

MILLFIELD COMMUNITY ASSOCIATION
(Charity number 269754)

**ANNUAL REPORT and
FINANCIAL STATEMENTS
for year ended 31st MARCH 2021**

MILLFIELD COMMUNITY ASSOCIATION (Registered Charity No. 269754) TRUSTEE'S ANNUAL REPORT for the year ended 31st March 2021

The Charity Trustees present their Report for the period 1st April 2020 to 31st March 2021.

The Millfield Community Association is registered with the Charity Commission number 269754 and was established in 1976.

The Charity is administered by a Management Committee comprising:-

Chair:	J M Cowdell
Vice Chair:	
Members Secretary	S Dale
Treasurer:	M J Cowdell
Members:	M Bell
Bowls:	M Brian
Brownies/Rainbows:	P Foster
Viscount Railway	D Williamson
RPGS	D Taylor
MCC	A Robinson

Objects, Organisation and Activities

The object of the Charity is to maintain the Millfield Community Centre and to improve the conditions of life for the inhabitants of Millfield, Peterborough.

This is to be achieved by advancing education, providing recreation and leisure facilities and promoting charitable purposes. The Management Committee aims to provide facilities at an affordable cost to voluntary and community organisations serving the community as well as local residents.

The Charity is managed by an Association of local residents comprising of elected and nominated members.

The Association relies primarily on voluntary help.

Review of Progress and Achievements

The Association has had a very challenging year which resulted in a loss and a cut in the reserves. We were helped by a grant from Peterborough City Council, staff being on furlough and pre-school hire agreement and them returning before other hirers

Peterborough City Council have continued to support us with completed repairs so that association could continue when hirers were ready to come back. Staff has changed as the our caretaker decided to resign and the decision was made to appoint an administrator and add some caretaking duties onto the 2 cleaners.

We have kept in touch with hirers and some were able to meet at certain during this financial year and it is hoped that other hirers will return as conditions improve and restrictions are removed.

During the pandemic, Peterborough City Council have not made any decision regarding the future of the centre although a meeting was held to look at a way forward.

We are hoping that things will improve in the next financial year as we try to recover. We hope to continue to offer the community a safe place where they can meet, learn and enjoy through the groups meet here.

Finances

The Association's Bankers are Barclays Bank Plc

The Independent Examiner is Matthew Coates, Coates Business Services, 46 Topham C
Thorney, Peterborough, PE6 0SR

On behalf of the Managing Trustees
January 2022

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MILLFIELD COMMUNITY ASSOCIATION (Registered Charity No. 269754)

I report on the financial statements of Millfield Community Association for the year ended 31st Ma

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the 2011 Act,
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the Trustees have the requirements to ensure that:
 - (a) Proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - (b) Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; and
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

46 Topham Crescent
Thorney
Peterborough
PE6 0SR

Matthew Coates - Coates Business Services
Independent Examiner

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MILLFIELD COMMUNITY ASSOCIATION

(Registered Charity no. 269754)

RECEIPTS and PAYMENTS ACCOUNTS for the year ended 31 March 2021

31 March 20
All Funds

31 March 2021

General
Fund

Restricted
Fund

INCOME RECEIPTS

Donations, Legacies and Other similar

receipts

Grants

0.00

17261.41

0.00

0.00

Total Donated Income

17261.41

0.00

Operating Activities to further Charity Objects

366.00

Membership fees

0.00

0.00

23275.00

Hire Charges

7422.00

0.00

8945.00

Bingo

2000.10

0.00

804.50

Bowls Group

223.50

0.00

4226.00

Catering

257.10

0.00

0.00

Social Functions

0.00

0.00

350.00

Deposits

0.00

0.00

137.50

Sundries

357.68

0.00

38104.00

Total Charitable Objects

10260.38

0.00

Operating Activities to generate funds

0.00

Fund Raising

0.00

0.00

0.00

Total Fund Raising

0.00

0.00

Investment Income

25.32

Bank Interest

7.75

0.00

25.32

Total Investment Income

7.75

0.00

38129.32

TOTAL INCOME

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0.00

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Total

17261.41

17261.41

0.00

7422.00

2000.10

223.50

257.10

0.00

0.00

357.68

10260.38

0.00
0.00

7.75
7.75

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MILLFIELD COMMUNITY ASSOCIATION

(Registered Charity no. 269754)

