

MILLFIELD COMMUNITY ASSOCIATION

(Charity number 269754)

**ANNUAL REPORT and
FINANCIAL STATEMENTS
for year ended 31st MARCH 2022**

MILLFIELD COMMUNITY ASSOCIATION (Registered Charity No. 269754)
TRUSTEE'S ANNUAL REPORT for the year ended 31st March 2022

The Charity Trustees present their Report for the period 1st April 2021 to 31st March 2022.

The Millfield Community Association is registered with the Charity Commission number 269754 and was established in 1976.

The Charity is administered by a Management Committee comprising:-

Chair:	J M Cowdell
Vice Chair:	
Members Secretary	S Dale
Treasurer:	M J Cowdell
Members:	M Bell
Bowls:	M Brian
Brownies/Rainbows:	P Foster
Viscount Railway	D Williamson
RPGS	E Handley
MCC	A Robinson

Objects, Organisation and Activities

The object of the Charity is to maintain the Millfield Community Centre and to improve the conditions of life for the inhabitants of Millfield, Peterborough.

This is to be achieved by advancing education, providing recreation and leisure facilities and promoting charitable purposes. The Management Committee aims to provide facilities at an affordable cost to voluntary and community organisations serving the community as well as local residents.

The Charity is managed by an Association of local residents comprising of elected and nominated members.

The Association relies primarily on voluntary help.

Review of Progress and Achievements

This has been another difficult year but certainly financially a better year than previous one for the association. Hirers have started to return safely following the restrictions coming to an end although some groups were wary about returning face to face especially if they were able to meet online.

The pre-school has been able to continue to meet which has helped with regular money coming in, however at end of 2021, they requested to amend their rental agreement to only paying half as they were using the centre less because of limited numbers of children. A positive has been that we have welcomed a regular hirer of a Pentecostal church on a Sunday which brings in regular income. Near the end of the financial year, we have also started to attract more hirers and we are hopeful this will continue into next year.

Our finances were also helped by grants paid by Peterborough City Council to support with re-opening Community Centres. We also benefited from a grant from Living Sport which was used by the Step Up Fitness group to increase their numbers. We were able to also use the Government furlough scheme as that came to an end in this financial year. Trustees have remained loyal and we have managed to keep the same staff.

We are still waiting to hear on the future of the centre from Peterborough City Council and it is a lot of work to continue to maintain the building, although fortunately the council do continue to support with some of the maintenance if the repairs are required for health and safety purposes.

We look forward in hope to the forthcoming year and hope more hirers are able to use the centre and we can have another successful year. We are starting to work with Millfield Festival organisers as they prepare for their event later in the year.

Finances

The Association's Bankers are Barclays Bank Plc

The Independent Examiner is Matthew Coates, Coates Business Services, 46 Topham Crescent
Thorney, Peterborough, PE6 0SR


J. M. COWDELL Chair.

On behalf of the Managing Trustees
January 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MILLFIELD COMMUNITY ASSOCIATION (Registered Charity No. 269754)

I report on the financial statements of Millfield Community Association for the year ended 31st March 2022.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the 2011 Act,
to follow the procedures laid down in the general Directions given by the Charity Commission
(under section 145(5)(b) of the 2011 Act, and
to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the Trustees have not met the requirements to ensure that:
 - (a) Proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - (b) Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; and
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

46 Topham Crescent
Thorney
Peterborough
PE6 0SR

Matthew Coates - Coates Business Services Ltd
Independent Examiner

MILLFIELD COMMUNITY ASSOCIATION
(Registered Charity no. 269754)

RECEIPTS and PAYMENTS ACCOUNTS
for the year ended 31 March 2022

31 March 21
All Funds

31 March 2022

General Restricted Total
Fund Fund

INCOME RECEIPTS

**Donations, Legacies and Other similar
receipts**

17261.41

Grants

14965.03

0.00

14965.03

17261.41

Total Donated Income

14965.03

0.00

14965.03

**Operating Activities to further
Charity Objects**

0.00

Membership fees

0.00

0.00

0.00

7422.00

Hire Charges

20882.75

0.00

20882.75

2000.10

Bingo

8834.80

0.00

8834.80

223.50

Bowls Group

135.00

0.00

135.00

257.10

Catering

1059.75

0.00

1059.75

0.00

Social Functions

0.00

0.00

0.00

0.00

Deposits

950.00

0.00

950.00

357.68

Sundries

0.00

0.00

0.00

10260.38

Total Charitable Objects

31862.30

0.00

31862.30

**Operating Activities to generate
funds**

0.00

Fund Raising

0.00

0.00

0.00

0.00

Total Fund Raising

0.00

0.00

0.00

Investment Income

7.75

Bank Interest

0.94

0.00

0.94

7.75

Total Investment Income

0.94

0.00

0.94

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27529.54

TOTAL INCOME

=====
46828.27

=====
0.00

=====
46828.27

MILLFIELD COMMUNITY ASSOCIATION
(Registered Charity no. 269754)

