperson)
- Barry Goringe (retired from the Committee 23 November 2023)
- Vivienne Frecknall (Treasurer)
- Dot Tuck
- Marie Drake
- Myra Barter
- Jill Rix
- Diane Parker (joined the Committee 18 May 2023)
- Jane Adams (joined the Committee 22 June 2023)

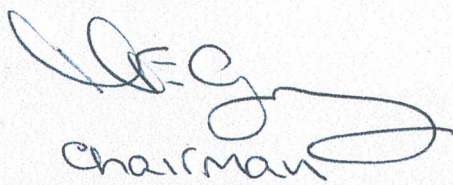
Exemptions from Disclosure

No exemptions from disclosure have been made.

Funds held as Custodian Trustees on the behalf of others

No funds are held as custodian trustees on the behalf of others.

approved.


Chairman

14/9/24

Independent Examiner's Report to the Trustees of St Leonards and St Ives Village Hall Management Committee (Registered Charity 270967)

I report on the accounts of the Charity for the financial year ended 31 March 2024 which are set out in pages 7 and 8.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed KJ Lewis Date 31 July 2024

Name KEITH JOHN LEWIS

Relevant Professional Qualifications FCA

Address 12 Willow Close, ST LEONARDS, RINGWOOD BH24 2RQ

ST LEONARDS AND ST IVES VILLAGE HALL

England & Wales - Charity number 270967

Accounts

Independent Examiner's Statement

Independent examiner's report to the trustees of St Leonards & St Ives Village Hall Management Committee (Registered Charity number 270967)

I report on the accounts of the charity for the year ended 31st March 2023, which are set out in the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr Keith John Lewis FCA

Relevant professional qualification or body:

Address: 12 Willow Close, St Leonards, RINGWOOD BH24 2RQ

Date: 8 June 2023

Mr Keith John Lewis FCA

Reserves Policy

The reserves policy takes into account the need to cover fluctuations in income, current liabilities and unplanned expenditure. The minimum operating reserve of 13 weeks operational costs is normally held as cash (unrestricted funds) in the CAF Gold account. Apart from the possible ongoing effects of the pandemic there are no major concerns regarding our financial viability for the next 12 months.

Risks Policy

Our annual risks assessment was carried out in April 2022. The minor risks have been addressed, the main concern is the low number of trustees and an almost 100% reluctance amongst hirers to join the Trustee board. This year we will be putting more effort into advertising the hall in local press, Facebook etc.

A busy year culminating in running our own fundraising events once more



This is the 3 June 2022 Funday

Management Committee
**Annual Report and
 Accounts 2022/2023**
 Charity Number 270967

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Trustees annual review

Reference and administrative details

St Leonards & St Ives Village Hall Management Committee (VHMC) was created on 1st October 1975 (registration number 270967). The charity's address is St Leonards & St Ives Village Hall, Braeside Road, St Leonards, RINGWOOD BH24 2PH. The Village Hall is owned by the Parish Council and administered by the charity under a 99 year lease agreement signed in November 1975 which forms part of the Constitution document.

Charity Trustees during the year were:

Margaret Goringe (<i>Chairman</i>)	Richard Marshall <i>retired 19 July 22</i>
Barry Goringe (<i>Vice Chairman</i>)	Karen Stidston
Vivienne Frecknall** (<i>Treasurer</i>)	Dot Tuck
Jane Holmes <i>retired October 22</i>	Marie Drake <i>appointed 16 June 22</i>

** Vivienne Frecknall is also the Home Watch representative. Additionally, the following Trustees represented regular user groups: **Myra Barter** and **Jill Rix**, **Mike Tuck** *retired 19 July 22*.

Objectives and activities

The VHMC is committed to providing an outstanding village hall for the use of residents of St Leonards and St Ives parish without distinction of political, religious or other opinions and with the object of improving their lives including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation. Later in this report are details of our achievements this year and the financial results.

Balance Sheet

St Leonards & St Ives Village Hall						
Balance Sheet - Detail						
As at March 31, 2023						
FIXED ASSETS						
Computer equipment cost	At 31 March 2023			At 31 March 2022		
Computer equipment dep'n	1399.26			1069.31		
	-1154.39			-711.35		
		244.87			357.96	
Fixtures & fittings cost	51745.53			26909.60		
Fixtures & fittings dep'n	-24553.59			-18058.98		
Fixtures & fittings revaluation	-730.48			-730.48		
		26461.46			8120.14	
Other assets cost	1647.35			6866.60		
Other assets dep'n	-1567.78			-2737.75		
		79.57			4128.85	
Plant and machinery cost	26627.51			23521.51		
Plant and machinery dep'n	-21240.30			-19476.30		
		5387.21			4045.21	
		32173.11			16652.16	
CURRENT ASSETS						
Debtors	4055.66			4744.50		
Prepayments & accrued income	0.00			764.30		
CAFGOLD	62077.73			66654.31		
CAFCash	13594.35			1975.01		
Prepayment - Empower				25559.66		
		79727.74			99697.78	
CURRENT LIABILITIES						
Creditors	-649.43			-676.79		
Accruals & deferred income	-8287.47			-9064.43		
Asset additions	0.00			-7884.80		
PAYE & NI	48.28			-527.24		
Pensions	0.00					
Sales deposits held	-221.25			-300.00		
		-9109.87			-18453.26	
NETT ASSETS AND LIABILITIES						
		102790.98				97896.68
FUNDS AND RESERVES						
	Open	Movement	Close	Open	Movement	Close
Computer club	51.58	-10.32	41.26	77.72	-26.14	51.58
PC Cashflow grant	16000.00	-10000.00	6000.00	6000.00	10000.00	16000.00
Works reserve	38000.00	-16117.97	21882.03	38000.00	0.00	38000.00
Warm Hub	0.00	1234.47	1234.47	0.00	0.00	0.00
General Fund	48423.44	21019.47	69442.91	68149.86	-19726.42	48423.44
	102475.02	-3874.35	98600.67	112227.58	-9752.56	102475.02
Accumulated funds	-4578.34		4190.31	-5562.25		-4578.34
Funds provided	97896.68		102790.98	106665.33		97896.68

