



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	January	2023		31	December	2023

## Section A Reference and administration details

<b>Charity name</b>	Parish Clerk's Land Charity		
<b>Other names charity is known by</b>	PCLC		
<b>Registered charity number (if any)</b>	269715		
<b>Charity's principal address</b>	St Mary's Church		
	High Street		
	Ware		
	<b>Postcode</b>	SG12 9EF	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ysmena Pentelow	Incumbent		
2	Roger Hawkins	Churchwarden		
3	Timothy Crowther	Churchwarden	Until April 30 <sup>th</sup> 2023	
4	Matthew Whitbourn	Churchwarden		
5	Susan Austin	Churchwarden	From April 30 <sup>th</sup> 2023	
6				
7				
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13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Vicar & Churchwardens of Ecclesiastical Parish of St Mary Ware

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- 1) Defraying the cost of providing in the ecclesiastical parish of Ware, the services formerly provided by the Parish Clerk.
- 2) If & so far as income of the charity is not required in any year for application in the manner aforesaid, the trustees shall apply the same for furthering the religious and other charitable work of the Church of England in the said ecclesiastical parish.

Supporting various administrative, liturgical and pastoral activities within the ecclesiastical parish of Ware.

Outreach work at schools.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During 2023

The PCLC paid for repairs and the upkeep of the Curate's house.

Donations were made to 2 charities Samaritans and Rethink mental health and 2 local schools St Mary's VC junior school Ware and St Catherine's VC school Ware.

Money was also given to the PCC to help fund the redecoration of the whole church building.

The parish administrator is paid by the PCLC

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We believe it to be part of the trustees duty to maintain the real value of this trust.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principle source of funding is investment income.

All invested funds are in the hands of CCLA. We receive quarterly reports and review the investments regularly.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

R Hawkins

Full name(s)

Roger Hawkins

Position (eg Secretary, Chair, etc)

Churchwarden

Date



Charity Name The Parish Clerk's Land Charity	No (if any) 269715
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## Receipts and payments accounts

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For the period from	Period start date 1/1/2023	To	Period end date 12/31/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Dividends Fixed Interest	1,027	-	-	1,027	1,297
Investment Fund	19,426	-	-	19,426	19,319
CBF deposit interest	58	-	-	58	10
Property Fund	10,209	-	-	10,209	10,209
Other interest	1,777	15		1,792	99
other income curates house rent	-				3,487
Fundraising account subscriptions		3,506		3,506	3,234
<b>Sub total</b>	<b>32,497</b>	<b>3,521</b>		<b>36,018</b>	<b>37,655</b>
<b>A2 Asset and investment sales, etc.</b>			1,504	1,504	1,504
<b>Total receipts</b>	<b>32,497</b>	<b>3,521</b>	<b>1,504</b>	<b>37,522</b>	<b>39,159</b>
<b>A3 Payments</b>					
Verger/Administrator Salaries	3,800	-	-	3,800	3,300
Independent Examination fees		-	-	-	
Repairs & Maintenance curates house	3,110	-	-	3,110	2,633
Donation to St Mary's	46,200		-	46,200	21,500
Outreach charity donations	1,000	-	-	1,000	1,000
Bank charges /cheque fees	71	83	-	154	184
!00 Club winners+ miscellaneous		1,045	-	1,045	1,130
<b>Sub total</b>	<b>54,181</b>	<b>1,128</b>	<b>-</b>	<b>55,309</b>	<b>29,747</b>
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	
<b>Total payments</b>	<b>54,181</b>	<b>1,128</b>		<b>55,309</b>	<b>29,747</b>
<b>Net of receipts/(payments)</b>	<b>- 21,684</b>	<b>2,393</b>	<b>1,504</b>	<b>- 17,787</b>	<b>9,412</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	105,350	2,274	1,504	109,128	99,797
<b>Cash funds this year end</b>	<b>83,666</b>	<b>4,667</b>	<b>1,504</b>	<b>91,341</b>	<b>109,129</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	83,666	4,667	-
	Deposit Account			1,504
	other			-
	<b>Total cash funds</b>	<b>83,666</b>	<b>4,667</b>	<b>1,504</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-		-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	CBF Investment Fund	Perm Endow		710,678
	CBFshort duration bond fund	Perm Endow		47,634
	CBF Property Fund	Perm Endow		192,129
	CBF Deposit fund			2,345
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	R Hawkins	Roger Hawkins	27.05.2024	

# THE PCC OF ST. MARY THE VIRGIN CHURCH, WARE

## INDEPENDENT EXAMINER'S REPORT

### TO THE PCC MEMBERS OF THE PCC OF ST. MARY THE VIRGIN CHURCH, WARE

I report to the PCC members on my examination of the financial statements of The PCC of St. Mary the Virgin Church, Ware (the Church) for the year ended 31 December 2023.

#### Responsibilities and basis of report

As the PCC members of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

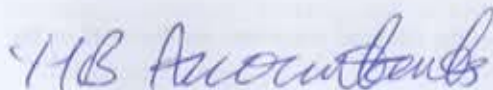
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



#### HB Accountants

Plumpton House  
Plumpton Road  
Hoddesdon  
Herts.  
EN11 0LB

Dated: 10/5/24