

THE LAVERTON INSTITUTE

England & Wales · Charity number 270325

Details

Status Registered

Legal form Other

Registered 1975-11-27

Register [View on the Charity Commission register](#)

Contact

Address The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

Phone 01373822232

Email info@westburytowncouncil.gov.uk

Website www.thelaverton.co.uk

Activities

Objects: PROVISION AND MAINTENANCE OF A COMMUNITY CENTRE FOR THE USE OF THE INHABITANTS OF THE TOWN OF WESTBURY WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES OR CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF THE LIFE FOT THE SAID INHABITANTS.

Activities: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF WESTBURY (AS IN 1886)
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£169,444	£169,444	-	-
2024-03-31	£123,647	£123,647	-	-
2023-03-31	£102,071	£102,071	-	-
2022-03-31	£80,952	£80,952	-	-
2021-03-31	£86,617	£86,617	-	-

Trustees

Name	Role	Appointed
WESTBURY TOWN COUNCIL		2003-12-01

THE LAVERTON INSTITUTE

England & Wales - Charity number 270325

Accounts

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2024 to 31 March 2025

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The Trust, through the Council, now has implemented a booking system to enable more use of on-line bookings and direct payments. Recently there has been an increase in regular bookings for use of the Laverton as a training facility. The Trust is now also hosting the community cinema which is well supported by residents.

The Trust is continuing to address the on-going maintenance and improvement programme. During the year additional secondary glazing has been installed and lighting has been upgraded to LED to make the building more energy efficient. To fund this the Trust has moved funds of £68,860 from Reserves.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The Laverton Institute Building was revalued at £2,694,133 at September 2021.

The detailed accounting records of the Trust are maintained on the Town Council's Omega Ledger, a separate bank account is operated to record income. Staff costs where appropriate are recharged from the Town Council to the Trust.

Signed _____ Date _____

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2025

Prior year £	Income	Current year £
16,104	Facility Hire	20,666
10,454	Hire via "Free Community Use"	13,875
1,954	Net bar trading income / (- expenditure)	713
0	Miscellaneous Income	370
20,000	Westbury Town Council -rent	20,000
500	Westbury Town Council -grant Abraham's Kitchen	0
74,635	Westbury Town Council - grant (Revenue)	44,960
0	Transfer from Reserves	68,860
123,647	Total Incoming Resources	169,444
	Expenditure	
63,875	Salaries	39,601
28,588	Repairs and Maintenance	92,019
13,424	Services	26,282
8,030	Transfer to reserves	0
2,095	Insurance	1,311
5,401	Running Expenses	8,214
280	Management costs	300
1,954	Over-advanced funds from WTC	1,717
123,647	Total Resources Expended	169,444

Statement of Current Assets at 31 March 2025

	Current Assets	
93	Hall hire debtors	1,765
980	Prepayments	0
0	Under funding	0
-1,620	Liabilities: amounts falling due within one year	-7,320
-548	Net Assets / Liabilities (-)	-5,555

Note

Liabilites relate to repair costs and utilities bills outstanding

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

Report of the Independent Examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2025, which are set out on pages 1 to 3 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of the Trustee and Independent Examiner

The Charity's Trustee is responsible for the preparation of the accounts. The Charity's Trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as Trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Hackett

18th August 2025

For and on behalf of Auditing Solutions Ltd

THE LAVERTON INSTITUTE

England & Wales - Charity number 270325

Accounts

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2023 to 31 March 2024

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The Trust, through the Council, now has implemented a booking system to enable more use of on-line bookings and direct payments. Recently there has been an increase in regular bookings for use of the Laverton as a training facility.

The Trust is continuing to address the on-going maintenance programme.

The Trust has taken steps to reduce its energy costs, for example through installing LED lights and the use of an 'App' to manage usage. During the financial year there have been some difficulties with the energy provider and the operation of the smart energy meter and the related invoicing by the energy provider to the Trust. This has created some uncertainty regarding the amount the Trust may ultimately have to pay for its energy use. To manage this the Trust has moved £23,885 into a reserve. During the year the Trust withdrew £15,855 from reserves to fund repairs and the new audio system. The net movement on reserves was a contribution of £8,030.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was

signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The Laverton Institute Building was revalued at £2,694,133 at September 2021.