Prepared by: Vivienne Frecknall



Date: 8 June 2023

Examined by: Keith John Lewis



Date: 8 June 2023

NOTE: Due to a prior period error in the financial statements the opening balances have been restated in our new 2022/23 accounts in place of the previously published balances.

Statement of Financial Activities

	2022/3 Unrestricted	2022/23 Restricted	2022/23 Total	2021/22	Difference	% Change
INCOME						
Donations received	10067.67	9973.18	20040.85	17742.42	2298.43	13%
Cupboard hire	791.20	0.00	791.20	1184.34	-393.14	-33%
Grants - Non recurring	0.00	2100.00	2100.00	0.00	2100.00	
Equipment hire	15.00	0.00	15.00	86.50	-71.50	-81%
Fundraising Income	6424.38	0.00	6424.38	1150.00	5274.38	459%
ICafe	1550.00	0.00	1550.00	1485.00	65.00	4%
Miscellaneous Income	9762.50	0.00	9762.50	10469.00	-706.50	-7%
Regular Hirers	34481.50	0.00	34481.50	25618.00	8863.50	35%
Private Hirers	2771.75	0.00	2771.75	3112.00	-340.25	-7%
Interest Received	446.21	0.00	446.21	15.65	430.56	2751%
Total Income	66310.21	12073.18	78383.39	60862.91	17520.48	-12%
EXPENSES						
Administration costs	502.44	0.00	502.44	693.94	-191.50	-28%
Advertising	114.00	0.00	114.00	252.00	-138.00	-55%
Insurance	1822.98	0.00	1822.98	1936.09	-113.11	-6%
Membership fees	75.00	0.00	75.00	60.00	15.00	25%
Postage	0.00	0.00	0.00	3.96	-3.96	-100%
Stationery	227.26	0.00	227.26	236.13	-8.87	-4%
Sundry expenses	242.26	406.53	648.79	485.40	163.39	34%
Telephone	512.94	0.00	512.94	628.13	-115.19	-18%
Website	327.50	0.00	327.50	387.81	-60.31	-16%
Bank Charges	72.00	0.00	72.00	96.00	-24.00	-29%
Depreciation	4206.94	54.21	4261.15	3546.48	714.67	18%
Profit or Loss on Disposal	0.00	0.00	0.00	0.00	0.00	-100%
Charity Management	0.00	0.00	0.00	0.00	0.00	-100%
Payroll Costs	32202.21	0.00	32202.21	27295.02	4907.19	16%
Pensions	0.00	0.00	0.00	0.00	0.00	0%
Fundraising costs	3865.63	20.98	3886.61	573.26	3313.35	578%
Agency cleaning	0.00	0.00	0.00	508.45	-508.45	-100%
Cleaning materials	1347.67	0.00	1347.67	1288.66	59.01	4%
Electricity	3778.23	0.00	3778.23	2944.98	833.25	28%
Gas	3028.41	0.00	3028.41	3109.14	-80.73	-18%
General rates	0.00	0.00	0.00	222.80	-222.80	-100%
Inspections	515.37	0.00	515.37	3406.00	-2890.63	-81%
Premises expenses	384.93	9973.18	10358.11	1518.36	8839.75	587%
Rent to PC	100.00	0.00	100.00	100.00	0.00	0%
Repairs and maintenance	18446.90	0.00	18446.90	16381.66	2065.24	13%
Water rates	30.17	0.00	30.17	750.89	-720.72	-96%
Total Expenses	71802.84	10454.90	82257.74	66425.16	15832.58	24%
Nett Movement	-5492.63	1618.28	-3874.35	-5562.25	1687.90	
Transfers Between Funds	394.13	-394.13	0.00	0.00	0.00	
Nett Movement in Funds	-5098.50	1224.15	-3874.35	-5562.25	1687.90	
Total Funds B/forward	106613.75	51.58	106665.33	112227.58	-5562.25	-5%
Total Funds C/forward	101515.25	1275.73	102790.98	106665.33	-3874.35	-4%

There were no expense payments made to Trustees during the year. The accounts were independently examined by Mr Keith Lewis FCA and signed on 8 June 2023. His signed statement is on page 8.

Trustees annual review continued

Public Benefit

When planning actions and activities the Trustees pursue the stated objectives and have complied with their duty to have due regard to the commission's public benefit guidance when reviewing the charity's aims, objectives and in planning future activities.

Structure, governance and management

The charity is an unincorporated association operating under a Lease and Trust Deed with the Parish Council and a Constitution, known as the First Schedule, which governs day to day management of the charity. It operates with a small staff of part time paid employees and a committee of volunteers who manage the charity. All members of the committee are drawn from regular users and local residents, they retire together at each Annual General Meeting and can be re-elected or reappointed. All regular user groups are encouraged to join the committee as either a trustee or co-optee, the latter do not hold trustee and voting status. None of the trustees have received benefits from the charity in this financial year.

The unpaid Independent Examiner for this year is **Keith Lewis FCA**.

