



# Trustees' Annual Report for the period

Period start date				Period end date		
From	01	January	2020	To	31	December 2020

## Section A

## Reference and administration details

Charity name Panshanger United Church

Other names charity is known by Panshanger Church

Registered charity number (if any) 269738

Charity's principal address Panshanger Church

24 Hardings

WELWYN GARDEN CITY

Postcode

AL7 2EJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Markwick	Elder		Members
2	Debbie Mockridge	Elder		Members
3	Andrea Ragless	Elder		Members
4	Sarah Dawson	Elder	From 29th March 2020	Members
5	Gwyneth James	Elder	To 29th March 2020	Members
6	Nicolette Camburn	Elder	From 21st December 2020	Members
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A	N/A	N/A

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Annual Election by Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The promotion, advancement and development of such joint work of the participating churches as shall further the Christian religion in the area covered by the Local Ecumenical Project.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Sharing of buildings for the purpose of public worship or other public purposes for the advancement of the Christian religion
- Coordination of charitable activities in the local area
- Raising of voluntary funds
- Youth work

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

**Summary of the main achievements of the charity during the year**

- Supporting our congregation and community during Covid lockdowns

**Section E****Financial review**

Brief statement of the charity's policy on reserves

6 months' reserves are retained

Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Funding is largely provided by Members, with additional support through the Gift Aid scheme
- There is no investment policy, and all funds are retained as cash at banks.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Approved on behalf of the charity's trustees

Signature(s)

*Andrea Rigless*

Full name(s)

ANDREA RIGLESS

Position (eg Secretary, Chair, etc)

Elder

Date

08/10/2021



Panshanger United Church	No (if any)	CC16a
Receipts and payments accounts		
For the period from	Period start date 1st January 2019	
	To	Period end date 31st December 2019

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Stay and Play	410	-	-	410	1,723
Grants	-	(13,077)	-	(13,077)	-
Property lettings	4,157	-	-	4,157	13,593
Bank interest	205	-	-	205	456
Donations from members	41,897	-	-	41,897	52,976
Miscellaneous income	15,534	-	-	15,534	248
Gift aid recovered	-	-	-	-	14,434
Church fees	244	-	-	244	(232)
<b>Sub total (Gross income for AR)</b>	<b>62,447</b>	<b>(13,077)</b>	<b>-</b>	<b>49,370</b>	<b>83,198</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>62,447</b>	<b>(13,077)</b>	<b>-</b>	<b>49,370</b>	<b>83,198</b>
<b>A3 Payments</b>					
Administration	4,095	-	-	4,095	5,433
Charitable donations	7,500	-	-	7,500	11,871
Equipment	-	-	-	-	1,702
Ministerial Expenses	427	-	-	427	11,831
Outreach	1,220	-	-	1,220	7,692
Parent Churches	14,864	-	-	14,864	15,448
Premises	9,233	-	-	9,233	15,171
Salaries and Staff Costs	13,017	-	-	13,017	37,675
Sundry Expenditure	24	-	-	24	1,294
Worship Needs	1,908	-	-	1,908	6,881
<b>Sub total</b>	<b>52,288</b>	<b>-</b>	<b>-</b>	<b>52,288</b>	<b>114,998</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>52,288</b>	<b>-</b>	<b>-</b>	<b>52,288</b>	<b>114,998</b>
<b>Net of receipts/(payments)</b>	<b>10,159</b>	<b>(13,077)</b>	<b>-</b>	<b>(2,918)</b>	<b>(31,800)</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>88,858</b>	<b>44,922</b>	<b>-</b>	<b>133,780</b>	<b>165,580</b>
<b>Cash funds this year end</b>	<b>99,017</b>	<b>31,845</b>	<b>-</b>	<b>130,862</b>	<b>133,780</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Lloyds TSB	44,956	31,845	-
	CAF	54,061	-	-
		-	-	-
	<b>Total cash funds</b>	<b>99,017</b>	<b>31,845</b>	<b>-</b>



B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B5 Liabilities


Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

  
Sarah Dawson

SARAH DAWSON 08/10/21  
ANDREA RAGLESS 08/10/21



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Panshanger United Church

**On accounts for the year  
ended**

31<sup>st</sup> December 2020

**Charity no  
(if any)**

269738

**Set out on pages**

182

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*David Watts*

**Date:**

21/10/21

**Name:**

David Watts

**Relevant professional  
qualification(s) or body  
(if any):**

FCA  
ICAEW

**Address:**

27A Ravenscroft Park  
Barnet, Herts, EN5 4NH



**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**