

1st Rustington Scout Group

Report & Accounts for the year ended 31 March 2025

REFERENCE AND ADMINISTRATION DETAILS

Charity Registration Number: 270446

Scout Association Registration Number: 27652

Charity's principle contact: Sarah Greig

Charity's principle address: 1st Rustington Scout Group
Church Road
Rustington
BN16 3NN

Trustee Board members:

Daniel Lecuyer	Group Lead Volunteer
Martin Richardson	Group Lead Volunteer
James Dees	Assistant Group Lead Volunteer
Jon Harris	Assistant Group Lead Volunteer
Matthew Phelps	Assistant Group Lead Volunteer
Sarah Greig	Group Chair
Caroline Harris	Group Treasurer
Nicky Angelo	
Chelsea Cox	
Sandra Ward	
Sally Holmes	(Resigned September 2024)

BANK:

National Westminster Bank
154 The Street
Rustington
Littlehampton
BN16 3ZZ

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the By Laws of the Association and the Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer, Group Lead Volunteers (ex officio), Assistant Group Lead Volunteers (ex officio) and 4 trustees. The board usually meets nine times a year.

Members of the Trustee Board complete five training modules: Essential Information, Trustee Introduction, Safety, Safeguarding and GDPR, within the first five months of joining the Board.

The Group Trustee Board exists to make sure the charity is well managed, risks are assessed and mitigated, building and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high quality and safe programmes that give young people skills for life.

Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

OBJECTIVES AND ACTIVITIES

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – we act with integrity; we are honest, trustworthy and loyal.

Respect – we have self-respect and respect for others.

Care – we support others and take care of the world in which we live.

Belief – we explore our faiths, beliefs and attitudes.

Co-operation – we make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouts and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

ACHIEVEMENTS AND PERFORMANCE

At the Scout Census on 31st January 2025, the Group had 129 youth members and 29 adult volunteer leaders. Explorers boast an additional 19 members and 3 additional leaders. In total there were 181 members broadly in line with last year. The Group has two Beaver Colonies, two Cub Packs and two Scout Troops. All sections run at or near maximum capacity with healthy waiting lists.

During the year the Group Trustee Board has held 8 in person meetings and the AGM was held on 5th September at 1st Rustington Scout Hall. All Trustees agreed to continue with their roles with Sarah Greig as Group Chair. Sadly we said goodbye to Mary Harvey who passed away during the year who had been a long-term Trustee and supporter of the group, holding the position of Chair for a number of years. She will be sorely missed.

We thank all our volunteer leaders for their hard work, dedication and support during the past year and welcome those who have recently joined the team. All sections rely on adults leaders giving their time to plan and lead weekly sessions, activities, camps, and undertake administrative tasks. Additional volunteer leaders for all sections are needed to ensure we can continue to provide a fun and active programme for our members. We'd welcome anyone interested in joining the team, there are a number of flexible ways you can support the group to work around the time you have available to volunteer.

Woodland Beaver Colony have had an exciting year with sleepovers and activity days along with their annual trip to Go Beavers. During the year the beavers achieving over 200 badges along the way, with ten Chief Scout's Bronze Awards achieved.

Forest Beaver Colony continues to provide a dynamic programme with a multitude of activities as well as several days out and successful sleep overs. Forest Beavers have achieved 300 badges during the year, with eleven Chief Scout's Bronze Awards achieved.

Pathfinder Cub Pack under the leadership of Steve and Nigel has continued to evolve and provide a varied programme. Special thanks to Daniel M who has been regularly helping as well as Pioneer Scouts.

Kingfisher Cub Pack has seen some changes in leadership this year with Jemma, Will and Rohan stepping down and Andy taking up the reins for a new era. Special acknowledgement to Jo Lecuyer who again is stepping down as a regular leader after 30 years. We thank you all for your service and dedication. There is now a key focus to build the leadership team again.

Frontier Scouts strong membership has been maintained benefiting from a host of weekly activities as well as packed summer camp. This year four Scouts achieved their Chief Scout's Gold Award.

Pioneer Scout Troop saw a seamless transition in the leadership team last year leadership, enabling the troop to continue to provide an active programme of activities and camps. This year two Scouts achieved their Chief Scout's Gold Award.

