

1ST WHITTLESFORD AND DUXFORD SCOUT GROUP

England & Wales · Charity number 270949

Details

Other names 1ST WHITTLESFORD SCOUT GROUP

Status Registered

Legal form Other

Registered 1977-07-28

Register [View on the Charity Commission register](#)

Contact

Address Scout Hut
Allotment Gardens
Moorfield Road
Duxford
Cambridge
CB22 4PS

Phone 01223836489

Email scoutsmembership@gmail.com

Website <https://wanddscouts.org.uk/>

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.

Activities: As Scouts, we believe in preparing young people with skills for life. We encourage children from 6 to 14 years to do more, learn more and be more. Each week the 1st Whittlesford & Duxford Scout Group gives young people of Whittlesford, Duxford, Ickleton, Hinxtton and Thriplow villages in Cambridgeshire the opportunity to enjoy fun and adventure while developing the skills they need to succeed.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** WHITTLESFORD
- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£30,543	£32,975	-	-
2024-07-31	£31,352	£32,341	-	-
2023-07-31	£32,345	£27,909	-	-
2022-07-31	£26,828	£18,461	-	-
2021-07-31	£4,561	£9,567	-	-

Trustees

Name	Role	Appointed
CARMEL WALKER	Chair	2012-03-16
Carly Victoria Newport		2025-10-08
David White		2022-11-09
Hazel Ann Evans		2025-10-08
Iain Donald McFarlane		2025-10-08
Marc van Niekerk		2021-06-24
Nicola Luhrs		2024-04-17

1ST WHITTLESFORD AND DUXFORD SCOUT GROUP

England & Wales - Charity number 270949

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	1	August	2024	To	31	July	2025

Section A Reference and administration details

Charity name 1ST WHITTLESFORD & DUXFORD SCOUT GROUP

Other names charity is known by SCOUT ASSOCIATION NUMBER 37425

Registered charity number (if any) 270949

Charity's principal address

THE SCOUT HUT, THE ALLOTMENT GARDENS
MOORFIELD ROAD, DUXFORD
CAMBRIDGESHIRE
Postcode CB22 4PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	CARMEL WALKER	CHAIR	
2	MARC VAN NIEKERK	GROUP SCOUT LEADER	
3	NICOLA LUHRS	TREASURER	
4	DEBORAH GREGORY	SUBSCRIPTION SECRETARY	1 August 2024 – 22 January 2025
5	DAVID WHITE	TRUSTEE	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules (POR) of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules (POR) of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities as well as The Scout Association POR. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of:

- Appointed Trustees: the Chair and the Treasurer
- Co-opted Trustees
- Ex officio Trustee: the Group Lead Volunteer
- Secretary.

The Trustee Board meets termly.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed; these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- ***Damage to the building, property and equipment.***
The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, schools and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- ***Injury to leaders, helpers, supporters and members.***

The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

- Reduced income from fundraising.

The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

- Reduction or loss of leaders.

The Group is wholly reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section, or the Group as a whole, then there would need to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.

- Reduction or loss of members.

The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section, or the Group as a whole, then there would need to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.

- Risk and Internal Control including financial security.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include the requirement of two signatories for all payments by cheque or by electronic transfer and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun

- take part in activities indoors and outdoors

Summary of the main activities in relation to these objects

- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The Group runs 5 scouting sections: 2 Beaver colonies (Wild Wood and Forest), 2 Cub packs (Sirius and Javelins) and a Scout troop (Arrows).

Membership is open to all children between the ages of 6 to 14 years, within the catchment area of Duxford, Whittlesford, Ickleton, Hinxtton and Thriplow. This year the group was almost at full capacity, averaging 118 members per term (max 126 per term).

Section meetings take place weekly during term time, following a structured program to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy programme related investment;
- contribution made by volunteers.

The Group is entirely run by a small team of fantastic volunteers. Each of these volunteers gives many hundreds of hours of their time to help run the Group and provide the best quality activities and educational program for the children.

On behalf of the children and their parents, the Trustee Board would like to thank all the leaders and all those involved for their tireless support.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Packed programmes - Some of the highlights:

- **Beavers** all went on lots of different hikes, having adventures around the local area. They practiced pond dipping and identifying invasive crayfish at the RSPB reserve in Fowlmere. They visited the Duxford airfield Fire and Rescue where they tried on the firefighters' helmets and had a tour of the emergency vehicles. Beavers learned camp craft including tying knots and pitching tents, and some of them joined other Cambridge Beavers at the district Beaver camp at the Risdens Scout HQ. At Christmas time, the Beavers joined together to decorate a little tree in Beavers colours at the local Christmas Tree Festival. They are true food connoisseurs, so as always cooking eating was a big part of their year. All the Beavers enjoyed camping and cooking on the campfire this year.

- **Cubs** visited a 500-year-old farmhouse and learned about the history of farming in the area, looking at artifacts found in local archaeological digs. They also looked at constellations and the arrangement of the planets using fruit. In the Spring term, Cubs celebrated Founders Day with some activities the Scouts did on the first Scout Camp. They also practiced home skills such as sewing, making beds and peeling vegetables. Cubs invited their mums in for Mother's Day and tried their hand at making electronic cards. During the summer term Cubs visited the Brewery Field in Duxford multiple times to look at how nature changes over 3 months and also made bug hotels. They completed the naturalist badge, road safety badge and the Earth Tribe badge. Cubs had a very cold winter Camp at the Duxford Scout hut and a much warmer summer Camp at Hautbois.
- **Scouts** made rockets, learnt about life on the International Space station, satellites and exploratory space craft. They made space craft models and completed their Astronautics badge with a visit to Cambridge University Institute of Astronomy. Scouts conducted experiments exploring non – Newtonian fluids and the science of ketchup, transformed old t-shirts into bags, made and painted models at Warhammer and made tables, benches, a bike rack, planters, a wooden man and cricket bats from pallets donated by a local haulage company.
- Scouts also enjoyed campfires and s'mores, made and tasted tomato-based mocktails, competed to make the best lemonade and made trench stew as part of the Remembrance activities. They completed their level 3 Emergency aid badge which included an incident hike and learning CPR.
- Scouts continued to develop their navigation skills with several hikes and orienteering sessions with two teams successfully completing the Chiltern20 challenge in October and another two teams completing the Cambridge District Silver Fox night hike in Abington in November. Scouts visited College Farm in Duxford and have also been ice-skating, kayaking, and completed their annual obstacle course challenge at the end of the summer term. Two Scouts were awarded their Chief Scout Gold Award as they ended their time in Arrows and moved on to Explorers.

Help in the community - The Group attended the Remembrance Day Parade and Service. The Cubs cleaned inside the church and were able to ring the bells. The Cubs and Beavers made displays for the Christmas tree festival and flower festival in support of the Raise the Roof fund for Duxford Church. The Scout hut continues to be hired out to local scout groups and for other activities.

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee Board considers that the Group should hold a sum equivalent to 6 months running costs, circa £8,000.