RECEIPTS and PAYMENTS ACCOUNTS for the year ended 31 March 2021

31 March 20 All Funds		31 March 2021	
	PAYMENTS	General Fund	Restricted Fund
	Payment to generate funds		
0.00	Fund Raising	0.00	0.00
	Charitable Activities		
18285.63	Wages (Incl HMRC)	20780.47	0.00
3407.65	Light and Heat	2175.87	0.00
962.67	Water Rates	1499.52	0.00
6057.40	Hall Maintenance	11501.38	0.00
932.50	Catering	80.09	0.00
2932.74	Bingo Expenses	648.51	0.00
1906.30	Social Functions	0.00	0.00
490.81	Insurance	538.50	0.00
270.00	Deposit Refunded	0.00	0.00
0.00	Bowls Expenses	0.00	0.00
<u>35245.70</u>	Total charitable objects	<u>37224.34</u>	<u>0.00</u>
	Support Costs		
913.14	Payroll Service	1017.93	0.00
<u>913.14</u>	Total support costs	<u>1017.93</u>	<u>0.00</u>
	Management & Administration		
633.17	Post/Stationery/Telephone	953.58	0.00
220.00	Independent Examiner	0.00	0.00
193.00	Trustees Expenses	40.00	0.00
215.00	Sundry	210.00	0.00
<u>1261.17</u>	Total Management & Administration	<u>1203.58</u>	<u>0.00</u>
<u>37420.01</u>	TOTAL EXPENDITURE	<u>39445.85</u>	<u>0.00</u>
709.31	Net of Receipts / Payments	-11916.31	0.00
24113.56	Brought forward 1 April 2019	24822.87	0.00
<u>24822.87</u>	Cash Funds c/fwd 31 March 2020	<u>12906.56</u>	<u>0.00</u>

All the Charity's operations are classed as continued. Movements on reserves and all recognised gain and losses are shown above.

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Total

0.00

20780.47

2175.87

1499.52

11501.38

80.09

648.51

0.00

538.50

0.00

0.00

37224.34

1017.93

1017.93

953.58

0.00

40.00

210.00

1203.58

39445.85

-11916.31

24822.87

12906.56

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MILLFIELD COMMUNITY ASSOCIATION
(Charity Number 269754)
STATEMENT OF ASSETS AND LIABILITIES
at end of year as at 31 March 2021

31 Mar 20		31 March 2021
	CASH FUNDS	
7189.24	Current Account	2143.76
13730.49	Business Premium Account	10007.75
3903.14	Cash in Hand	755.05
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24822.87	TOTAL CASH FUNDS	12906.56
	 Assets retained for Charity's Use	
225.00	Stock	185.00
0.00	Fixture & Fittings	-
	 Debtors	
1892.00	Debtors due within one year	245.00
	 Liabilities	
0.00	Liabilities due within one year	-

The notes on pages 8 and 9 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

Chair

Treasurer

Date

MILLFIELD COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS for the year ended 31 March 2020

1 Accounting Policies:

- (a) The accounts have been prepared on the Receipts & Payments basis in accordance with the Charities Act 2011.
- (b) Voluntary income is received by way of donations and gifts and is included in the Financial Statements when received. Gifts in kind are valued at their estimated fair value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include such items.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the benefit of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at a rate calculated to write-off the cost of each asset over its estimated useful life, which in most cases is set at four years.

2 Grants:

	2020/21 £	2019/20 £
Peterborough City Council (for the use of the Association)	10,000.00	-
3 Total emoluments Gross salary and National Insurance contributions of two members of part time staff	20780.47	18285.63

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4 Debtors

Debtors of £245.00 representing amounts owing to the Organisation and due within one year:-

Name

Step Up - Invoices 2020-09-05, 2020-10-05 & 2020-12-05

Lacemakers - Invoice 2020-10-13

Model Car Club - Invoice 2020-10-15

TOTAL

5 Trustees Remuneration and expenses:

No Trustee were remunerated during the accounting year other than reimbursement of expenses £40.00 - which was travel expenses.

6 Fixed Assets

All assets depreciated.

7 Stock

Stock as at 31st March 2021 is made up of:-

Catering	40
Maintenance items	60
Bingo Books	85
	<u>-----</u>
	185

Total Due

£ 180.00
£ 20.00
£ 45.00

---245.00---

Millfield Community Association

Bank Reconciliation

Barclays Bank Balance as at 31st March 2021	2,143.76
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Add Outstanding Deposits:

-	2,143.76
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Less unpresented Cheque(s)

Cash Book Balance as at 31st March 2019	2,143.76
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2,143.76

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