

BUGBROOKE SPORTS & COMMUNITY CENTRE

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

CHARITY NUMBER 269897

TRUSTEES' REPORT

The trustees present their annual report, together with the financial statements of the charity for the year ended 31st March 2024.

The charity is governed by a Trust Deed dated 15th April 1977.

Structure, governance and management.

TRUSTEES

The persons legally responsible during the year, for the control and management of the charity, as trustees, together with the charity's main agents and advisors, are listed on page 3. New trustees are encouraged to attend appropriate external training courses and meet key employees and other trustees – all of which will facilitate the undertaking.

GRANT MAKING POLICIES

Any grants made are assessed upon presentation and a structured decision based on the information provided.

RISK MANAGEMENT

The Trustees regularly review the risk associated with the charity and have taken the appropriate steps to manage those risks when a threat is identified.

PRINCIPAL OBJECTIVES

The principal objectives of the charity are to provide and maintain a community centre and playing field for the use of the inhabitants of the Parish of Bugbrooke, without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

PUBLIC BENEFIT

The charity is operated in accordance with the guidance issued by the Charity Commission on public benefit.

CHARITY NUMBER 269897

TRUSTEES' REPORT (CONTINUED)

ORGANISATION

The charity operates at the principal address as shown on page 3.

The work carried out by the Trustees was undertaken voluntarily.

The main activities undertaken during the year have been the letting of the facilities to various organisations and obtaining funding by grants.

There have been no major changes in the aims or organisation of the charity in the year under review.

REVIEW OF PROGRESS AND ACHIEVEMENTS

The officers and trustees are satisfied with the progress and achievements to date.


REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

Expenditure to 31st March 2024 on the Community Centre amounts to £632,458 (2023 - £595,634).

POLICY ON RESERVES

The charity will make such provisions of its funds to ensure that no unforeseen circumstances will detrimentally affect the running of the charity.

..........
Approved by the Trustees

Date.....

TRUSTEES' MAIN AGENTS AND ADVISORS

PRINCIPAL ADDRESS: Bugbrooke Sports and Community Centre,
Camp Close,
Bugbrooke,
Northampton.
NN7 3RW.

CUSTODIAN TRUSTEES: Bugbrooke Parish Council

CHAIRMAN: D. Harries BEM

FINANCIAL CONTROLLER: Mrs J. Field

SECRETARY: Mrs J. Field

TRUSTEES: David Harries BEM
Calvin Bell
Philip J. Bignell
John Chapman
Brian M. Curtis
F. John Curtis BEM
David C. Hyde
Bryn S Curtis

ACCOUNTANTS & INDEPENDENT EXAMINERS P. Sparks
Cheney & Co.,
310 Wellingborough Road,
Northampton,
NN1 4EP.

BANKERS: National Westminster Bank Plc.,
167 St. James Road,
Northampton,
NN5 5LE.

SOLICITORS: Arnold Thomson
205 Watling Street West
Towcester.
NN12 6BX

CHARITY REGISTRATION NUMBER: 269897

BUGBROOKE SPORTS & COMMUNITY CENTRE

I report on the accounts of the charity for the year ended 31st March 2024, which are set out on pages 5 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under Section 145(5)(b) of the Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- (1) which gives us reasonable cause to believe that in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
P.A. Sparks FCA FCCA

Date

22nd July 2024

On behalf of
CHENEY & CO.
CHARTERED ACCOUNTANTS
310 Wellingborough Road,
Northampton
NN1 4EP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
Incoming Resources :					
Incoming resources from generated funds					
Investment income		275	-	275	50
Incoming resources from charitable activities					
Bar takings and other income	2	44,001	-	44,001	36,863
Total incoming resources		44,276	-	44,276	36,913
Resources Expended :					
Charitable activities :					
Operation of community centre	3	34,267	2,557	36,824	31,693
Governance costs	5	1,918	-	1,918	2,354
Other interest		3	-	3	-
Total resources expended		36,188	2,557	38,745	34,047
Net incoming/(outgoing) resources		8,088	(2,557)	5,531	2,866
Transfers between funds		-	-	-	-
Net movement in funds		8,088	(2,557)	5,531	2,866
Fund balances brought forward at 1st April 2023		£214,764	£10,228	£224,992	£222,126
Fund balances carried forward at 31st March 2024		£222,852	£7,671	£230,523	£224,992


The notes on pages 7 to 16 form part of these accounts.

BALANCE SHEET AS AT 31ST MARCH 2024

	Note	Unrestricted Funds	Restricted Funds	2024	2023
FIXED ASSETS					
Tangible fixed assets	7	140,696	7,671	148,367	152,983
CURRENT ASSETS					
Stock	8	605	-	605	574
Debtors	9	3,647	-	3,647	2,853
Cash at bank and in hand		78,942	-	78,942	70,888
		83,194	-	83,194	74,315
CREDITORS					
Amounts falling due within one year	10	1,038	-	1,038	2,306
NET CURRENT ASSETS		82,156	-	82,156	72,009
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£222,852</u>	<u>£7,671</u>	<u>£230,523</u>	<u>£224,992</u>
NET ASSETS		<u>£222,852</u>	<u>£7,671</u>	<u>£230,523</u>	<u>£224,992</u>
THE FUNDS OF THE CHARITY					
Restricted income funds	11	-	7,671	7,671	10,228
Unrestricted income funds		222,852	-	222,852	214,764
TOTAL FUNDS		<u>£222,852</u>	<u>£7,671</u>	<u>£230,523</u>	<u>£224,992</u>

Approved by the Board of Trustees on

and signed on its behalf by



.....
D. Harries Esq

CHAIRMAN OF THE BOARD OF TRUSTEES

The notes on pages 7 to 16 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST MARCH 2024**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**(a) General Information and basis of preparation**

Bugbrooke Sports & Community Centre is a Charity in England/Wales. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are maintaining and running the Sports and Community Centre for the benefits of the residents of Bugbrooke village.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair view". This departure has involved following the Accounting and Reporting by Charities: Statement of recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. The policies have been consistently applied to all years presented unless otherwise stated.

