

Peldon & Wigboroughs Community Hall

England & Wales · Charity number 269399

Details

Other names	PELDON VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1975-06-01
Register	View on the Charity Commission register

Contact

Address Peldon & Wigboroughs Community Hall
Church Road
Peldon
Essex
CO5 7PT

Phone 01206735665

Email info@rdsfarms.co.uk

Website <https://pwcommunityhall.co.uk/>

Activities

Objects: VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF PELDON WITHOUT DISTINCTION OF RELIGIOUS POLITICAL OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: Management of Peldon & Wigboroughs Community Hall

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** THE PARISH OF PELDON
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£57,808	£60,749	-	-
2024-03-31	£46,700	£40,538	-	-
2023-03-31	£35,229	£48,198	-	-
2022-03-31	£51,400	£83,390	-	-
2021-03-31	£29,755	£58,467	-	-

Trustees

Name	Role	Appointed
ROBERT ALEC DAVIDSON	Chair	2014-06-03
Alison Biegel		2019-11-20
James Longstaff		2020-12-14
Katrina Lewis		2020-12-14
MRS LIZ DAVIDSON		
Philip Gladwin		2019-03-25
Robert Holmes		2020-12-14
STEWART BILSLAND		2018-05-15
William Newton		2019-11-20

Peldon & Wigboroughs Community Hall

England & Wales - Charity number 269399

Accounts



PELDON & WIGBOROUGH'S COMMUNITY HALL

BOARD OF TRUSTEES' REPORT AND ACCOUNTS

For the year ended
31 MARCH 2025

Registered charity number: 269399

Board of Trustees' report for the year ended 31 March 2025

The Trustees present their report and accounts for the year ended 31 March 2025.

Principal activity and governance structure

The principal activity of the Charity is to maintain and manage the Hall for the benefit of the residents of Peldon, Great & Little Wigborough and local community groups. The Trustees are also responsible as charity trustees for administering certain funds held in trust for the enhancement of the nave of St. Stephen's Church, Great Wigborough to make it more suitable for use as a community venue ("Nave Project").

The Board of Trustees has delegated certain powers to a Management Committee. The role of the Management Committee is to ensure that the Hall functions effectively and efficiently on a day-to-day basis. The Management Committee's report on the year is on pages 4 – 5.

Financial review

The Treasurer's report on pages 6 – 11 provides a commentary on the financial results for the year and position at the year end, including details of the Nave Project. The Treasurer and the Trustees would like to thank Steve Copeland for his ongoing and invaluable support in acting as the Independent Examiner of the Charity's accounts.

Trustees

The following Trustees served during the year:

Mrs Alison Biegel*

Mr Stewart Bilisland* (Treasurer)

Mrs Liz Davidson

Mr Robert Davidson* (Chairman)

Mr Phil Gladwin

Mr Bob Holmes*

Mrs Katrina Lewis

Mr Jamie Longstaff*

Mr Will Newton* (Secretary)

**elected Trustees; otherwise appointed Trustees.*

Changes to the Board of Trustees after the year end

Nil

Changes to the Charity's governing documents

Nil

Required disclosures

In the financial year:

1. none of the Trustees have been paid any remuneration or received any other benefits from an employment with the Charity;
2. none of the Trustees received reimbursement for expenses other than in relation to the reimbursement at cost of various supplies purchased for the normal operating requirements of the Hall; and
3. no related party transactions were entered into by the Charity.

On behalf of the Trustees.

Will Newton
Secretary
June 2025

Report of the Management Committee for the Year Ended 31 March 2025

It is a pleasure to be able to report on another successful year for the Hall.

As I mentioned in last year's report, the Hall has come of age as the income it receives from hire charges to external users and from the clubs it runs is more than enough to cover its day-to-day running costs. This means that any income earned from fundraising activities can be used to improve the Hall's facilities, as well as setting aside funds to replace existing equipment when the time comes to do this. The Treasurer's report that follows this report sets all this out in more detail.

The Hall has been well used throughout the year, both by regular hirers, one-off bookings and Hall clubs. We welcomed one new weekly activity – Fitness for Seniors – in the year, while new activities that started in 2023/24 proved successful and are continuing into summer 2025. The increase in hiring income compared to the previous year shown in the accounts is the result of a full year's effect of this previous growth, as our hire charges were not increased in 2024.

The big development in 2024 has been the installation of solar panels on the roof of the Hall at a cost of around £16,500. This project was completed in August 2024 since when we have seen a dramatic decrease in our electricity costs, even in the winter months, as well as earning income from supplying surplus power to the grid. We're still in the first year of operation so haven't yet seen the full annual impact of this investment on our running costs, but it is clear that the level of costs we would have faced without the panels – at least £3,000 pa – will be much reduced. This investment, together with the stable use of the Hall, has enabled us to hold our hire charges at the same level for yet another year in 2025.

We were fortunate to have been able to fund the entire investment in the solar panels with grants. £4,000 was received in 2023/24 from Essex County Council's Community Initiatives Fund. The remainder came from the Rural England Prosperity Fund, managed by Colchester City Council, and we have Robert Davidson to thank for his work in securing these funds.

The Peldon Players' pantomime in January, Jack and the Beanstalk, was yet another triumph on so many levels – the fun that the cast and production team have in staging it; the development of talent as those from the chorus in previous years take on main roles; the financial contribution it makes to the Hall; and most importantly, the enjoyment that over 500 people get from watching the show. The pantomime has been a staple of the Hall's social activities for well over 30 years and is a great example of how our community punches above its weight – long may it continue! Our thanks, as ever, go to Alison Biegel and Mel Newton for being the driving forces behind it, and to Joe Kennils for his direction.