An additional maintenance reserve of £1,000 per annum (up to a maximum of £5,000) was also set in June 2019 to cover future major maintenance work related to the upkeep of the hut. This year £1,000 remains in reserve.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives.

The principal sources of funds are from membership subscriptions, gift aid and hiring out of the Scout hut.

On-going operational costs are prudently examined and met to ensure the successful continuation of the Group.

All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances, and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment policy

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds.

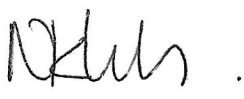


Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NICOLA LUHRS	CARMEL WALKER
Position (eg Secretary, Chair, etc)	TREASURER	CHAIR
Date	26/1/2026	 21/1/26

1st Whittlesford & Duxford Scout Group
Registered Charity 270949
Receipts and Payments Account

For the year from 1st August 2024 to 31st July 2025

Receipts

	2024/25	2023/24
	£	£
Donations, legacies and similar income		
Membership subscriptions	15,890.00	16,380.00
Donations	23.50	172.15
Gift Aid	3,371.88	3,532.51
	19,285.38	20,084.66
Grants		
Grants	0.00	0.00
	0.00	0.00
Programme Activities		
Section camps & activities	5,551.79	6,027.23
Reimbursement of advanced expense float		50.49
	5,551.79	6,077.72
Fundraising (gross)		
Uniform sales	89.00	172.00
	0.00	0.00
	89.00	172.00
Scout Hut Income		
Hire of building	3,999.50	3,890.75
Hire to Explorers	720.00	600.00
Legal fees credit	0.00	20.00
Hire of equipment	200.00	36.00
	4,919.50	4,546.75
Investment income		
Bank interest	697.54	470.81
	697.54	470.81
Total Receipts	30,543.21	31,351.94

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

Receipts and Payments Account

For the year from 1st August 2024 to 31st July 2025

Payments

	2024/25	2023/24
	£	£
Charitable Payments		
Membership subscriptions paid on (National/County/District)	5,890.50	5,460.00
Section activities	2,667.49	2,766.23
Section camps	5,520.19	6,065.08
Adult support and training	81.52	35.00
Rent	227.42	207.69
Water and Sewerage	0.00	0.00
Electricity	1,147.34	1,604.05
Gas	2,827.69	2,486.02
Insurance	3,211.87	3,414.58
Hut Maintenance	6,860.42	2,791.27
Fire alarm maintenance	1,187.36	1,006.90
Equipment	1,418.02	2,405.92
Badges and Leaders uniform	957.40	2,689.18
Media costs, websites and OSM	552.63	739.72
AGM expenses, donations and Gifts	425.60	669.19
	<u>32,975.45</u>	<u>32,340.83</u>
Fundraising expenses		
Uniform for fundraising	0.00	0.00
Other fundraising costs	0.00	0.00
	<u>0.00</u>	<u>0.00</u>
Total Payments	<u>32,975.45</u>	<u>32,340.83</u>
Surplus / Deficit for the year	<u>-2,432.24</u>	<u>-988.89</u>
Cash funds last year end	38,005.43	38,994.32
Cash funds this year end	<u>35,573.19</u>	<u>38,005.43</u>

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

For the year from 1st August 2024 to 31st July 2025

Statement of assets and liabilities at the end of the year

	2024/25	2023/24
	£	£
Cash funds		
Group Barclays community	3,816.49	5,153.82
Group Barclays business premium	13,867.95	15,648.18
Cambridge Building Society	15,604.35	15,126.58
Arrows Barclays community	602.79	536.73
Sirius Barclays community	1,191.62	1,114.27
Forest Beavers Barclays community	489.99	425.85
Forest Beavers OSM prepayment card	0.00	0.00
Total cash funds	35,573.19	38,005.43
Other monetary assets		
Nil	-	-
Investment assets		
Nil	-	-
Non monetary assets for charity's own use		
Land and buildings*	-	-
Scouting Equipment**	-	-
<small>* The insured value of the hut is £849,831 ** Scouting equipment includes tents, furniture, kitchen, garden and games equipment etc.. The insured value is £47,475</small>		
Liabilities		
Expenses incurred, not invoiced	-190.87	-91.98
Other liabilities	-	0.00
Total	-190.87	-91.98

The above receipts and payments account and statement of assets and liabilities were reviewed by

 <small>Signature</small>	EDWARD HALL <small>Print Name</small>	13.1.26 <small>Date</small>
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and approved by the Trustees at the Trustee Board Meeting held on _____ and signed on their behalf by

 <small>Signature</small>	CARMEL WALKER	CHAIR
 <small>Signature</small>	NICOLA LUHRS	TREASURER



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
1st Whittlesford & Duxford Scout Group

**On accounts for the year
ended**

31 July 2025
Charity no (if any) 270949

Set out on pages

TAR y/e 31/07/2025 pages 1 to 7; Group Accounts 2025 pages 1 to 3
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2025.

**Responsibilities and
basis of report**

As the charity trustees of the 1st Whittlesford & Duxford Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the 1st Whittlesford & Duxford Scout Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Edward L

