Melksham Area Community Transport

England & Wales · Charity number 270300

Details

Other names	MELKSHAM COUNCIL OF COMMUNITY SERVICE, Melksham Area Community Transport, Melksham Community Transport, M C C S
Status	Registered
Legal form	Other
Registered	1975-11-13
Register	View on the Charity Commission register

Contact

Address	c/o Tourist Information Centre 32 Church Street Melksham Wiltshire
Phone	01225 707424
Email	melksbus@outlook.com

Activities

Objects: TO PROMOTE THE BENEFIT FOR THE INHABITANTS OF MELKSHAM AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY PROVIDING FACILITIES IN THE INTERESTS OF SOCIAL WELFARE, FOR RECREATION AND LEISURE TIME OCCUPATION, TO ADVANCE EDUCATION AND TO IMPROVE THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To provide community transport for the local community area offering transport to disabled people and those with mobility problems, senior citizens, care homes, sheltered housing, clubs, community groups, schools and for special events.

Classification

- **How:** Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** MELKSHAM AND NEIGHBOURHOOD
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£117,041	£118,181	-	-
2024-03-31	£106,953	£111,345	-	-
2023-03-31	£139,745	£135,176	-	-
2022-03-31	£82,177	£93,152	-	-
2021-03-31	£97,147	£126,640	-	-

Trustees

Name	Role	Appointed
DAVID MICHAEL WILLIAM HOGG	Chair	2016-07-21
Robert Stead		2022-10-01
Sarah Lizbeth Stead		2026-05-20
Terri Welch		2021-09-01

Accounts

Report to the members of:	Melksham Area Community Transport
On accounts for the year ended:	31 March 2024

Respective responsibilities of trustees and examiner

The Finance Officer as appointed by Melksham Area Community Transport is responsible for the preparation of the accounts. The Charity considers that full in depth audit is not required for this year and that a thorough independent examination is needed.

It is my responsibility to:

- examine the accounts.
- confirm that the figures present a true and fair view of the position.
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Melksham Area Community Transport and Accountancy bodies. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Finance Officer concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with regular Accounting procedures.
   - to prepare accounts which accord with the accounting records and comply with the necessary accounting requirements of the Melksham Area Community Transport.

   have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. which would give rise to any concern in relation the full disclosure of all financial matters in relation to the Melksham Area Community Transport.

Signed:	Katy Gooding	**Date:**	21/10/2024
Name:	Katy Gooding		
Relevant professional qualification(s) or body:	ICAEW		
Address:	Gooding Accounts Ltd		
	24 Warminster Road, Westbury		
	Wiltshire BA13 3PE		

ANNUAL RETURN

FOR THE YEAR ENDED 9 APRIL 2024

Melksham Community Transport Current Year

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistant with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer	JOHN RUDERMAN	Date	3/6/24
I confirm that these accounts are approved by the Council and recorded as council minute reference	John Ruderman	Dated	3/6/24
Signed on behalf of the above Council (Chair)	[signature]	Date	3/6/24

		Last Year £	This Year £	General Notes for Guidance
1	Balances brought forward	**32,411**	**36,814**	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
3	(+) Total other receipts	**139,579**	**106,953**	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	**49,771**	**57,041**	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	**0**	**0**	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	**85,405**	**54,304**	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	**36,814**	**32,422**	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	**36,814**	**32,422**	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	**0**	**0**	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	**0**	**0**	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

* A brief explanation of significant variations from last year to this year in Section 2;
* Bank Reconciliation as at 31 March

Melksham Community Transport Current Year

Summary Receipts and Payments for Year Ended 31st March 2024

Last Year Ended 31st March 2023		Current Year Ended 31st March
	Operating Income	
41,857.25	Administration	5,131.79
97,721.63	Transport	96,820.97
0.00	Replacement vehicles	5,000.00
139,578.88	Total Receipts	**106,952.76**
	Running Costs	
4,239.80	Administration	5,306.98
75,244.59	Transport	80,648.47
20,092.00	Maintenance of vehicles	25,388.80
35,600.00	Replacement vehicles	0.00
135,176.39	Total Payments	**111,344.25**
	Receipts and Payments Summary	
32,411.10	**Opening Balance**	**36,813.59**
139,578.88	Add Total Receipts(As Above)	106,952.76
171,989.98		143,766.35
135,176.39	Less Total Payments(As Above)	111,344.25
36,813.59	**Closing Balance**	**32,422.10**
	These cumulative funds are represented by:	
5,996.77	Current Bank A/c	5,513.49
0.00	Caf Bank	0.00
30,596.82	HSBC	26,658.61
220.00	Petty Cash (Account)	250.00
36,813.59		**32,422.10**
	Reserve Balances are represented by:	
4,402.49	Current Year Fund	-4,391.49
32,411.10	General Reserves	36,813.59
36,813.59		**32,422.10**

Signed : ______________ (Chairman) ______________ (RFO)

Melksham Community Transport Current Year

Bank - Cash and Investment Reconciliation as at 9 April 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

05/04/2024	MCT Charitable	5,513.49	
09/04/2024	HSBC Money Manager	26,658.61	
			32,172.10

Other Cash & Bank Balances

	250.00
Closing Balance	**32,422.10**

All Cash & Bank Accounts

1	Current Bank A/c	5,513.49
3	HSBC	26,658.61
	Other Cash & Bank Balances	250.00
	Total Cash & Bank Balances	**32,422.10**