Our monthly Saturday coffee mornings have also become a regular feature of the Hall's fundraising and social activities. The May meeting hosts a Craft and Table Top Sale, while in November we hold a Christmas Fayre. But every other month has a theme, with a quiz and a raffle. None of these events would happen without the effort that Jane Anderson puts in to organising them, ably helped in the kitchen by Caroline Wilson and a number of other volunteers. We also held a quiz night in the autumn, thanks to the efforts of Keith Banks and Lionel Bloomfield, and three music events thanks to Crissy Lee, including a very successful Rock Night with Kenny Petrie in December. As I mentioned last year, Crissy has decided to scale back the number of music events she organises, but I'm delighted to confirm that there will be two events towards the end of 2025.

The solar panels were not the only investments made this year. Using the surplus funds earned in the previous year, the Hall bought some more tables and parts for the stage, reinforced a further part of the overflow car park in front of the Hall, and acquired a second storage container. We are continuing to invest in 2025 with a redesign of the Hall's website, which will make it easier to book tickets for events in the Hall as well as allowing our booking manager, Mel Newton, to manage hirings more easily. And we also intend to extend the reinforcing of the grass parking to cover all the remaining area, a project for which we hope to attract some more grant funding.

On a day-to-day basis, it is Mel and Tony Wilson, our caretaker, who keep things on track, addressing any issues that may arise, while our Treasurer, Stewart Bilsland, keeps a watching eye on the Hall's finances. The rest of the Management Committee offer operational support and organise and help run fundraising events. We were very pleased to welcome Bevan Waghorn to the Committee at the start of 2025. The Hall's Trustees (who include 4 members of the Management Committee) provide a watching brief on the way the Hall is run, ensuring necessary policies and procedures are in place and approving major decisions. My thanks go to all of those mentioned, and to our other supporters and users, for making the Hall the success it is.

Bob Holmes
PWCH Management Committee Chairman
June 2025

Treasurer's Report on the Accounts for the Year Ended 31 March 2025

Overview

The year ended 31 March 25 saw the seventh full year of operation of the new hall and the sixth in relation to the St. Stephens Trust.

The General Fund records receipts and payments from ongoing operating activities and new capital expenditure associated with the Hall. The Trustees have previously decided that there would also be an Equipment Replacement Fund (ERF) to provide funds for the replacement of equipment in the Hall before the Hall itself needed to be rebuilt.

This year there were no payments made from the St Stephens Trust Fund to the PCC of Great and Little Wigboroughs. All monies associated with this Trust are identified in a separate column within the Accounts. There are separate bank accounts associated with the Trust which are totally independent from the Hall's bank accounts.

There was a total net outflow of funds of £2,941 over the year, and consequently cash balances at the end of the year had fallen to £111,661. This net outflow was the result of two factors. Firstly, the net funds during the year associated with the St Stephens Trust was an inflow of £1,755 being the interest earned. Secondly, the costs of running the Hall, including capital expenditure and loan repayments, were higher than the receipts from its operating activities by £4,696.

During the year, it was decided by the Trustees to transfer £3,664 of funds from the General Fund and add it to the Equipment Replacement Fund. This leaves the General Fund with a balance of £29,131 at the end of the financial year, while the Equipment Replacement Fund has increased to £25,520 including the interest earned.

General Fund

The Hall normally earns income from 3 main sources – the hiring of its premises and equipment to third parties, the running of a number of regular activities such as Hall clubs, and from fundraising events and activities it organises. Total receipts (including sundry income) in the year amounted to £55,103 compared to £44,357 in the previous year. This increase in income this year, compared with last year, is a result of the Hall having significantly increased income from hiring out the Hall with a similar level of activity from Hall clubs.

Receipts from third party hiring's went up from £14,686 to £19,451. This includes income of £368 from the hire of tables/chairs etc.

The hall was hired for a total of 1020 hours in the year (last year 862 hours), of which 585 hours (last year 514 hours) were hiring's by regular users and 435 hours (last year 348 hours) were for one-off bookings. Among regular hirers, the Church of the Citadel of Grace, was the biggest user with 132 hours for their weekly Sunday morning meetings.

Receipts from the Hall Clubs in the year stayed the same as last year at £6,973 compared with £6,980 last year, as these activities notionally accounted for 542 hours' use of the hall (compared with 519 hours last year).

The Peldon Players' pantomime took place in January 2025 (gross £8,067). There were also 3 x Crissy Lee Music evenings in the Hall (gross £3,077), 12 x Coffee Mornings were held (gross £2,732) and a Quiz night was held (gross £318). Also, a bar was run for a couple of Third-party events (gross £121) and there was £40 income received for a future Coffee Morning in 2025-26.

Therefore, gross receipts from these fund-raising activities were lower than last year's activities at £14,354 compared with £17,733 the previous year. This was principally due there not being a Summer Concert and also fewer Music events being held.

General Fund expenditure can also be grouped in 3 areas – payments to keep the building running, payments incurred in staging fundraising activities, and administrative expenses.

Building expenses totalled £22,046, an increase of £2,909 from the £19,137 incurred in the previous year. Caretaking/Cleaning and Utilities etc costs were higher due to the Hall being in use more than the previous year. This resulted in an increase in these elements of £2,023 over the previous year. Repairs and Maintenance of the hall were higher by £886 during this year.

Expenditure associated with the Fundraising activities, detailed above, came to a total of £5,141 (2024 - £7,384) thus after these related costs are taken into account, the net contribution to the Hall's funds from Fundraising activities reduced from £10,349 last year to £9,213 this year. As indicated above, this is principally due to there not being a Summer Concert this year and also fewer Music nights.

Administration expenditure and Sundry payments accounted for £3,306 which was £540 lower than last year's figure of £3,846.

£3,212 was also spent on scheduled repayments of the loan the Hall arranged with the Rural Communities Buildings Loan Fund in 2017 to fund the purchase of sound, lighting and stage curtaining equipment in the new hall. This is the same as last year.