Achievements and performance

Hirers and other income

As the year opened on 1 April 2022 our budget which had been drawn up in October 2021 took a pessimistic view of income, so it was good to see that by the beginning of the financial year we were already exceeding sales targets meaning more groups had returned than anticipated. Overall our income exceeded budget by £18093.

The fundraising income is basically the computer café that generated £1550 and events that generated a further £6424. The parish council cashflow (non restricted) grant was £10000. Finally we received a £9973 grant for part funding the installation of solar panels on the roof and an insurance claim of £9650 for floor damage. Total income was £78383 including private hirers (£2772, budgeted £3000) and regular hirers income, which had still not reached pre-Covid levels, was £34482 versus the budget of £42000. However we only increased private hirer rates. We received £446 interest on the bank accounts for the year, due to the interest rates being so high.

Fundraising activities

To celebrate the Queen's Platinum Jubilee the committee organised a community family funday for 3 June. With support from the parish council and local businesses we managed to provide a wonderful day enjoyed by many families with free entry and entertainments ranging from live artists to children's games. We also provided stalls for sellers and low cost café food and bar drinks. The total profit was £1317 and we have decided to continue the event annually. We also ran a magic night in September and a quiz in February (profit £750).

Grants

We received £10000 core-funding (cashflow) grant from our Parish Council plus £2100 in grants from the Parish Council to manage a Warm Hub from October. This was not very well patronised and at the end of the trial in March we returned £1136 of the grant to the Parish Council..

Staff

We had three retirements this year, all in March 22. Richard and Tracy retired from caretaking and cleaning duties, replaced by Clayton and Theo. Whilst Gio who had worked for us for over 20 years passed his duties onto Pete. All the new staff have settled in well.

Maintenance

We obtained a 50/50 grant from Low Carbon Dorset for the installation of solar panels and this work was finally completed in April 2022. In December leaks were found under the Annexe floor, initially several weeks were spent trying to dry out the floor but ultimately we had to remove the existing laminate boards and the parquet flooring beneath before replacing with vinyl flooring. We claimed £9650 for this through our insurance policy. Various other repairs have been required including replacing both water boilers.

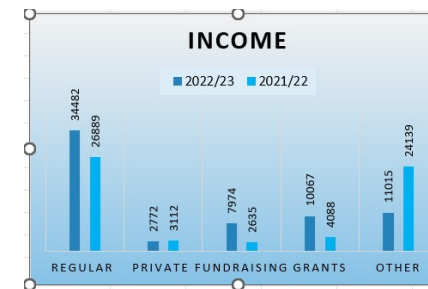
Other issues

New furniture was bought for the renovated Russell Room making it much tidier. In the main hall we improved the bar area with a wine cooler and under counter fridge.

Signed on behalf of the Trustees(Chairman)

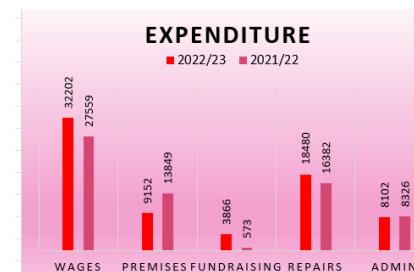
Prepared by V Frecknall 18 July 2023

Financial Report



INCOME	2022/2023	2021/2022
Regular	34482	26889
Private	2772	3112
Fundraising	7974	2635
Other income	11015	24139
Grants	10067	4088
	66310	60863

Income overall was slightly less than 2021/2022 as £9650 was an insurance claim for the annexe floor damage and replacement. Also we only increased private hire rates and elected not to increase the regular hirers as we had not quite reach pre-Covid sales.



EXPENSES	2021/2022	2021/2022
Wages	32202	27559
Premises	9152	13849
Fundraising	3866	573
Repairs	18480	16382
Admin	8102	8325
	71802	66688

Total expenses exceeded total income by £5492 this year.

Expenditure Wages are back to normal levels after Covid and the increase in fundraising events comes with higher costs. Repairs includes our 50% contribution to the solar panel purchase and installation.

Tangible Fixed Assets depreciation of fixed assets held for use by the charity is made at annual rates calculated to spread the cost (less residual disposal value) of each asset over its expected useful life. However, Plant (the main boiler) has been depreciated at 15% per annum, reducing balance method, giving the resulting net book values:

Computer & Office	Fixtures & Fittings	Plant & Machinery
£325	£26461	£5387

The residual disposable value of these assets however is only around £2500 as many of the items such as flooring, fire doors, electrical installations etc have little or no resale value.

Accounts

Independent Examiner's Statement

Independent examiner's report to the trustees of St Leonards & St Ives Village Hall Management Committee (Registered Charity number 270967)

I report on the accounts of the charity for the year ended 31st March 2022, which are set out in the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr Keith John Lewis FCA

Relevant professional qualification or body:

Address: 12 Willow Close, St Leonards, RINGWOOD BH24 2RQ

Date: 17 May 2022

Reserves Policy

The reserves policy takes into account the need to cover fluctuations in income, current liabilities and unplanned expenditure. The minimum operating reserve of 13 weeks operational costs is normally held as cash (unrestricted funds) in the CAF Gold account. Apart from the possible ongoing effects of the pandemic there are no major concerns regarding our financial viability for the next 12 months.

Risks Policy

Our annual risks assessment was carried out in April 2022. The minor risks have been addressed, the main concern is the low number of trustees and an almost 100% reluctance amongst hirers to join the Trustee board. This year we will be putting more effort into advertising the hall in local press, Facebook etc.