Melksham Community Transport Current Year

Detailed Receipts & Payments by Budget Heading 09/04/2024

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration							
1000 Bank interest	562	0	(562)			0.0%	
1010 Donations	4,570	0	(4,570)			0.0%	
Administration :- Receipts	**5,132**	**0**	**(5,132)**				**0**
2002 Phones	110	0	(110)		(110)	0.0%	
2003 End of Year: A/cs & PAYE	183	0	(183)		(183)	0.0%	
2005 Petty cash	118	0	(118)		(118)	0.0%	
2006 Bank charges	80	0	(80)		(80)	0.0%	
2007 Trustees indemnity insurance	902	0	(902)		(902)	0.0%	
2008 Accounts: annual maintenance	594	0	(594)		(594)	0.0%	
2009 Vouchers for drivers	100	0	(100)		(100)	0.0%	
2012 Hire of meeting room	82	0	(82)		(82)	0.0%	
Administration :- Direct Payments	**2,168**	**0**	**(2,168)**	**0**	**(2,168)**		**0**
116 Wages Administration	432	0	(432)		(432)	0.0%	
2010 Donations	150	0	(150)		(150)	0.0%	
2011 Computer and printer	305	0	(305)		(305)	0.0%	
2016 Office Rental	495	0	(495)		(495)	0.0%	
3025 TIC Support services	560	0	(560)		(560)	0.0%	
3026 Pensions	1,197	0	(1,197)		(1,197)	0.0%	
Administration :- Indirect Payments	**3,139**	**0**	**(3,139)**	**0**	**(3,139)**		**0**
Net Receipts over Payments	**(175)**	**0**	**175**				
201 Transport							
1001 Hire of buses	19,995	0	(19,995)			0.0%	
1002 Holt Parent Group	47,904	0	(47,904)			0.0%	
1004 Wiltshire Council: Annual gra	4,808	0	(4,808)			0.0%	
1005 Wiltshire Council:. Concess.Fa	7,565	0	(7,565)			0.0%	
1006 Wilts Council: Corsham School	4,352	0	(4,352)			0.0%	
1007 Bus operators grant	4,565	0	(4,565)			0.0%	
1012 Wilts. Council:Corsham school	2,030	0	(2,030)			0.0%	
1021 TIC Travel Club	2,875	0	(2,875)			0.0%	
1022 Self Drive Hire	2,727	0	(2,727)			0.0%	
Transport :- Receipts	**96,821**	**0**	**(96,821)**				**0**
3001 Drivers wages	40,864	0	(40,864)		(40,864)	0.0%	
3002 HM Revenue & Customs	4,898	0	(4,898)		(4,898)	0.0%	
3003 Drivers training	900	0	(900)		(900)	0.0%	
3005 Hiring of other buses	600	0	(600)		(600)	0.0%	
3006 Fuel costs	16,339	0	(16,339)		(16,339)	0.0%	

Continued over page

Detailed Receipts & Payments by Budget Heading 09/04/2024

Cost Centre Report

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3013	Transport Manager's expenses	833	0	(833)		(833)	0.0%	
3014	Drivers expenses	12	0	(12)		(12)	0.0%	
	Transport :- Direct Payments	**64,446**	**0**	**(64,446)**	**0**	**(64,446)**		**0**
3024	Fleet Insurance	7,972	0	(7,972)		(7,972)	0.0%	
3028	Transport manager wages	3,350	0	(3,350)		(3,350)	0.0%	
3029	Co-ordinator wages	4,555	0	(4,555)		(4,555)	0.0%	
6003	Road Tax WA61 HHJ	325	0	(325)		(325)	0.0%	
	Transport :- Indirect Payments	**16,203**	**0**	**(16,203)**	**0**	**(16,203)**		**0**
	Net Receipts over Payments	**16,173**	**0**	**(16,173)**				
301	Maintenance of vehicles							
4002	Maintenance YJ07EHT:Optare	5,141	0	(5,141)		(5,141)	0.0%	
4004	Maintenance W2 BRC	600	0	(600)		(600)	0.0%	
4008	Maintenance WX55HXP	722	0	(722)		(722)	0.0%	
4010	Valeting buses	905	0	(905)		(905)	0.0%	
4011	Maintenance YX09 EUM	6,490	0	(6,490)		(6,490)	0.0%	
4012	Maintenance DK62 CFG	3,673	0	(3,673)		(3,673)	0.0%	
4013	Maintenance LK64 AWY	1,756	0	(1,756)		(1,756)	0.0%	
4015	Maintenance: All buses	560	0	(560)		(560)	0.0%	
4016	Maintenance WA61 HHJ	1,312	0	(1,312)		(1,312)	0.0%	
4017	Maintenance YX10	4,229	0	(4,229)		(4,229)	0.0%	
	Maintenance of vehicles :- Indirect Payments	**25,389**	**0**	**(25,389)**	**0**	**(25,389)**		**0**
	Net Payments	**(25,389)**	**0**	**25,389**				
401	Replacement vehicles							
1008	Funding for replacement vehicl	5,000	0	(5,000)			0.0%	
	Replacement vehicles :- Receipts	**5,000**	**0**	**(5,000)**				**0**
	Net Receipts	**5,000**	**0**	**(5,000)**				
	Grand Totals:- Receipts	**106,953**	**0**	**(106,953)**			**0.0%**	
	Payments	**111,344**	**0**	**(111,344)**	**0**	**(111,344)**	**0.0%**	
	Net Receipts over Payments	**(4,391)**	**0**	**4,391**				
	Movement to/(from) Gen Reserve	**(4,391)**						

