

**EAST BRENT VILLAGE HALL MANAGEMENT COMMITTEE  
INDEPENDENT EXAMINER'S REPORT**

I report on the accounts of the Charity for the year ended August 31, 2025 which are attached.

**Respective responsibilities of trustees and examiner**

The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) but that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the Act), to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (1) (a) of the Act), and to state whether particular matters have come to my attention.

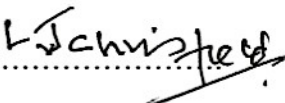
**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's statement**

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that proper accounting records are kept (in accordance with section 137 of the Act); and accounts are properly prepared which agree with the accounting records and comply with accounting requirements of the Act; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

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L J Chrisfield FCA, ATII

Date.....  
17.11.2025

**EAST BRENT VILLAGE HALL MANAGEMENT COMMITTEE**  
**ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR TO 31ST**  
**AUGUST 2025**



The Management Committee submits its report together with financial statements for the year ended 31<sup>st</sup> August 2025

**REFERENCE AND ADMINISTRATION DETAILS**

Registered Charity: Number 269419  
Governing Document: TRUST DEED dated 14th January 1977

**Management Committee(at year end)**

Chairman: Jeff Noyes (Elected)  
Vice Chair:  
Secretary: Rosemary Gilling (Elected)  
Treasurer: Helen Broderick (Elected)

Bookings Secretary: Rosie Darlaston (Elected)  
Lottery Officer: Pat Seabrook (Elected) (Also Bowls rep)

**Appointed Members:**

Dot Coles	St Mary's PCC
Julie Ward	Film Night
Barbara Bolton	Harvest Home
Kathy Quinnell	Allsorts Choir/Safeguarding
Jan Ward	Friday Hub Cafe
Jane Watkins	Risk Assessment
David Nock	Bowls
Custodian Trustee:	East Brent Parish Council

Bankers: CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent

Independent Examiner: Lawrence Chrisfield, Selwood House, East Brent, Somerset

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity was established under a Trust Deed dated 14th January 1977, whereby East Brent Parish Council declared the Trusts on which it holds the freehold land occupied by the Village Hall. The purpose of the Trust is to provide and maintain the Village Hall for the benefit of the inhabitants of the parish of East Brent.

The Charity is administered by a Management Committee, elected or appointed annually, with officers selected from the Committee's membership. The Annual General Meeting is generally held in November.

A policy concerning the recruitment, induction, and training of Committee Members was adopted in 2006, a No Smoking Policy in 2007, and an Environmental Policy in 2010.

Achievements: Despite challenges, we have successfully brought the hall back into active use for the Parish community as a whole.

## **OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT**

The Management Committee oversees the letting, marketing, insurance, maintenance, and upkeep of the Village Hall, its grounds, and car park. The Committee convenes at least six times per year.

The Hall is available for hire by members of the public or organizations in accordance with the hiring agreement and current scale of charges.

The Committee has reviewed Charity Commission Guidance on public benefit and is confident that the aims, activities, and achievements meet all required standards.

## **ACHIEVEMENTS AND PERFORMANCE**

This year has seen no increase in community activities in the hall, as there are limited slots available for additional bookings. There have however been a couple of changes as we have introduced a table tennis club, and Chair Yoga. The Committee strives to provide activities that appeal to all age groups, ranging from Children's Dance to Karate, Art Groups, Musical Groups, and other activity groups.

Due to limited volunteer availability again this year, the Committee faced challenges in organizing and executing fundraising initiatives, resulting in fewer fundraising activities compared to prior years. Nevertheless, the Friday Hub Café continued to raise £4,630, the reintroduction of the 200 Club (lottery) which raised £8,832, and the Film Night a further £1235.

Additionally we had the roof completely renewed including replacing the solar panels at a cost of £8,598, and redecoration internally of the hall costing £3575. We also purchased our own table tennis table for £280.

## **FINANCIAL REVIEW**

A summary of Receipts and Payments for the year is provided on Page 5, with a Statement of Assets and Liabilities on Page 6, Financial Activities on Page 7, and a Trial Balance on Page 8.

Total unrestricted payments amounted to £25,652 (2024: £6,226). Consequently, there was a net cash inflow of unrestricted funds totaling £2,144 (2024: £13,485). Funds held as of 31st August 2025 amounted to £41,524 (2024: £43,249).

Hall hire fees amounted to £10,191 (2024: £10,431). Our own fundraising efforts produced a total of £11,215 (2023: £720).