A busy year culminating in running our own fundraising events once more

In aid of the
Village Hall
Charity 270967

**29th
January
2022**

Doors open 6:30 pm, Supper at 7pm
Tickets: with supper £12.50 per head
Bar and raffle

Variety of basket meals followed by dessert
Come on your own, form a group of 6 or join a group on the night
Contact Viv on 01425 476558
vhmc@btopenworld.com

St Leonards & St Ives Village Hall
Braeside Road BH24 2PH



Management Committee
**Annual Report and
Accounts 2021/2022**
Charity Number 270967

www.stleonardshall.org.uk

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Trustees annual review

Reference and administrative details

St Leonards & St Ives Village Hall Management Committee (VHMC) was created on 1st October 1975 (registration number 270967). The charity's address is St Leonards & St Ives Village Hall, Braeside Road, St Leonards, RINGWOOD BH24 2PH. The Village Hall is owned by the Parish Council and administered by the charity under a 99 year lease agreement signed in November 1975 which forms part of the Constitution document.

Charity Trustees during the year were:

Margaret Goringe (<i>Chairman</i>)	Richard Marshall
Barry Goringe (<i>Vice Chairman</i>)	Karen Stidston
Vivienne Frecknall** (<i>Treasurer</i>)	Dot Tuck
Jane Holmes (<i>appointed 15 July 2021</i>)	Angela Simpson (<i>retired March 22</i>)
Ann Warman (<i>retired October 2021</i>)	

** Vivienne Frecknall is also the Home Watch representative. Additionally, the following Trustees represented regular user groups: **Myra Barter**, **Jill Rix** and **Mike Tuck**.

Objectives and activities

The VHMC is committed to providing an outstanding village hall for the use of residents of St Leonards and St Ives parish without distinction of political, religious or other opinions and with the object of improving their lives including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation. Later in this report are details of our achievements this year and the financial results.

Balance Sheet

St Leonards & St Ives Village Hall
Balance Sheet - Detail
As at March 31, 2022

FIXED ASSETS		At 31 March 2022		At 31 March 2021		
Computer equipment cost		1069.31		1069.31		
Computer equipment dep'n		-711.35		-567.87		
			357.96		501.44	
Fixtures & fittings cost		26909.60		26789.46		
Fixtures & fittings dep'n		-18058.98		-16962.39		
Fixtures & fittings revaluation		-730.48		-730.48		
			8120.14		9096.59	
Other assets cost		6866.60		6866.60		
Other assets dep'n		-2737.75		-2166.54		
			4128.85		4700.06	
Plant and machinery cost		23521.51		26627.51		
Plant and machinery dep'n		-19476.30		-18346.83		
			4045.21		8280.68	
			16652.16		22578.77	
CURRENT ASSETS						
Debtors		4744.50		-511.25		
Prepayments & accrued income		764.30		-1339.92		
CAFGOLD		66654.31		89925.86		
CAFCash		1975.01		4751.25		
Prepayment - Empower		25559.66				
			99697.78		92825.94	
CURRENT LIABILITIES						
Creditors		-676.79		-346.11		
Accruals & deferred income		-9064.43		0.00		
Asset additions		-7884.80		-7121.60		
PAYE, NI and Pension		-527.24		-287.76		
Sales deposits held		-300.00		0.00		
			-18453.26		-7755.47	
NETT ASSETS AND LIABILITIES			97896.68		107649.24	
FUNDS AND RESERVES						
	Open	Movement	Close	Open	Movement	Close
Computer club	77.72	-26.14	51.58	446.61	-368.89	77.72
Defibrillator	0.00	0.00	0.00	4.00	-4.00	0.00
PC Cashflow grant	6000.00	10000.00	16000.00	8000.00	-2000.00	6000.00
TH Russell	0.00	0.00	0.00	0.00		
Works reserve	38000.00	0.00	38000.00	38000.00		38000.00
General Fund	63571.52	-19726.42	43845.10	53197.04	10374.48	63571.52
	107649.24	-9752.56	97896.68	99647.65	8001.59	107649.24
Accumulated funds	-2121.05			-2121.05		
Funds provided	105528.19		97896.68	97526.60		107649.24