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
116	Wages Administration	101	Administration	432.00	
200	Current Bank A/c			5,928.48	
202	HSBC			26,503.38	
210	Petty Cash (Account)			250.00	
310	General Reserves				36,813.59
1000	Bank interest	101	Administration		821.55
1001	Hire of buses	201	Transport		19,995.10
1002	Holt Parent Group	201	Transport		47,903.50
1004	Wiltshire Council: Annual gra	201	Transport		4,808.00
1005	Wiltshire Council: Concess.Fa	201	Transport		7,565.43
1006	Wilts Council: Corsham School	201	Transport		4,352.49
1007	Bus operators grant	201	Transport		4,565.35
1008	Funding for replacement vehicl	401	Replacement vehicles		5,000.00
1010	Donations	101	Administration		4,570.00
1012	Wilts. Council:Corsham school	201	Transport		2,029.50
1021	TIC Travel Club	201	Transport		2,875.00
1022	Self Drive Hire	201	Transport		2,726.60
2002	Phones	101	Administration	110.00	
2003	End of Year: A/cs & PAYE	101	Administration	182.92	
2005	Petty cash	101	Administration	117.91	
2006	Bank charges	101	Administration	79.56	
2007	Trustees indemnity insurance	101	Administration	902.16	
2008	Accounts: annual maintenance	101	Administration	594.00	
2009	Vouchers for drivers	101	Administration	100.00	
2010	Donations	101	Administration	150.00	
2011	Computer and printer	101	Administration	305.27	
2012	Hire of meeting room	101	Administration	81.54	
2016	Office Rental	101	Administration	495.00	
3001	Drivers wages	201	Transport	40,863.62	
3002	HM Revenue & Customs	201	Transport	4,898.14	
3003	Drivers training	201	Transport	900.00	
3005	Hiring of other buses	201	Transport	600.00	
3006	Fuel costs	201	Transport	16,338.93	
3013	Transport Manager's expenses	201	Transport	833.00	
3014	Drivers expenses	201	Transport	12.00	
3024	Fleet Insurance	201	Transport	7,972.15	
3025	TIC Support services	101	Administration	560.00	
3026	Pensions	101	Administration	1,196.62	
3028	Transport manager wages	201	Transport	3,350.30	
3029	Co-ordinator wages	201	Transport	4,555.33	
4002	Maintenance YJ07EHT:Optare	301	Maintenance of vehicles	5,141.46	
4004	Maintenance W2 BRC	301	Maintenance of vehicles	599.99	
4008	Maintenance WX55HXP	301	Maintenance of vehicles	721.73	
4010	Valeting buses	301	Maintenance of vehicles	905.00	
4011	Maintenance YX09 EUM	301	Maintenance of vehicles	6,489.70	
4012	Maintenance DK62 CFG	301	Maintenance of vehicles	3,672.98	
4013	Maintenance LK64 AWY	301	Maintenance of vehicles	1,756.36	
4015	Maintenance: All buses	301	Maintenance of vehicles	560.35	
4016	Maintenance WA61 HHJ	301	Maintenance of vehicles	1,311.81	
4017	Maintenance YX10	301	Maintenance of vehicles	4,229.42	
6003	Road Tax WA61 HHJ	201	Transport	325.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
			Trial Balance Totals :	144,026.11	144,026.11
			Difference	0.00	

MELKSHAM AREA COMMUNITY TRANSPORT

Chairman's Report – October 2024

My eighth annual report!

How do we measure success?

Appreciation by our passengers is not solicited but it is always welcome when they make a favourable comment: relieving the toll of loneliness being one of the positive contributions we make to society, where even a weekly shopping trip to a local supermarket can make such a difference, that is our real reward!

Our new Transport Manager, Kevn Whatley, has already made significant improvements to our group. Having the advantage of a background in fleet management for *Cooper Tires,* he is certainly well qualified.

John Ruderman continues to manage the bookings, invoicing and admin in general, so although George Brown is happily retired, his legacy lives on.

The Holt Bus is better utilised, although we are still careful to hire it out only to local community groups with their own suitably qualified and experience driver. After DVLA licence checks and a familiarisation drive before hiring it to them for the first time.

An appeal is underway to recruit a volunteer from Holt to take over responsibility for the vehicle and to represent the interests of the villagers.

The long-term viability of the charity continues to cause some concern as grants for replacement vehicles are proving difficult to obtain.

Any organisation relies on the skills and dedication of the people involved and, as always, my sincere thanks to the drivers, committee members and trustees for their continued support and invaluable contribution.