The charity has adopted SORP (FRS 102) and the presentation currency is Pounds Sterling.

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST MARCH 2024**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised, the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Grant income is recognised based on the accrual model.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**(c) Income recognition (Continued)**

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Other income includes the conversion of endowment funds into income which arises when capital funds are released to an income fund from expendable endowments or when a charity has authority to adopt a total return approach to its permanent endowment fund. It also includes other income such as gains on disposals of tangible fixed assets.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes of advertising and stationery;
- Expenditure on charitable activities includes purchases for resale, wages, Premises costs and depreciation; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Premises overheads have been allocated on to the unrestricted funds.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**(e) Support costs allocation (Continued)**

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 3.

(f) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land	Not depreciated
Leasehold land and buildings	Over 21 years
Plant and machinery	20% reducing balance
Kitchen	10% straight line
Property improvements	Not depreciated

(g) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(h) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(i) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**(j) Cash at bank**

Cash at bank is held to meet short term cash commitments as they fall due and includes all cash equivalents held in the form of short term highly liquid investments. A cash equivalent will normally have a short material date of, say, three months from the date of acquisition.

(k) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. ROOM HIRE AND OTHER INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total 2023
Bar takings	2,610	-	2,610	2,396
Room hire	38,173	-	38,173	31,866
Rugby club rent	3,218	-	3,218	2,021
Donations	-	-	-	150
Sundry receipts	-	-	-	430
	£44,001	-	£44,001	£36,863

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

3. ANALYSIS OF CHARITABLE EXPENDITURE

The charity undertakes direct charitable activities, as follows:-

	Provision of Bar	Hire of Community Centre	Total Funds 2024	Total 2023
Purchases	1,307	-	1,307	1,707
Wages	608	10,124	10,732	10,319
Premises costs (Note 4)	-	20,169	20,169	14,545
Depreciation	-	4,616	4,616	5,122
	£1,915	£34,909	£36,824	£31,693

The average number of employees was 2 (2023 – 3)

No employee received employee benefits of more than £60,000.

4. PREMISES COSTS

	2024	2023
Insurance	2,769	2,600
Sundry expenses	957	584
Mains services and telephones	10,633	5,396
Community centre repairs and maintenance	5,810	5,965
	£20,169	£14,545

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024

5. ALLOCATION OF SUPPORT

The charity allocates all its support costs as shown in the table below

	Governance	Total 2024	Total 2023
Professional and legal services	£1,918	£1,918	£2,354
	<u> </u>	<u> </u>	<u> </u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2024, nor for the year ended 31st March 2023.

TRUSTEES EXPENSES

There were no trustees' expenses paid for the year ended 31st March 2024, nor for the year ended 31st March 2023.

7. TANGIBLE FIXED ASSETS

	Buildings	Plant & Equipment	Bowling Green	Community Centre	Improvements to Property	Improvements To Kitchen	Rugby Club Buildings	Total
COST								
At 1st April 2023	9,649	90,003	28,438	491,697	103,937	25,570	24,196	773,490
At 31st March 2024	£9,649	£90,003	£28,438	£491,697	£103,937	£25,570	£24,196	£773,490
DEPRECIATION								
At 1st April 2023	9,649	79,623	-	491,697	-	15,342	24,196	620,507
Charge for the year	-	2,059	-	-	-	2,557	-	4,616
At 31st March 2024	£9,649	£81,682	£ -	£491,697	£ -	£17,899	£24,196	£625,123
NET BOOK VALUE								
At 31st March 2024	£ -	£8,321	£28,438	£ -	£103,937	£7,671	£ -	£148,367
At 31st March 2023	£ -	£10,380	£28,438	£ -	£103,937	£10,228	£ -	£152,983

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

	2024	2023
8. STOCK		
Bar stocks	£605	£574
9. DEBTORS	2024	2023
Prepayments	£3,647	£2,853
10. CREDITORS	2024	2023
Amounts falling due within one year:		
Accruals and deferred income	876	1,639
Taxation and social security	162	-
Other creditors	-	667
Accruals and deferred income	£1,038	£2,306

11. RESTRICTED AND UNRESTRICTED FUNDS

	Balance at 01.04.23	Movement in Resources		Balance at 31.03.24
		Incoming	Outgoing	
Restricted				
Kitchen	10,228	-	(2,557)	7,671
Unrestricted Fund General Reserve	214,764	44,276	(36,188)	222,852
TOTAL	£224,992	£44,276	£(38,745)	£230,523

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

11. RESTRICTED AND UNRESTRICTED FUNDS (CONTINUED)**DESCRIPTION OF FUNDS**

General unrestricted funds reserve represents free funds of the charity which are not designated for particular process.

RESTRICTED FUNDS

These represent monies received from various sources for the original building of the Community Centre and the refurbishment of the kitchen and reflect the carrying value of those assets.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed Assets	Net Current Assets	Total
Restricted funds	£7,671	£ -	£7,671
Unrestricted funds	£140,696	£82,156	£222,852

13. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.