Capital assets purchased during the year were split into two categories – firstly, Land and Buildings, of which there were the works carried out to reinforce a further area of the grass overflow car park (£3,308), supply and installation of a 2nd storage container to the rear of the Hall (£4,512) and the supply and installation of the Solar Panel system on the roof of the Hall (£16,555). The total of this element was £24,375. Secondly, Equipment and Furnishings which principally comprised of additional tables and stage parts (£1,684), extra lighting and sockets in the loft space (£330), new Hall printer (£220), additional mugs, glasses etc for the kitchen (£138) and various small items of electrical equipment for projector, sound system etc (totalling £150). A number of miscellaneous smaller items totalling around £147 made up the remainder of the £2,669 for this element.

The Hall has also received, in 2024/25, a Rural England Prosperity Fund (REPF) Grant of £13,244 through Colchester City Council towards the installation of the Solar Panels on the roof of the Community Hall. As indicated last year, we had previously received, in the 2023-24 Financial Year, a Community Initiatives Fund Grant of £4,000 from the Essex Association of Local Councils also towards the installation of Solar Panels. This meant that the Solar Panel Project for the Hall could proceed, and the Solar Panels were installed and became operation in early August 2024.

Since then, electricity costs have substantially reduced as the Hall is fed by electricity generated by the solar panels, and the batteries which store surplus electricity. Further, any

electricity generated over and above that used by the Hall is fed back into the national grid and we receive payment for this through the Smart Export Guarantee scheme.

Equipment Replacement Fund – Hall

This fund has been set aside to meet the costs of replacement of major equipment/assets in the Hall, and the funding of this expenditure has been separated from the main General Fund and is, therefore, ring fenced for this purpose. Examples of the expenditure that could be paid by this fund is replacement kitchen cupboards, air conditioning, sound equipment etc.

During this year, two new bank accounts with Redwood Bank were opened to replace the previous account. Firstly, a 1-year Fixed Rate account was set up for the ERF. Secondly, a new 35-day notice account was set up for the General Fund. At the time of the opening of the new 1-year Fixed Rate account, it was agreed that an additional £3,664 would be transferred from the General Fund to the ERF to bring the starting amount for this new account to £25,000.

Prior to these new accounts, the interest paid through the old Redwood Bank account had been split between the General Fund and the Equipment Replacement Fund. As a result of this and the new 1-year Fixed Rate account, the total interest added to the ERF over the year is £950 giving a total for the Fund at the end of the 2024/25 year of £25,520.

St Stephens Trust Fund

As indicated at previous AGM's, half of the net proceeds of Wigboroughs Village Hall Management Committee's sale of the old village hall site in Great Wigborough has been paid to the Charity during the 2019-20 financial year to be held by PWCH on trust, in a separate fund, to meet improvements to the Nave of the St Stephen's Church in Great Wigborough to provide a community space. The total amount received was £142,009. Amounts as yet unspent are distributed into two savings accounts with a small remainder in the Santander Current account. Interest totalling £1,755 has been earned during the 2024/25 year from these savings accounts. As indicated, all these accounts are totally independent of the Community Hall's accounts.

There were no approved payments in relation to the St Stephens Trust this financial year between 1 April 2024 to 31st March 2025.

Therefore, at the end of the financial year the total funds remaining in the St Stephens Trust fund is £57,010 including the interest.

Statement of Assets and Liabilities

Cash and bank balances as at 31 March 2025 totalled £54,651 in relation to the Community Hall's Funds, a decrease of £4,696 since the previous year end. In addition, there is £57,010 in bank balances in relation to St Stephens Trust as at 31st March 2025.

Amounts due to the Hall from its use in Feb/March 2025 are £875 (2024 – £1,253). Around £936 (2024 - £854) of the operating expenditure paid in the year was attributable to the 2025/26 financial year (pre-paid insurance, publicity and licence costs).

Capital assets reflect the amounts spent on building the new hall (but excluding abortive costs incurred earlier in the project) and equipment/assets purchased for it. Donated assets are

shown separately based on their valuation. As was agreed 3 years ago, the capital assets, including donated assets, have been adjusted for depreciation. In depreciating the assets, we are writing the amounts we paid for them (or their donated value) down to zero in equal annual instalments over the estimated useful life of the asset (which varies according to the type of asset).

The Hall's liabilities have reduced overall from £11,471 in 2023/24 to £5,710 in 2024/25. Accrued operating costs of £2,301 (2024 - £1,031) include amounts due for utilities costs, rates and also amounts due under the caretaking, cleaning and maintenance contract which are settled monthly in arrears. Further, £1,012 income has been received in the 2024/25 financial year for advanced bookings in 2025/26. The only capital liability is the Rural Communities Buildings Loan Fund loan which has reduced to £2,397 (2023 - £5,547) including accrued interest.

A handwritten signature in black ink, appearing to read 'Stewart Bilisland', with a large, stylized flourish above the name.