David Hogg
Chairman – Melksham Area Community Transport 16th October 2024

Accounts

MELKSHAM AREA COMMUNITY TRANSPORT

Chairman's Report – October 2024

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David Hogg
Chairman – Melksham Area Community Transport 16th October 2024

ANNUAL RETURN

FOR THE YEAR ENDED 15 JANUARY 2025

Melksham Community Transport 2023/2024

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistant with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer		Date	
I confirm that these accounts are approved by the Council and recorded as council minute reference		Dated	
Signed on behalf of the above Council (Chair)		Date	

		Last Year £	This Year £	General Notes for Guidance
1	Balances brought forward	**32,411**	**36,814**	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
3	(+) Total other receipts	**139,579**	**106,953**	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	**49,771**	**57,041**	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	**0**	**0**	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	**85,405**	**54,304**	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
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9	Total fixed assets plus long term investments and assets	**0**	**0**	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	**0**	**0**	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

* A brief explanation of significant variations from last year to this year in Section 2;
* Bank Reconciliation as at 31 March

Report to the members of:	Melksham Area Community Transport
On accounts for the year ended:	31 March 2024

Respective responsibilities of trustees and examiner

The Finance Officer as appointed by Melksham Area Community Transport is responsible for the preparation of the accounts. The Charity considers that full in depth audit is not required for this year and that a thorough independent examination is needed.

It is my responsibility to:

- examine the accounts.
- confirm that the figures present a true and fair view of the position.
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Melksham Area Community Transport and Accountancy bodies. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Finance Officer concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with regular Accounting procedures.
   - to prepare accounts which accord with the accounting records and comply with the necessary accounting requirements of the Melksham Area Community Transport.

   have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. which would give rise to any concern in relation the full disclosure of all financial matters in relation to the Melksham Area Community Transport.

Signed:	Katy Gooding	**Date:**	21/10/2024
Name:	Katy Gooding		
Relevant professional qualification(s) or body:	ICAEW		
Address:	Gooding Accounts Ltd		
	24 Warminster Road, Westbury		
	Wiltshire BA13 3PE		

ANNUAL RETURN

FOR THE YEAR ENDED 9 APRIL 2024

Melksham Community Transport Current Year

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistant with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer	JOHN RUDERMAN	Date	3/6/24
I confirm that these accounts are approved by the Council and recorded as council minute reference	John Ruderman	Dated	3/6/24
Signed on behalf of the above Council (Chair)	[signature]	Date	3/6/24

		Last Year £	This Year £	General Notes for Guidance
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Melksham Community Transport Current Year

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41,857.25	Administration	5,131.79
97,721.63	Transport	96,820.97
0.00	Replacement vehicles	5,000.00
139,578.88	Total Receipts	**106,952.76**
	Running Costs	
4,239.80	Administration	5,306.98
75,244.59	Transport	80,648.47
20,092.00	Maintenance of vehicles	25,388.80
35,600.00	Replacement vehicles	0.00
135,176.39	Total Payments	**111,344.25**
	Receipts and Payments Summary	
32,411.10	**Opening Balance**	**36,813.59**
139,578.88	Add Total Receipts(As Above)	106,952.76
171,989.98		143,766.35
135,176.39	Less Total Payments(As Above)	111,344.25
36,813.59	**Closing Balance**	**32,422.10**
	These cumulative funds are represented by:	
5,996.77	Current Bank A/c	5,513.49
0.00	Caf Bank	0.00
30,596.82	HSBC	26,658.61
220.00	Petty Cash (Account)	250.00
36,813.59		**32,422.10**
	Reserve Balances are represented by:	
4,402.49	Current Year Fund	-4,391.49
32,411.10	General Reserves	36,813.59
36,813.59		**32,422.10**

Signed : _______________ (Chairman) _______________ (RFO)

Melksham Community Transport Current Year

Bank - Cash and Investment Reconciliation as at 9 April 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

05/04/2024	MCT Charitable	5,513.49	
09/04/2024	HSBC Money Manager	26,658.61	
			32,172.10

Other Cash & Bank Balances

	250.00
Closing Balance	**32,422.10**

All Cash & Bank Accounts

1	Current Bank A/c	5,513.49
3	HSBC	26,658.61
	Other Cash & Bank Balances	250.00
	Total Cash & Bank Balances	**32,422.10**

Melksham Community Transport Current Year

Detailed Receipts & Payments by Budget Heading 09/04/2024

Cost Centre Report

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Administration							
1000	Bank interest	562	0	(562)			0.0%	
1010	Donations	4,570	0	(4,570)			0.0%	
	Administration :- Receipts	**5,132**	**0**	**(5,132)**				**0**
2002	Phones	110	0	(110)		(110)	0.0%	
2003	End of Year: A/cs & PAYE	183	0	(183)		(183)	0.0%	
2005	Petty cash	118	0	(118)		(118)	0.0%	
2006	Bank charges	80	0	(80)		(80)	0.0%	
2007	Trustees indemnity insurance	902	0	(902)		(902)	0.0%	
2008	Accounts: annual maintenance	594	0	(594)		(594)	0.0%	
2009	Vouchers for drivers	100	0	(100)		(100)	0.0%	
2012	Hire of meeting room	82	0	(82)		(82)	0.0%	
	Administration :- Direct Payments	**2,168**	**0**	**(2,168)**	**0**	**(2,168)**		**0**
116	Wages Administration	432	0	(432)		(432)	0.0%	
2010	Donations	150	0	(150)		(150)	0.0%	
2011	Computer and printer	305	0	(305)		(305)	0.0%	
2016	Office Rental	495	0	(495)		(495)	0.0%	
3025	TIC Support services	560	0	(560)		(560)	0.0%	
3026	Pensions	1,197	0	(1,197)		(1,197)	0.0%	
	Administration :- Indirect Payments	**3,139**	**0**	**(3,139)**	**0**	**(3,139)**		**0**
	Net Receipts over Payments	**(175)**	**0**	**175**				
201	Transport							
1001	Hire of buses	19,995	0	(19,995)			0.0%	
1002	Holt Parent Group	47,904	0	(47,904)			0.0%	
1004	Wiltshire Council: Annual gra	4,808	0	(4,808)			0.0%	
1005	Wiltshire Council:. Concess.Fa	7,565	0	(7,565)			0.0%	
1006	Wilts Council: Corsham School	4,352	0	(4,352)			0.0%	
1007	Bus operators grant	4,565	0	(4,565)			0.0%	
1012	Wilts. Council:Corsham school	2,030	0	(2,030)			0.0%	
1021	TIC Travel Club	2,875	0	(2,875)			0.0%	
1022	Self Drive Hire	2,727	0	(2,727)			0.0%	
	Transport :- Receipts	**96,821**	**0**	**(96,821)**				**0**
3001	Drivers wages	40,864	0	(40,864)		(40,864)	0.0%	
3002	HM Revenue & Customs	4,898	0	(4,898)		(4,898)	0.0%	
3003	Drivers training	900	0	(900)		(900)	0.0%	
3005	Hiring of other buses	600	0	(600)		(600)	0.0%	
3006	Fuel costs	16,339	0	(16,339)		(16,339)	0.0%	

