



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 January 2023	To	31 December 2023

## Section A Reference and administration details

**Charity name** Panshanger United Church

**Other names charity is known by** Panshanger Church

**Registered charity number (if any)** 269738

**Charity's principal address** Panshanger Church

24 Hardings

WELWYN GARDEN CITY

**Postcode**

AL7 2EJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Dawson	Elder	To 16 <sup>th</sup> April 2023	Members
2	Rev Paul Edward Seymour	Minister		Members
3	Nicholas Andrew Evans	Elder		Members
4	Matthew Slater	Elder		Members
5	Nicolette Clare Camburn	Elder	From 16 <sup>th</sup> April 2023	Members
6	Susan Frances Markwick	Elder	From 16 <sup>th</sup> April 2023	Members
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Annual Election by Members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The promotion, advancement and development of such joint work of the participating churches as shall further the Christian religion in the area covered by the Local Ecumenical Project.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Sharing of buildings for the purpose of public worship or other public purposes for the advancement of the Christian religion
- Coordination of charitable activities in the local area
- Raising of voluntary funds
- Youth work

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

**Summary of the main achievements of the charity during the year**

- Continuing to support the congregation and wider community in the pursuance of Christian faith.

## Section E Financial review

Brief statement of the charity's policy on reserves

6 months' reserves are retained

Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
  - how expenditure has supported the key objectives of the charity;
  - investment policy and objectives including any ethical investment policy adopted.
- Funding is largely provided by Members, with additional support through the Gift Aid scheme
  - There is no investment policy, and all funds are retained as cash at banks.

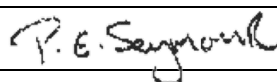
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Approved on behalf of the charity's trustees

Signature(s)



Full name(s)

Paul Seymour

Position (eg Secretary, Chair, etc)

Minister

Date

28/04/2024



Panshanger United Church	No (if any)
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Receipts and payments accounts			
For the period from	Period start date 1st January 2022	To	Period end date 31st December 2022

CC16a

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Church fees	109	-	-	109	144
Congregational giving	47,444	-	-	47,444	45,841
Gift aid recovered	12,120	-	-	12,120	9,677
Grants	-	-	-	-	1,280
Church hall Lettings	5,757	-	-	5,757	3,308
Interest received	1,881	-	-	1,881	238
Stay & Play	2,644	-	-	2,644	2,153
Micellaneous income	1,134	-	-	1,134	537
<b>Sub total (Gross income for AR)</b>	<b>71,089</b>	<b>-</b>	<b>-</b>	<b>71,089</b>	<b>63,178</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>71,089</b>	<b>-</b>	<b>-</b>	<b>71,089</b>	<b>63,178</b>
<b>A3 Payments</b>					
Administration	3,865	-	-	3,865	3,908
Charitable donations	-	-	-	-	-
Equipment	-	-	-	-	406
Ministerial Expenses	626	-	-	626	526
Outreach	2,785	-	-	2,785	1,941
Parent Churches	52,771	-	-	52,771	50,525
Premises	6,854	1,386	-	8,240	7,033
Salaries and Staff Costs	2,118	-	-	2,118	5,837
Sundry Expenditure	66	31,845	-	31,911	137
Worship Needs	881	-	-	881	1,738
	-	-	-	-	-
<b>Sub total</b>	<b>69,966</b>	<b>33,231</b>	<b>-</b>	<b>103,197</b>	<b>72,051</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>69,966</b>	<b>33,231</b>	<b>-</b>	<b>103,197</b>	<b>72,051</b>
<b>Net of receipts/(payments)</b>	<b>1,123</b>	<b>(33,231)</b>	<b>-</b>	<b>(32,108)</b>	<b>(8,873)</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>90,799</b>	<b>41,845</b>	<b>-</b>	<b>132,644</b>	<b>130,862</b>
<b>Cash funds this year end</b>	<b>91,922</b>	<b>8,614</b>	<b>-</b>	<b>100,536</b>	<b>121,989</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment fund to nearest £
<b>B1 Cash funds</b>	Lloyds TSB	36,122	8,614	-
	CAF	55,900	-	-
	Hall deposits - See below	(100)	-	-
	<b>Total cash funds</b>	<b>91,922</b>	<b>8,614</b>	<b>-</b>
	balances with receipts and payments account(s)	OK	OK	OK

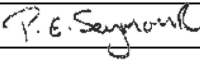
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment fund to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Ind to which asset belong	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Ind to which asset belong	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Ind to which liability refer	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Hall Hire deposits	Unrestricted	100	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Paul Seymour	28/04/2024



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Panshanger United Church

On accounts for the year  
ended

31<sup>st</sup> December 2023

Charity no  
(if any)

269738

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

29/04/2024

Name:

David Watts

Relevant professional  
qualification(s) or body  
(if any):

FCA  
ICAEW

Address:

27A Ravenscroft Park  
Barnet, Herts, EN5 4NH



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**