

MILLFIELD COMMUNITY ASSOCIATION
(Charity number 269754)

**ANNUAL REPORT and
FINANCIAL STATEMENTS
for year ended 31st MARCH 2024**

MILLFIELD COMMUNITY ASSOCIATION (Registered Charity No. 269754)
TRUSTEE'S ANNUAL REPORT for the year ended 31st March 2024

The Charity Trustees present their Report for the period 1st April 2023 to 31st March 2024.

The Millfield Community Association is registered with the Charity Commission number 269754 and was established in 1976.

The Charity is administered by a Management Committee comprising:-

Chair:	J M Cowdell
Vice Chair:	
Members Secretary	S Dale
Treasurer:	M J Cowdell
Members:	M Bell
Bowls	
Brownies/Rainbows:	P Foster
MCC	A Robinson

Objects, Organisation and Activities

The object of the Charity is to maintain the Millfield Community Centre and to improve the conditions of life for the inhabitants of Millfield, Peterborough.

This is to be achieved by advancing education, providing recreation and leisure facilities and promoting charitable purposes. The Management Committee aims to provide facilities at an affordable cost to voluntary and community organisations serving the community as well as local residents.

The Charity is managed by an Association of local residents comprising of elected and nominated members.

The Association relies primarily on voluntary help.

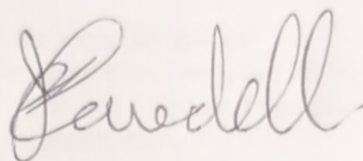
Review of Progress and Achievements

This has been a difficult year for the association as we have seen lower income from hirers and expenses increasing especially salaries. Due to this the association has shown a loss for the year so the Trustees need to look at the budget. Many hirers have stayed loyal with Bingo and Bowls providing funds for the association. We supported the Millfield festival for our second year and hope to work with Peterborough Presents in their activities. Another Trustee has sadly died but other trustees have stayed loyal. Cleanres have stayed the same as they continued to help with caretaking work. Peterborough City Council are looking to review the plan for the New England Complex where the association is based. We will continue to keep hirers aware of any changes. The Council still arranges repairs which meet criteria for health and safety requirements, Plans for the coming year include looking for new hirers and how we might use the space that was previously used by a pre-school.

Finances

The Association's Bankers are Barclays Bank Plc

The Independent Examiner is Matthew Coates, Coates Business Services, 46 Topham Crescent
Thorney, Peterborough, PE6 0SR



On behalf of the Managing Trustees
March 2026

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MILLFIELD COMMUNITY ASSOCIATION (Registered Charity No. 269754)**

I report on the financial statements of Millfield Community Association for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the 2011 Act,
to follow the procedures laid down in the general Directions given by the Charity Commission
(under section 145(5)(b) of the 2011 Act, and
to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the Trustees have not met the requirements to ensure that:
 - (a) Proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - (b) Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; and
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

46 Topham Crescent
Thorney
Peterborough
PE6 0SR

Matthew Coates - Coates Business Services Ltd
Independent Examiner

MILLFIELD COMMUNITY ASSOCIATION
(Registered Charity no. 269754)

RECEIPTS and PAYMENTS ACCOUNTS
for the year ended 31 March 2024

31 March 23 All Funds	31 March 2024		
	General Fund	Restricted Fund	Total
INCOME RECEIPTS			
Donations, Legacies and Other similar			
receipts	0.00	0.00	0.00
Grants			
0.00	0.00	0.00	0.00
-----	-----	-----	-----
0.00	0.00	0.00	0.00
Total Donated Income			
Operating Activities to further			
Charity Objects			
238.00	246.00	0.00	246.00
23977.13	19298.50	0.00	19298.50
12275.60	11790.50	0.00	11790.50
643.50	676.00	0.00	676.00
1179.50	1705.75	0.00	1705.75
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
500.00	200.00	0.00	200.00
0.00	82.00	0.00	82.00
-----	-----	-----	-----
38813.73	33998.75	0.00	33998.75
Total Charitable Objects			
Operating Activities to generate			
funds			
0.00	0.00	0.00	0.00
-----	-----	-----	-----
0.00	0.00	0.00	0.00
Total Fund Raising			
Investment Income			
21.84	120.75	0.00	120.75
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21.84	120.75	0.00	120.75
Total Investment Income			
TOTAL INCOME	34119.50	0.00	34119.50
38835.57			

MILLFIELD COMMUNITY ASSOCIATION
(Registered Charity no. 269754)