Stewart Bilisland

Treasurer

18th June 2025

Peldon and Wigboroughs Community Hall - Annual Accounts

Receipts and Payments Accounts

Year ended 31 March 2025

2023-24

	<u>Community Hall</u>		<u>St Stephens</u>		<u>Total Funds</u>	<u>Total Funds</u>
	<u>General Fund</u>	<u>Equipment Replacement Fund</u>		<u>Trust Fund</u>		
		<u>£</u>	<u>£</u>			
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>		
<u>Receipts</u>						
<u>Operating activities</u>						
Hire charges	19,451	0	0	19,451	14,686	
Hall clubs	7,068	0	0	7,068	6,973	
Fundraising events	14,354	0	0	14,354	17,733	
Donations & gift aid	0	0	0	0	0	
Interest received	986	950	1,755	3,691	3,208	
Sundry Income	0	0	0	0	100	
<u>Capital funding</u>						
Rural England Prosperity Fund (REPF) Grant	13,244	0	0	13,244	4,000	
Reimbursement of VAT Refunds claimed by PCC	0	0	0	0	0	
Total receipts	55,103	950	1,755	57,808	46,700	
<u>Payments</u>						
<u>Operating costs</u>						
Rates, utilities and insurance	5,523	0	0	5,523	5,456	
Caretaker	5,471	0	0	5,471	4,267	
Cleaning & domestic sundries	5,049	0	0	5,049	4,297	
Repairs & maintenance	6,003	0	0	6,003	5,117	
Fundraising events	5,141	0	0	5,141	7,384	
Marketing & publicity	1,378	0	0	1,378	2,092	
Licenses & subscriptions	952	0	0	952	741	
Administration costs	519	0	0	519	762	
Sundry payments	457	0	0	457	251	
<u>Asset purchases & debt repayments</u>						
St Stephens Nave Trust	0	0	0	0	2,100	
Land & Buildings	24,375	0	0	24,375	4,058	
Equipment & furnishings	2,669	0	0	2,669	801	
Loan repayments & interest	3,212	0	0	3,212	3,212	
	60,749	0	0	60,749	40,538	
<u>Net receipts/(payments) for the year</u>	-5,646	950	1,755	-2,941	6,162	
Transfers between funds	-3,664	3,664	0	0	0	
Cash funds at start of year	38,441	20,906	55,255	114,602	108,440	
<u>Cash funds at end of year</u>	£29,131	£25,520	£57,010	£111,661	£114,602	

Peldon and Wigboroughs Community Hall - Annual Accounts

Statement of Assets & Liabilities

As at 31 March 2025

2023-24

	General Fund	Equipment Replacement Fund	St Stephens Trust Fund	Total Funds	Total Funds
	£	£	£	£	£
<u>Cash Funds</u>					
Bank deposit accounts	27,954	25,520	56,960	110,434	112,136
Bank current accounts	689	0	50	739	1,484
Cash in hand	488	0	0	488	982
	29,131	25,520	57,010	111,661	114,602
<u>Other Monetary Assets</u>					
Debtors	875	0	0	875	1,253
Accrued interest receivable	11	0	72	83	81
Prepaid expenditure	936	0	0	936	854
	1,822	0	72	1,894	2,188
<u>Capital Assets</u>					
Land and buildings at depreciated cost	500,303	0	0	500,303	487,642
Purchased equipment at depreciated cost	25,372	0	0	25,372	25,099
Donated assets at depreciated valuation	8,409	0	0	8,409	9,578
	534,084	0	0	534,084	522,319
<u>Liabilities</u>					
Accrued operating costs	2,301	0	0	2,301	1,031
Income received in advance	1,012	0	0	1,012	893
Grant Rec'd in advance for expenditure next yr	0	0	0	0	4000
Accrued capital expenditure	0	0	0	0	0
ACRE loan & accrued interest to 31 March	2,397	0	0	2,397	5,547
	5,710	0	0	5,710	11,471
<u>Net Assets</u>	£559,327	£25,520	£57,082	£641,929	£627,638

Independent examiner's report on the accounts

Report to the trustees/
members of

Peldon & Wigboroughs Community Hall

On accounts for the year
ended

31st March 2025

Charity no
(if any)

269399

Set out on pages

1 to 11

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

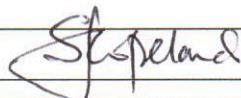
**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20th June 2025

Name:

S J Copeland

**Relevant professional
qualification(s) or body
(if any):**

F.C.C.A.

Address:

Elmdale, Peldon Road, Little Wigborough, Essex CO5 7RB

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None

Peldon & Wigboroughs Community Hall

England & Wales - Charity number 269399

Accounts



Charity No: 269399

PELDON & WIGBOROUGH'S COMMUNITY HALL

BOARD OF TRUSTEES' REPORT AND ACCOUNTS

For the year ended

31 MARCH 2024

Registered charity number: 269399

Board of Trustees' report for the year ended 31 March 2024

The Trustees present their report and accounts for the year ended 31 March 2024.

Principal activity and governance structure

The principal activity of the Charity is to maintain and manage the Hall for the benefit of the residents of Peldon, Great & Little Wigborough and local community groups. The Trustees are also responsible as charity trustees for administering certain funds held in trust for the enhancement of the nave of St. Stephen's Church, Great Wigborough to make it more suitable for use as a community venue ("Nave Project").

The Board of Trustees has delegated certain powers to a Management Committee. The role of the Management Committee is to ensure that the Hall functions effectively and efficiently on a day-to-day basis. The Management Committee's report on the year is on pages 4 – 5.

Financial review

The Treasurer's report on pages 5 – 11 provides a commentary on the financial results for the year and position at the year end, including details of the Nave Project. The Treasurer and the Trustees would once again like to thank Steve Copeland for his invaluable support in acting as the Independent Examiner of the Charity's accounts.

Trustees

The following Trustees served during the year:

Mrs Alison Biegel*

Mr Stewart Bilisland* (Treasurer)

Mrs Liz Davidson

Mr Robert Davidson* (Chairman)

Mr Phil Gladwin

Mr Bob Holmes*

Mrs Katrina Lewis

Mr Jamie Longstaff*

Mr Will Newton* (Secretary)

**elected Trustees; otherwise appointed Trustees.*

Changes to the Board of Trustees after the year end

Nil

Changes to the Charity's governing documents

Nil

Required disclosures

In the financial year:

1. none of the Trustees have been paid any remuneration or received any other benefits from an employment with the Charity;
2. none of the Trustees received reimbursement for expenses other than in relation to the reimbursement at cost of various supplies purchased for the normal operating requirements of the Hall; and
3. no related party transactions were entered into by the Charity.

On behalf of the Trustees.