Date: 13 January 2026

Name: EDWARD GRAHAM HALL

**Relevant professional
qualification(s) or body
(if any):**

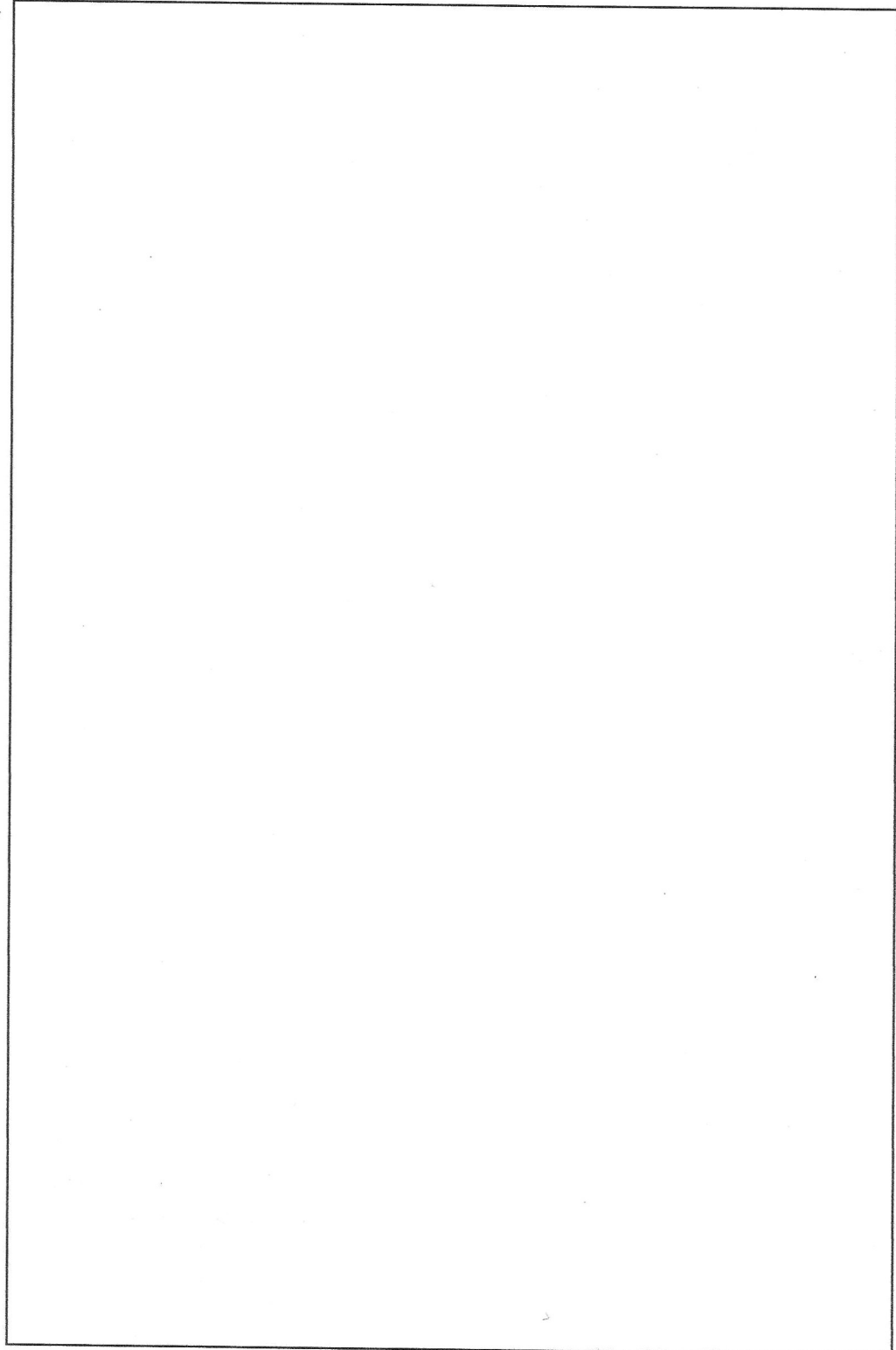
Chartered Accountant.
FCA, CTA.

Address:

33 Tunbridge Lane
Bottisham
Cambridge CB25 9BU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



1ST WHITTLESFORD AND DUXFORD SCOUT GROUP

England & Wales - Charity number 270949

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 August 2023	To	31 July 2024

Section A Reference and administration details

Charity name 1ST WHITTLESFORD & DUXFORD SCOUT GROUP

Other names charity is known by SCOUT ASSOCIATION NUMBER 37425

Registered charity number (if any) 270949

Charity's principal address THE SCOUT HUT, THE ALLOTMENT GARDENS

MOORFIELD ROAD, DUXFORD

CAMBRIDGESHIRE

Postcode

CB22 4PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	CARMEL WALKER	CHAIR	
2	REBECCA ARMSTRONG	SECRETARY	RESIGNED 17 APRIL 2024
3	VIRGINIA WESTON	TREASURER	RESIGNED 17 APRIL 2024
4	MARC VAN NIEKERK	GROUP SCOUT LEADER	
5	STEPHANIE MCFARLANE	SCOUT LEADER	RESIGNED 17 APRIL 2024
6	STEPHEN FACER	CUB LEADER	RESIGNED 17 APRIL 2024
7	NICOLA LUHRS	TREASURER	APPOINTED 17 FEBRUARY 2024
8	MICHELA MORLEO	PUBLICITY	RESIGNED 17 APRIL 2024
9	CLAIRE JAMES		RESIGNED 17 APRIL 2024
10	DEBORAH GREGORY	SUBSCRIPTION SECRETARY	
11	DAVID WHITE		
12	PAULA RENOUF		RESIGNED 10 JANUARY 2024
13	EMILY GRIMSHAW		RESIGNED 17 APRIL 2024
14	JOANNE BARTRAM		RESIGNED 17 APRIL 2024

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules (POR) of The Scout Association.
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On behalf of the children and their parents, the Trustee Board would like to thank all the leaders and all those involved for their tireless support.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Packed programmes - Some of the highlights:

- **Beavers** welcomed special visitors like volunteers from the Cambridgeshire Search & Rescue team who taught the children how to stay safe while exploring, and a former Canadian Scout who brought along their hockey kit and Canadian Scouting badges. The Beavers all went on lots of different hikes around the local area, and on visits to local sites. They practiced pond dipping at the RSPB reserve in Fowlmere, and went to a historical local church, where they enjoyed some vintage graffiti and learned about all the roles the building has played in the local community. They visited Sawston Fire Station, where they had the chance to operate a fire truck, and went to Whittlesford Church, where they had fun taking a turn at bell ringing. All the Beavers did lots of building this year, including making mini boats to sail down the river. They also tasted (and made!) lots of food from around the world.

Section D

Achievements and performance

- **Cubs** enjoyed science sessions, practiced knotting and made mini rafts and tripods. The knots proved useful at summer camp when the cubs made a bridge. The activities continued with pancake keyrings, pitta pizzas on the campfire, Easter STEM challenges and a fabulous evening with Dads making wooden robots. The Cubs made wormeries and planted seeds for the Gardener badge and ended the year on the assault course.
- **Scouts** made electronic circuits, bird tables, pioneering structures and balloon powered cars, and learnt about living and working in Antarctica from a guest speaker who brought in some Antarctic ice. They practised their navigation and orienteering ahead of two Arrows teams successfully completing the Chiltern 20 challenge in October competing against Scouts from Greater North London and other counties and then competing in the Cambridge District Silver Fox Night Hike near St Neots in November. The troop also took part in the 2023 Jambowlree, an international ten pin bowling competition, practiced Chinese calligraphy and made Scallion pancakes for Chinese New Year as well as being creative with pancake art for Shrove Tuesday.

Successful Camps - Both Beaver packs held sleepovers at the hut during the year. The Cub packs attended a joint summer camp at Skreene Park, and enjoyed activities such as building rafts, kayaking and abseiling. The Scout camps included a very cold Fire and Ice camp at Tolmers Scout Activity Centre in January where Arrows joined other Cambridge District Scouts and a much warmer summer activity camp at Gilwell Park.

Help in the community - The Group attended the Remembrance Day Parade and Service. The Cubs cleaned inside the church and were able to ring the bells. The Cubs and Beavers made displays for the Christmas tree festival and flower festival in support of the Raise the Roof fund for Duxford Church. The Scout hut continues to be hired out to local scout groups and for other activities.

Raising money for charity - The Cubs held a bring and buy sale to raise funds for local charities. Scouts took on a 'Grow £1' challenge to raise money for Arthur Rank Hospice.

Volunteer support - During the year several long serving volunteers retired; recruitment of new helpers is on-going, and all sections remain open.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee Board considers that the Group should hold a sum equivalent to 6 months running costs, circa £8,000.

