

Hatfield Peverel Community Association

Registered charity number 270120

Trustees Annual Report

for the year ending 31st December 2022

Governance

The charity's address is The Village Hall, Maldon Road, Hatfield Peverel, Chelmsford, CM3 2HP.

At a meeting of the 16th December 2020, it was resolved that the affairs of the Association and administration of the charity should be directed by Hatfield Peverel Parish Council acting as Sole Trustee. This would take effect from 1st January 2021.

The Charity owns the hall building and the land immediately surrounding the hall. The objects of the Charity are to maintain and manage the village hall for the benefit of all the inhabitants of Hatfield Peverel. The hall is to improve social welfare of the village by providing facilities for leisure and recreation. The aim is to improve the conditions of life for the inhabitants irrespective of race, colour, sex, political and religious leanings. The trustee is satisfied that this activity meets the requirement of the public benefit test

Activities for the year 2022

The hall is comprised of a large function room, several smaller rooms that are connected, and a bar/coffee shop area. The bar activities were contracted out to a third party and were used by hall hirers when events were staged. The café was initially run for a couple of hours weekday mornings only. Due to increased demand, the café started to open in the afternoons as well. If this proves popular, then the plan would be to open the café all day and include weekends. The hall stage has been upgraded with new lighting and a sound system. Concerts included various tribute acts covering songs by ABBA, Roy Orbison, Pink Floyd and ELO. The Panto held two separate plays which were well received. Further acts are planned for 2023.

Accounts for the year 2022

The accounts for the charity have been prepared using the simple receipts and payments method.

Net receipts show a surplus of £15,544. This compares favourably with £6,251 that was made last year. However, the total of grants received in the year was £20,269. These grants

were received to make improvements to the structure of the hall, as well as to upgrade the Vic Olley room (the old snooker room). Roughly £6,000 of this will be carried over to 2023 and spent then. The charity had sufficient reserves of its own to be able to spend £2.5k on upgrading the toilets, as well as £6.7k on various electrical upgrades and internal painting. If these one-off expenses were discounted, then the charity made a surplus of just under £10k on its normal day to day activities. Cash and bank balances at the end of the year were £44,532. Again, this compares favourably with the previous year when the totals were £28,987. The trustee is happy with this figure as it allows further capital improvements to be made in 2023.

During the first half of 2023, income from the café continued to increase. In May, the charity decided to hand over the running of the café to an outside party. They pay a monthly rental and have planned to have the cafe open during the day, seven days per week. One of the local businesses that regularly hires one of the rooms has also requested that they hire an additional room. Further concerts and plays have been held on the main stage. The Vic Olley room has been upgraded to a multi-purpose facility. Films are now being held in there on a regular basis. More appropriate furniture will be purchased so that it can be used for businesses who wish to hire it out for conferences and meetings. On a negative side, the gas and electricity bills have risen dramatically. The electricity contract that we signed last year reduced the bills in the winter months, but has resulted in much higher bills during the summer months. The consequence of this is that self-funded, less critical, capital projects have had to be shelved until further grant funds become available. However, the trustee is very pleased to note that the hall is increasingly being used and is well on the way of satisfying the charity's aim of making the hall a community hub.

The accounts show a long standing, interest free, loan of £25,000. In theory, this will be repayable in 2042 to the old, moribund, Village Hall charity. However, steps will be taken to dissolve this entity. Note that there is an investment fund set up to repay this. The value of this COIF Charities Investment Fund as at 31st December was £22,685.

HATFIELD PEVEREL COMMUNITY ASSOCIATION

Registered Charity 270120

Receipts and Payments Account for the year ended 31st December 2022

	2022		2021
	Unrestricted Funds	Restricted Funds	TOTAL
	£	£	£
RECEIPTS			
From Trading Activities			
Hall lettings	53902		53902
Bar/cafe takings	8205		8205
Sale of snooker table			0
From Government			
HMRC Job retention scheme			0
Grant from BDC	4000	500	4500
Grant from ECC		1000	1000
Grant from Parish Council		10000	10000
VAT recovered	8546		8546
Grant from RCCE		8769	8769
Other receipts			
Donation	2000		2000
Events Income	7754		7754
Bank interest	9		9
TOTAL RECEIPTS	84416	20269	104685
PAYMENTS			
Bar/cafe costs	2776		2776
Repairs and maintenance	23660	14039	37699
Wages	14679		14679
Rates and water	1915		1915
Light and heat	7478		7478
Cost of events	7392		7392
Telephone	570		570
Insurance	4924		4924
Professional fees and licences	1880		1880
Building survey	0		0
VAT	5534		5534
Cleaning	2064		2064
Laptop	0		0
Coffee machine	0		0
Keyboard	200		200
Bank charges	439		439
Sundries	1592		1592
TOTAL PAYMENTS	75102	14039	89141
NET SURPLUS/DEFICIT	9314	6230	15544
Balances Brought Forward	28987		28987
Balances Carried Forward	38302	6230	44532

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Statement of Assets and Liabilities as at 31st December 2022

	2022 £	2021 £
MONETARY ASSETS		
Deposits and Bank Balances		
COIF Charities Deposit Fund	979	969
Bank Account	43403	27813
Cash in Hand	150	205
	<u>44532</u>	<u>28987</u>
 Debtors	 6236	 5655
 Creditors		
Amounts falling due within one year	3941	1578
Amounts falling due after one year (Note 1)	25000	25000
 INVESTMENTS		
COIF Charities Investment Fund	22685	24927
 NON MONETARY ASSETS		
Land and buildings		
Keyboard		
Laptop		
Coffee machine		
Tables and chairs		
Kitchen equipment		
Bar equipment		
Cleaning materials		

Note 1 An interest free loan granted by Hatfield Peverel Community Association (registered charity number 210134) repayable in 2042

Independent Examiner's Report to the Trustees of Hatfield Peverel Community Association (Registered Charity No. 270120)

I report to the trustees on my examination of the accounts of Hatfield Peverel Community Association for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I have identified a matter of concern that I was unable to verify some of the receipts because of incomplete documentation presented.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
30th June 2023