The Committee has reviewed available Reserves as of 31st August 2025 and is satisfied that the Reserves held at year-end exceed the minimum amount required by the Reserves Policy, based on average annual unrestricted expenditure over the past two years, and should be adequate for the foreseeable future.

In line with the Investment Policy, surplus funds are held on deposit with CAF Bank and Scottish Widows Bank.

## **EAST BRENT VILLAGE HALL MANAGEMENT COMMITTEE**

### **ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR TO 31ST AUGUST 2025 (Continued)**


The Management Committee is required by the Constitution to comply with its obligations under the Charities Act with regard to the preparation of financial statements and is satisfied that it has so complied.

The Committee acknowledges that it is responsible for the keeping of proper accounting records and for taking steps to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities.

Section 133 of the Charities Act 2011 allows a charity to prepare a 'receipts and payments account' for the year and a 'statement of assets and liabilities' at the year-end instead of preparing full accounts for a particular financial year on condition that in the financial year, the Charity's gross recorded income was £250,000 or less and it is not a company.

As this charity's income for the financial year was less than £250,000, the committee has decided to prepare accounts on this basis

The above report was approved by the Committee on 17th November 2025 and signed on its behalf by:

  
\_\_\_\_\_  
Jeffrey Noyes

Chairman

17<sup>th</sup> November 2025

## **EAST BRENT VILLAGE HALL MANAGEMENT COMMITTEE INDEPENDENT EXAMINER'S REPORT**

I report on the accounts of the Charity for the year ended on 31st August 2025, which are set out on pages 6-9 of the Accounts.

### **Respective responsibilities of trustees and examiner**

The Charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed. It is my responsibility to: examine the accounts (under section 43 of the Act) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (1)(a) of the Act, and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's statement**

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the trustees have met the requirements to ensure that:  
proper accounting records are kept (in accordance with section 137 of the Act);  
and accounts are properly prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*L. J. Chrisfield*

Lawrence Chrisfield FCA,ATH 2025

Date..... *13/11/2025* .....

# Statement of Activity Comparison

Village Hall East Brent  
September 1, 2024-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	SEP 1 2024 - AUG 31 2025	SEP 1 2023 - AUG 31 2024 (PY)
Income		
Fundraising		£720.00
200 Club	8,832.00	
Bowls	674.00	
Craft Club	112.00	
Film Night	1,235.71	
Special Events	362.00	
<b>Total for Fundraising</b>	<b>£11,215.71</b>	<b>£720.00</b>
Grants & Donations	154.40	2,025.87
Hub Cafe	4,630.88	4,833.74
Interest Received	885.91	806.89
Services	10,127.30	10,431.00
SSE Fits	718.62	850.55
Unapplied Cash Payment Income	0.00	44.00
<b>Total for Income</b>	<b>£27,732.82</b>	<b>£19,712.05</b>
Cost of Sales		
<b>Gross Profit</b>	<b>£27,732.82</b>	<b>£19,712.05</b>
Expenses		
Advertising/Promotional	250.00	
Bank charges	60.00	60.00
Cleaning Materials	121.86	166.21
Cleaning Service	2,379.96	2,264.96
Club costs	3,100.00	
Donations	50.00	100.00
Electricity	2,174.46	1,483.86
Insurances	1,592.94	
Licences	529.35	193.82
Office/General Administrative Expenses	417.41	240.10
Repairs and maintenance	13,322.52	294.05
Running Costs of Village Hall	623.04	277.84
Subscriptions	120.00	100.00
Telephone Wifi	530.73	454.04
Water	380.53	405.00
Gas		186.82
<b>Total for Expenses</b>	<b>£25,652.80</b>	<b>£6,226.70</b>
<b>Net Operating Income</b>	<b>£2,080.02</b>	<b>£13,485.35</b>
Other Income		
Other Expenses		
Depreciation	4,155.23	5,033.73
Equipment Purchases	721.04	135.57
Fundraising Costs	1,198.01	81.00
Hub Expense	1,437.28	1,862.88
Specific Projects		6,580.00
<b>Total for Other Expenses</b>	<b>£7,511.56</b>	<b>£13,693.18</b>
<b>Net Other Income</b>	<b>-£7,511.56</b>	<b>-£13,693.18</b>
<b>Net Income</b>	<b>-£5,431.54</b>	<b>-£207.83</b>

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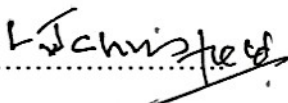
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