An additional maintenance reserve of £1,000 per annum (up to a maximum of £5,000) was also set in June 2019 to cover future major maintenance work related to the upkeep of the hut. This year £1,000 remains in reserve.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives.

The principal sources of funds are from membership subscriptions, gift aid and hiring out of the Scout hut.

On-going operational costs are prudently examined and met to ensure the successful continuation of the Group.

All funds are held in cash using only mainstream banks or building societies. This year the Group opened a building society savings account.

The Group Trustee Board regularly monitors the levels of bank balances, and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment policy

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds.

Section F**Other optional information**



--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
NICOLA LUHRS	CARMEL WALKER
TREASURER	CHAIR
11/02/2025	11/2/2025

Full name(s)

Position
(eg Secretary, Chair, etc)

Date

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

Receipts and Payments Account

For the year from 1st August 2023 to 31st July 2024

Receipts

	2023/24	2022/23
	£	£
Donations, legacies and similar income		
Membership subscriptions	16,380.00	16,785.00
Donations	172.15	280.17
Gift Aid	3,532.51	3,605.64
	<u>20,084.66</u>	<u>20,670.81</u>
Grants		
Grants	0.00	0.00
	<u>0.00</u>	<u>0.00</u>
Programme Activities		
Section camps	6,027.23	6,900.88
Reimbursement of advanced expense float	50.49	0.00
	<u>6,077.72</u>	<u>6,900.88</u>
Fundraising (gross)		
Uniform sales	172.00	251.14
Amazon Smile	0.00	48.20
	<u>172.00</u>	<u>299.34</u>
Scout Hut Income		
Hire of building	3,890.75	3,750.00
Hire to Explorers	600.00	720.00
Legal fees credit	20.00	0.00
Hire of equipment	36.00	0.00
	<u>4,546.75</u>	<u>4,470.00</u>
Investment income		
Bank interest	470.81	3.95
	<u>470.81</u>	<u>3.95</u>
Total Receipts	<u>31,351.94</u>	<u>32,344.98</u>

1st Whittlesford & Duxford Scout Group
Registered Charity 270949
Receipts and Payments Account

For the year from 1st August 2023 to 31st July 2024

Payments

	2023/24 £	2022/23 £
Charitable Payments		
Membership subscriptions paid on (National/County/District)	5,460.00	5,263.50
Section activities	2,766.23	2,672.61
Section camps	6,065.08	7,081.54
Adult support and training	35.00	0.00
Rent	207.69	207.69
Water and Sewerage	0.00	0.00
Electricity	1,604.05	1,542.59
Gas	2,486.02	2,347.51
Insurance	3,414.58	2,473.99
Hut Maintenance	2,791.27	2,536.54
Fire alarm maintenance	1,006.90	694.92
Equipment	2,405.92	529.88
Badges and Leaders uniform	2,689.18	1,765.70
Media costs, websites and OSM	739.72	525.89
AGM expenses, donations and Gifts	669.19	131.24
	<u>32,340.83</u>	<u>27,773.60</u>
Fundraising expenses		
Uniform for fundraising	0.00	135.12
Other fundraising costs	0.00	0.00
	<u>0.00</u>	<u>135.12</u>
Total Payments	<u>32,340.83</u>	<u>27,908.72</u>
Surplus / Deficit for the year	<u>-988.89</u>	<u>4,436.26</u>
Cash funds last year end	38,994.32	34,558.06
Cash funds this year end	<u>38,005.43</u>	<u>38,994.32</u>

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

For the year from 1st August 2023 to 31st July 2024



Statement of assets and liabilities at the end of the year

	2023/24	2022/23
	£	£
Cash funds		
Group Barclays community	5,153.82	618.91
Group Barclays business premium	15,648.18	36,003.95
Cambridge Building Society	15,126.58	0.00
Arrows Barclays community	536.73	397.24
Sirius Barclays community	1,114.27	1,601.86
Forest Beavers Barclays community	425.85	283.02
Forest Beavers OSM prepayment card	0.00	89.34
Total cash funds	38,005.43	38,994.32
Other monetary assets		
Nil	-	-
Investment assets		
Nil	-	-
Non monetary assets for charity's own use		
Land and buildings*	-	-
Scouting Equipment**	-	-
* The insured value of the hut is £823,978		
** Scouting equipment includes tents, furniture, kitchen, garden and games equipment etc.. The insured value is £46,958		
Liabilities		
Accounts – Arrows Camp refund	0.00	-30.00
Expenses incurred, not invoiced – Sirius Onetruegrit activity	-91.98	-127.00
Other liabilities – potential refund for hut booking deposit	0.00	-20.00
Total	-91.98	-177.00

The above receipts and payments account and statement of assets and liabilities were reviewed by

 <small>Signature</small>	EDWARD HALL. <small>Print Name</small>	7/10/25 <small>Date</small>
---	---	--------------------------------

and approved by the Trustees at the Trustee Board Meeting held on 22/01/2025 and signed on their behalf by

 <small>Signature</small>	CARMEL WALKER	CHAIR
 <small>Signature</small>	NICOLA LUHRS	TREASURER



Section A

Independent Examiner's Report

Report to the trustees/ members of

1st Whittlesford & Duxford Scout Group

On accounts for the year ended

31 July 2024

Charity no (if any)

270949

Set out on pages

TAR y/e 31/07/2024 pages 1 to 6; Group Accounts 2024 pages 1 to 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2024.

Responsibilities and basis of report

As the charity trustees of the 1st Whittlesford & Duxford Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the 1st Whittlesford & Duxford Scout Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Edward Hall

Date:

11/02/2025

Name:

EDWARD HALL.

Relevant professional qualification(s) or body (if any):

FELLOW OF INSTITUTE OF CHARTERED ACCOUNTANTS OF ENGLAND & WALES.

Address:

88 TUNBRIDGE LANE
BOTTISHAM
CAMBRIDGE CB25 9DU.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

1ST WHITTLESFORD AND DUXFORD SCOUT GROUP

England & Wales - Charity number 270949

Accounts

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

Receipts and Payments Account

For the year from 1st August 2022 to 31st July 2023

Receipts

	2022/23	2021/22
	£	£
Donations, grants, legacies and similar income		
Membership subscriptions	16,785.00	17,077.50
Donations and Grants	280.17	2,868.27
Gift Aid	3,605.64	3,658.16
	<u>20,670.81</u>	<u>23,603.93</u>
Programme Activities		
Section activities	0.00	270.00
Section camps	6,900.88	3,620.00
	<u>6,900.88</u>	<u>3,890.00</u>
Fundraising (gross)		
Uniform sales	251.14	421.00
Amazon Smile	48.20	25.32
	<u>299.34</u>	<u>446.32</u>
Scout Hut Income		
Hire of building	3,750.00	2,965.50
Hire to Explorers	720.00	980.00
Hire of equipment	0.00	5.00
	<u>4,470.00</u>	<u>3,950.50</u>
Investment income		
Bank interest	3.95	0.01
	<u>3.95</u>	<u>0.01</u>
Total Receipts	<u>32,344.98</u>	<u>31,890.76</u>

