

Trustees Report to the 1st Chesham Scout Group For the year ending 31st March 2021

Section A. Reference and Administration Details

Charity Name: 1st Chesham Scout Group
Registered Charity Number 270602
Charity's Principle Address East Street, Chesham. HP5 1DG

<u>Trustees Name</u>	<u>Office (if any)</u>	<u>Dates Acted (if not whole year)</u>
Iain Lambert	Chairman	
Edwina Humphreys	Treasurer	
Tony Yalden	Secretary	
Graham Eades	Group Scout Leader	
John Falkus		
Ashley Frost		
Jonathan Brownsell		

Section B. Performance, Challenges & Achievements

The 1st Chesham Scout Group continues to be active in the local community, providing opportunities for young boys and girls to join one of its Beaver, Cub or Scout Sections.

As ever a big thank you to the leadership teams, both Scouting and Executive, for their continued commitment to the group, without whom the opportunities we provide would not be possible.

The health of the group in terms of number of members continues to be strong, with the Beaver group running at capacity and both Cub packs growing and feeding up to the Scouts themselves.

1st Chesham Scout Group continues to support the community by offering for hire, the Scout Headquarters (SHQ) in East Street, for local clubs and activity organisations. The Trustees would like to thank the leaders & members of the Chesham All Girls Band for their continued preference and support in using the SHQ facilities. Thanks again also, to the support of Ellie Redding (line dancing), Charlene Dudley (Pilates) and Mountainwise (Duke of Edinburgh Award) for hiring the SHQ. Additionally, a big thank you to Sarah Eades for handling all the bookings for the SHQ this past year. If you know of someone or a group which could make use of the 1st Chesham Headquarters, short term or longer please contact Sarah on (01494) 583314.

This has been the first full financial year where we've felt the influence of SARS-CoV-2 on our activities – the first lockdown was introduced on 23rd March 2020, a mere week before the end of the last year. Much of the year was spent with Scouting sessions run online, but most members stuck with us through this difficult time, and are glad to be back performing a full schedule of activities, despite the additional safeguards that were put in place.

In addition, we have received £21,099 in grants from the Government to help with the impact on fundraising, which we are now reinvesting back into the building. This has included a replacement fence around the building as the old one was in disrepair, new Fire Doors as the old ones were damaged in a break-in, and works were planned for new windows and sound insulation.

Section C. Structure, Governance and Management

1. The 1st Chesham Scout Group governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
2. The 1st Chesham Scout Group is a trust established under the Scout Association rules which are common to all Scouts.
3. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
4. The 1st Chesham Scout Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
5. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation. The committee meets every month.
6. The 1st Chesham Scout Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
 - The maintenance of 1st Chesham Scout Group property.
 - The raising of funds and the administration of 1st Chesham Scout Group finance.
 - The insurance of persons, property and equipment.
 - 1st Chesham Scout Group public occasions.
 - Assisting in the recruitment of leaders and other adult support.
 - Appointing any sub committees that may be required.
 - Appointing 1st Chesham Scout Group Administrators and Advisors other than those who are elected.
7. The 1st Chesham Scout Group has in place, systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section D. Objectives & Activities

The objectives of the 1st Chesham Scout Group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Section E. Financial Review

1. 1st Chesham accounts are published annually and presented at the AGM.
2. The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs.
3. The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies

Section F. Declaration

The trustees declare that they have approved the trustees' report above
Signed on behalf of the charity's trustees

1

Signature:



Full Name:

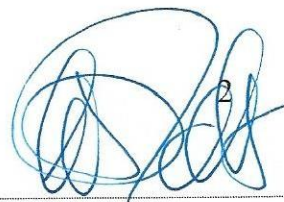
Iain Lambert

Position:
(e.g. Secretary, Chair)

Executive Committee Chairman

Date:

10th September 2021



Graham Eades

Group Scout Leader

10th September 2021

Independent Examiners Report to the Trustees of the 1st Chesham Scout Group

I report on the accounts of the Group for the year ended 31st March 2021, which are set out on pages 6 to 8.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011.

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Examiners Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher FB Hadley BSc FCA CTA TEP
8 Partridge Close
Chesham
Bucks
HP5 3LH
Dated


Signed

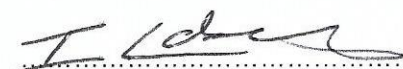
**1ST CHESHAM SCOUT GROUP
RECEIPTS & PAYMENTS ACCOUNT SUMMARY
FOR THE YEAR ENDED 31ST MARCH 2021**

	2021 £	2020 £
Total Receipts for the year	30,702.98	19,282.24
Total payments for the year	<u>12,862.14</u>	<u>15,084.99</u>
Net Receipts / (Payments) for the year	17,840.84	4,197.25
Cash, bank and similar fund brought forward	<u>21,720.07</u>	<u>17,522.82</u>
Cash, bank and similar fund carried forward	<u><u>39,560.91</u></u>	<u><u>21,720.07</u></u>

The above account and accompanying statement of assets and liabilities

were approved by the trustees on

and signed on their behalf by



I Lambert Group Chairman

**1ST CHESHAM SCOUT GROUP
RECEIPTS FOR THE YEAR ENDED 31ST MARCH 2021**

	£	£
MEMBERSHIP SUBSCRIPTIONS		4,564.00
BUILDING SOCIETY INTEREST		39.07
DONATIONS AND GRANTS/LEGACY		
Normal	843.75	
Covid 19	21,099.00	
		<u>21,942.75</u>
ACTIVITIES		
Scouts Activities	0.00	
Cub Activities	70.00	
Beavers Activities	10.90	
County Camp	0.00	
Family Camp	150.00	
		<u>230.90</u>
FUND RAISING		
Gift Aid	1,548.43	
Christmas Float	100.00	
Carnival	0.00	
Christmas Postage Stamps	433.90	
Premises Hire	1,714.00	
Quiz	0.00	
Easy Fundraising / Amazon Smile	80.43	
Other Fundraising		
		<u>3,876.76</u>
SUNDRY RECEIPTS		
Handbooks and Sundries	4.50	
Miscellaneous	45.00	
		<u>49.50</u>
TOTAL RECEIPTS FOR THE YEAR		<u><u>30,702.98</u></u>

**1ST CHESHAM SCOUT GROUP
PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

	£	£
PREMISES		
Rates and Water Rates	922.18	
Light & Heat	1,045.17	
Insurance	828.31	
Repairs and Renewals - Normal	3,442.33	
Repairs and Renewals - Covid	937.74	
Cleaning	0.00	
		7,175.73
DONATIONS/GRANTS		
Chiltern North		3,484.50
ACTIVITIES		
Scout Activities	50.00	
Family Camp	0.00	
County Camp	0.00	
Equipment	0.00	
Tents + Tent repairs etc	0.00	
Cub Expenses	728.81	
Beavers Activities	30.00	
		808.81
FUND RAISING ACTIVITIES		
Scout Post	234.75	
Other	0.00	
		234.75
ADMIN/ESTABLISHMENT EXPENSES		
AGM and Meeting Expenses	19.40	
Insurance	42.00	
Telephone	262.86	
		324.26
OTHER EXPENSES		392.97
PURCHASE OF BADGES		441.12
TOTAL PAYMENTS FOR THE YEAR		<u><u>12,862.14</u></u>