



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 1st April 2020

To: 31st March 2021

Charity name: 1st Westbury Scout Group (Cyril's Own)

Charity registration number: 270011

Company number:

Objectives and activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Promoting the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international community as members of The Scout Association |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Promoting the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international community as members of The Scout Association |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | All trustees receive training from the Scout Association Headquarters. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|---------------------------------------|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including | Para 1.38 | |

| | | |
|---------------------------------|-----------|--|
| program related investment | | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and performance

| | | |
|---|-----------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | 1st Westbury Scout Group has provided Scouting to the young people of Westbury, providing them with "Skills for Life". The young people have engaged both physically and virtually throughout the pandemic Young people continue to work towards badges and Chief Scout Awards |
|---|-----------|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |

| | | |
|-------|--|--|
| | | |
| Other | | |

Financial review

| | | |
|--|-------------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | At year end £24,070.39 held in Scout Group Bank Accounts |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.2224 | 6 month operating funds to be held at all times |
| Amount of reserves held | Para 1.22 | £5000 held in Group account as operating reserve |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

| | | |
|--|--|--|
| | | |
|--|--|--|

Structure, governance and management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document: for example, trust deed, memorandum and articles of association etc | Para 1.25 | Royal Charter |
| How is the charity constituted? for example limited company, unincorporated association, CIO | Para 1.25 | Member of The Scout Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees appointed at AGM + Officers of the Committee |
| | | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and administrative details

| | |
|-----------------------------|---|
| Charity name | 1st Westbury Scout Group (Cyrils Own) |
| Other name the charity uses | |
| Registered charity number | 270011 |
| Charity's principal address | Meadow Lane, Westbury, Wiltshire |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-------------------------------|-----------------------------------|---|
| 1 | Mr G Applegate | Committee Chair | | Group Scout Leader |
| 2 | Mrs E Cheshire | Secretary | | Scout Group Council |
| 3 | Mr B Hedges | Beaver Scout Leader | | Scout Group Council |
| 4 | Mr A Kettleby | Group Scout Leader | | District Commissioner |
| 5 | Mrs P Maslin | Treasurer | | Scout Group Council |
| 6 | Mr J Osborne | | | Scout Group Council |
| 7 | Mrs D Perrett | Assistant Beaver Scout Leader | | Scout Group Council |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |

| | | | | |
|----|--|--|--|--|
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees - names of the directors at the date the report was approved

| Director name | |
|---------------|--|
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |
|--------------|-----------------------------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |

| | | |
|--|--|--|
| | | |
| | | |

Name of chief executive or names of senior staff members (optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)

Andrew Kettlety

Pat Maslin

Full name(s)

Andrew Kettlety

Pat Maslin

Position (for example Secretary, Chair, etc)

Group Scout Leader

Treasurer

Date

03/06/2022

Group Accounts

| Income | |
|--------------------------------|-------------|
| Opening Balance | £ 2,521.29 |
| | |
| Wiltshire Council Covid Grants | £ 10,000.00 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Income Total | £ 12,521.29 |

| Expenditure | |
|----------------------|-------------|
| SSE Electricity | £ 467.65 |
| Fire Service | £ 38.00 |
| Access Insurance | £ 370.21 |
| | |
| Membership Fees 2020 | £ 2,120.00 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Expenditure Total | £ 2,995.86 |
| In Bank | £ 9,521.00 |
| In Hand | £ 4.43 |
| Total | £ 12,521.29 |

90 (HB)

29 APR

Lehigh

Section Accounts

| Income | |
|--------------------------------|-------------|
| Opening Balance | £ 802.51 |
| | |
| Subs | |
| Winter 2020 | £ 1,240.00 |
| | |
| From Cub Account (Cheques) | £ 1,461.89 |
| From Cub Accounts (Cash) | £ 114.35 |
| | |
| | |
| From Beaver Account (Cheques) | £ 1,826.96 |
| From Beaver Accounts (Cash) | £ 13.20 |
| | |
| | |
| Wiltshire Council Covid Grants | £ 10,532.00 |
| | |
| Scout Brand Centre (Refund) | £ 37.50 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Income Total | £ 16,028.41 |

| Expenditure | |
|---------------------------|-------------|
| Activities | £ 588.67 |
| Badge Work | £ 233.86 |
| Trip / Camps | £ - |
| Misc | £ 379.09 |
| Website / Online Services | £ 281.85 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Expenditure Total | £ 1,483.47 |
| In Bank | £ 14,493.39 |
| In Hand | £ 51.55 |
| Total | £ 16,028.41 |

80 (HQ) SA

29 APR 2021

Jeffery

L Welsh
Cpl

Scrutineer's Report to the Trustees of the
1st WESTBURY SCOUT GROUP

I report on the accounts of the Group/District for the year ended 31st March 2021

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Sgt Pamela Pearce

Address: JEAU
MOD Corsham
Westwells Road
Corsham, Wiltshire

Date: 29/04/2021