Rustington Explorer Unit continues to be an intrinsic part of the group with young leaders regularly providing support to all sections. After an 8 year hiatus the Unit returned to Ainsa, Spain for the 2024 summer expedition for white water rafting, canyoning, a trip to Barcelona and undertaking DofE expeditions in the Spanish Pyrenees. Two Bronze and Four Gold Duke of Edinburgh awards have been achieved.

FINANCIAL REVIEW

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee Board agreed at its December meeting to hold reserves of £10,000 to be reviewed annually.

At the end of the year income reserves amounted to £61,458.41. In addition to the contingency reserves of £10,000 these are held to replace the minibuses for which we have received some grants and donations. In addition the funds are held to carry out some refurbishment to the hall.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using mainstream banks or building societies.

Basis of Accounting

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. In line with the Charity Commission Statement of Recommended Practice and The Scout Association rules **non-monetary assets** do not need to be valued and shown within the accounts. 1st Rustington's non-monetary assets predominantly consist of a large quantity of camping equipment and other items used in providing activities for the Explorers, Scouts, Cubs and Beavers. Items are replaced as and when they reach the end of their serviceable life. The current value of all items of equipment is in the region of £25,500 All these assets are fully insured with Unity Insurance Services on the basis of their current values, with the exception of tents which are insured on the basis of full cost of repair or replacement.

Donations and Grants



During the year the value of donations and grants was £2,774.52

DECLARATION

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees

Signature(s)



Full Name

Daniel Lecuyer

Sarah Greig

Position

Group Lead Volunteer

Group Chair

Date:

14 July 2025

14 July 2025

FIRST RUSTINGTON SCOUT GROUP - STATEMENT OF ACCOUNTS
1 April 2024 to 31 March 2025

OPENING BALANCE AT 1 APRIL 2024		£ 75,003.52	CLOSING BALANCE AT 31-MAR-25		£ 78,353.61
Current Accounts	£	5 636 81	Current Accounts	£	8 240 52
Reserve Account	£	28 461 15	Reserve Account	£	32 894 08
35-Day Notice Account	£	14 347 15	35-Day Notice Account	£	20 271 53
Reserve Account - HSBC	£	0 37	Reserve Account - HSBC	£	-
Petty Cash	£	55 63	Petty Cash	£	52 28
Individual Sections	£	25 502 41	Individual Sections	£	16 895 20
Opening Balance of Trustee Accounts:		£ 48,501.11	Closing Balance of Trustee Accounts:		£ 61,458.41
Income			Expenditure		
Membership Fees		£ 19,378.12	Scout Hall		£ 9,186.76
2023/24	£	5 973 75	Utilities & Services	£	3 687 57
2024/25	£	13 404 37	Maintenance	£	1 591 84
General		£ 3,731.82	Insurance	£	2 011 35
Gift Aid	£	-	Cleaner	£	1 896 00
Donations & Grants	£	2 774 51	Minibuses		£ 3,664.88
Interest I/A	£	957 31	FV12KZD	£	1 980 07
Fundraising		£ 11,077.92	WV63 VHZ	£	1 684 81
Hall Hire	£	8 347 50	Programme Support		£ 17,764.11
100 Club	£	472 00	Equipment	£	1 578 72
Street Collection	£	2 258 42	M'ships	£	12 298 00
Comedy Night	£	-	Uniform	£	1 097 03
	£	-	Misc	£	2 790 36
	£	-	Leader Support		£ -
Uniform Sales		£ 1,072.25	Uniform	£	-
Section Excess		£ 7,022.45	Insurance	£	-
Misc Income		£ 1,945.00	Training	£	-
			Minibus Driving	£	-
			Fundraising		£ 45.98
			General	£	-
			Comedy Night	£	-
			Adhoc 1	£	45 98
			Committee & Volunteers		£ 77.20
			Insurance	£	77 20
			Stationery	£	-
			Sundries	£	-
			Misc Expenditure		£ 531.33
			Bank	£	527 98
			Cash	£	3 35
Total Income - Trustee Accounts		£ 44,227.56	Total Expenditure - Trustee Accounts		£ 31,270.26
Individual Sections Combined		£ 61 417 60	Individual Sections Combined		£ 71 024 81
Total Group Income		£ 105,645.16	Total Group Expenditure		£ 102,295.07

Group Treasurer
Caroline Harris
26-May-25

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by Section 130 of the Charity Commission Act 2011, or
2. The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached, subject to the contents of my Audit Report.

Signed:

Name Robert Phelps

Date 05 July 2025