Continued over page

Detailed Receipts & Payments by Budget Heading 09/04/2024

Cost Centre Report

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3013	Transport Manager's expenses	833	0	(833)		(833)	0.0%	
3014	Drivers expenses	12	0	(12)		(12)	0.0%	
	Transport :- Direct Payments	**64,446**	**0**	**(64,446)**	**0**	**(64,446)**		**0**
3024	Fleet Insurance	7,972	0	(7,972)		(7,972)	0.0%	
3028	Transport manager wages	3,350	0	(3,350)		(3,350)	0.0%	
3029	Co-ordinator wages	4,555	0	(4,555)		(4,555)	0.0%	
6003	Road Tax WA61 HHJ	325	0	(325)		(325)	0.0%	
	Transport :- Indirect Payments	**16,203**	**0**	**(16,203)**	**0**	**(16,203)**		**0**
	Net Receipts over Payments	**16,173**	**0**	**(16,173)**				
301	Maintenance of vehicles							
4002	Maintenance YJ07EHT:Optare	5,141	0	(5,141)		(5,141)	0.0%	
4004	Maintenance W2 BRC	600	0	(600)		(600)	0.0%	
4008	Maintenance WX55HXP	722	0	(722)		(722)	0.0%	
4010	Valeting buses	905	0	(905)		(905)	0.0%	
4011	Maintenance YX09 EUM	6,490	0	(6,490)		(6,490)	0.0%	
4012	Maintenance DK62 CFG	3,673	0	(3,673)		(3,673)	0.0%	
4013	Maintenance LK64 AWY	1,756	0	(1,756)		(1,756)	0.0%	
4015	Maintenance: All buses	560	0	(560)		(560)	0.0%	
4016	Maintenance WA61 HHJ	1,312	0	(1,312)		(1,312)	0.0%	
4017	Maintenance YX10	4,229	0	(4,229)		(4,229)	0.0%	
	Maintenance of vehicles :- Indirect Payments	**25,389**	**0**	**(25,389)**	**0**	**(25,389)**		**0**
	Net Payments	**(25,389)**	**0**	**25,389**				
401	Replacement vehicles							
1008	Funding for replacement vehicl	5,000	0	(5,000)			0.0%	
	Replacement vehicles :- Receipts	**5,000**	**0**	**(5,000)**				**0**
	Net Receipts	**5,000**	**0**	**(5,000)**				
	Grand Totals:- Receipts	**106,953**	**0**	**(106,953)**			**0.0%**	
	Payments	**111,344**	**0**	**(111,344)**	**0**	**(111,344)**	**0.0%**	
	Net Receipts over Payments	**(4,391)**	**0**	**4,391**				
	Movement to/(from) Gen Reserve	**(4,391)**						