Will Newton

Secretary

July 2024

Report of the Management Committee for the Year Ended 31 March 2024

The year to 31 March 2024 has seen a further increase in the use of the Hall as it becomes better established and more well known, not just in Peldon and the Wigboroughs, but in the wider community to the south of Colchester. Its use by hirers and Hall Clubs increased by 24% compared with the previous year, a trend that accelerated in the second half of the financial year and has carried on into the Spring of 2024.

For the first time since the Hall opened in 2017, its day-to-day running costs are now being covered by income earned from hiring the Hall and running the various Hall clubs. This means that all the income we raise from the various fundraising events we stage can be used to invest in further improvements. The Hall has come of age, and is now a well-established success story!

As well as increased use of the Hall, our income also benefited from a 10% increase in our hire charges in May 2023, the first increase since the Hall opened in 2017, which was less than the rate of inflation over this period of 17.5%. Although we earned more income from one-off bookings than last year, it was the increased use by regular hirers that had the biggest impact. This included a new regular Sunday morning booking from the Church of the Citadel of Grace, which started in July, and the establishment of new Pilates classes and regular dog-training classes in the final quarter of the year. A new Hall club, pickle ball, started in the autumn.

The increase in this income was achieved despite the Hall having limited availability in January as we welcomed back the Peldon Players' pantomime after a break of 4 years. The production of Babes in the Wood was a resounding success, playing to packed houses and achieving as high a standard of production and entertainment as ever. The Committee's thanks to go Mel Newton and Alison Beigel for their decision to go for it, and also to the new director, Joe Kennils who pulled it all together so professionally in his first year in the role.

Other fundraising activities continued as in previous years, and included two quiz nights, thanks to our quizmasters Keith Banks and Lionel Bloomfield, and the monthly coffee mornings. The May coffee morning was moved to coincide with the King's Coronation, while we ran very successful craft fayres as part of the coffee mornings in June and November. Our thanks go to Jane Anderson, excellently supported by Caroline Wilson, for organising these events.

The Summer Party, a staple of our fundraising activities when we were raising the money to rebuild the Hall, was moved from Brick House Farm to the Hall. It was a successful event, albeit on a smaller scale than in previous years. Once again, Crissy Lee called on her contacts to provide the musical entertainment, as she did at three other events during the year. While without exception all her events made for superb entertainment, at some of them, we struggled to attract an audience, although the Rock Night with Kenny Petrie in December was an outstanding success. Crissy has 3 events planned for 2024 but has decided to call a halt at the end of the year. We owe her an enormous debt of gratitude for having brought so much quality music to Peldon, which has helped us raise so much money for the Hall over the years.

The major improvement to the Hall this year was the work to reinforce the entrance to the over-flow car park in front of the hall, while still keeping it reasonably green, which was completed by the end of the 2023 summer. In hindsight, thanks to the very wet autumn, we should have done a larger area and this will be addressed in due course.

Before then, we will complete another major improvement to the Hall, the installation of solar panels on the roof. This is an £18,500 investment but, as well as improving the environmental credentials of the Hall, it should pay back in about 6 years, due to the reduction in electricity costs and the opportunity to earn money in summer from feeding surplus power into the National Grid that we expect to achieve. We received a grant of £4,000 from Essex County Council's Community Initiatives Fund towards this cost in December, and have very recently heard that we have been awarded a further grant from the Rural England Prosperity Fund, managed by Colchester City Council, for the balance of the cost for which a big thank you is required to Robert Davidson for his support in getting this money.

There are other investments we would like to make, including the purchase of a second storage container, which will greatly assist our caretaker, Tony Wilson, in his role. The greater popularity of the Hall has significantly increased his workload, but his commitment to making the Hall a successful operation is second to none. I would like to thank him for everything he does, and I'm pleased to say we've found ways to alleviate some of his work without compromising the security of our operation. The increased use of the Hall has also placed greater demands on Mel Newton's time, in her capacity as Booking Manager. The fact that she is both willing and able to keep on top of this demanding job from wherever she is in the world is absolutely fantastic and we'd be stuck without her – thanks Mel!

As set out in our Treasurer, Stewart Bilsland's, report, there was an inflow of funds from the Hall's accounts during the year of just over £6,500, a reversal of the outflow of just over £3,000 the previous year. This figure is after accounting for the repair to the car park, the receipt of the grant towards the solar panels and the repayment of the ACRE loan taken out in 2017 to fund some of the equipment for the new hall. While this bottom line will fluctuate thanks to major one-off items such as these, the increased usage of the Hall and the return of the pantomime are the principal reasons behind the improved financial performance.

And finally, I would like to express my thanks to all the Management Committee for all they do to make the Hall the success it is, and to the rest of the Trustees for their support. The biggest challenge we face is the need for new blood to join the Committee. None of us are getting any younger and nothing lasts forever so if the next generation want a successful hall, a few of them will have to step up to take on the roles that the current incumbents have been performing for many years. Being part of this Committee is great fun and, provided this happens, there is no reason why the Hall cannot continue to go from strength to strength in the future.

Bob Holmes

PWCH Management Committee Chairman

July 2024

Treasurer's Report on the Accounts for the Year Ended 31 March 2024

Overview

The year ended 31 March 24 saw the sixth full year of operation of the new hall and the fifth in relation to the St. Stephens Trust.

The General Fund records receipts and payments from ongoing operating activities and new capital expenditure associated with the Hall. The Trustees have previously decided that there would also be an Equipment Replacement Fund to provide funds for the replacement of equipment in the Hall before the Hall itself needed to be rebuilt.

Again, this year there was a payment made out from the St Stephens Trust Fund to the PCC of Great and Little Wigboroughs. All monies associated with this Trust are identified in a separate column within the Accounts. There are separate bank accounts associated with the Trust which are totally independent from the Hall's bank accounts.

