

Trustee Financial Report

Newhaven, Lewes & District Mencap

Year Ending 30 September 2025

Financial Overview

During the financial year ending 30 September 2025, the charity recorded total income of £34,576.94 against total expenditure of £28,740.77, resulting in a net surplus of £5,836.17.

This positive financial outcome reflects the Trustees' continued focus on improving sustainability, diversifying income streams, and making operational improvements that support the long-term viability of the organisation and its services to the local learning disability community.

Income Generation

A significant contributor to the charity's financial performance this year has been the continued development of hall hire and community-based income streams at Riverside Hall in Newhaven.

Hall hire income has proven to be one of the charity's strongest revenue streams, generating over £6,600 across multiple bookings and demonstrating the value of the venue as a community asset. Increased use of digital tools and improved financial processes have also supported more effective booking management and financial tracking.

The organisation's digital transformation of financial and administrative processes, including the use of modern accounting software and improved payment systems, has allowed the Trustees to manage income streams more efficiently and maintain clearer oversight of financial activity.

Additional income has been generated through member subscriptions, community fundraising events including fayres and tombolas, kitchen and tuckshop sales, donations, grants, and door income from social events. Community support remains strong, with donations and event participation contributing meaningfully to the charity's overall income.

Investment in Facilities

The Trustees remain committed to maintaining and improving Riverside Hall, which is the primary venue for the charity's services and activities.

During the year, expenditure has supported the ongoing maintenance and operational upkeep of the hall, ensuring the facility remains safe, welcoming, and accessible for members and visitors.

A key improvement during the year was the installation of a new security system, strengthening safeguarding and building security for members, volunteers, and hall users.

Further investment has also been made in cleaning, maintenance services, utilities, insurance, and general operational infrastructure to ensure the hall continues to operate safely and efficiently as a community venue.

Future Development of Riverside Hall

Looking ahead, the Trustees are developing plans for further renovation and enhancement of Riverside Hall.

The aim is to create a more immersive and flexible community space, improving the experience not only for members attending the charity's Friday Night Social Club, but also for external organisations and community groups who hire the hall.

By improving the facilities and atmosphere of the venue, the Trustees hope to increase hall hire opportunities, improve the experience for existing users, generate additional sustainable income for the charity, and provide a more inclusive and welcoming environment for the wider community.

Charity Communications and Community Outreach

In the coming year, the charity intends to reinstate and strengthen its Communications and Outreach programme.

This initiative will focus on increasing awareness of the charity's services within the local community, reaching out to families and households with individuals who may benefit from support, encouraging new memberships, and recruiting additional volunteers to support activities and local events.

By expanding outreach efforts, the Trustees aim to ensure that more individuals and families with learning disabilities are aware that Newhaven, Lewes & District Mencap is available to support them.

Summary

The Trustees are pleased with the organisation's financial performance during the year, with a healthy surplus achieved while continuing to invest in facilities and services.

Through responsible financial management, improvements to operational processes, and the continued growth of hall hire and community engagement, the charity is well positioned to continue supporting people with learning disabilities and their families across the Newhaven and Lewes district.

The Trustees remain committed to ensuring that the organisation continues to grow sustainably while maintaining its core mission of providing inclusive social opportunities and support for people with learning disabilities in the local community.

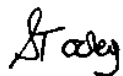
Trustee Approval and Signatures

This report was approved by the Board of Trustees and signed on its behalf by:



Adam Knell

Chairperson and Trustee



Simone Tooley

Treasurer, Secretary and Trustee

Date: 6th March 2026

**Newhaven, Lewes & District Mencap
Income & Expenditure for year 24/25**

	INCOME	EXPENDITURE	PROFIT/LOSS
Oct-24	1724.65	607.42	1117.23
Nov-24	2659.34	1790.10	869.24
Dec-24	1470.00	1510.68	-40.68
Jan-25	1451.77	1359.29	92.48
Feb-25	1587.36	2808.69	-1221.33
Mar-25	3707.93	3972.15	-264.22
Apr-25	9142.11	1652.30	7489.81 <i>CCLA drawdown</i>
May-25	2091.01	6096.60	-4005.59 <i>Maint costs</i>
Jun-25	6432.61	3750.57	2682.04
Jul-25	999.29	957.18	42.11
Aug-25	1992.35	2148.13	-155.78 <i>Securtiy,deep clean</i>
Sep-25	1318.52	2087.66	-769.14
	34576.94	28740.77	

Profit for YE 24-25

5836.17

From 1.10.24 - 30.9.25

Income		Expenditure	
Guides	165.00	Quickbooks	520.80
Brownies	270.00	Insurance	1715.91
Rangers	165.00	Veolia	609.85
Hall Hire	5542.00	Gas/Elec/Broadband	2218.65
Banner revenue	651.00	Water	1142.95
Cash/Cheque deposits	7582.19	Rokill	176.26
Grants	500.00	Maint Svcs	13505.97
Members Subs	40.00	Day Trip	156.00
CCLA	8040.00	Security	842.40
EVO payments	86.02	Christmas Fayre	82.23
Donations	4506.03	VE Day	209.11
Door (includes Jewellery sales)	2665.95	Donations	0.00
Kitchen	710.22	Tombola Stall costs	326.82
Tombola (& small donations)	874.45	Tuckshop costs	275.78
Hall Hire	1067.00	Training	205.94
Donations	417.32	Misc Items	2300.94
Fayres	1294.76	Tuckshop	358.82
	34576.94	Tombola purchases	150.42
		VE Day	144.25
		Christmas Fayre	187.99
		DJ/Karaoke	660.00
		Members xmas gifts	46.68
Income	34576.94	Sensory Room	15.94
Expenditure	-28740.77	Tombola/pitch fees	45.00
Profit	5836.17	Maintenance	1165.33
		Cleaning	1676.73
		28740.77	

I have examined the accounts of Newhaven, Lewes & District Mencap for the year ended September 2025, which comprise the Statement of Financial Activities, Income & Expenditure and related notes.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 and applicable regulations.

My responsibility is to review these accounts and to report whether any material matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the Charities Act 2011 and relevant regulations. It included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. I also considered any unusual items or disclosures in the accounts.

Independent examiner's statement

During my examination, no matter has come to my attention.

A handwritten signature in black ink, appearing to read 'Mark Donne', with a long horizontal stroke extending to the right.

Mark Donne - mark@donne.uk

Director of Index eBusiness Ltd (Company Number 07337877)

Independent Examiner

28th July 2026