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

Receipts and Payments Account

For the year from 1st August 2022 to 31st July 2023

Payments

	2022/23	2021/22
	£	£
Charitable Payments		
Membership subscriptions paid on (National/County/District)	5,263.50	5,062.50
Section activities	2,672.61	2,218.35
Section camps	7,081.54	3,912.72
Adult support and training	0.00	0.00
Rent	207.69	189.00
Water and Sewerage	0.00	0.00
Electricity	1,542.59	591.98
Gas	2,347.51	1,666.39
Insurance	2,473.99	1,540.05
Hut Maintenance	2,536.54	3,544.21
Fire alarm maintenance	694.92	827.34
Equipment	529.88	1,712.63
Badges and Leaders uniform	1,765.70	1,125.99
Media costs, websites and OSM	525.89	276.70
AGM expenses, donations and Gifts	131.24	566.44
	<u>27,773.60</u>	<u>23,234.30</u>
Fundraising expenses		
Uniform for fundraising	135.12	289.00
Other fundraising costs	0.00	0.00
	<u>135.12</u>	<u>289.00</u>
Total Payments	<u>27,908.72</u>	<u>23,523.30</u>
Surplus / Deficit for the year	<u>4,436.26</u>	<u>8,367.46</u>
Cash funds last year end	34,558.06	26,190.60
Cash funds this year end	<u>38,994.32</u>	<u>34,558.06</u>

1st Whittlesford & Duxford Scout Group

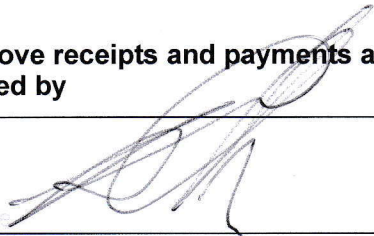
Registered Charity 270949

For the year from 1st August 2022 to 31st July 2023



Statement of assets and liabilities at the end of the year

	2022/23 £	2021/22 £
Cash funds		
Group Barclays community	618.91	32,059.56
Group Barclays business premium	36,003.95	-
Arrows Barclays community	397.24	231.04
Javelins Barclays community	-	618.42
Sirius Barclays community	1,601.86	695.88
Forest Beavers Barclays community	283.02	953.16
Forest Beavers OSM prepayment card	89.34	-
Total cash funds	<u>38,994.32</u>	<u>34,558.06</u>
Other monetary assets		
Nil	-	-
Investment assets		
Nil	-	-
Non monetary assets for charity's own use		
Land and buildings*	-	-
Scouting Equipment**	-	-
* The insured value of the hut is £401,233; rebuild value is being reassessed.		
** Scouting equipment includes tents, furniture, kitchen, garden and games equipment etc.. The insured value is £45,902		
Liabilities		
Accounts – Arrows Camp refund	-30.00	-
Expenses incurred, not invoiced – Sirius Onetruegrit activity	-127.00	-
Other liabilities – potential refund for hut booking deposit	-20.00	-40.00
Total	<u>-177.00</u>	<u>-40.00</u>

The above receipts and payments account and statement of assets and liabilities were reviewed by

	ROBERT JAMES COTTLE	20/10/23
Signature	Print Name	Date

and approved by the Trustees at the Trustee Board Meeting held on 8-11-2023 and signed on their behalf by

	CARMEL WALKER	CHAIR
Signature		
	VIRGINIA WESTON	TREASURER
Signature		



Trustees' Annual Report for the period

Period start date

Period end date

From

1st August 2022

To

31st July 2023

Section A

Reference and administration details

Charity name 1ST WHITTLESFORD & DUXFORD SCOUT GROUP

Other names charity is known by SCOUT ASSOCIATION NUMBER 37425

Registered charity number (if any) 270949

Charity's principal address THE SCOUT HUT, THE ALLOTMENT GARDENS

MOORFIELD ROAD, DUXFORD

CAMBRIDGESHIRE

Postcode

CB22 4PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	CARMEL WALKER	CHAIR	
2	REBECCA ARMSTRONG	SECRETARY	
3	VIRGINIA WESTON	TREASURER	
4	MARC VAN NIEKERK	GROUP SCOUT LEADER	
5	STEPHANIE MCFARLANE	SCOUT LEADER	
6	STEPHEN FACER	CUB LEADER	
7	KAREN EASTHOPE	BEAVER LEADER	RETIRED 31 th DECEMBER 2022
8	MICHELA MORLEO	PUBLICITY	
9	CLAIRE JAMES		
10	DEBORAH GREGORY	SUBSCRIPTION SECRETARY	
11	DAVID WHITE		APPOINTED 9 th NOVEMBER 2022
12	PAULA RENOUF		APPOINTED 8 th FEBRUARY 2023
13	EMILY GRIMSHAW		APPOINTED 8 th FEBRUARY 2023
14	JOANNE BARTRAM		APPOINTED 8 th FEBRUARY 2023
15			
16			

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules (POR) of The Scout Association.
How the charity is constituted (eg trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules (POR) of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities as well as The Scout Association POR. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives: Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- maintenance of Group property
- raising of funds and the administration of Group finances
- providing sufficient resources and equipment for scouting to operate
- insurance of persons, property and equipment
- Group public occasions
- assisting in the recruitment of leaders and other adult support
- appointing any sub committees that may be required
- appointing Group Administrators and Advisors other than those who are elected
- managing and promoting the Safety Policy locally
- promoting and supporting the development of Scouting in the local area.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed; these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, schools and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

- Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The Group is wholly reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section, or the Group as a whole, then there would need to be a contraction, consolidation or closure of a section or, in the worst case scenario, the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section, or the Group as whole, then there would need to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.
- Risk and Internal Control including Financial security. The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include the requirement of two signatories for all payments by cheque or by electronic transfer and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

'We believe that through adventure we challenge individuals so that they learn and experience new things that enrich their lives.'

Summary of the main activities in relation to these objects

The Group runs 5 scouting sections: 2 beaver colonies (Wild Wood and Forest), 2 cub packs (Sirius and Javelins) and a scout troop (Arrows).

Membership is open to all children between the ages of 6 to 14 years, within the catchment area of Duxford, Whittlesford, Ickleton, Hinxton and Thriplow. This year the group remained at full capacity, averaging 126 members per term.

Section meetings take place weekly during term time, following a structured program to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy programme related investment;
- contribution made by volunteers.

The Group is entirely run by a small team of fantastic volunteers. Each of these volunteers gives many hundreds of hours of their time to help run the Group and provide the best quality activities and educational program for the children.

On behalf of the children and their parents, the Executive Committee would like to thank all the leaders and all those involved for their tireless support.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Maximum capacity - This year the Group continued to operate with maximum numbers of beavers, cubs and scouts.