There was a total net inflow of funds of £6,162 over the year, and consequently cash balances at the end of the year had risen to £114,602. This inflow was the result of two factors. Firstly, the net funds associated during the year in relation to the St Stephens Trust was an outflow of £392. Secondly, the costs of running the Hall, including capital expenditure and loan repayments, were lower than the receipts from its operating activities by £6,554.

It has been decided by the Trustees that currently, no further funds should be added to the Equipment Replacement Fund from the General Fund. This leaves the General Fund with a balance of £38,441 at the end of the financial year, while the Equipment Replacement Fund has increased by the interest earned to £20,906.

General Fund

The Hall normally earns income from 3 main sources – the hiring of its premises and equipment to third parties, the running of a number of regular activities such as Hall clubs, and from fundraising events and activities it organises. Total receipts (including sundry income) in the year amounted to £44,357 compared to £34,304 in the previous year. However, this is around £5,230 above the £39,124 received during 2019-20 before the Covid pandemic started. This increase in income this year, compared with last year, is a result of the Hall having significantly increased income from hiring out the Hall and more activity from Hall clubs. Further, hire charges were raised by 10% in May 2023, the first increase since the Hall opened in 2017, which also had a beneficial effect on the income from the Hall.

Receipts from third party hiring's went up from £10,175 to £14,686. This includes income of £120 from the hire of tables/chairs etc.

The hall was hired for a total of 862 hours in the year (last year 671 hours), of which 514 hours (last year 358 hours) were hiring's by regular users and 348 hours (last year 313 hours) were for one-off bookings. Among regular hirers, a new Group, the Church of the Citadel of Grace, was the biggest user with 99 hours – their weekly Sunday morning meetings started in July 2023.

Hall clubs' use has also seen a significant increase in activity, including the effect of a new Hall club that started in November 2023 – Pickle Ball. The High Energy Dance club changed in September 2023 from a Hall club to a private hiring for Dance Fit. Receipts from the Hall Clubs in the year rose from £5,933 to £6,973 as these activities accounted for 519 hours' use of the hall (compared with 441 hours last year) thanks in part to a new pickle ball club which started in November.

The Peldon Players' pantomime came back in January 2024 (gross £7,758) and there was a reduced scale Summer Concert at the Hall during July 2023 (gross £2,533). There was also the King's Coronation Celebration on 6 May 2023 (gross £835). There were also 4 x Crissy Lee Music evenings in the Hall (gross £2,747), 12 x Coffee Mornings were held (including one as part of the Coronation celebrations (gross £3,018) and 2 x Quiz nights were held (gross £729). Also, a bar was run for a Third-party event held in the Hall (gross £114).

Therefore, gross receipts from these fund-raising activities were similar to last year's activities at £17,733 compared with £17,595 the previous year.

General Fund expenditure can also be grouped in 3 areas – payments to keep the building running, payments incurred in staging fundraising activities, and administrative expenses.

Building expenses totalled £19,137, an increase of £2,917 from the £16,220 incurred in the previous year. Caretaking/Cleaning and Utilities etc costs were higher due to the Hall being in use more than the previous year. This resulted in an increase in these elements of £1,937 over the previous year. Repairs and Maintenance of the hall were higher by £981 during this year.

Expenditure associated with the Fundraising activities, detailed above, came to a total of £7,384 (2023 - £11,804) thus after these related costs are taken into account, the net contribution to the Hall's funds from Fundraising activities increased from £5,791 last year to £10,349 this year. This is principally due to the net profit from the Pantomime of £5,384.

Administration expenditure and Sundry payments accounted for £3,846 which was £296 higher than last year's figure of £3,550.

£3,212 was also spent on scheduled repayments of the loan the Hall arranged with the Rural Communities Buildings Loan Fund in 2017 to fund the purchase of sound, lighting and stage curtaining equipment in the new hall. This is the same as last year.

Capital assets purchased during the year were split into two categories – firstly, Land and Buildings, of which there were the works carried out to reinforce the entrance to the grass overflow car park (£3,618), and the supply and installation of the sensor buttons to the men's urinals (£440). Secondly, Equipment and Furnishings which principally comprised of battery-operated brush cutter etc (£257), replacement tap and installation in kitchen (£200), ramp to storage container (£130), additional SumUp machine (£83) and further additional keys cut to provide all committee members with keys for the Hall (£62). A number of smaller items totalling around £69 made up the remainder of the £801 for this element.

The Hall has also received, in 2023/24, a Community Initiatives Fund Grant of £4,000 from the Essex Association of Local Councils towards the installation of Solar Panels on the roof of the Community Hall. Quotes have been received and negotiations taken place with the potential contractor. In the 2024-25 Financial Year we have recently heard that a further Grant has been forthcoming from Colchester City Council in relation to the Rural England Prosperity Fund. This is in the sum of £14,651 for which the trustees are very grateful. This now means that the Solar Panel Project for the Hall can proceed as soon as practicable.

Equipment Replacement Fund – Hall

This fund has been set aside to meet the costs of replacement of major equipment/assets in the Hall, and the funding of this expenditure has been separated from the main General Fund and is, therefore, ring fenced for this purpose. Examples of the expenditure to be paid by this fund is replacement kitchen cupboards, air conditioning, sound equipment etc.

The interest paid through the Redwood Bank account has been split between the General Fund and the Equipment Replacement Fund. As a result, this has added £635 to the Fund thus giving a total for the Fund at the end of the year of £20,906.

As indicated earlier, the Trustees have agreed that no further money should be allocated to this Fund at the present time. Therefore, the total money in the Fund as at the 31st March 2024 is £20,906.