RECEIPTS and PAYMENTS ACCOUNTS
for the year ended 31 March 2024

31 March 23 All Funds		31 March 2024		
	PAYMENTS	General Fund	Restricted Fund	Total
	Payment to generate funds			
0.00	Fund Raising	0.00	0.00	0.00
	Charitable Activities			
22219.90	Wages (Incl HMRC)	24301.29	0.00	24301.29
3344.70	Light and Heat	3386.52	0.00	3386.52
1029.70	Water Rates	1117.23	0.00	1117.23
4636.52	Hall Maintenance	6368.66	0.00	6368.66
178.37	Catering	183.15	0.00	183.15
2890.99	Bingo Expenses	2288.68	0.00	2288.68
371.08	Social Functions	999.04	0.00	999.04
546.34	Insurance	570.34	0.00	570.34
250.00	Deposit Refunded	300.00	0.00	300.00
0.00	Bowls Expenses	0.00	0.00	0.00
<u>35467.60</u>	Total charitable objects	<u>39514.91</u>	<u>0.00</u>	<u>39514.91</u>
	Support Costs			
805.23	Payroll Service	708.33	0.00	708.33
<u>805.23</u>	Total support costs	<u>708.33</u>	<u>0.00</u>	<u>708.33</u>
	Management & Administration			
1234.26	Post/Stationery/Telephone	860.74	0.00	860.74
0.00	Independent Examiner	0.00	0.00	0.00
345.50	Trustees Expenses	43.00	0.00	43.00
40.00	Sundries	265.00	0.00	265.00
<u>1619.76</u>	Total Management & Administration	<u>1168.74</u>	<u>0.00</u>	<u>1168.74</u>
<u>37892.59</u>	TOTAL EXPENDITURE	<u>41391.98</u>	<u>0.00</u>	<u>41391.98</u>
942.98	Net of Receipts / Payments	-7272.48	0.00	-7272.48
21745.00	Brought forward	22687.98	0.00	22687.98
<u><u>22687.98</u></u>	Amount to carry forward	<u><u>16415.50</u></u>	<u><u>0.00</u></u>	<u><u>16415.50</u></u>

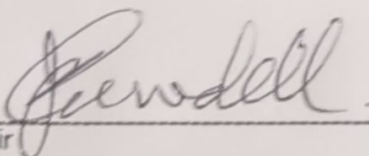
All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.

MILLFIELD COMMUNITY ASSOCIATION
 (Charity Number 263754)
STATEMENT OF ASSETS AND LIABILITIES
 at end of year as at 31 March 2024

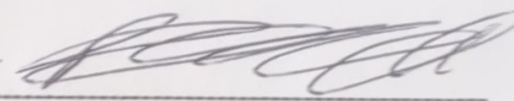
31 Mar 23		31 March 2024
	CASH FUNDS	
11169.35	Current Account	4735.43
10030.53	Business Premium Account	10151.28
1488.10	Cash in Hand	528.79
<u>22687.98</u>		<u>15415.50</u>
	TOTAL CASH FUNDS	
	Assets retained for Charity's Use	
325.00	Stock	415.00
0.00	Fixture & Fittings	-
	Debtors	
2202.50	Debtors due within one year	1,268.00
	Liabilities	
0.00	Liabilities due within one year	-

The notes on pages 8 and 9 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.



 Chair



 Treasurer

 Date

MILLFIELD COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS for the year ended 31 March 2024

1 Accounting Policies:

- (a) The accounts have been prepared on the Receipts & Payments basis in accordance with the Charities Act 2011.
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write-off the cost of each asset over its estimated useful life, which in all cases is set at four years.

2 Grants:	2023/24	2022/23
	£	£
Peterborough City Council (for the use of the Association)	-	
Living Sport Grant (To support Step Up Fitness Group)	-	
3 Total emoluments Gross salary and National Insurance contributions of two members of part time staff	24301.29	22219.90

4 Debtors

Debtors of £1268.00 representing amounts owing to the Organisation and due within one year:-

<u>Name</u>	<u>Total Due</u>
Prayer Group - March 2024 invoice	£ 35.00
Church - March 2024 invoice	£ 525.00
Bright Lights - March 2024 Invoice	£ 65.00
Cricket East - March 2024 Invoice	£ 100.00
Yoga - March 2024 invoice	£ 30.00
Tea Dance - March 2024 Invoice	£ 100.00
Scrabble - March 2024 Invoice	£ 60.00
U3A Gardening - Feb 2024 & March 2024 Invoices	£ 60.00
RPGS -Feb 2024 and March 2024 Invoices	£ 168.00
Band - Feb 2024 and March 2024 Invoices	£ 125.00

TOTAL 1,268.00

5 Trustees Remuneration and expenses:

No Trustee were remunerated during the accounting year other than reimbursement of expenses £43 - which was travel expenses.

6 Fixed Assets

All assets depreciated.

7 Stock

Stock as at 31st March 2024 is made up of:-

Catering	160
Maintenance items	135
Bingo Books	120
	<u>415</u>

Millfield Community Association

Bank Reconciliation

Barclays Bank Balance as at 31st March 2024	4,735.43
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Add Outstanding Deposits:

-	4,735.43
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Less unpresented Cheque(s)

Cash Book Balance as at 31st March 2024	4,735.43
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