Packed programmes - Some of the highlights:

- The Beavers set off on several hikes during the year focusing on, for example, road safety and spotting planet and star constellation. They had visits from a dental nurse, Fab Science and a travelling planetarium. By using a skill to earn money, and having a visit from the Cambridge Building Society, they were introduced to finance management. They learned first aid including strategies to promote mental health. They explored our indoor caves and tried their hand at campfire cooking, archery and climbing. They also experienced Olympic style skiing, tobogganing and skeletons in the scout hut. Their creative skills were put to use making bird feeders, Mother's Day gifts, Coronation Day bunting and models of Italian landmarks.
- The Cubs improved their cooking skills making campfire pitta pizzas and holding a Halloween bake-off. Many varied evenings included bike maintenance, crafts, games and sensory activities. Highlights were building spaghetti towers, creating amazing snow sculptures and performing a shadow puppet show. The Cubs visited a local obstacle assault course for their end of year celebration.
- Arrows Scouts held a Dungeons and Dragons night, participated in a Ghost tour of Cambridge and visited Raspberry Pi to learn

Section D

Achievements and performance

about coding. They welcomed guest speakers who talked about their experiences as a pilots or as a volunteers at Duxford IWM and hosted visitors such as Cambridgeshire CASUS who explored the risks associated with Drugs, Smoking and Alcohol. They held a mock courtroom trial, repaired punctures, experimented to compare stain removers, practised orienteering, built electronic circuits and made pancakes on tin cans. Summer highlights included getting drenched at the Obstacle Training Ground in Bassingbourn, a troop bike ride and kayaking on the river at Grantchester.

Successful Camps - Both Beaver packs held sleepovers at the hut during the year. The Cub packs attended a joint summer camp at Hautbois in Norfolk and enjoyed activities such as building rafts, kayaking and abseiling. The Scouts held an Autumn camp at the scout hut and in the Summer travelled to Thorpe Woodlands, Thetford Forest where they enjoyed kayaking, high ropes, orienteering and mountain biking as well as camp cooking on the campfire.

Help in the community - The Group attended the Remembrance Day Parade and Service in Whittlesford. Arrows Scouts have improved community links through building a bug cathedral for the local Whittlesford church, supporting the Duxford History Society in making gravestone rubbings to record details before it is lost from erosion and supported 'Duxfest', the Duxford village summer event. The Cubs cleaned inside the church and were able to ring the bells. The scout hut continues to be hired out to local scout groups and for other activities.

Raising money for charity - The cubs held a bring and buy sale to raise funds to sponsor a guide dog.

Volunteer support- During the year several long serving leaders retired; recruitment of new helpers is ongoing and all sections have remained open.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 6 months running costs, circa £8,000.

An additional maintenance reserve of £1,000 per annum (up to a maximum of £5,000) was also set in June 2019 to cover future major maintenance work related to the upkeep of the hut. This year £1,000 remains in reserve.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives.

Principal source of funds are from membership subscriptions, gift aid and hiring out of the Scout hut.

On-going operational costs are prudently examined and met to ensure the successful continuation of the Group.

All funds are held in cash using only mainstream banks or building societies. This year the Group opened an additional Barclays saving account.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds.



Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	VIRGINIA WESTON	CARMEL WALKER
Position (eg Secretary, Chair, etc)	TREASURER	CHAIR
Date	8/11/2023	8/11/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1st Whittlesford & Duxford Scout Group

**On accounts for the year
ended**

31st July 2023

**Charity no
(if any)**

270949

Set out on pages

TAR y/e 31/07/2023 pages 1 to 6; Group Accounts 2023 pages 1 to 3

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2023.

As the charity trustees of the 1st Whittlesford & Duxford Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the 1st Whittlesford & Duxford Scout Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/10/23

Name:

ROBERT JAMES COTTLE

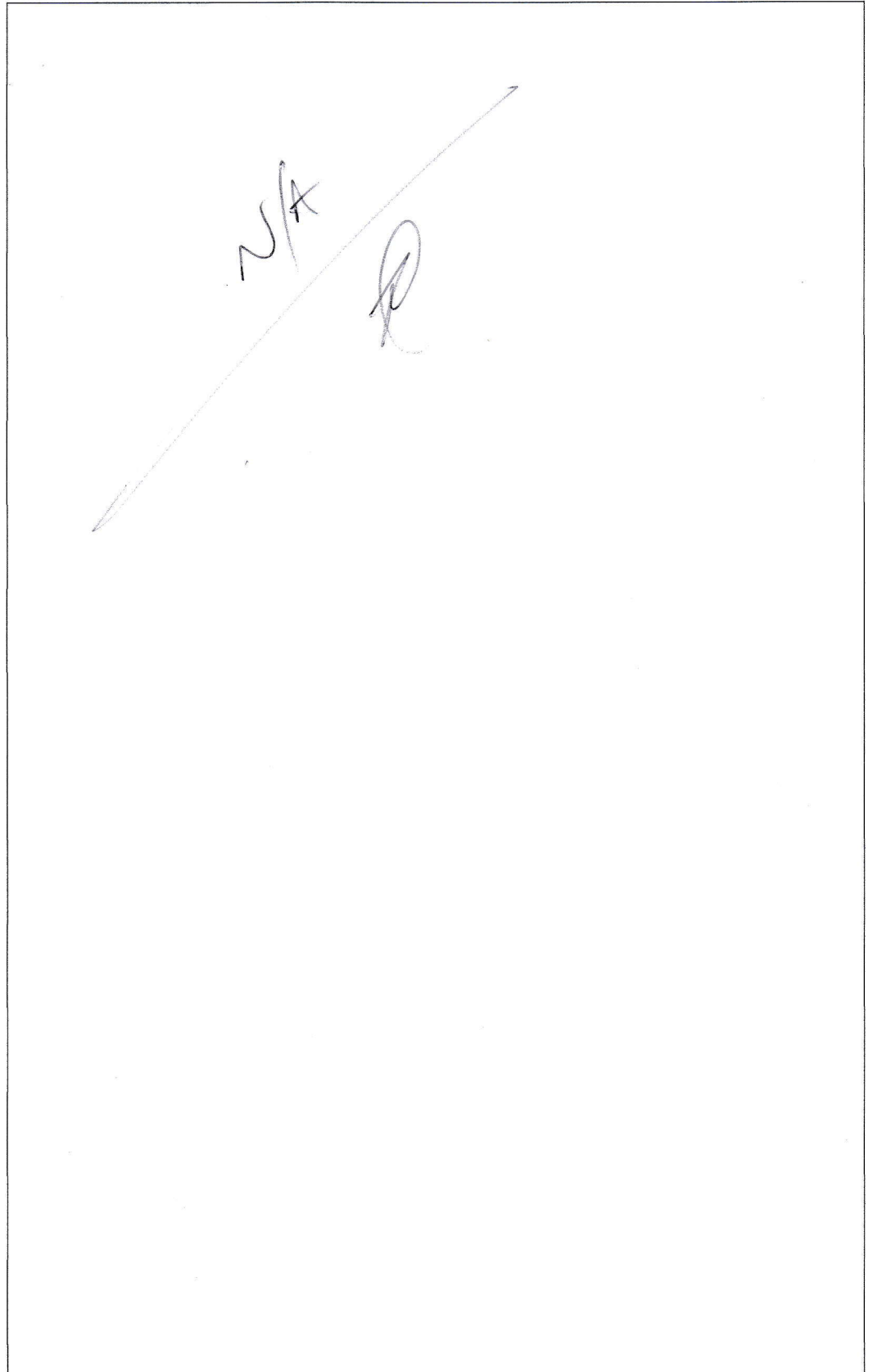
**Relevant professional
qualification(s) or body
(if any):**

