

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2021 to 31 March 2022

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The Community Centre was impacted by the Covid-19 pandemic but re-opened in May 2021. Usage of the Community Centre is increasing, although still not to pre-pandemic levels. The Council is working hard to promote the Laverton, for example staging events for the community to mark the 150th anniversary of the Centre.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The strategy of Westbury Town Council, as sole trustee, is to maintain the Grade two listed building for community use. In connection with this there is a programme of planned maintenance linked also to reducing the carbon footprint of the building. The Council continues to seek external funding where possible.

Signed_____Date_____

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2022

Prior year £	Income	Current year £
994	Facility Hire	9,313
0	Hire via "Free Community Use"	6,454
	Miscellaneous Income	358
235	Net bar trading income / (- expenditure)	124
50	Miscellaneous Income	0
0	Insurance Claim	0
20,000	Westbury Town Council -rent	20,000
4,850	Westbury Town Council -grant Abraham's Kitchen	1,000
	External grants for Abraham's Kitchen	7,200
31,685	Westbury Town Council - grant (Revenue)	36,102
	Grants Received Other (Wiltshire Council covid support)	0
8,000	Under-advanced funds from WTC	401
20,803		
86,617	Total Incoming Resources	80,952
Expenditure		
43,008	Salaries	38,567
14,349	Repairs and Maintenance	15,715
18,117	Services	19,699
1,759	Transfer to reserves	672
2,167	Insurance	1,514
6,897	Running Expenses	4,771
320	Management costs	14
0	Over-advanced funds from WTC	0
86,617	Total Resources Expended	80,952

Statement of Current Assets at 31 March 2022

	Current Assets	
326	Hall hire debtors	1,443
	Prepayments	293
20,803	Under funding	401
-452	Liabilities: amounts falling due within one year	-7,676
20,677	Net Assets / Liabilities (-)	-5,539.00

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

The Laverton Institute

Notes to the Accounts for the Year ended 31 March 2022

1 General

The accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting.

2 Income

All income is considered to be unrestricted.

3 Expenditure

All expenditure is considered to be in furtherance of the Charity's objectives and support costs.

Purchases of beverages for the Laverton Bar are linked to specific events, any unused items are retained for future events. It has not been deemed necessary to maintain a formal stock account given the turnover, purchases are charged to the revenue account as they are incurred.

4 Fixed Assets

The only fixed asset owned by the Charity is The Laverton building, which has been valued by the Town Council at a replacement value of £2,694,133 and its fittings and equipment valued at £66,736.

5 Depreciation

No depreciation has been provided in the SOFA for this year.

6 Debtors (Income) and Creditors (Expenditure)

The accounts of the Council are maintained on an accruals basis in accordance with the Code of Accounting Practice and SSAP2. That is, sums due to or from the Council for the appropriate year are included in the Accounts whether or not the cash has actually been received or paid in that year.

7 Independent Examiner's Fee

The 2021/22 fee for the independent examination of the Accounts of £240 has not been accrued in the accounts and will be charged in 2022/23.

8 Salaries and Wages

The employees of the Laverton Institute are contracted to and paid by Westbury Town Council. Notwithstanding that, their remuneration is included in the Institute's Annual Accounts to provide a true and fair view of the Institute's financial affairs for the year.

Report of the independent examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2022, which are set out on pages 1 to 5 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of trustee and independent examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Hackett

16th August 2022

For and on behalf of Auditing Solutions Ltd

