

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2023  
for  
Heatherside Community Association

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for the Year Ended 31 March 2023

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and Constitution

The Association promotes the benefit of the inhabitants of Heatherside, Camberley, Surrey and the neighbourhood, and in particular, operates a Community Centre in the area in co-operation with Surrey Heath Borough Council.

The Association is governed by a written constitution first adopted on 29th April 1980, amended on 17th June 1981, 4th June 1990 and 26th January 2017. All land and buildings are held by Trustees appointed for this purpose. The Trustees are as follows:

Pat Parry; Mike Robbins; C Hibberd

The Association is managed by the Council. Members of the Council are appointed at the AGM.

One Council member is appointed per section and constituent body and matched by appointment of individual members. One member is appointed to represent the Associate members. The Trustees may appoint two members.

##### Membership

Individual membership is open to anyone living in area. Constituent bodies are bodies such as Surrey Heath Borough Council and other voluntary organisations, which register as such. Section members are local groups registered with the Association's Council. All members of the council retire annually but are eligible for reappointment.

Report of the Trustees  
for the Year Ended 31 March 2023

ACHIEVEMENT AND PERFORMANCE

Chairman's Report 2022-2023

Obviously we are still, to some extent, feeling the effects of Covid and Lockdowns and more recently the dramatic increases in energy costs. As I reported to the committee in 2021/2022 we were forced to draw upon our reserves for help.

Another down was our loss of David Ivison who sadly died in 2022. Many of us remember him as our County Councillor yet despite his county commitments he always managed to find time for us as he saw the centre as an important asset to the Heatherside community. He was not only a regular member of the committee but also one of our trustees and in these roles his advice and experience was invaluable. In fact a lasting legacy of his dedication to the area can be seen as you enter the building, the Defibrillator. Our condolences go to his family.

Our next down was that Pam Williams, who has worked in the office for years, decided to retire in the summer of 2022. Once again Pam, our thanks and I hope you enjoy this new phase in your life.

This year we will lose Pat Parry as she is planning to move closer to Camberley. She is staying on the committee until the summer and plans to remain one of our trustees. I won't say how many years she has been involved with the centre but suffice to say she was my predecessor and her name is on the lease signed 25 years ago. Our best wishes and thanks to Pat when you do leave Heatherside.

Finally we did experience problems with a group of youths who caused a certain amount of damage both inside and out of the building. Things did eventually settle down.

We continue to have a good relationship with SHBC through our local councillors and the recent attendance of our County Councillor Edward Hawkins. I thank you all for finding time to give us your support. An example of this was that through the persistence of Cllr. John Skipper we finally found out that we were not responsible for the rear carpark. Our councillors have also supported our requests for cash from Surrey Heath. We did secure £6,000 to fund the much needed updating of our electrical systems. This has been completed and we are now exploring radical lighting improvements. These are being delayed due to continuing leaks in the ceiling of the main hall. Surrey Heath Council is aware of this ongoing problem and we await their actions.

As I said earlier we did lose Pam Williams in the summer and luckily we were able to find an able replacement in Cornel who joined us in July. I am sure that all of you who have met her have been impressed by her friendly but professional approach. Welcome Cornel and here's to many happy years with the Community Centre.

Another new face to the committee is Caroline Hibbert. She has already taken on the role of a trustee and our dealings with Surrey Heath about our new lease due in April 2023. Her other task is to standardise hall fees. This is important as we are dependent on these as they are our only source of income. Caroline has also volunteered to be Vice Chair.

We are slowly building up our bookings seeing the return of old friends and meeting new ones. We are pleased to see that church member numbers are increasing and that their "Pop Up Coffee" mornings continue to be popular. This is a great way to develop the community sense of belonging. I would encourage all to give it their support.

As for challenges for 2023/2023. Firstly we must agree a new lease with Surrey Heath. Second, we need to complete the refurbishment of the lights once the roof leak is finally sorted out.

Next we will continue our support for the Pre School's request for fencing around the grass area in front of the main entrance to improve security for their pupils. We front onto a very busy and dangerous road but young children don't always realise that. This fence once agreed by the council will be funded by the pre-school.

We need to explore ways to try to contain our spending, cutting our carbon footprint and keeping a careful watch on our energy costs but not at the inconvenience to centre users.

I must give my thanks to Anita, Pam and lately Cornel, Lynsey and Mike for all their hard work in ensuring the smooth running and appearance of the centre. You collectively are that well-oiled friendly machine that makes the centre what it is. On behalf of us all, thank you.

Report of the Trustees  
for the Year Ended 31 March 2023

Finally this will be my last chairperson's report as I am resigning the position and also my membership of the committee. My age and health are telling me enough is enough and to accept it. The way ahead need a new face with new ideas. I thank you all for your support and tolerance over the last few years and good luck in the future.

Public Benefit

The Trustees have considered the guidance published by the Charity Commission regarding public benefit and the work of the charity.

FINANCIAL REVIEW

Financial position

The Association generated a deficit in the year of about £7,233. The financial position of the charity is considered satisfactory.