St Stephens Trust Fund

As indicated at previous AGM's, half of the net proceeds of Wigboroughs Village Hall Management Committee's sale of the old village hall site in Great Wigborough has been paid to the Charity during the 2019-20 financial year to be held by PWCH on trust, in a separate fund, to meet improvements to the Nave of the St Stephen's Church in Great Wigborough to provide a community space. The total amount received was £142,009 and the majority of this has been distributed into two savings accounts with the small remainder in the Santander Current account. Interest totalling £1,708 has been earned during the 2023/24 year from these savings accounts. As indicated, all these accounts are totally independent of the Community Hall's accounts.

There has been only one approved payment in relation to equipment/items associated with St Stephens Trust this financial year between 1 April 2023 to 31st March 2024. The sum paid out in relation to equipment/items is as follows: -

Project	No. of Payments	Total Amount Paid
Approved Misc items	1	£2,100
Gross Total		£2,100

Therefore, the total expenditure paid out from the Trust in this financial year is £2,100. This payment was in accordance with the approval given by Trustees.

However, the PCC of Great & Little Wigborough have not been able to claim back any grants in relation to VAT payments associated with the above payment.

Statement of Assets and Liabilities

Cash and bank balances as at 31 March 2024 totalled £59,347 in relation to the Community Hall's Funds, an increase of £6,554 since the previous year end. In addition, there is £55,255 in bank balances in relation to St Stephens Trust as at 31st March 2024.

Amounts due to the Hall from its use in Feb/March 2023 are £1,253 (2022 – £518). Around £854 (2022 - £1,520) of the operating expenditure paid in the year was attributable to the 2024/25 financial year (pre-paid insurance, publicity and licence costs).

Capital assets reflect the amounts spent on building the new hall (but excluding abortive costs incurred earlier in the project) and equipment/assets purchased for it. Donated assets are shown separately based on their valuation. As was agreed 2 years ago, the capital assets, including donated assets, have been adjusted for depreciation. In depreciating the assets, we are writing the amounts we paid for them (or their donated value) down to zero in equal

annual instalments over the estimated useful life of the asset (which varies according to the type of asset).

The Hall's liabilities have reduced overall from £11,482 in 2022/23 to £7,471 in 2023/24. Accrued operating costs of £1,031 (2023 - £1,915) include amounts due for utilities costs, rates and also amounts due under the caretaking, cleaning and maintenance contract which are settled monthly in arrears. Further, £893 income has been received in the 2023/24 financial year for advanced bookings in 2024/25. The only capital liability is the Rural Communities Buildings Loan Fund loan which has reduced to £5,547 (2023 - £8,645) including accrued interest.

A handwritten signature in black ink, appearing to read 'Stewart Bilisland', with a large, stylized flourish above the name.

Stewart Bilisland

Treasurer

25th June 2024

Peldon and Wigboroughs Community Hall - Annual Accounts

Receipts and Payments Accounts

Year ended 31 March 2024

2022-23

	<u>Community Hall</u>		<u>St Stephens</u>	<u>Total Funds</u>	<u>Total Funds</u>		
	<u>General Fund</u>	<u>Equipment Replacement Fund</u>				<u>Trust Fund</u>	
		<u>£</u>	<u>£</u>				<u>£</u>
		<u>£</u>	<u>£</u>				<u>£</u>
<u>Receipts</u>							
<i>Operating activities</i>							
Hire charges	14,686	0	0	14,686	10,175		
Hall clubs	6,973	0	0	6,973	5,933		
Fundraising events	17,733	0	0	17,733	17,595		
Donations & gift aid	0	0	0	0	0		
Interest received	865	635	1,708	3,208	1,526		
Sundry Income	100	0	0	100	0		
<i>Capital funding</i>							
Community Initiatives Fund Grant	4,000	0	0	4,000	0		
Reimbursement of VAT Refunds claimed by PCC	0	0	0	0	0		
Total receipts	44,357	635	1,708	46,700	35,229		
<u>Payments</u>							
<i>Operating costs</i>							
Rates, utilities and insurance	5,456	0	0	5,456	4,673		
Caretaker	4,267	0	0	4,267	3,476		
Cleaning & domestic sundries	4,297	0	0	4,297	3,935		
Repairs & maintenance	5,117	0	0	5,117	4,136		
Fundraising events	7,384	0	0	7,384	11,804		
Marketing & publicity	2,092	0	0	2,092	1,982		
Licenses & subscriptions	741	0	0	741	597		
Administration costs	762	0	0	762	900		
Sundry payments	251	0	0	251	71		
<i>Asset purchases & debt repayments</i>							
St Stephens Nave Trust	0	0	2,100	2,100	10,452		
Land & Buildings	4,058	0	0	4,058	1,978		
Equipment & furnishings	801	0	0	801	982		
Loan repayments & interest	3,212	0	0	3,212	3,212		
	38,438	0	2,100	40,538	48,198		
<u>Net receipts/(payments) for the year</u>	5,919	635	-392	6,162	-12,969		
Transfers between funds	0	0	0	0	0		
Cash funds at start of year	32,522	20,271	55,647	108,440	121,409		
<u>Cash funds at end of year</u>	£38,441	£20,906	£55,255	£114,602	£108,440		

Peldon and Wigboroughs Community Hall - Annual Accounts

Statement of Assets & Liabilities

As at 31 March 2024

2022-23

	General Fund	Equipment Replacement Fund	St Stephens Trust Fund	Total Funds	Total Funds
	£	£	£	£	£
<u>Cash Funds</u>					
Bank deposit accounts	36,025	20,906	55,205	112,136	106,503
Bank current accounts	1,434	0	50	1,484	1,050
Cash in hand	982	0	0	982	887
	38,441	20,906	55,255	114,602	108,440
<u>Other Monetary Assets</u>					
Debtors	1,253	0	0	1,253	518
Accrued interest receivable	4	0	77	81	61
Prepaid expenditure	854	0	0	854	1,520
	2,111	0	77	2,188	2,099
<u>Capital Assets</u>					
Land and buildings at depreciated cost	487,642	0	0	487,642	494,699
Purchased equipment at depreciated cost	25,099	0	0	25,099	26,537
Donated assets at depreciated valuation	9,578	0	0	9,578	10,747
	522,319	0	0	522,319	531,983
<u>Liabilities</u>					
Accrued operating costs	1,031	0	0	1,031	1,915
Income received in advance	893	0	0	893	922
Grant Rec'd in advance for expenditure next yr	4,000	0	0	4,000	0
Accrued capital expenditure	0	0	0	0	0
ACRE loan & accrued interest to 31 March	5,547	0	0	5,547	8,645
	11,471	0	0	11,471	11,482
<u>Net Assets</u>	£551,401	£20,906	£55,332	£627,638	£631,040

