

# Folksworth, Washingley & Morborne Village Hall Management Committee

Registered Charity No 270663



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## Annual General Meeting - Chair's Report for 2021

Thank you for attending tonight. Our AGMs are normally held in July of each year, but because of the pandemic and COVID restrictions we held the 2020 AGM meeting in February of this year (2021) via video-conferencing. This was successful, but it was disappointing that we were unable to celebrate the opening of our new hall extension and refurbishments that completed in March 2020.

Throughout the lockdown periods we continued to have regular management committee meeting via Zoom, and have gradually moved back into physical meet-ups. Our main concern has been to ensure that the hall was COVID compliant and all procedures and policies were/are in place to ensure the hall remained open for those that were allowed to use it.

In particular, the committee would like to thank, Chris Blythe for providing us with cleaning and maintenance support over the past 18 months. Chris has undertaken herculean tasks during the pandemic with implementing the cleaning regimes and careful monitoring of users safety, supported by Joy. In particular the use of the fogging machine between users and wiping down surfaces ensuring the appropriate hand gels and signage are in place in the hall as per government guidelines. This, as everyone is aware, is time consuming but vital to ensure that users have been confident when hiring the hall.

I would like to thank the users here for supplying us with their own risk assessments and liaising with Joy and committee members to ensure their own and other groups have felt safe using the hall.

Pre-school continued to use the hall all through these difficult times, and we thank them for their support, and understand they are busier than ever. Gradually other users came back to the hall as the country opened up and our bookings have seen an increase, with new requests for hire coming in regularly. We are particularly delighted that a wedding breakfast took place this summer, which was cancelled from the year before, and we have welcomed back Rainbows, Brownies together with the Guides. Ladies Circle is thriving, and pilates, keep fit, dancers and indoor bowls enjoy the hall floor facilities. Peterborough Opera and other singing groups are back to their regular rehearsal meetings as well as the Christian Congregation on Sundays, art group on Thursdays, and it will be excellent to welcome the return of Yaxley Runners to the village in the New Year.

We held a very successful book fayre and art exhibition, and regular coffee mornings. The hall is also used for Parish Council meetings and as a polling station. Joy Blythe continues to work tirelessly as our booking clerk and we thank her for her hard work.

The village hall communicates regularly in SCAN, via leaflet drops, and through our Facebook page, and a big thank you to Stephen Abbott who is our administrator and also the book fayre librarian and curator.

During the lockdowns we took the opportunity to continue to improve the village hall facilities and our attention turned to outside works with the much-desired completion of new fencing around the hall's boundary edges and car park area. The committee is extremely grateful for the voluntary efforts of Nigel Rome and his team for all the clearance and groundwork – I have never seen a digger so delicately handled. The committee also decided to purchase two gazebos, together with new outside tables, so the car park can be fully utilized.

We are, as always moving forward and planning future expenditure on the hall this financial year and Sarah will explain this in her report, but the plan is for a new floor hall and a wooden clad wall to help with acoustics and it will also help with insulation.

I would like to thank all on the management committee for their voluntary work. In particular Sarah Abbott for her financial expertise, and keeping us on track and future financial plans. Finally, I take this opportunity of offering a huge welcome to our new Secretary Megan Mawer, who lives locally, to our village hall team.

Annie Blair  
**Chair**

Folksworth Village Hall, Manor Road, Folksworth  
PETERBOROUGH Cambs PE7 3SU

**FOLKSWORTH, WASHINGLEY AND MORBORNE VILLAGE HALL**  
**RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 31st MARCH 2021**

	"Business as Usual"	COVID Grants	HIP	TOTAL
	£	£	£	£
<b>RECEIPTS</b>				
Bookings	5,210.75			5,210.75
Fund raising	777.60			777.60
Donations	710.50			710.50
Grants		20,708.00	29,147.88	49,855.88
	<u>6,698.85</u>	<u>20,708.00</u>	<u>29,147.88</u>	<u>56,554.73</u>

**PAYMENTS**

Hall Improvement Prior year projects			12,089.60	12,089.60
Big Issue Loan repayment			42,000.00	42,000.00
Fixtures and Fittings	2,822.08			2,822.08
Health & Safety and Safeguarding	217.77			217.77
Covid 19 related	447.12			447.12
Repairs, maintainance, cleaning	1,911.18			1,911.18
Dustbins	333.24			333.24
Water	448.57			448.57
Gas & Electric	1,357.35			1,357.35
Insurance	801.63			801.63
Subscriptions & licences	57.00			57.00
BT WIFI	540.31			540.31
Sundry	153.51			153.51
	<u>9,089.76</u>		<u>54,089.60</u>	<u>63,179.36</u>

<b>NET RECEIPTS/(PAYMENTS)</b>	<b><u>-2,390.91</u></b>	<b><u>20,708.00</u></b>	<b><u>-24,941.72</u></b>	<b><u>-6,624.63</u></b>
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**MOVEMENT IN BANK BALANCES**

Opening Balances	34,805.06
Net receipts/(Payments)	-6,624.63
Closing balances	<u><b>28,180.43</b></u>

**BALANCES PER BANK STATEMENTS**

Lloyds	27,562.75
Virgin	617.68
TOTAL PER BANK	<u><b>28,180.43</b></u>

## Notes to the accounts

1. A retention payment of £5,299 relating to the improvement project is due to be paid in the financial year ended 31st March 2022

2. The Hall Improvement Project (HIP) are restricted funds:

	£
Balance at 1st April 2020	-17839.08
Movement in year	-24941.72
Balance at 1st April 2021	<u><u>-42,780.80</u></u>

## Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material aspect, the Trustees have not met the requirements to ensure that:
  - proper accounting records are kept in accordance with section 130 of the Charities Act; and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Charities Act; or
2. to which, in my opinion, should be drawn in order to enable a proper understanding of the accounts to be reached.

**FOLKSWORTH, WASHINGLEY AND MORBORNE VILLAGE HALL**  
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