

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2022 to 31 March 2023

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The Trust, through the Council now has a full time marketing and development officer, this has enabled the Trust to look at the booking system to enable more use of on-line bookings and direct payments, it has also facilitated progress with outstanding maintenance and improvement works around the building such as secondary glazing to reduce energy costs. Overall usage continues to increase following the Covid lockdown. The Trust was able to fix its utility charges prior to national increases and has benefited from this, although it is noted these fixed rates expire during 2023.

The Trust has improved the way it accounts for free use of the Laverton which has resulted in increased income.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and

contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The Laverton Institute Building was revalued at £2,694,133 at September 2021.

The strategy of Westbury Town Council, as sole trustee, is to maintain the Grade two listed building for community use. In connection with this there is a programme of planned maintenance linked also to reducing the carbon footprint of the building. The Council continues to seek external funding where possible.

Signed_____Date_____

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2023

Prior year £	Income
9,313	Facility Hire
6,454	Hire via "Free Community Use"
358	Miscellaneous Income
124	Net bar trading income / (- expenditure)
0	Miscellaneous Income
0	Insurance Claim
20,000	Westbury Town Council -rent
1,000	Westbury Town Council -grant Abraham's Kitchen
7,200	External grants for Abraham's Kitchen
36,102	Westbury Town Council - grant (Revenue)
0	Grants Received Other
401	Under-advanced funds from WTC
80,952	Total Incoming Resources
	Expenditure
38,567	Salaries
15,715	Repairs and Maintenance
19,699	Services
672	Transfer to reserves
1,514	Insurance
4,771	Running Expenses
14	Management costs
0	Over-advanced funds from WTC
80,952	Total Resources Expended

Statement of Current Assets at 31 March 2023

	Current Assets
1,443	Hall hire debtors
293	Prepayments
401	Under funding
-7,676	Liabilities: amounts falling due within one year
-5,539	Net Assets / Liabilities (-)

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

Current year £
14,557
10,881
1,987
0
0
20,000
3,600
45,970
4,445
632
102,071

54,508
16,028
18,994
4,445
1,605
6,231
260
0
102,071

0
1,725
0
-9,271

-7,546.00

Report of the independent examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2023, which are set out on pages 1 to 5 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of trustee and independent examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Hackett

14th August 2023

For and on behalf of Auditing Solutions Ltd