The current level of reserves is now approximately £38,899. Reserves of £18,000 is considered necessary to cover operational responsibilities whilst the balance will provide for future unforeseen repairs and improvements to the Community Centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number  
270851

Principal address

Heatherside Community Centre  
Martindale Avenue  
Heatherside  
Camberley  
Surrey  
GU15 1BB

Trustees

Members of the council

Constituent and section members

Y Tozer - Savoy Singers

Y Stokes - Church

P Parry - Senior Citizens

A Constantine - Pre-School

C Hibberd - HWRA

SHBC - Cllr J Skipper

SHBC - Cllr Graham Tapper

SHBC - Cllr Edward Hakin

Individual members

M Robins - Chairman

C Hibberd - Vice Chairman

L Williams - Treasurer

C Pearce - Secretary

D Radford

H Juneja

K Curtis

H Kelly

T Darwent

P Reynolds

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Trustee

Independent Examiner's Report to the Trustees of  
Heatherside Community Association

Independent examiner's report to the trustees of Heatherside Community Association

I report to the charity trustees on my examination of the accounts of Heatherside Community Association (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A M Skilton

Date: .....

Heatherside Community Association

Statement of Financial Activities  
for the Year Ended 31 March 2023

	Notes	31.3.23 Unrestricted fund £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		<u>50,182</u>	<u>45,733</u>
EXPENDITURE ON			
Charitable activities			
Charitable		<u>57,415</u>	<u>40,280</u>
NET INCOME/(EXPENDITURE)		(7,233)	5,453
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>41,132</u>	<u>35,679</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>33,899</u></u>	<u><u>41,132</u></u>

The notes form part of these financial statements



Heatherside Community Association

Balance Sheet  
31 March 2023

		31.3.23 Unrestricted fund £	31.3.22 Total funds £
CURRENT ASSETS	Notes		
Debtors	5	239	1,538
Cash at bank and in hand		36,135	40,780
		<u>36,374</u>	<u>42,318</u>
CREDITORS			
Amounts falling due within one year	6	(2,475)	(1,186)
		<u>33,899</u>	<u>41,132</u>
NET CURRENT ASSETS			
		<u>33,899</u>	<u>41,132</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		33,899	41,132
		<u>33,899</u>	<u>41,132</u>
NET ASSETS		<u>33,899</u>	<u>41,132</u>
FUNDS	7		
Unrestricted funds		33,899	41,132
TOTAL FUNDS		<u>33,899</u>	<u>41,132</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Trustee

Notes to the Financial Statements  
for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The accounts include the income and expenditure of the Association only and do not include the accounts of other related organisations, including parents and toddler group, senior citizen group and play groups which use the Association's premises.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings                      -    33% on reducing balance and 15% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM Donations and legacies	45,733
EXPENDITURE ON Charitable activities Charitable	40,280
NET INCOME	5,453
RECONCILIATION OF FUNDS Total funds brought forward	35,679
TOTAL FUNDS CARRIED FORWARD	41,132

4. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST At 1 April 2022 and 31 March 2023	26,153
DEPRECIATION At 1 April 2022 and 31 March 2023	26,153
NET BOOK VALUE At 31 March 2023	-
At 31 March 2022	-

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Other debtors	239	1,538

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

## 6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Other creditors	<u>2,475</u>	<u>1,186</u>

## 7. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	41,132	(7,233)	33,899
	<u>41,132</u>	<u>(7,233)</u>	<u>33,899</u>
TOTAL FUNDS	<u>41,132</u>	<u>(7,233)</u>	<u>33,899</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,182	(57,415)	(7,233)
	<u>50,182</u>	<u>(57,415)</u>	<u>(7,233)</u>
TOTAL FUNDS	<u>50,182</u>	<u>(57,415)</u>	<u>(7,233)</u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	35,679	5,453	41,132
	<u>35,679</u>	<u>5,453</u>	<u>41,132</u>
TOTAL FUNDS	<u>35,679</u>	<u>5,453</u>	<u>41,132</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,733	(40,280)	5,453
	<u>45,733</u>	<u>(40,280)</u>	<u>5,453</u>
TOTAL FUNDS	<u>45,733</u>	<u>(40,280)</u>	<u>5,453</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	35,679	(1,780)	33,899
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>35,679</u>	<u>(1,780)</u>	<u>33,899</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	95,915	(97,695)	(1,780)
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>95,915</u>	<u>(97,695)</u>	<u>(1,780)</u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

Heatherside Community Association

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2023

	31.3.23 £	31.3.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Hall bookings	49,564	39,072
Other income	618	562
Government grants	-	6,099
	<hr/>	<hr/>
	50,182	45,733
	<hr/>	<hr/>
Total incoming resources	50,182	45,733
EXPENDITURE		
Charitable activities		
Wages	31,503	21,953
Insurance	4,859	4,226
Light and heat	7,452	7,993
Telephone	876	901
Postage and stationery	1,315	350
Sundries	195	234
Cleaning	564	388
Repairs and maintenance	7,973	2,004
Performing Rights Society fees	1,578	1,271
Depreciation of tangible fixed assets	-	60
	<hr/>	<hr/>
	56,315	39,380
Support costs		
Governance costs		
Independent examiner's fees	1,100	900
	<hr/>	<hr/>
Total resources expended	57,415	40,280
	<hr/>	<hr/>
Net (expenditure)/income	(7,233)	5,453
	<hr/>	<hr/>