Melksham Community Transport Current Year

Trial Balance for Current Year

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
116	Wages Administration	101	Administration	432.00	
200	Current Bank A/c			5,928.48	
202	HSBC			26,503.38	
210	Petty Cash (Account)			250.00	
310	General Reserves				36,813.59
1000	Bank interest	101	Administration		821.55
1001	Hire of buses	201	Transport		19,995.10
1002	Holt Parent Group	201	Transport		47,903.50
1004	Wiltshire Council: Annual gra	201	Transport		4,808.00
1005	Wiltshire Council: Concess.Fa	201	Transport		7,565.43
1006	Wilts Council: Corsham School	201	Transport		4,352.49
1007	Bus operators grant	201	Transport		4,565.35
1008	Funding for replacement vehicl	401	Replacement vehicles		5,000.00
1010	Donations	101	Administration		4,570.00
1012	Wilts. Council:Corsham school	201	Transport		2,029.50
1021	TIC Travel Club	201	Transport		2,875.00
1022	Self Drive Hire	201	Transport		2,726.60
2002	Phones	101	Administration	110.00	
2003	End of Year: A/cs & PAYE	101	Administration	182.92	
2005	Petty cash	101	Administration	117.91	
2006	Bank charges	101	Administration	79.56	
2007	Trustees indemnity insurance	101	Administration	902.16	
2008	Accounts: annual maintenance	101	Administration	594.00	
2009	Vouchers for drivers	101	Administration	100.00	
2010	Donations	101	Administration	150.00	
2011	Computer and printer	101	Administration	305.27	
2012	Hire of meeting room	101	Administration	81.54	
2016	Office Rental	101	Administration	495.00	
3001	Drivers wages	201	Transport	40,863.62	
3002	HM Revenue & Customs	201	Transport	4,898.14	
3003	Drivers training	201	Transport	900.00	
3005	Hiring of other buses	201	Transport	600.00	
3006	Fuel costs	201	Transport	16,338.93	
3013	Transport Manager's expenses	201	Transport	833.00	
3014	Drivers expenses	201	Transport	12.00	
3024	Fleet Insurance	201	Transport	7,972.15	
3025	TIC Support services	101	Administration	560.00	
3026	Pensions	101	Administration	1,196.62	
3028	Transport manager wages	201	Transport	3,350.30	
3029	Co-ordinator wages	201	Transport	4,555.33	
4002	Maintenance YJ07EHT:Optare	301	Maintenance of vehicles	5,141.46	
4004	Maintenance W2 BRC	301	Maintenance of vehicles	599.99	
4008	Maintenance WX55HXP	301	Maintenance of vehicles	721.73	
4010	Valeting buses	301	Maintenance of vehicles	905.00	
4011	Maintenance YX09 EUM	301	Maintenance of vehicles	6,489.70	
4012	Maintenance DK62 CFG	301	Maintenance of vehicles	3,672.98	
4013	Maintenance LK64 AWY	301	Maintenance of vehicles	1,756.36	
4015	Maintenance: All buses	301	Maintenance of vehicles	560.35	
4016	Maintenance WA61 HHJ	301	Maintenance of vehicles	1,311.81	
4017	Maintenance YX10	301	Maintenance of vehicles	4,229.42	
6003	Road Tax WA61 HHJ	201	Transport	325.00	

Continued over page

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
			Trial Balance Totals :	144,026.11	144,026.11
			Difference	0.00	

MELKSHAM AREA COMMUNITY TRANSPORT

Chairman’s Report – October 2024

My eighth annual report!

How do we measure success?

Appreciation by our passengers is not solicited but it is always welcome when they make a favourable comment: relieving the toll of loneliness being one of the positive contributions we make to society, where even a weekly shopping trip to a local supermarket can make such a difference, that is our real reward!

Our new Transport Manager, Kevn Whatley, has already made significant improvements to our group. Having the advantage of a background in fleet management for *Cooper Tires,* he is certainly well qualified.

John Ruderman continues to manage the bookings, invoicing and admin in general, so although George Brown is happily retired, his legacy lives on.

The Holt Bus is better utilised, although we are still careful to hire it out only to local community groups with their own suitably qualified and experience driver. After DVLA licence checks and a familiarisation drive before hiring it to them for the first time.

An appeal is underway to recruit a volunteer from Holt to take over responsibility for the vehicle and to represent the interests of the villagers.

The long-term viability of the charity continues to cause some concern as grants for replacement vehicles are proving difficult to obtain.

Any organisation relies on the skills and dedication of the people involved and, as always, my sincere thanks to the drivers, committee members and trustees for their continued support and invaluable contribution.

David Hogg
Chairman – Melksham Area Community Transport 16th October 2024

Accounts

MACT Chairman’s Report 20th September 2023

I can’t believe this is my 7th report: doesn’t time fly when you are having fun!

Since the merger with Holt Community Bus last year, the self-drive bookings have increased, and we acquired the funds to purchase a replacement bus for the school run: always good to have a win-win situation.

A recent donation from the Friends of Melksham Hospital was gratefully received and will help towards covering the reduction in Grants. However, our long-term future cannot rely on help from other charities and a fund-raising campaign is needed to finance the replacement of other vehicles when needed.

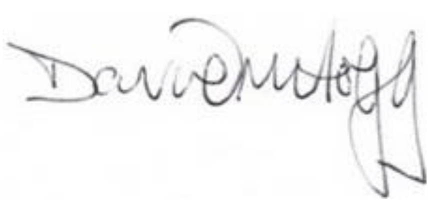
After many years at a Trustee and Chairman of the Group, Sam (Robert) Selman has now resigned, saying it was a pleasure to be part of such a successful organisation: we thank him for his contribution.

As George Brown is in the process of handing over his responsibilities after 25 years, it is a good time to recognise the incredible legacy he has built-up over those years; thankfully, he is not going anywhere and will still be available for consultation.

We are indeed fortunate to have the necessary skills to continue and I thank all committee members for their willingness to take on extra responsibilities.

Our mix of services to the good people of Melksham and surrounding villages cover a diverse and overarching representation: helping to alleviate social isolation amongst the elderly; ease the pressure on busy professionals; transport children to and from school in a safe and reliable manner; at the same time providing our dedicated and proficient drivers with an income and job-satisfaction.

Long may we continue!



