

**DETLING VILLAGE HALL  
MANAGEMENT COMMITTEE  
REPORTS AND ACCOUNTS  
FOR THE YEAR ENDED 31  
MARCH 2024**

***Registered Charity No. 269784***

# **DETLING VILLAGE HALL MANAGEMNET COMMITTEE**

## **LEGAL & ADMINISTRATIVE INFORMATION**

Charity name and number: Detling Village Hall Management Committee  
Registered Charity number: 269784

Trustees/Members:

- Heather Baker-Anderson
- Gary Bryant
- Bob Bushell
- Cassie Crannis
- Mike Denny
- Sally Howells
- Derek Lawrence
- Olive Monk
- Phil Nelson (Treasurer)
- Edward Rubie (Chairman)
- Jill Seymour
- Ann Spain
- Stephen West

Booking Clerk: Penny Day

Caretakers: Mr and Mrs T Day

Independent examiner: Timothy Fleck  
Woodcot  
Pilgrims Way  
Detling  
Kent ME14 3EX

Principal Address: Detling Village Hall  
Pilgrims Way  
Detling  
Maidstone  
Kent  
ME14 3EY

# **DETLING VILLAGE HALL MANAGEMENT COMMITTEE**

Registered Charity No. 269784

## *Chairman's Annual Report for the year ended 31 March 2024*

### **Achievements and Performance of the Charity.**

#### **Membership:**

During the year there were changes to the membership of the Management Committee. Following resignations, at the end the year the Committee consisted of 10 Members, 7 of whom represent local organisations. My thanks to Cassie Crannis and Sally Howells for their support while members, and particularly to Olive Monk who retired after having represented Detling Short Mat Bowls Club on the committee for 30 years. At the end of the year we welcomed Steve Jubb, representing Detling Parish Council.

#### **Management:**

The Management Committee meets bi-monthly and follows a pre-published agenda, minutes are taken and offered for formal approval at the following meeting.

The roll of Booking Clerk is undertaken by Mrs Penny Day.

Caretaking and cleaning is contracted to Mr Tim Day.

#### **Use of the Premises:**

An analysis of lettings during calendar year 2023 showed that village hall was let regularly to over 30 organisations. In addition, there were a considerable number of lettings for birthday parties, anniversaries, and other special events. Demand for use of the hall continues to be approximately double that of the meeting room.

#### **Finances:**

I am pleased that the treasurer's finance report shows the hall's finances to be in good order. Although expenditure for year ending 31 March 2024 increased, by approximately 10%, and income from lettings remained steady, we have been able to increase our reserves for future commitments. Plans are in hand to widen publicity about the hall and its availability for weekend functions.

#### **Maintenance & improvements:**

The only major expense incurred during the year was renewal of sheet flooring in the kitchen, adjacent corridor, and toilet. My thanks to the volunteers who 'lent-a-hand' and resolved the other maintenance items.

#### **Energy use / Utilities:**

Fortunately, the high rate, fixed term contract we were committed to for the supply of gas electricity, during 2023/24, has expired. Lower rates have been agreed for the forthcoming year. Investigation into the viability of installing solar panels have progressed and are expected to be successful. The aim being to reduce both our energy costs and the associated emissions. A bid has been submitted for funding this project with the result to be announced in due course.

**Insurance:**

Clause 12 of the Trust Deed requires the premises be insured against all insurable risks, including fire, theft, and public liability. An appropriate policy is held with Ansvar Insurance, Policy Number CCP 2326081. The policy renewal on 30/05/2024 will be for the following insured sums - Buildings £1,732,027; Contents and equipment £38,784.

**Special events:**

To avoid clashing dates, the 2023 Christmas Fair was held on a Sunday at the end of November. Whilst it was not as well attended as in previous years. The timing of 2024's Christmas event will be reviewed by the committee. My thanks to Jill Seymour for organising the traditional raffle, it raised fund and was very popular. My thanks also all the unnamed supporters who contributed the success of the event.

In conclusion, my thanks to the Management Committee for their support and to Penny Day and her team for their contribution to the successful running of Detling Village Hall. I particularly wish to thank Phil Nelson for his support as vice-chairman and acting as voluntary Treasurer, requiring a considerable input throughout the year.

Edward Rubie, Chairman.