The detailed accounting records of the Trust are maintained on the Town Council's Omega Ledger, a separate bank account is operated to record income. Staff costs where appropriate are recharged from the Town Council to the Trust.

Signed _____ Date _____

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2024

Prior year £	Income	Current year £
14,557	Facility Hire	16,104
10,881	Hire via "Free Community Use"	10,454
	Miscellaneous Income	0
1,987	Net bar trading income / (- expenditure)	1,954
0	Miscellaneous Income	0
0	Insurance Claim	0
20,000	Westbury Town Council -rent	20,000
	Westbury Town Council -grant Abraham's Kitchen	500
3,600	External grants for Abraham's Kitchen	0
45,970	Westbury Town Council - grant (Revenue)	74,635
4,445	Grants Received Other	0
632	Under-advanced funds from WTC	0
102,071	Total Incoming Resources	123,647
	Expenditure	
54,508	Salaries	63,875
16,028	Repairs and Maintenance	28,588
18,994	Services	13,424
4,445	Transfer to reserves	8,030
1,605	Insurance	2,095
6,231	Running Expenses	5,401
260	Management costs	280
0	Over-advanced funds from WTC	1,954
102,071	Total Resources Expended	123,647

Statement of Current Assets at 31 March 2024

	Current Assets	
0	Hall hire debtors	93
1,725	Prepayments	980
0	Under funding	0
-9,271	Liabilities: amounts falling due within one year	-1,620
-7,546	Net Assets / Liabilities (-)	-548

Note

In 2022/23 £8,060 was accrued for energy costs.

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

Report of the independent examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2024, which are set out on pages 1 to 3 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of trustee and independent examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Hackett

19th August 2024

For and on behalf of Auditing Solutions Ltd

THE LAVERTON INSTITUTE

England & Wales - Charity number 270325

Accounts

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2022 to 31 March 2023

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The Trust, through the Council now has a full time marketing and development officer, this has enabled the Trust to look at the booking system to enable more use of on-line bookings and direct payments, it has also facilitated progress with outstanding maintenance and improvement works around the building such as secondary glazing to reduce energy costs. Overall usage continues to increase following the Covid lockdown. The Trust was able to fix its utility charges prior to national increases and has benefited from this, although it is noted these fixed rates expire during 2023.

The Trust has improved the way it accounts for free use of the Laverton which has resulted in increased income.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and

contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The Laverton Institute Building was revalued at £2,694,133 at September 2021.

The strategy of Westbury Town Council, as sole trustee, is to maintain the Grade two listed building for community use. In connection with this there is a programme of planned maintenance linked also to reducing the carbon footprint of the building. The Council continues to seek external funding where possible.

Signed _____ Date _____

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2023

Prior year £	Income
9,313	Facility Hire
6,454	Hire via "Free Community Use"
358	Miscellaneous Income
124	Net bar trading income / (- expenditure)
0	Miscellaneous Income
0	Insurance Claim
20,000	Westbury Town Council -rent
1,000	Westbury Town Council -grant Abraham's Kitchen
7,200	External grants for Abraham's Kitchen
36,102	Westbury Town Council - grant (Revenue)
0	Grants Received Other
401	Under-advanced funds from WTC
80,952	Total Incoming Resources
	Expenditure
38,567	Salaries
15,715	Repairs and Maintenance
19,699	Services
672	Transfer to reserves
1,514	Insurance
4,771	Running Expenses
14	Management costs
0	Over-advanced funds from WTC
80,952	Total Resources Expended

Statement of Current Assets at 31 March 2023

	Current Assets
1,443	Hall hire debtors
293	Prepayments
401	Under funding
-7,676	Liabilities: amounts falling due within one year
-5,539	Net Assets / Liabilities (-)

