

Calmore Community Association AGM 2020

Wednesday 17th November 2021

Chairperson	Julia Cummings
Vice Chairperson	Tracy Cousins
Treasurer	Fiona Brice
Secretary	Mil Dowley
Centre Manager	Jean Trinder
Committee	Rosemary Lethbridge
Committee	Natalie Thompson
Committee	Margaret Fiander
Committee	Kerry Parker

1. Apologies

Councillor Neville Penman and Councillor David Hills (Council meeting)

Tracy opened the meeting thanking everyone for attending.

2. Minutes from previous AGM

Tracy explained that there were no minutes from last AGM due to Covid as it was carried out virtually.

An email containing the minutes from 2019 AGM and a copy of the accounts was sent to all members that had provided us with an email address. The members were also asked if they were happy to allow the committee to continue until a face-to-face AGM was permitted. We received more than the required number of votes for the committee to continue.

2. Chair Person report

This AGM is really for the period of April 2020 to April 2021. This has been delayed due to Covid and having to find a new accountant after Pam Hibbert retired after many years completing our end of year accounts. We approached the Charity's Commission for their guidance, and we are now able to hold this AGM

I-Tracy stepped down to Vice Chairperson in October 2020 and Julia Cummings stepped up to take my place.

The Centre was closed from March 2020 through till July 2020 when it reopened with lots of restrictions in place to keep everyone safe. It then closed again in November 2020 through to May 2021.

On behalf of all the committee I-Tracy said a big thank you to Jean, the Centre Manager, who has been fundamental in keeping the Centre going. Jean made sure she was up to date with all the latest Government guidelines around Covid restrictions and made sure these were put in place when the Centre was able to reopen, making sure everyone was safe who was using the building. Jean has also applied for various grants on our behalf which have helped to keep the Centre afloat.

There was a presentation of flowers and wine as a thank you from the CCA for all her hard work during these unprecedented times.

Also thank you to Totton and Eling Council who reduced the rent during this difficult time in relation to less costs for cleaners and utilities.

Because of the difficult year there is not a lot to update. In June 2020 the toilets were refurbished. New doors were put in to match the others that had previously been replaced.

I-Tracy personally said a big thank you to all our members for their continued support through the difficult times we have all been through.

Finally, because there is only 5 months to the next AGM the officers and committee will not be standing down this evening, that will happen in the next AGM in April 2022.

3. Accounts

You should have a copy of the accounts in front of you. As Tracy said it has taken several months of emails, phone calls to find a replacement for Pam Hibbert. The quotes we had coming in were £1000 plus just to have an independent review of the finalised accounts that Fiona-I creates, we and the CCA considered that far too much of members money to spend.

We have finally found one for £250 which is Michelle Dunckan she is a qualified ACCA accountant since 2013 and is now an FCCA fellowship accountant, she also has various experience in preparing and auditing for charities.

The 2020 accounts look different to 2019 due to Covid. Hall hire was down 54%. No Funday or pantomime was able to be held due to Covid. We were able to get a Covid Grant from NFDC which helped us greatly and the rent reduction due to less cleaning costs and gas and electric while we were closed. We purchased some new tables for Hunter Hall in 2020

The creditors on the accounts is due to the security shutters and playgroup adjustments which is owed to the Town Council.

A question regarding what the grant was for, this was the Covid Grant for Business rates.

All those in favour of accepting the accounts was passed by a show of hands.

4. Constitution

A copy of the proposed amendments and a copy of the original Constitution were passed by a show of hands majority.

The CCA proposed several changes to the Constitution to bring it up to date and the following amendments were proposed:

1. Added in the warning process

2. Amendments to the Management Committee roles including officers length of service, retiring from the committee and ineligibility to stand if a member has had a warning

3. Quorum reduced to 20 at AGM

All amendments were passed by a show of hands.

5. Any other Urgent business

Wayne Marshall proposed we acknowledged the members who passed away during the year.

Members that have passed away in 2021 were Trevor Kilgor, Ricky Beckitt and Alan Blayden (who was a previous member).

 30/3/22

CALMORE AND DISTRICT
COMMUNITY ASSOCIATION

ACCOUNTS

FOR THE YEAR ENDED

31 DECEMBER 2021

**CALMORE AND DISTRICT COMMUNITY ASSOCIATION
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		2020	
	£	£	£	£
INCOME - LETTINGS				
Rufus Hall		11,833		7,315
Forest Room		2,928		1,590
Lounge		190		141
Hunter Hall		9,991		6,742
St George/Committee Rooms		829		551
Storage Hire		149		255
		<u>25,920</u>		<u>16,594</u>
OTHER INCOME				
Memberships	4,943		5,031	
Donation - HCC	1,000		-	
Covid Grants	20,501		21,330	
Donation - Calmore Woman's Group	453		-	
Entertainment/Functions (Net)	14		-	
Other	146		-	
		<u>27,056</u>		<u>26,361</u>
		52,976		42,954
EXPENDITURE				
Rent	33,297		36,365	
Telephone & Internet	783		684	
Postage & Stationary	111		90	
Website	262		238	
Equipment	270		10	
Depreciation (25%)	506		675	
Accountancy	250		150	
Officers' Fees	750		750	
Insurance	277		277	
Miscellaneous	242		124	
Xmas Fayre/Panto (net)	1,293		-	
Defib	143		-	
Licenses & Subscriptions	159		168	
		<u>38,343</u>		<u>39,530</u>
NET FOR THE YEAR CARRIED FORWARD		<u>14,633</u>		<u>3,424</u>
DEDICATED FUNDRAISING				
Receipts	1,378		1,135	
Donations	20		-	
		<u>1,358</u>		<u>1,135</u>
		<u>15,991</u>		<u>4,559</u>

CALMORE AND DISTRICT COMMUNITY ASSOCIATION
BALANCE SHEET
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021		2020	
	£	£	£	£
FIXED ASSETS				
Equipment		1,518		2,024
Improvements & Security Shutters		<u>9,250</u>		<u>16,000</u>
		10,768		18,024
CURRENT ASSETS				
Stationary Stock	65		45	
Lloyds Current Account	14,059		3,106	
Lloyds Deposits Held Account	1,540		1,040	
Lloyds Fundraising Account	757		266	
Barclays	5		5	
Debtors & Prepayments	659		32	
Cash in Hand	<u>20</u>		<u>30</u>	
	17,106		4,522	
CURRENT LIABILITIES				
Creditors	458		11,656	
Returnable Deposits Held	800		375	
Bad Debt Written Off	<u>110</u>		-	
	1,368		12,031	
NET CURRENT (LIABILITIES)		15,738		-7,509
NET TOTAL ASSETS		<u>26,506</u>		<u>10,515</u>
GENERAL RESERVES				
Balance brought forward at 1 January 2021		5,663		2,239
Net surplus on activities		<u>14,633</u>		<u>3,424</u>
		20,296		5,663
FUNDRAISING RESERVE				
Balance brought forward at 1 January 2021	4,852		3,717	
Net Fundraising	<u>1,358</u>		<u>1,135</u>	
		6,210		4,852
BALANCE AT 31 DECEMBER 2021		<u>26,506</u>		<u>10,515</u>

for Bnc
28/2/22.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Calmore Community Association

**On accounts for the year
ended**

December 2021

**Charity no
(if any)**

270240

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Michelle Duncan

Date:

29/03/2022

Name:

Michelle N Duncan

**Relevant professional
qualification(s) or body
(if any):**

ACCA Fellowship - 1605819

Address:

62 Benbow Crescent

Poole

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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