

**Annual Report of  
The Laverton Institute**

**Registered No: 270325**

**Year: 1 April 2024 to 31 March 2025**

**Charity Instrument:** Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

**Aims of the Charity:** Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

**Summary of Activities:** The Trust, through the Council, now has implemented a booking system to enable more use of on-line bookings and direct payments. Recently there has been an increase in regular bookings for use of the Laverton as a training facility. The Trust is now also hosting the community cinema which is well supported by residents.

The Trust is continuing to address the on-going maintenance and improvement programme. During the year additional secondary glazing has been installed and lighting has been upgraded to LED to make the building more energy efficient. To fund this the Trust has moved funds of £68,860 from Reserves.

**Policies adopted by the Charity:** The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The Laverton Institute Building was revalued at £2,694,133 at September 2021.

The detailed accounting records of the Trust are maintained on the Town Council's Omega Ledger, a separate bank account is operated to record income. Staff costs where appropriate are recharged from the Town Council to the Trust.

Signed \_\_\_\_\_ Date \_\_\_\_\_

For and on behalf of  
Westbury Town Council  
The Laverton  
Bratton Road  
Westbury  
Wiltshire  
BA13 3EN

# The Laverton Institute

## Statement of Financial Activities for the year ended 31 March 2025

Prior year £	Income	Current year £
16,104	Facility Hire	20,666
10,454	Hire via "Free Community Use"	13,875
1,954	Net bar trading income / (- expenditure)	713
0	Miscellaneous Income	370
20,000	Westbury Town Council -rent	20,000
500	Westbury Town Council -grant Abraham's Kitchen	0
74,635	Westbury Town Council - grant (Revenue)	44,960
0	Transfer from Reserves	68,860
<b>123,647</b>	<b>Total Incoming Resources</b>	<b>169,444</b>
<b>Expenditure</b>		
63,875	Salaries	39,601
28,588	Repairs and Maintenance	92,019
13,424	Services	26,282
8,030	Transfer to reserves	0
2,095	Insurance	1,311
5,401	Running Expenses	8,214
280	Management costs	300
1,954	Over-advanced funds from WTC	1,717
<b>123,647</b>	<b>Total Resources Expended</b>	<b>169,444</b>

## Statement of Current Assets at 31 March 2025

	<b>Current Assets</b>	
93	Hall hire debtors	1,765
980	Prepayments	0
0	Under funding	0
-1,620	<b>Liabilities: amounts falling due within one year</b>	-7,320
<b>-548</b>	<b>Net Assets / Liabilities (-)</b>	<b>-5,555</b>

### Note

Liabilities relate to repair costs and utilities bills outstanding

Approved by \_\_\_\_\_ Council on \_\_\_\_\_ and  
signed on its behalf by \_\_\_\_\_  
Trustee



## **Report of the Independent Examiner to The Laverton Institute**

Report on the accounts of The Laverton Institute for the year ended 31<sup>st</sup> March 2025, which are set out on pages 1 to 3 of the Annual Report and Statement of Accounts attached.

### **Respective responsibilities of the Trustee and Independent Examiner**

The Charity's Trustee is responsible for the preparation of the accounts. The Charity's Trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as Trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

### **Examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Christopher Hackett**

18<sup>th</sup> August 2025

For and on behalf of Auditing Solutions Ltd