

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2025  
for  
Heatherside Community Association

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for the Year Ended 31 March 2025

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and Constitution

The Association promotes the benefit of the inhabitants of Heatherside, Camberley, Surrey and the neighbourhood, and in particular, operates a Community Centre in the area in co-operation with Surrey Heath Borough Council.

The Association is governed by a written constitution first adopted on 29th April 1980, amended on 17th June 1981, 4th June 1990 and 26th January 2017. All land and buildings are held by Trustees appointed for this purpose. The Trustees are as follows:

Paul Reynolds, Michael Kelly, Kerrie Curtis, Helen Juneja, Heather Valletta.

The Association is managed by the Council. Members of the Council are appointed at the AGM.

One Council member is appointed per section and constituent body and matched by appointment of individual members. One member is appointed to represent the Associate members. The Trustees may appoint two members.

##### Membership

Individual membership is open to anyone living in area. Constituent bodies are bodies such as Surrey Heath Borough Council and other voluntary organisations, which register as such. Section members are local groups registered with the Association's Council. All members of the council retire annually but are eligible for reappointment.

Report of the Trustees  
for the Year Ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE

Chairman's Report 2023-2024

I would first like to thank you all for the trust which you placed in me by electing me as Chairman following the retirement of Paul Reynolds.

It's an honour to take on the role, but in doing so I would like to thank Paul for his leadership, dedications steady guidance during his tenure in a challenging and active year. His service has been greatly appreciated.

This report reflects not only the work of the past year, but also the shared commitment of a team determined to improve and sustain the Heatherside Community Centre for all those who use it and benefit from it.

Lease and Legal Progress

When I took over the position of Chairman, I inherited a long running and seemingly never-ending saga. The lack of a lease was blocking the release of much needed funding from Surrey County Council. Investigation showed that we had a solicitor working for us, whilst SHBC had both a solicitor and a lawyer working on their behalf. A couple of face-to-face meetings on my part managed to get all three groups to understand what we needed and within a short time we have the lease agreed and signed. My thanks to all those concerned and particularly Kerrie Curtis, who took time out during a stressful work period, to act as the second signature required along with me, on the legal documents.

Centre Improvements

The year has shown some excellent progress and improvements in the Centre. Applications for Grant Funding from Surrey County Council, supported by Edward Hawkins, for whose efforts we are very grateful, have raised more than £68,000.

As a result, the hall floor has been refurbished, new windows have been installed, and the stage has been re-varnished. Added to this, the roof replacement is complete, and the loft windows have been permanently closed, making the building warmer, safer, and more welcoming.

We are presently working on replacing the existing old lighting through the building plus installing a new sound system and projector in the hall which will greatly improve the acoustics and enable the hall to be used for a diversity of entertainment, which will attract new users and raise funds for the Centre.

Finances

Our financial report shows a slight loss in bookings in the part year, but with improvements in place and continued strong management from our Treasurer, Lyndsey Williams, we expect a modest profit next year. Rising running costs prompted the Committee to approve a 12% increase in hire fees, and we have agreed to phase out the affiliation discount by 5% over the next three years. These steps are necessary to maintain our financial stability without compromising on quality.

Committee Changes

In addition to my appointment as Chair, we welcome Lyndsey Williams as Treasurer and Carol Pearce as Minutes Secretary. I am looking forward to working with them.

I would also like to thank Anita and Cornell for their continued hard work through the year in maintaining the smooth operation of the Centre, and for their help and guidance to me in the last few weeks whilst I get to grips with the position of Chairman.

Thanks

Our thanks to Martin Wallman for updating our website, which has already helped to improve our visibility in the community.

In Memory

We were saddened to learn of the passing of our former Chair, Mike Robins. A £50 donation was made to a blood cancer charity, in his memory. His contribution to this Centre will not be forgotten.

## Heatherside Community Association

Report of the Trustees  
for the Year Ended 31 March 2025

### Looking Ahead

Looking ahead, we have much to be proud of and more to accomplish. I'm looking forward to working with all of you to build on the excellent foundation that has been laid, and with your continued teamwork and support, and a shared vision, we will ensure that the Community Centre will remain a vital hub for the Heatherside Community.

Warm regards,

Mike Kelly  
Chairman

### Public Benefit

The Trustees have considered the guidance published by the Charity Commission regarding public benefit and the work of the charity.

### FINANCIAL REVIEW

#### Financial position

The Association generated a profit in the year of £151. The financial position of the charity is considered satisfactory.