Prepared by: Vivienne Frecknall



Date: 16 May 2022

Examined by: Keith John Lewis



Date: 17 May 2022

Statement of Financial Activities

	2021/22	2021/22	2021/22			
	Unrestricted	Restricted	Total	2020/21	Difference	% Change
INCOME						
Donations received	13654.62	4087.80	17742.42	53639.47	-35894.94	-66%
Cupboard hire	1184.34	0.00	1184.34	1095.25	89.09	8%
Equipment hire	86.50	0.00	86.50	0.00	86.50	
Fundraising Income	1150.00	0.00	1150.00	0.00	1150.00	
ICafe	1485.00	0.00	1485.00	809.81	675.19	83%
Miscellaneous Income	10469.00	0.00	10469.00	8861.76	1607.24	18%
Regular Hirers	25618.00	0.00	25618.00	4393.75	21224.25	483%
Private Hirers	3112.00	0.00	3112.00	59.75	3052.25	5108%
Interest Received	15.65	0.00	15.65	39.69	-24.04	-61%
Total Income	56775.11	4087.50	60862.61	68899.48	-8036.87	-12%
EXPENSES						
Administration costs	693.94	0.00	693.94	494.96	198.98	40%
Advertising	252.00	0.00	252.00	84.00	168.00	200%
Insurance	1936.09	0.00	1936.09	1541.99	394.10	26%
Membership fees	60.00	0.00	60.00	35.00	25.00	32%
Postage	3.96	0.00	3.96	3.36	0.60	18%
Stationery	236.13	0.00	236.13	411.85	-175.72	-43%
Sundry expenses	485.40	0.00	485.40	289.49	195.91	68%
Telephone	628.13	0.00	628.13	473.88	154.25	33%
Website	387.81	0.00	387.81	141.16	246.65	175%
Bank Charges	96.00	0.00	96.00	69.00	27.00	39%
Depreciation	3521.09	64.87	3585.96	3035.39	550.57	18%
Profit or Loss on Disposal	3103.85	0.00	3103.85	0	3103.85	
Charity Management	20.00	0.00	20.00	69.00	27.00	39%
Payroll Costs	27171.66	0.00	27171.66	24396.31	2775.35	11%
Pensions	387.14	0.00	387.14	390.51	-3.37	-1%
Fundraising costs	536.99	36.27	573.26	39.99	533.27	1334%
Agency cleaning	508.45	0.00	508.45	1838.31	-1329.86	-72%
Cleaning materials	1286.66	0.00	1286.66	404.22	884.44	219%
Electricity	2944.98	0.00	2944.98	3225.43	-280.45	-9%
Gas	3109.14	0.00	3109.14	2824.53	284.61	10%
General rates	222.80	0.00	222.80	0	222.80	
Inspections	3406.00	0.00	3406.00	1512.74	1893.26	125%
Premises expenses	1518.36	0.00	1518.36	4226.80	-2708.44	-64%
Rent to PC	100.00	0.00	100.00	100.00	0.00	
Repairs and maintenance	13132.06	4012.80	17144.86	14986.00	2158.86	15%
Water rates	750.89	0.00	750.89	-50.19	801.08	
Total Expenses	66501.53	4113.94	70615.47	60474.73	10140.74	16%
Nett Resource Movement	-9726.42	-26.14	-9752.56	8424.75	-18177.31	-112%
Transfers Between Funds						
Total Funds Brought Forward	107571.52	77.72	107649.24	103535.68	8001.59	4%
Total Funds Carried Forward	97845.10	51.58	97896.68	111960.43	10175.72	9%

There were no expense payments made to Trustees during the year. The accounts were independently examined by Mr Keith Lewis FCA and signed on 17 May 2022. His signed statement is on page 8.

Trustees annual review continued

Public Benefit

When planning actions and activities the Trustees pursue the stated objectives and have complied with their duty to have due regard to the commission's public benefit guidance when reviewing the charity's aims, objectives and in planning future activities.

Structure, governance and management

The charity is an unincorporated association operating under a Lease and Trust Deed with the Parish Council and a Constitution, known as the First Schedule, which governs day to day management of the charity. It operates with a small staff of part time paid employees and a committee of volunteers who manage the charity. All members of the committee are drawn from regular users and local residents, they retire together at each Annual General Meeting and can be re-elected or reappointed. All regular user groups are encouraged to join the committee as either a trustee or co-optee, the latter do not hold trustee and voting status. None of the trustees have received benefits from the charity in this financial year.

The unpaid Independent Examiner for this year is **Keith Lewis FCA**.

Achievements and performance

Hirers and other income

As the year opened on 1 April 2021 village halls were still under lockdown, but were able to reopen in May with certain restrictions. With a high percentage of retirees using the hall there was some initial reluctance for hirer groups to return. On this basis we did not increase hire rates.

The 2021/22 budget took a worst case scenario view that business would increase slowly and could reach 50% of normal hire income. What wasn't known at that time was the scale of the Government support grants which really helped. The computer café increased its hourly rate and generated £1485, plus £1150 at a Quiz night accounts for the fundraising income, the parish council cashflow (non restricted) grant was £10000. Finally we received £14199 in various hirer's donations and government funding, a £4013 grant for annexe refurbishment and £16 in interest. Total income was £60863 including private hirers (£3112, budgeted £1875) and regular hirers income was £26896 versus the budget of £26775.

Fundraising activities

To celebrate the removal of all lockdown restrictions we organised a Quiz night which was very well received and generated a profit of £597 thanks to sponsorship from a local care home. An impromptu outdoor Christmas singalong earned another £16 and the Computer Café income was £1485.

Grants

We received £10000 core-funding (cashflow) grant from our Parish Council plus T H Russell's grant of £4012.80 towards acoustic panels and new lighting in the annexe.

Staff

There were no changes to the staff during this year. In line with the latest minimum wage level the daily caretaker and cleaner wages will be increased accordingly from 6 April 2022.

Maintenance

Thanks to the T H Russell grant we have improved the lighting and added acoustic panels to the ceiling which have greatly improved the sound quality. We hope to continue this work throughout the other rooms. We also started the process of obtaining a 50/50 grant from Low Carbon Dorset for the installation of solar panels and this work was finally completed in April 2022. Our Legionella checks were failing in some areas and as a result we had to decommission a tank in the loft and obtain a new cylinder.

Other issues

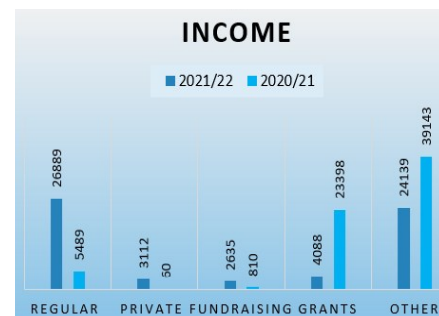
Once of the investigations required for the annexe work was an asbestos survey, which was carried out and some areas are now marked showing asbestos presence.