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

**Current
year
£**

14,557

10,881

1,987

0

0

20,000

3,600

45,970

4,445

632

102,071

54,508

16,028

18,994

4,445

1,605

6,231

260

0

102,071

0

1,725

0

-9,271

-7,546.00

Report of the independent examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2023, which are set out on pages 1 to 5 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of trustee and independent examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Hackett

14th August 2023

For and on behalf of Auditing Solutions Ltd

THE LAVERTON INSTITUTE

England & Wales - Charity number 270325

Accounts

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2021 to 31 March 2022

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The Community Centre was impacted by the Covid-19 pandemic but re-opened in May 2021. Usage of the Community Centre is increasing, although still not to pre-pandemic levels. The Council is working hard to promote the Laverton, for example staging events for the community to mark the 150th anniversary of the Centre.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The strategy of Westbury Town Council, as sole trustee, is to maintain the Grade two listed building for community use. In connection with this there is a programme of planned maintenance linked also to reducing the carbon footprint of the building. The Council continues to seek external funding where possible.

Signed _____ Date _____

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2022

Prior year £	Income	Current year £
994	Facility Hire	9,313
0	Hire via "Free Community Use"	6,454
	Miscellaneous Income	358
235	Net bar trading income / (- expenditure)	124
50	Miscellaneous Income	0
0	Insurance Claim	0
20,000	Westbury Town Council -rent	20,000
4,850	Westbury Town Council -grant Abraham's Kitchen	1,000
	External grants for Abraham's Kitchen	7,200
31,685	Westbury Town Council - grant (Revenue)	36,102
	Grants Received Other (Wiltshire Council covid support)	0
8,000	Under-advanced funds from WTC	401
<u>20,803</u>		
<u>86,617</u>	Total Incoming Resources	<u>80,952</u>
	Expenditure	
43,008	Salaries	38,567
14,349	Repairs and Maintenance	15,715
18,117	Services	19,699
1,759	Transfer to reserves	672
2,167	Insurance	1,514
6,897	Running Expenses	4,771
320	Management costs	14
0	Over-advanced funds from WTC	0
<u>86,617</u>	Total Resources Expended	<u>80,952</u>

Statement of Current Assets at 31 March 2022

	Current Assets	
326	Hall hire debtors	1,443
	Prepayments	293
20,803	Under funding	401
-452	Liabilities: amounts falling due within one year	-7,676
<u>20,677</u>	Net Assets / Liabilities (-)	<u>-5,539.00</u>

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

The Laverton Institute

Notes to the Accounts for the Year ended 31 March 2022

1 General

The accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting.

2 Income

All income is considered to be unrestricted.

3 Expenditure

All expenditure is considered to be in furtherance of the Charity's objectives and support costs.

Purchases of beverages for the Laverton Bar are linked to specific events, any unused items are retained for future events. It has not been deemed necessary to maintain a formal stock account given the turnover, purchases are charged to the revenue account as they are incurred.

4 Fixed Assets

The only fixed asset owned by the Charity is The Laverton building, which has been valued by the Town Council at a replacement value of £2,694,133 and its fittings and equipment valued at £66,736.

5 Depreciation

No depreciation has been provided in the SOFA for this year.

6 Debtors (Income) and Creditors (Expenditure)

The accounts of the Council are maintained on an accruals basis in accordance with the Code of Accounting Practice and SSAP2. That is, sums due to or from the Council for the appropriate year are included in the Accounts whether or not the cash has actually been received or paid in that year.

7 Independent Examiner's Fee

The 2021/22 fee for the independent examination of the Accounts of £240 has not been accrued in the accounts and will be charged in 2022/23.

8 Salaries and Wages

The employees of the Laverton Institute are contracted to and paid by Westbury Town Council. Notwithstanding that, their remuneration is included in the Institute's Annual Accounts to provide a true and fair view of the Institute's financial affairs for the year.

Report of the independent examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2022, which are set out on pages 1 to 5 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of trustee and independent examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Hackett

16th August 2022

For and on behalf of Auditing Solutions Ltd

THE LAVERTON INSTITUTE

England & Wales - Charity number 270325

Accounts

**Annual Report of
The Laverton Institute**

Registered No: 270325

Year: 1 April 2020 to 31 March 2021

Charity Instrument: Deed of conveyance dated 27 November 1886 and Charity Commission Schemes of 6 December 1927 and 19 April 1977, together with a Deed of Appointment of 1 December 2003.