RECEIPTS and PAYMENTS ACCOUNTS
for the year ended 31 March 2022

31 March 21 All Funds		31 March 2022		
	PAYMENTS	General Fund	Restricted Fund	Total
	Payment to generate funds			
0.00	Fund Raising	0.00	0.00	0.00
	Charitable Activities			
20780.47	Wages (Incl HMRC)	21874.88	0.00	21874.88
2175.87	Light and Heat	2027.89	0.00	2027.89
1499.52	Water Rates	1361.07	0.00	1361.07
11501.38	Hall Maintenance	5701.97	0.00	5701.97
80.09	Catering	341.96	0.00	341.96
648.51	Bingo Expenses	1612.33	0.00	1612.33
0.00	Social Functions	914.50	0.00	914.50
538.50	Insurance	538.50	0.00	538.50
0.00	Deposit Refunded	790.00	0.00	790.00
0.00	Bowls Expenses	0.00	0.00	0.00
----- 37224.34	Total charitable objects	----- 35163.10	----- 0.00	----- 35163.10
	Support Costs			
1017.93	Payroll Service	931.23	0.00	931.23
----- 1017.93	Total support costs	----- 931.23	----- 0.00	----- 931.23
	Management & Administration			
953.58	Post/Stationery/Telephone	830.00	0.00	830.00
0.00	Independent Examiner	240.00	0.00	240.00
40.00	Trustees Expenses	213.00	0.00	213.00
210.00	Sundry	612.50	0.00	612.50
----- 1203.58	Total Management & Administration	----- 1895.50	----- 0.00	----- 1895.50
----- 39445.85	TOTAL EXPENDITURE	----- 37989.83	----- 0.00	----- 37989.83
-11916.31	Net of Receipts / Payments	8838.44	0.00	8838.44
24822.87	Brought forward 1 April 2021	12906.56	0.00	12906.56
----- 12906.56	Cash Funds c/fwd 31 March 2022	----- 21745.00	----- 0.00	----- 21745.00

All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.

MILLFIELD COMMUNITY ASSOCIATION
(Charity Number 269754)
STATEMENT OF ASSETS AND LIABILITIES
at end of year as at 31 March 2021

31 Mar 21		31 March 2022
	CASH FUNDS	
2143.76	Current Account	10488.47
10007.75	Business Premium Account	10008.69
755.05	Cash in Hand	1247.84
<u>12906.56</u>		<u>21745.00</u>
	TOTAL CASH FUNDS	
	Assets retained for Charity's Use	
185.00	Stock	475.00
0.00	Fixture & Fittings	-
	Debtors	
245.00	Debtors due within one year	2,528.75
	Liabilities	
0.00	Liabilities due within one year	-

The notes on pages 8 and 9 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.


Chair


Treasurer

Date 16th January 2023.

MILLFIELD COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS for the year ended 31 March 2022

1 Accounting Policies:

- (a) The accounts have been prepared on the Receipts & Payments basis in accordance with the Charities Act 2011.
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write-off the cost of each asset over its estimated useful life, which in all cases is set at four years.

2 Grants:	2021/22	2020/21
	£	£
Peterborough City Council (for the use of the Association)	10,667.00	10,000.00
Living Sport Grant (To support Step Up Fitness Group)	1,460.00	-
3 Total emoluments Gross salary and National Insurance contributions of two members of part time staff	21874.88	20780.47

4 Debtors

Debtors of £2528.75 representing amounts owing to the Organisation and due within one year:-

<u>Name</u>	<u>Total Due</u>
Busy Bunnies - Invoice 2022-03-01	£ 325.00
Prayer Group - Invoices 2021-10-03, 2021-11-03, 2021-12-03, 2022-01-03, 2022-03-03	£ 630.00
Tea Dance - Invoice 2022-03-04	£ 80.00
Band - Invoice 2022-03-07	£ 75.00
Scrabble - Invoice 2022-03-08	£ 75.00
Stamford AS - Invoices 2021-09-10, 2022-01-10, 2022-02-10, 2022-03-10	£ 405.00
RPGS - Invoice 2022-03-11	£ 105.00
Susan Wherrell - Invoice 2022-03-12	£ 7.50
Lacemakers - Invoice 2022-03-13	£ 20.00
Model Car Club - Invoice 2022-03-15	£ 90.00
Gardening Club - Invoice 2022-03-16	£ 30.00
Yoga - Invoice 2022-03-19	£ 30.00
Cricket East - Invoice 2022-03-20	£ 75.00
COP UK - Pentacostal Church - Invoice 2022-03-21	£ 420.00
Magikats Tuition - Invoice 2022-03-22	£ 116.25
Healthy You - Invoices 2022-02-23, 2022-03-23	£ 45.00
TOTAL	£ 2,528.75

5 Trustees Remuneration and expenses:

No Trustee were remunerated during the accounting year other than reimbursement of expenses £213.00 - which was travel expenses.

6 Fixed Assets

All assets depreciated.

7 Stock

Stock as at 31st March 2022 is made up of:-

Catering	75
Maintenance items	250
Bingo Books	150
	<u>475</u>

Millfield Community Association

Bank Reconciliation

Barclays Bank Balance as at 31st March 2022	10,488.47
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Add Outstanding Deposits:

-	10,488.47
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Less unpresented Cheque(s)

Cash Book Balance as at 31st March 2022	10,488.47
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10,488.47	-
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