May 2024

**Trustees / Members:** As at 31 March 2024

Heather Baker-Anderson

Bob Bushell

Mike Denny

Steve Jubb

Derek Lawrence

Phil Nelson (Treasurer)

Edward Rubie (Chairman)

Jill Seymour

Ann Spain

Stephen West

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS OF  
DETILING VILLAGE HALL MANAGEMENT COMMITTEE**

**Year ended 31 March 2024**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 6 to 9.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Timothy Fleck



9/08/2024

Woodcot  
Pilgrims Way  
Detling  
Maidstone  
Kent  
ME14 3EX

# DETLING HALL MANAGEMENT COMMITTEE NOTES TO THE ACCOUNTS

**For the year ended 31 March 2024**

	<b>31.3.2024</b>	<b>31.3.2023</b>
	<b>Unrestricted Funds</b>	<b>Unrestricted Funds</b>
Cash funds		
Deposit account	40893	20639
Current account	16680	28362
Cash held	112	282
 Total cash funds	 57685	 49283
 Creditors		
Deposits for hall hire and keys	-222	-222
 Net assets	 57463	 49061
 Unrestricted funds	 57463	 49061

Approved on behalf of the Management Committee on 16/8/2024

**P Nelson**  
**Hon Treasurer**



**E Rubie**  
**Chairman**



16/08/2024

# DETLING HALL MANAGEMENT COMMITTEE

## NOTES TO THE ACCOUNTS

**For the year ended 31 March 2024**

		<b>31.3.2024</b>	<b>31.3.2023</b>
Activities for generating funds			
Bank Interest received		523	89
Receipts from charitable activities	2	42448	40702
Events	3	256	500
Government Grants	4	0	0
Total receipts		43227	41291
Payments			
Charitable activities	5	34825	31644
Total Payments		34825	31644
Net(payments) receipts		8402	9647
Cash Funds brought forward		49061	39414
Cash funds carried forward		57463	49061

# **DETLING HALL MANAGEMENT COMMITTEE**

## **NOTES TO THE ACCOUNTS**

**For the year ended 31 March 2024**

### **1 Accounting policies**

#### **1.1 Basis of preparation**

Detling Village Hall Management Committee (the charity) is a charity registered in England. The address of the registered office is given in the charity information page of these financial statements. The nature of the charity's operations and principal activities are related to maintaining the Village Hall, for the communal benefit of the inhabitants of the Parish and its surrounds.

The charity constitutes a public benefit entity. The financial statements of been prepared in accordance with the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The charity has taken advantage of the exemptions available to small charities, enabling it to prepare its financial statements using the receipts and payments basis, following guidance issued by the Charities Commission.

The financial statements of paired on a going concern basis as the trustees/members believe the charity will remain a going concern for at least 12 months from the date of approving these accounts. The financial statements are presented in sterling which is the functional currency of the charity and rounding to the nearest whole £1.

### **2 Rental income received**

	<b>31.3.2024</b>	<b>31.3.2023</b>
Village Organisations	4865	3787
Village Residents	2628	5194
Others	33984	31721
Credit from EDF	971	0
<b>Total</b>	<b>42448</b>	<b>40702</b>

### **3 Events – receipts**

	<b>31.3.2024</b>	<b>31.3.2023</b>
Christmas Fair	515	800

### **4 Grants received.**

	<b>31.3.2024</b>	<b>31.3.2023</b>
Covid-19 retention scheme grants	0	0
Government small business grant	0	0

**DETLING VILLAGE HALL MANAGEMENT COMMITTEE**  
**STATEMENT OF RECEIPTS AND PAYMENTS**  
**For the year ended 31 March 2024**

	Year ended 31.3.2024	Year ended 31.3.2023
<b>5 Charitable activities - payments</b>		
Wages and PAYE	9716	8962
Maintenance and equipment replacements	464	
General	419	2186
Equipment replacements	761	
New Flooring	2466	0
Fire and intruder alarm systems	606	630
Central Heating System		114
Fire extinguishers	173	317
New window	120	0
Plumbing & Electrical Accessories	642	0
Tree Surgery	300	0
Gas and electricity	5013	5154
Insurance	1797	1680
Contract caretakers	7200	7200
Cleaning and Janitorial supplies	117	212
Telephone, web charges and broadband	671	752
Water Rates	681	674
Administration, travel and website	246	244
Christmas Fair	259	379
Licences and Performing Rights	1322	750
Peppercorn rent to Parish Council	1	1
Independent Examiners Fees	350	350
Security Cameras	0	0
Deposit Acc	1000	0
New Equipment	501	923
New NEST Thermostats	0	1116
<b>Total</b>	<b>34825</b>	<b>31644</b>

**6 Related party transactions**

During the year, nobody was reimbursed for expenses paid personally on behalf the charity.