The current level of reserves is now approximately £30,478. Reserves of £18,000 is considered necessary to cover operational responsibilities whilst the balance will provide for future unforeseen repairs and improvements to the Community Centre.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

270851

#### Principal address

Heatherside Community Centre  
Martindale Avenue  
Heatherside  
Camberley  
Surrey  
GU15 1BB

#### Trustees

Members of the council

#### Constituent and section members

J Sturt - Savoy Singers

H Kelly - Church

A Constantine - Pre-School

SHBC - Cllr J Skipper

SHBC - B Raikes

#### Individual members

L Williams - Treasurer

C Pearce - Secretary

M Kelly - Chairman

P Reynolds

D Radford

H Juneja

K Curtis

H Kelly

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Trustee

Independent Examiner's Report to the Trustees of  
Heatherside Community Association

Independent examiner's report to the trustees of Heatherside Community Association

I report to the charity trustees on my examination of the accounts of Heatherside Community Association (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A M Skilton

Date: .....

Heatherside Community Association

Statement of Financial Activities  
for the Year Ended 31 March 2025

		2025 Unrestricted fund £	2024 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		<u>81,656</u>	<u>50,292</u>
EXPENDITURE ON			
Charitable activities			
Charitable		<u>81,505</u>	<u>53,864</u>
NET INCOME/(EXPENDITURE)		151	(3,572)
RECONCILIATION OF FUNDS			
Total funds brought forward		30,327	33,899
TOTAL FUNDS CARRIED FORWARD		<u><u>30,478</u></u>	<u><u>30,327</u></u>

The notes form part of these financial statements



Balance Sheet  
31 March 2025

		2025 Unrestricted fund £	2024 Total funds £
CURRENT ASSETS	Notes		
Debtors	5	105	192
Cash at bank and in hand		31,601	31,731
		<u>31,706</u>	<u>31,923</u>
CREDITORS			
Amounts falling due within one year	6	(1,228)	(1,596)
		<u>30,478</u>	<u>30,327</u>
NET CURRENT ASSETS			
		<u>30,478</u>	<u>30,327</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		30,478	30,327
		<u>30,478</u>	<u>30,327</u>
NET ASSETS		30,478	30,327
		<u>30,478</u>	<u>30,327</u>
FUNDS	7		
Unrestricted funds		30,478	30,327
		<u>30,478</u>	<u>30,327</u>
TOTAL FUNDS		<u>30,478</u>	<u>30,327</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Trustee

Notes to the Financial Statements  
for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The accounts include the income and expenditure of the Association only and do not include the accounts of other related organisations, including parents and toddler group, senior citizen group and play groups which use the Association's premises.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings                      -    33% on reducing balance and 15% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM Donations and legacies	50,292
EXPENDITURE ON Charitable activities Charitable	53,864
NET INCOME/(EXPENDITURE)	(3,572)
RECONCILIATION OF FUNDS Total funds brought forward	33,899
TOTAL FUNDS CARRIED FORWARD	30,327

4. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST At 1 April 2024 and 31 March 2025	26,153
DEPRECIATION At 1 April 2024 and 31 March 2025	26,153
NET BOOK VALUE At 31 March 2025	-
At 31 March 2024	-

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Other debtors	105	192

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

## 6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Other creditors	<u>1,228</u>	<u>1,596</u>

## 7. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	30,327	151	30,478
	<u>30,327</u>	<u>151</u>	<u>30,478</u>
TOTAL FUNDS	<u>30,327</u>	<u>151</u>	<u>30,478</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	81,656	(81,505)	151
	<u>81,656</u>	<u>(81,505)</u>	<u>151</u>
TOTAL FUNDS	<u>81,656</u>	<u>(81,505)</u>	<u>151</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	33,899	(3,572)	30,327
	<u>33,899</u>	<u>(3,572)</u>	<u>30,327</u>
TOTAL FUNDS	<u>33,899</u>	<u>(3,572)</u>	<u>30,327</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,292	(53,864)	(3,572)
	<u>50,292</u>	<u>(53,864)</u>	<u>(3,572)</u>
TOTAL FUNDS	<u>50,292</u>	<u>(53,864)</u>	<u>(3,572)</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	33,899	(3,421)	30,478
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>33,899</u>	<u>(3,421)</u>	<u>30,478</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	131,948	(135,369)	(3,421)
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>131,948</u>	<u>(135,369)</u>	<u>(3,421)</u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

Heatherside Community Association

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Hall bookings	56,499	50,092
Other income	90	200
Government grants	25,067	-
	<u>81,656</u>	<u>50,292</u>
Total incoming resources	81,656	50,292
EXPENDITURE		
Charitable activities		
Wages	32,255	32,080
Insurance	1,206	1,772
Light and heat	8,969	7,228
Telephone	848	727
Postage and stationery	734	1,037
Sundries	947	684
Cleaning	3,650	2,420
Repairs and maintenance	28,622	6,020
Performing Rights Society fees	602	951
	<u>77,833</u>	<u>52,919</u>
Support costs		
Governance costs		
Independent examiner's fees	1,000	945
Legal and professional fees	2,672	-
	<u>3,672</u>	<u>945</u>
Total resources expended	81,505	53,864
Net income/(expenditure)	<u>151</u>	<u>(3,572)</u>