The Fire Risks Assessment was carried out with a long list of remedial work to be undertaken. Key areas included re-fire retarding the main hall curtains and stage curtains, installation of more fire doors with automatic releases to be fitted to all fire doors, more smoke detectors to be installed. All trustees and staff successfully undertook an online fire extinguisher training course.

Signed on behalf of the Trustees(Chairman)

Prepared by V Frecknall 25 August 2022

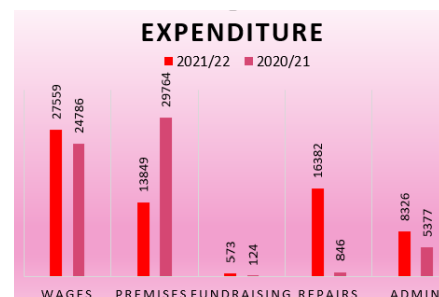
Financial Report



INCOME	2021/2022	2020/2021
Regular	26888.84	5489.00
Private	3112.00	59.75
Fundraising	2635.00	809.81
Other income	24139.27	0.00
Restricted grants	4087.80	23397.92
Covid grants	0.00	39143.00
	60862.91	68899.48

Total expenses exceeded total income by £5826.03 this year.

Income was better than expected and concerns about losing income due to Covid and the average age of hirer groups was somewhat alleviated by new hirers coming in.



EXPENSES	2021/2022	2020/2021
Wages/Pensions	27558.80	24786.82
Premises	13849.28	29763.83
Fundraising	573.26	123.99
Repairs	16381.66	846.00
Admin	8325.94	5377.25
	66688.94	60897.89

Expenditure is £5791 more this year, wages in the 2020/21 year were lower than this year as we did not recruit a replacement caretaker until August 2021, whilst premises costs are higher due to the improvements in lighting and acoustics in the Annexe. Admin costs were lower in 2020/21 as the lockdowns meant lower cleaning costs.

Tangible Fixed Assets depreciation of fixed assets held for use by the charity is made at annual rates calculated to spread the cost (less residual disposal value) of each asset over its expected useful life. However, Plant (the main boiler) has been depreciated at 15% per annum, reducing balance method, giving the resulting net book values:

Fixtures & Fittings	Computer & Office Equipment	Plant
£8120.14	£357.96	£4128.85
		£4045.21

The residual disposable value of these assets however is only around £1000 as many of the items such as flooring, fire doors, electrical installations etc have little or no resale value.

Accounts

Independent Examiner's Statement

Independent examiner's report to the trustees of St Leonards & St Ives Village Hall Management Committee (Registered Charity number 270967)

I report on the accounts of the charity for the year ended 31st March 2021, which are set out in the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr Keith John Lewis FCA

Relevant professional qualification or body:

Address: 12 Willow Close, St Leonards, RINGWOOD BH24 2RQ

Date: 25 May 2021

Reserves Policy

The reserves policy takes into account the need to cover fluctuations in income, current liabilities and unplanned expenditure. The minimum operating reserve of 13 weeks operational costs is normally held as cash (unrestricted funds) in the CAF Gold account. Apart from the possible ongoing effects of the pandemic there are no major concerns regarding our financial viability for the next 12 months.

Risks Policy

Our annual risks assessment was carried out in January 2021. The minor risks have been addressed, the main concern is the low number of Trustees and an almost 100% reluctance amongst hirers to join the Trustee board. This year we will be heavily targeting local residents and individual hall users. Ongoing risks assessments have constantly been carried out as circumstances surrounding Covid have evolved.

St Leonards & St Ives Village Hall

Management Committee

Annual Report and Accounts 2020/21

Charity Number 270967



“Thank you so much for all your help, we had a fantastic party. Tony was lovely and very helpful, the hall was great and had everything we needed.”

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Trustees annual review

Reference and administrative details

St Leonards & St Ives Village Hall Management Committee (VHMC) was created on 1st October 1975 (registration number 270967). The charity's address is St Leonards & St Ives Village Hall, Braeside Road, St Leonards, RINGWOOD BH24 2PH. The Village Hall is owned by the Parish Council and administered by the charity under a 99 year lease agreement signed in November 1975 which forms part of the Constitution document.

Charity Trustees during the year were:

Barry Goringe (*Chairman*) **Richard Marshall**

Margaret Goringe (*Vice Chairman*) **Karen Stidston**

Vivienne Frecknall** (*Treasurer*) **Dot Tuck**
(*appointed 5 October 2020*)

Ann Warman

** *V Frecknall is also the Home Watch representative.* Additionally, the following Trustees represented regular user groups: **Myra Barter** (*appointed 15 October 2020*) **Jill Rix** and **Mike Tuck** (*appointed 15 October 2020*).

Objectives and activities

The VHMC is committed to providing an outstanding village hall for the use of residents of St Leonards and St Ives parish without distinction of political, religious or other opinions and with the object of improving their lives including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation. Later in this report are details of our achievements this year and the financial results.