Address:

SKANORE GROUNDS 1 ST JOHN'S STREET
DUXFORD CAMBS
CB22 4RA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



The form area contains a large rectangular box. A diagonal line is drawn from the bottom-left corner to the top-right corner. The letters "N/A" are written in the upper-left quadrant of the box. A signature is written in the lower-right quadrant of the box.

1ST WHITTLESFORD AND DUXFORD SCOUT GROUP

England & Wales - Charity number 270949

Accounts

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

Receipts and Payments Account

For the year from 1st August 2021 to 31st July 2022

Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
Receipts		
Donations, grants, legacies and similar income		
Membership subscriptions	£ 17,077.50	£ 7,390.00
Less: Membership subscriptions paid on (National/County/Area/District)	-£ 5,062.50	-£ 4,998.00
Net membership subscriptions retained	£ 12,015.00	£ 2,392.00
Explorers fees	£ 980.00	£ -
Donations and Grants	£ 2,868.27	£ 310.09
Legacies	£ -	£ -
Gift Aid	£ 3,658.16	£ 1,595.00
Other similar income	£ -	£ -
Sub total	£ 19,521.43	£ 4,297.09
Activities		
Section camps	£ 3,620.00	£ -
Section activities	£ 270.00	£ -
Other miscellaneous	£ -	£ -
Sub total	£ 3,890.00	£ -
Fundraising (gross)		
Uniform sales	£ 421.00	£ 51.00
Other fundraising	£ 25.32	£ 12.19
Sub total	£ 446.32	£ 63.19
Investment income		
Bank interest	£ 0.01	£ -
Bank error	£ -	£ 42.64
Hut hire	£ 2,965.50	£ 158.00
Other equipment hire	£ 5.00	£ -
Sub total	£ 2,970.51	£ 200.64
Total Gross Income	£ 26,828.26	£ 4,560.92
Asset and investment sales, etc.	£ -	£ -
Total receipts	£ 26,828.26	£ 4,560.92

1st Whittlesford & Duxford Scout Group

Registered Charity 270949

Receipts and Payments Account

For the year from 1st August 2021 to 31st July 2022

Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
Payments		
Charitable Payments		
Section programmes and activities	£ 2,218.35	£ 1,331.28
Section camps	£ 3,912.72	-£ 68.49
Adult support and training	£ -	£ 35.00
Rent	£ 189.00	£ 189.00
Water and Sewerage	£ -	£ -
Electricity	£ 591.98	£ 798.00
Gas	£ 1,666.39	£ 1,532.85
Insurance	£ 1,540.05	£ 1,488.33
Hut Maintenance	£ 3,544.21	£ 1,273.42
Fire alarm maintenance	£ 827.34	£ 493.89
Equipment	£ 1,712.63	£ 274.58
Caving system	£ -	£ 26.00
Badges and Leaders uniform	£ 1,125.99	£ 1,159.72
Media costs, websites and OSM	£ 276.70	£ 822.63
Donations and Gifts	£ 566.44	£ 210.79
Bank Charges	£ -	£ -
Sub total	£ 18,171.80	£ 9,567.00
Fundraising expenses		
Uniform for fundraising	£ 289.00	£ -
Other fundraising costs	£ -	£ -
Sub total	£ 289.00	£ -
Total Gross Expenditure	£ 18,460.80	£ 9,567.00
Asset and investment purchases, etc.	£ -	£ -
Total payments	£ 18,460.80	£ 9,567.00
Net of receipts/(payments)	£ 8,367.46	£ 5,006.08
Cash funds last year end	£ 26,190.60	£ 31,196.68
Cash funds this year end	£ 34,558.06	£ 26,190.60

1st Whittlesford & Duxford Scout Group

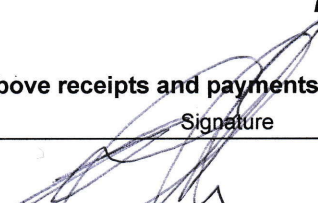
Registered Charity 270949

For the year from 1st August 2021 to 31st July 2022

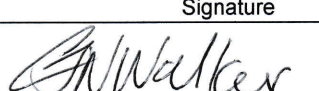
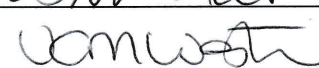
Statement of assets and liabilities at the end of the year

	31st July 2022 Unrestricted funds £	31st July 2021 Unrestricted funds £
Cash funds		
Group Barclays community	£ 32,059.56	£ 24,417.27
Arrows Barclays community	£ 231.04	£ 183.59
Javelins Barclays community	£ 618.42	£ 966.84
Sirius Barclays community	£ 695.88	£ 394.77
Forest and Wild Wood Barclays community	£ 953.16	£ 228.13
Total cash funds	£ 34,558.06	£ 26,190.60
Other monetary assets		
Tax claim	£ -	£ -
Awarded grants not yet received	£ -	£ -
Debts due from the County/Area/District/Group	£ -	£ -
Insurance claim	£ -	£ -
Sub total	£ -	£ -
Investment assets		
Investment property - detail	£ -	£ -
Quoted investments	£ -	£ -
Other investments - detail	£ -	£ -
Sub total	£ -	£ -
Non monetary assets for charity's own use		
Badge stock	£ 776.95	£ 932.11
Shop stock	£ 716.75	£ 976.00
Other stock	£ -	£ -
Land and buildings	£ 352,000.00	£ 333,000.00
Motor vehicles	£ -	£ -
Scouting equipment, furniture etc	£ 37,642.10	£ 35,104.92
Other	£ 2,126.00	£ 2,096.00
Sub total	£ 393,261.80	£ 372,109.03
Liabilities		
Accounts not yet paid	£ -	£ -
Expenses incurred but not invoiced	£ -	-£ 1,988.17
Subscriptions not yet paid	£ -	£ -
Loan	£ -	£ -
Other liabilities – potential refunds for hut booking deposits	-£ 40.00	-£ 100.00
Sub total	£ 40.00	£ 2,088.17
Total Net Assets	£ 427,779.86	£ 396,211.46

The above receipts and payments account and statement of assets and liabilities were reviewed by

Signature	Print Name	Date
	ROBERT JAMES COTTLE	23/10/22

and approved by the Trustees at the Executive Committee meeting held on 9-11-2022 and signed on their behalf by

Signature	Print Name	Position
	CARMEL WALKER	CHAIR
	VIRGINIA WESTON	TREASURER



Section A

Independent Examiner's Report

Report to the trustees/ members of

1st Whittlesford & Duxford Scout Group

On accounts for the year ended

31st July 2022

Charity no (if any)

270949

Set out on pages

TAR y/e 31/07/2022 pages 1 to 6; Group Accounts 2022 pages 1 to 3

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2022.

