

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2023 to 31 March 2024

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The Trust, through the Council, now has implemented a booking system to enable more use of on-line bookings and direct payments. Recently there has been an increase in regular bookings for use of the Laverton as a training facility.

The Trust is continuing to address the on-going maintenance programme.

The Trust has taken steps to reduce its energy costs, for example through installing LED lights and the use of an 'App' to manage usage. During the financial year there have been some difficulties with the energy provider and the operation of the smart energy meter and the related invoicing by the energy provider to the Trust. This has created some uncertainty regarding the amount the Trust may ultimately have to pay for its energy use. To manage this the Trust has moved £23,885 into a reserve. During the year the Trust withdrew £15,855 from reserves to fund repairs and the new audio system. The net movement on reserves was a contribution of £8,030.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was

signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The Laverton Institute Building was revalued at £2,694,133 at September 2021.

The detailed accounting records of the Trust are maintained on the Town Council's Omega Ledger, a separate bank account is operated to record income. Staff costs where appropriate are recharged from the Town Council to the Trust.

Signed _____ Date _____

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2024

Prior year £	Income	Current year £
14,557	Facility Hire	16,104
10,881	Hire via "Free Community Use"	10,454
	Miscellaneous Income	0
1,987	Net bar trading income / (- expenditure)	1,954
0	Miscellaneous Income	0
0	Insurance Claim	0
20,000	Westbury Town Council -rent	20,000
	Westbury Town Council -grant Abraham's Kitchen	500
3,600	External grants for Abraham's Kitchen	0
45,970	Westbury Town Council - grant (Revenue)	74,635
4,445	Grants Received Other	0
632	Under-advanced funds from WTC	0
102,071	Total Incoming Resources	123,647

Expenditure

54,508	Salaries	63,875
16,028	Repairs and Maintenance	28,588
18,994	Services	13,424
4,445	Transfer to reserves	8,030
1,605	Insurance	2,095
6,231	Running Expenses	5,401
260	Management costs	280
0	Over-advanced funds from WTC	1,954
102,071	Total Resources Expended	123,647

Statement of Current Assets at 31 March 2024

Current Assets	
0	Hall hire debtors
1,725	Prepayments
0	Under funding
-9,271	Liabilities: amounts falling due within one year

-7,546	Net Assets / Liabilities (-)	-548
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Note

In 2022/23 £8,060 was accrued for energy costs.

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

Report of the independent examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2024, which are set out on pages 1 to 3 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of trustee and independent examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Hackett

19th August 2024

For and on behalf of Auditing Solutions Ltd