Balance Sheet

	At 31 March 2021			At 31 March 2020		
FIXED ASSETS						
Computer equipment cost	1069.31			1069.31		
Computer equipment dep'n	-567.87			-392.16		
		501.44			677.15	
Fixtures & fittings cost	26789.46			23677.86		
Fixtures & fittings dep'n	-16962.39			-15786.68		
Fixtures & fittings revaluation	-730.48			-730.48		
		9096.59			7160.70	
Other assets cost	6866.60			6866.60		
Other assets dep'n	-2166.54			-1508.14		
		4700.06			5358.46	
Plant and machinery cost	26627.51			23521.51		
Plant and machinery dep'n	-18346.83			-16898.10		
		8280.68			6623.41	
		<u>22578.77</u>			<u>19819.72</u>	
CURRENT ASSETS						
Debtors	-511.25			1740.32		
Prepayments & accrued income	-1339.92					
CAFGOLD	89925.86			85850.17		
CAFCash	4751.25			3013.74		
		<u>92825.94</u>			<u>90604.23</u>	
CURRENT LIABILITIES						
Creditors	-346.11			-489.82		
Accruals & deferred income	0.00			-3214.88		
Asset additions	-7121.60			-7121.60		
PAYE & NI	0.00			0.00		
Pensions	-287.76					
Sales deposits held	0.00			50.00		
		<u>-7755.47</u>			<u>-10776.30</u>	
NETT ASSETS AND LIABILITIES			107649.24			99647.65
FUNDS AND RESERVES	Open	Movement	Close	Open	Movement	Close
Computer club	446.61	-368.89	77.72	181.88	264.73	446.61
Defibrillator	4.00	-4.00	0.00	4.00		4.00
PC Cashflow grant	8000.00	-2000.00	6000.00	0.00	8000.00	8000.00
Works reserve	38000.00		38000.00	38000.00		38000.00
General Fund	53197.04	10374.48	63571.52	63582.82		53197.04
	<u>99647.65</u>	<u>8001.59</u>	<u>107649.24</u>	<u>101768.70</u>	<u>8264.73</u>	<u>99647.65</u>
Accumulated funds	-2121.05			-2121.05		
Funds provided	<u>97526.60</u>		<u>107649.24</u>	<u>99647.65</u>		<u>99647.65</u>

Prepared by: Vivienne Frecknall



Date: 25 May 2021

Examined by: Keith John Lewis



Date: 25 May 2021

Statement of Financial Activities

	2020/21	2020/21	2020/21			
	Unrestricted	Restricted	Total	2019/20	Difference	% Change
INCOME						
Donations received	1422.23	13236.00	14658.23	853.50	13804.73	94%
Cupboard hire	1095.25	0.00	1095.25	1100.90	-5.65	-1%
Equipment hire	0.00	0.00	0.00	48.00	-48.00	-100%
Fundraising Income	0.00	0.00	0.00	5.00	-5.00	-100%
ICafe	809.81	0.00	809.81	1300.00	-490.19	-38%
Miscellaneous Income	8700.00	0.00	8700.00	8541.40	158.60	2%
Office Rental	0.00	0.00	0.00	2018.60	-2018.60	-100%
Regular Hirers	4393.75	0.00	4393.75	40823.25	-36429.50	-89%
Private Hirers	59.75	0.00	59.75	2796.34	-2736.59	-98%
Interest Received	39.69	0.00	39.69	126.14	-86.45	-218%
Government Covid grants	39143.00	0.00	39143.00	0.00	39143.00	100%
Total Income	55663.48	13236.00	68899.48	57613.13	11286.35	20%
EXPENSES						
Insurance	-1541.99	0.00	-1541.99	-1705.03	163.04	-10%
Membership fees	-35.00	0.00	-35.00	-45.00	10.00	-22%
Postage	-3.36	0.00	-3.36	0.00	-3.36	100%
Stationery	-411.85	0.00	-411.85	-73.44	-338.41	461%
Sundry expenses	-105.46	-184.03	-289.49	-169.40	-120.09	71%
Telephone	-473.88	0.00	-473.88	-518.21	44.33	-9%
Website	-141.16	0.00	-141.16	-892.66	751.50	-84%
Administration costs	-494.96	0.00	-494.96	-476.12	-18.84	4%
Bank Charges	-69.00	0.00	-69.00	-65.00	-4.00	6%
Depreciation	-3393.68	-64.87	-3458.55	-6848.68	3390.13	-50%
Profit or Loss on Disposal	0.00	0.00	0.00	-27.23	27.23	-100%
Charity Management	0.00	0.00	0.00	40.00	-40.00	-100%
Employer NIC	-216.12	0.00	-216.12	-83.97	-132.15	157%
NIC Recovered	216.12	0.00	216.12	83.97	132.15	157%
Payroll Costs	-24396.31	0.00	-24396.31	-27282.81	2886.50	-11%
Pensions	-390.51	0.00	-390.51	0.00	-390.51	100%
Fundraising costs	0.00	-123.99	-123.99	0.00	-123.99	100%
Agency cleaning	-1838.31	0.00	-1838.31	-5155.03	3316.72	-64%
Cleaning materials	-404.22	0.00	-404.22	-1937.84	1533.62	-79%
Electricity	-3225.43	0.00	-3225.43	-3199.25	-26.18	1%
Gas	-2824.53	0.00	-2824.53	-2189.73	-634.80	29%
General rates	0.00	0.00	0.00	-655.39	655.39	-100%
Inspections	-1512.74	0.00	-1512.74	-223.20	-1289.54	578%
Premises expenses	-5130.80	-13236.00	-18366.80	-5716.87	-12649.93	221%
Rent to PC	-100.00	0.00	-100.00	-75.00	-25.00	33%
Repairs and maintenance	-846.00	0.00	-846.00	-1560.80	714.80	-46%
Water rates	50.19	0.00	50.19	-957.49	1007.68	-105%
Total Expenses	-47289.00	-13608.89	-60897.89	-59734.18	-1163.71	2%
Nett Resource Movement	8374.48	-372.89	8001.59	-2121.05	10122.64	
Transfers Between Funds						
Total Funds Brought Forward	99197.01	450.61	99647.62	101768.70	-2121.05	-2%
Total Funds Carried Forward	107571.49	77.72	107649.21	99647.65	8001.59	8%

There were no expense payments made to Trustees during the year. The accounts were independently examined by Mr Keith Lewis FCA and signed on 25 May 2021. His signed statement is on page 8.