As the charity trustees of the 1st Whittlesford & Duxford Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the 1st Whittlesford & Duxford Scout Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Handwritten signature]

Date:

25/10/22

Name:

ROBERT JAMES COTTLE

Relevant professional qualification(s) or body (if any):

RETIRED SCHOOLS FINANCIAL ADVISOR FOR CAMBRIDGESHIRE COUNTY COUNCIL

Address:

SYCAMORE GROUNDS, 1 ST. JOHN'S STREET
DUXFORD
CAMBS CB22 4RA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A
23/10/22



Trustees' Annual Report for the period

Period start date

Period end date

From

1st August 2021

To

31st July 2022

Section A

Reference and administration details

Charity name 1ST WHITTLESFORD & DUXFORD SCOUT GROUP

Other names charity is known by SCOUT ASSOCIATION NUMBER 37425

Registered charity number (if any) 270949

Charity's principal address THE SCOUT HUT, THE ALLOTMENT GARDENS

MOORFIELD ROAD, DUXFORD

CAMBRIDGESHIRE

Postcode

CB22 4PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	CARMEL WALKER	CHAIR	
2	REBECCA ARMSTRONG	SECRETARY	
3	VIRGINIA WESTON	TREASURER	
4	MARC VAN NIEKERK	GROUP SCOUT LEADER	
5	MALCOLM PYE	EXPLORER LEADER	RETIRED 31 st JULY 2022
6	STEPHANIE MCFARLANE	SCOUT LEADER	
7	STEPHEN FACER	CUB LEADER	
8	LISA FALLON	CUB LEADER	RETIRED 11 th MAY 2022
9	GUIDI PELL-COGGINS	BEAVER LEADER	RETIRED 31 st JULY 2022
10	KAREN EASTHOPE	BEAVER LEADER	
11	MICHELA MORLEO	PUBLICITY	
12	NEIL RANASINGHE		RETIRED 1 st SEPTEMBER 2021
13	MICHAEL BUTLER		RETIRED 11 th MAY 2022
14	CLAIRE JAMES		
15	JOHANNE PHILIPS		RETIRED 9 th FEBRUARY 2022
16	DEBORAH GREGORY	SUBSCRIPTION SECRETARY	APPOINTED 9 th FEBRUARY 2022

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules (POR) of The Scout Association.

How the charity is constituted

(eg. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(eg. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities as well as POR of The Scout Association. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives: Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- maintenance of Group property
- providing sufficient resources and equipment for scouting to operate through, for example, fundraising events
- raising of funds and the administration of Group finances
- insurance of persons, property and equipment
- Group public occasions
- assisting in the recruitment of leaders and other adult support
- appointing any sub committees that may be required
- appointing Group Administrators and Advisors other than those who are elected
- managing and promoting the Safety Policy locally
- promoting and supporting the development of Scouting in the local area.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed; these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, schools and other Scout Groups. The Group has sufficient buildings and contents

insurance in place to mitigate against permanent loss.

- Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The Group is wholly reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section, or the Group as a whole, then there would need to be a contraction, consolidation or closure of a section or, in the worst case scenario, the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section, or the Group as whole, then there would need to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.
- Risk and Internal Control including Financial security. The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include the requirement of two signatories for all payments by cheque or by electronic transfer and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

'We believe that through adventure we challenge individuals so that they learn and experience new things that enrich their lives.'

Summary of the objects of the charity set out in its governing document

Summary of the main activities in relation to these objects

The Group runs 5 scouting sections: 2 beaver colonies (Wild Wood and Forest), 2 cub packs (Sirius and Javelins) and a scout troop (Arrows).

Membership is open to all children between the ages of 6 to 14 years, within the catchment area of Duxford, Whittlesford, Ickleton, Hinxton and Thriplow. This year the group remained at full capacity, averaging 126 members per term.

Section meetings take place weekly during term time, following a structured program to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy programme related investment;
- contribution made by volunteers.

The Group is entirely run by a small team of fantastic volunteers. Each of these volunteers gives many hundreds of hours of their time to help run the Group and provide the best quality activities and educational program for the children.

On behalf of the children and their parents, the Executive Committee would like to thank all the leaders and all those involved for their tireless support.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Group is very fortunate to have a wonderful team of resourceful leaders who, following the Covid pandemic, were able to offer a full scouting programme to Group members throughout the whole year.

Some of the highlights experienced by the Beavers included a visit from a police sniffer dog, a trip to the Duxford Air Museum and an animal experience themed sleepover. The Cubs volunteered to help clean the local church, they were also able to canoe on the River Cam and visit a local indoor climbing centre. The Scouts has their first trip to an ice-skating rink, they held a Scouts Got Talent event and learnt about hedgehog conservation. However their major project during the year was the construction of the wonderful campfire furniture from pallets which, for many, contributed to their Teamwork Challenge badge..

During the summer term all sections were able to hold overnight camps again. Both Beaver packs had a sleepover at the hut, the Cub packs held a joint camp at Skreens Scout centre and the Scouts held a camp and hike in the local vicinity.

Javelins Cubs raised £240 for comic relief; they were sponsored to construct an obstacle course which enabled them to hold a whole evening meeting without stepping on the meeting room floor.

In the Spring the Group assisted Russell Smiths Farms to plant 7000 trees at the South Cambridge Water Park.

Section D

Achievements and performance

The Group attended the 1000 Years of Whittlesford event in July 2022, supervising the construction of a pioneering tower. They also held several Platinum Jubilee activities within the sections.

Continued recruitment of new Leaders has led to great collaboration between leader teams. The stability and continued growth of the group has been a great achievement for all involved.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 6 months running costs, circa £8,000.

An additional maintenance reserve of £1,000 per annum (up to a maximum of £5,000) was also set in June 2019 to cover future major maintenance work related to the upkeep of the hut. During this financial year, as the previous, this was allocated to make significant improvements to the emergency and outside lighting.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives.

Principal source of funds are from membership subscriptions, gift aid and hiring out of the Scout hut.

During the year a significant private donation enabled the Group to purchase a larger, Nordisk Utgard tent.

On-going operational costs are prudently examined and met to ensure the successful continuation of the Group.

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.



Section F

Other optional information

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	VIRGINIA WESTON	CARMEL WALKER
Position (eg Secretary, Chair, etc)	TREASURER	CHAIR
Date	9-11-2022	9-11-2022