David Hogg 20th September 2023

Chairman – Melksham Area Community Transport

ANNUAL RETURN

FOR THE YEAR ENDED 3 APRIL 2024

Melksham Community Transport 2022/2023

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistant with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer		Date	
I confirm that these accounts are approved by the Council and recorded as council minute reference		Dated	
Signed on behalf of the above Council (Chair)		Date	

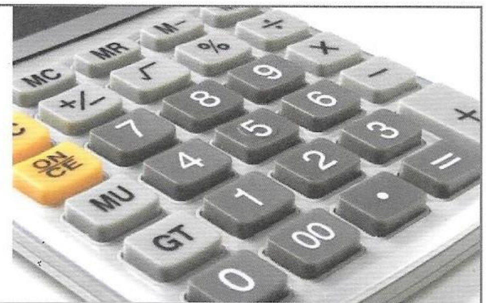
		Last Year £	This Year £	General Notes for Guidance
1	Balances brought forward	**43,386**	**32,411**	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
3	(+) Total other receipts	**82,177**	**139,579**	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	**46,457**	**49,771**	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	**0**	**0**	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	**46,695**	**85,405**	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	**32,411**	**36,814**	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	**32,411**	**36,814**	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	**0**	**0**	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	**0**	**0**	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

* A brief explanation of significant variations from last year to this year in Section 2;
* Bank Reconciliation as at 31 March

and
Accountancy Services Limited

1st Floor Mitsubishi Building
Western Way, Melksham
SN12 8BY



Tel: 01225 705758
rachael@anaccountancy.com

Mr J Ruderman
Melksham Community Transport

11th September 2023

Dear John

We are able to confirm that we have inspected the documents for the year to 31st March 2023, but have not carried out an audit.

We are able to confirm that we have verified both bank balances with the physical bank statements and agreed the brought forward balance from last year.

We have not checked that transactions have been posted to the correct nominal accounts.

Yours sincerely

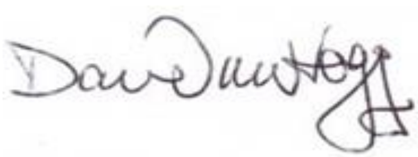
John Applegate (ICPA)

A & N Accountancy Services Limited
Registered Office: 1 Beech Avenue Melksham Wilts SN12 6JP
Company Reg No : 05888212   VAT Registration No: 753 2550 40

Accounts

I am pleased to present my sixth annual report:

An improvement on last year as services have returned to near normal.
In particular the three school buses now carry a total of 68 children to Corsham School each day: worthy of mention are the dedicated and reliable drivers who provide this invaluable service.
The committee continues to look for ways of improvement and our recently appointed Trustee/Treasurer, Bob Stead, is a much valued addition.
With the possibility of merging with a similar charity, Holt Community Bus, offering additional opportunities, the future certainly looks encouraging.
As always, my sincere thanks to the committee and trustees for their continued support and invaluable contribution.



David Hogg
Chairman – Melksham Community Transport — 19th October 2022

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
116	Wages Administration	101	Administration	732.00	
200	Current Bank A/c			10,429.14	
202	HSBC			21,941.96	
210	Petty Cash (Account)			40.00	
310	General Reserves				43,385.75
1000	Bank interest	101	Administration		3.13
1001	Hire of buses	201	Transport		7,062.20
1002	Holt Parent Group	201	Transport		36,426.00
1004	Wiltshire Council: Annual gra	201	Transport		8,765.50
1005	Wiltshire Council: Concess.Fa	201	Transport		7,038.40
1006	Wilts Council: Corsham School	201	Transport		4,823.50
1007	Bus operators grant	201	Transport		2,949.58
1009	Grants: other organisations	201	Transport		6,200.00
1014	Sale of Vehicle	201	Transport		4,500.00
1015	Corsham School direct payments	201	Transport		235.00
1020	JRS Grant Received	201	Transport		4,173.63
2001	Stationery	101	Administration	6.79	
2003	End of Year: A/cs & PAYE	101	Administration	432.00	
2004	Subscriptions	101	Administration	80.00	
2005	Petty cash	101	Administration	429.01	
2006	Bank charges	101	Administration	24.00	
2007	Trustees indemnity insurance	101	Administration	831.29	
2008	Accounts: annual maintenance	101	Administration	148.80	
2011	Computer and printer	101	Administration	1,144.99	
2012	Hire of meeting room	101	Administration	450.00	
3001	Drivers wages	201	Transport	31,259.45	
3002	HM Revenue & Customs	201	Transport	3,088.85	
3003	Drivers training	201	Transport	2,727.50	
3004	Drivers medicals	201	Transport	298.20	
3005	Hiring of other buses	201	Transport	1,200.00	
3006	Fuel costs	201	Transport	11,063.66	
3013	Transport Manager's expenses	201	Transport	1,020.00	
3024	Fleet Insurance	201	Transport	3,721.42	
3025	TIC Support services	101	Administration	300.00	
3026	Pensions	101	Administration	588.76	
3028	Transport manager wages	201	Transport	3,368.78	
3029	Co-ordinator wages	201	Transport	3,373.82	
4002	Maintenance YJ07EHT:Optare	301	Maintenance of vehicles	2,815.27	
4004	Maintenance W2 BRC	301	Maintenance of vehicles	1,310.31	
4008	Maintenance WX55HXP	301	Maintenance of vehicles	535.53	
4010	Valeting buses	301	Maintenance of vehicles	300.00	
4011	Maintenance YX09 EUM	301	Maintenance of vehicles	1,678.24	