Trustees annual review continued

Public Benefit

When planning actions and activities the Trustees pursue the stated objectives and have complied with their duty to have due regard to the commission's public benefit guidance when reviewing the charity's aims, objectives and in planning future activities.

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The unpaid Independent Examiner for this year is **Keith Lewis FCA**.

Achievements and performance

The key points from this year are:

Hirers and other income

Hiring rates were increased by 2% across the board, giving a forecast income of £42816 for regular hirers, £1095 for cupboard hire and £3000 for private hirers, however, as Covid meant the closure of the hall from 23 March 2020 the actual hire income for the year was £5549 in total. The computer café generated £810, the parish council in the form of cashflow (non restricted) grant was £6000. Finally we received £2700 insurance claim, £1421 in various hirer's donations and £40 in interest. Total income was £55663 including government grants totalling £39143.

Fundraising activities

Only the Computer Café due to the ongoing lack of an events organiser.

Grants

We received £6000 core-funding (cashflow) grant from our Council plus the Covid grants of £39143.

Staff

This has been a difficult year but throughout our cleaners and caretakers remained available when required so were not furloughed. Gio, due to his age, took a pay reduction. Clementine continued to work whilst home schooling her three children, for which the board were truly grateful. Richard, our new caretaker ultimately joined us in August 2020.

Maintenance

One benefit of Covid was that it enabled us to proceed with updating the committee room and old parish office into an new space now called the Russell Room, complete with a new disabled toilet. This was thanks to a grant of £13236 from the T H Russell fund. One major issue was the failure of the 20 year old boiler in the Annexe which was replaced in September 2020 at a cost of £3199.

Other issues

Due to Covid most meetings were held by email or Zoom, but we did manage to hold our AGM in October in the main hall, at which we welcomed 3 new trustees to the board. We will also be appointing another new trustee at our next meeting in 2021.

Having closed on 23 March 2020, we reopened on 4 July but sadly due to the 'rule of 6' and tier 1 status from September we were unable to welcome many of our hirers back at that time. We also lost a few groups who decided to close down permanently. After the subsequent lockdown in December, we remained closed until the May elections (we are a polling station) and reopened on 15 May 2020 for a church event and other hirers from 17 May 2020.

In January a car hit the building whilst manoeuvring, fortunately the damage was not too severe and we were able to reclaim the cost on insurance.

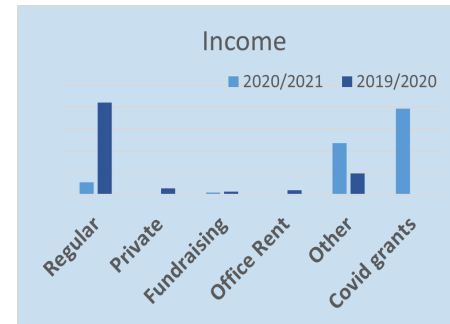
We've also had lots of time to consider further refurbishments to the Annexe (acoustic panels, new lighting and décor) and the main hall, along with potentially adding solar panels to the roof. All of these are at the planning and grant seeking stage. The first planned update will be to the Annexe as we are quite confident of receiving a grant in the summer.

Signed on behalf of the Trustees(Chairman)

Prepared by V Frecknall 8 June 2021

Financial Report

Total expenses exceeded total income by £8001.89.

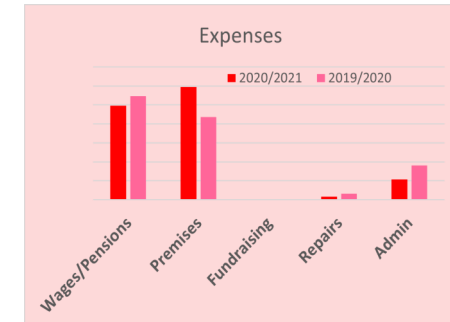


INCOME	2020/2021	2019/2020
Regular	5489.00	41972.15
Private	59.75	2796.34
Fundraising	809.81	1305.00
Office Rent	0.00	2018.60
Other	23397.92	9521.04
Covid grants	39143.00	0.00
	68899.48	57613.13

Income was greatly depressed by Covid and we have lost some long term hirers

as their groups have reduced or curtailed their hall hire due to falling membership. The grants from the Government have ensured that we have not had any short term finance problems. We no longer receive office rent as the room has been refurbished to be an entrance lobby to the Russell room and has provided the space for a new disabled toilet.

Expenditure is £1164 more this year, wages are lower as we did not recruit a replacement caretaker until August, whilst premises costs are higher due to the conversion of the parish office and committee rooms. Admin costs are lower due to lockdown periods meaning less cleaning costs.



EXPENSES	2020/2021	2019/2020
Wages/Pensions	24786.82	27282.81
Premises	29763.83	21814.83
Fundraising	123.99	0.00
Repairs	846.00	1560.80
Admin	5377.25	9075.74
	60897.89	59734.18

Tangible Fixed Assets depreciation of fixed assets held for use by the charity is made at annual rates calculated to spread the cost (less residual disposal value) of each asset over its expected useful life. However, Plant (the main boiler) has been depreciated at 15% per annum, reducing balance method, giving the resulting net book values:

Fixtures & Fittings	Computer & Office Equipment	Plant
£9096.59	£501.44	£4700.06
		£8280.68

The residual disposable value of these assets however is only around £1000 as many of the items such as flooring, fire doors, electrical installations etc have little or no resale value.