Aims of the Charity: Provision and maintenance of a Community Centre for the use of the inhabitants of the town of Westbury without distinction of political, religious or other opinions, including use for meetings, lectures or classes, and for other forms of recreation and leisure time occupation with the object of improving the condition of the life of the said inhabitants.

Summary of Activities: The use of the Community Centre has been impacted by the Covid-19 pandemic and been shut for much of the year. This has impacted the income generated. Opportunity has been taken to undertake additional repairs and maintenance work during the closure.

Policies adopted by the Charity: The Charity was maintained by Westbury Town Council during the year for the benefit of all residents in and visitors to the town of Westbury. On 1 December 2003 a Deed of Appointment was signed and sealed transferring the sole trusteeship from West Wiltshire District Council to Westbury Town Council, which has continued to maintain the Community Centre for community leisure activities and for use as its offices. The Charity has no corresponding endowment fund and

contributions have been made by the Town Council to ensure the continued future operation of the Institute.

The strategy of Westbury Town Council, as sole trustee, was to carry out extensive renovation works to The Laverton building through external grant funding and, if required, further Town Council support. This has been completed to provide a high standard community building, thereby increasing its use and will eventually make the Charity financially self supporting.

Signed _____ Date _____

—

For and on behalf of
Westbury Town Council
The Laverton
Bratton Road
Westbury
Wiltshire
BA13 3EN

The Laverton Institute

Statement of Financial Activities for the year ended 31 March 2021

Prior year £	Income
14,345	Facility Hire
9,822	Hire via "Free Community Use"
	Miscellaneous Income
-330	Net bar trading income / (- expenditure)
0	Miscellaneous Income
719	Insurance Claim
20,120	Westbury Town Council -rent
755	Westbury Town Council -grant Abraham's Kitchen
35,980	Westbury Town Council - grant (Revenue)
0	Grants Received Other (Wiltshire Council covid support)
0	Under-advanced funds from WTC
81,411	Total Incoming Resources
	Expenditure
47,574	Salaries
8,371	Repairs and Maintenance
16,091	Services
0	Transfer to reserves
1,737	Insurance
2,840	Running Expenses
160	Management costs
4,638	Over-advanced funds from WTC
81,411	Total Resources Expended
0	Net Outgoing Resources for the Year

Statement of Current Assets at 31 March 2021

	Current Assets
2,106	Hall hire debtors
0	Under funding
-3,088	Liabilities: amounts falling due within one year
-982	Net Assets / Liabilities (-)

pto

The Laverton Institute

Statement of Capital Financial Activities for the year ended 31 March 2021

Prior year £	Income
0	Loans and grants
0	Total Incoming Resources
	Expenditure
3,750	Equipment
13,464	Building extension
13,181	Loan repayments
30,395	

Approved by _____ Council on _____ and
signed on its behalf by _____
Trustee

£

994
0

235
50
0

20,000
4,850
31,685

8,000
20,803

86,617

43,008
14,349
18,117
1,759
2,167
6,897
320
0

86,617

0

326
20,803

-452

20,677.00

£

0

0

0

0

0

0

Report of the independent examiner to The Laverton Institute

Report on the accounts of The Laverton Institute for the year ended 31st March 2021, which are set out on pages 1 to 5 of the Annual Report and Statement of Accounts attached.

Respective responsibilities of trustee and independent examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- State whether particular matters have come to my attention.

This report is made solely to the Trustee of The Laverton Institute in accordance with the Charities Act 1993. My work has been undertaken so that I might state to the Trustee those matters I am required to in an examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustee of The Laverton Institute for my work, for this report, or for the opinions I have formed.

Basis of independent examiner's report

My examination was carried out in accordance with the General Direction for Independent Examination issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required if a full audit was undertaken, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Hackett

26th August 2021

For and on behalf of Auditing Solutions Ltd