Continued over page

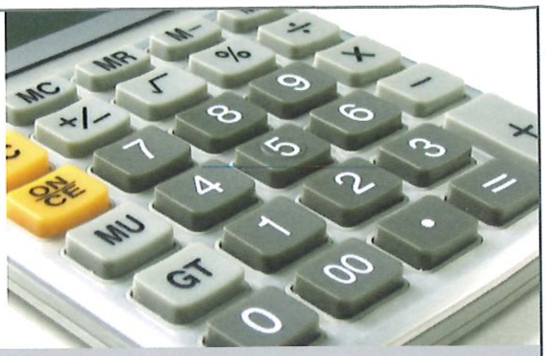
Trial Balance for Current Year

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4012	Maintenance DK62 CFG	301	Maintenance of vehicles	13,383.69	
4013	Maintenance LK64 AWY	301	Maintenance of vehicles	6,839.23	
			Trial Balance Totals :	**125,562.69**	**125,562.69**
			Difference	**0.00**	

Accountancy Services Limited

1st Floor Mitsubishi Building
Western Way, Melksham
SN12 8BY



Tel: 01225 705758

rachael@anaccountancy.com

Mr John Ruderman
Melksham Council of Community Service
Melksham
Wiltshire

25th May 2022

Dear John

We are able to confirm that we have inspected the accounts for the year ended 31st March 2022 and backup documents and certify that they are correct.

Yours sincerely

G J Hulbert

Graham Hulbert

A & N Accountancy Services Ltd

ANNUAL RETURN - ENGLAND

FOR THE YEAR ENDED 31 MARCH 2022

Melksham Community Transport Current Year

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistant with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer	JOHN RUDERMAN	Date	12/5/22
I confirm that these accounts are approved by the Council and recorded as council minute reference	John Ruderman	Dated	12/5/22.
Signed on behalf of the above Council (Chair)	David Hoggs	Date	11th May 2022

		Last Year £	This Year £	General Notes for Guidance
1	Balances brought forward	**72,879**	**43,386**	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
3	(+) Total other receipts	**97,147**	**82,177**	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	**36,660**	**46,457**	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	**0**	**0**	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	**89,980**	**46,695**	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	**43,386**	**32,411**	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	**43,386**	**32,411**	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	**0**	**0**	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total Borrowings	**0**	**0**	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

* A brief explanation of significant variations from last year to this year in Section 2;
* Bank Reconciliation as at 31 March

Accounts

Melksham Community Transport

I am pleased to present my fourth annual report: doesn't time fly when you are having fun!

Shortly after the last AGM we were fortunate to welcome our new Secretary, June Stevenson, whose relevant experience and knowledge has already been in evidence.

We say farewell to Heather Newman who very kindly stepped-in to take our Minutes; her help and support has been very much appreciated.

Since the last AGM we agreed to change our name to reflect more accurately what we are about, although we will never forget our *raison d'être* and remain loyal to the ethos of enhancing lives by relieving social isolation.

During the Covid shutdown we used the Furlough scheme to support our dedicated and loyal drivers who are now ready to spring back into action, with the school-runs at least in September.

Our Finances are now much stronger, having sold two buses for £93k, so we are in a much better position to replace our 28 seater school-bus, which is one of our main revenue earners.

The last few months have been very trying and we can only hope that as the situation improves we can get back to providing those invaluable services for which we are renowned.

As always, my sincere thanks to the committee and trustees for their continued support and invaluable contribution.

David Hogg

Chairman – Melksham Community Transport

13th August 2020

ANNUAL RETURN - ENGLAND

FOR THE YEAR ENDED 26 JANUARY 2022

Melksham Community Transport 2020/2021

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistant with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer		Date	
I confirm that these accounts are approved by the Council and recorded as council minute reference		Dated	
Signed on behalf of the above Council (Chair)		Date	

		Last Year £	This Year £	General Notes for Guidance
1	Balances brought forward	**12,358**	**72,879**	Total balances & reserves at the beginning of the year as recorded in the Financial Records
3	Total other receipts	**139,858**	**97,147**	Total income or receipts as recorded in the cashbook minus the Precept
4	Staff costs	**39,708**	**36,660**	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers) and pension contributions
5	Loan interest/Capital repayments	**0**	**0**	Total expenditure or payments of capital and interest made during the year on borrowings
6	Total other payments	**39,629**	**89,980**	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7	Balances carried forwrd	**72,879**	**43,386**	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total Cash & Investments	**72,879**	**43,386**	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9	Total Fixed Assets	**0**	**0**	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10	Total Borrowings	**0**	**0**	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

* A brief explanation of significant variations from last year to this year in Section 2;
* Bank Reconciliation as at 31 March

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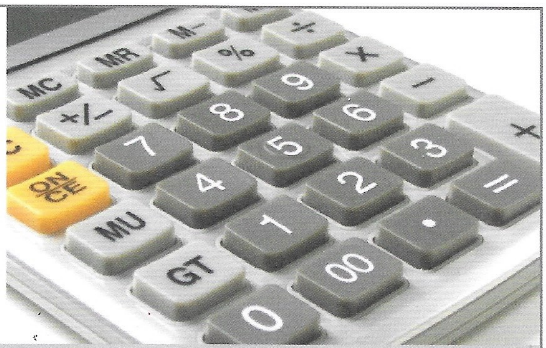

Mr John Ruderman
Melksham Council of Community Service
Melksham
Wiltshire

12th May 2021

Dear John

We are able to confirm that we have inspected the accounts for the year ended 31st March 2021 and backup documents provided and certify that they are correct.

Yours sincerely

G Hulbert

Graham Hulbert

A & N Accountancy