Independent examiner's report on the accounts

Report to the trustees/ members of	Peldon & Wigboroughs Community Hall		
On accounts for the year ended	31 st March 2024	Charity no (if any)	269399
	Set out on pages 1 to 11		

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

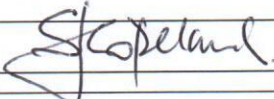
- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

4th July 2024

Name:

S J Copeland

Relevant professional qualification(s) or body (if any):

F.C.C.A.

Address:

Elmdale, Peldon Road, Little Wigborough, Essex CO5 7RB

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None

Peldon & Wigboroughs Community Hall

England & Wales - Charity number 269399

Accounts



PELDON & WIGBOROUGH'S COMMUNITY HALL

BOARD OF TRUSTEES' REPORT AND ACCOUNTS

For the year ended
31 MARCH 2023

Registered charity number: 269399

Board of Trustees' report for the year ended 31 March 2023

The Trustees present their report and accounts for the year ended 31 March 2023.

Principal activity and governance structure

The principal activity of the charity is to maintain and manage the Hall for the benefit of the residents of Peldon, Great & Little Wigborough and local community groups. The Trustees are also responsible as charity trustees for administering certain funds held in trust for the enhancement of the nave of St. Stephen's Church, Great Wigborough to make it more suitable for use as a community venue ("Nave Project").

The Board of Trustees has delegated certain powers to a Management Committee. The role of the Management Committee is to ensure that the Hall functions effectively and efficiently on a day-to-day basis. The Management Committee's report on the year is on pages 3 - 4.

Financial review

The Treasurer's report on pages 5 - 11 provides a commentary on the financial results for the year and position at the year end, including details of the Nave Project.

Trustees

The following Trustees served during the year:

Mr Keith Banks* (resigned 1 June 2022)

Mrs Alison Biegel*

Mr Stewart Bilsland* (Treasurer)

Mrs Liz Davidson

Mr Robert Davidson* (Chairman)

Mr Phil Gladwin

Mr Bob Holmes*

Mrs Katrina Lewis

Mr Jamie Longstaff*

Mr Will Newton* (Secretary)

**elected Trustees; otherwise appointed Trustees.*

Changes to the Board of Trustees after the year end

Nil

Changes to the Charity's governing documents

Nil

On behalf of the Trustees.

Will Newton
Secretary
July 2023

Report of the Management Committee for the year ended 31 March 2023

The year to 31 March 2023 was the first year of normal operation of the Hall after the disruption due to the COVID-19 pandemic and we were all very relieved to get back to business as usual after the challenges of the previous two years. We bounced back, not only seeing the use of the Hall by regular hirers, one-off bookings and Hall clubs increase by 35% over the previous year, but it was also 25% higher than in the last pre-pandemic year to 31 March 2020.

This growth has come from two areas. Firstly, there has been a big increase in one-off bookings, with over twice as many hours as in the previous year and 40% more than in the year before the pandemic. The Hall is establishing a reputation as an excellent venue for private functions that extends beyond our Villages. The second area of growth has been in the use by the 7 different clubs that the Hall runs, which was 40% more than 2021/22.

Fundraising activities organised by the Committee are also key to both the Hall's role in the Community and its finances. We put a lot of effort into coordinating a great variety of activities to act as the focus for our Community's celebration of the late Queen's Platinum Jubilee over the four day weekend in June 2022. It was very pleasing to see the wide support for the various events, and many new faces helped with the organisation. The weekend was hard work, but a fitting celebration of an historical occasion and one of the highlights of the Hall's year.

The other highlight was our celebration in September of the 5th anniversary of the opening of the Hall in 2017. Crissy Lee worked her magic again and we welcomed back Lance Ellington, ex-Strictly Come Dancing singer and a life-long friend of Crissy, who had performed at the opening concert in 2017. Lance was supported by Crissy and an 8 piece band. We'll never forget the duet Lance sang with Chris Moore – "You Make Me Feel So Young".

Other fundraising activities included a resumption of the Summer Party at Brick House Farm, the home of Robert and Liz Davidson. 2022 was the 12th year they have held this event, with the first 7 years from 2011 being a crucial part of the fundraising that enabled us to build the new Hall. In 2023, Liz and Robert are taking a well-earned break from hosting the event and it is being held at the Hall instead. Our sincere thanks go to them both for all their efforts over the years, and also to Crissy for organising the superb entertainment that has been core to making the events such a success every year.

Crissy's music events in the Hall, with a variety of performers supported by Crissy and her band, continued to attract a regular audience. There were two quiz nights and we were very grateful to Keith Banks and Lionel Bloomfield for organising them. The Hall's monthly coffee mornings, normally on the second Saturday of the month and with a variety of themes, are a regular feature of village life for many people. Jane Andersen is the driving force behind them and thanks go to her, and Caroline Wilson for all they do.

The major improvement to the hall this year was the installation of two electric water heaters in the kitchen. The time it took for the water to run hot when it was heated by the combi boiler in the plant room had been an issue since the hall opened. We decided to address this with the water heaters, one for each sink, and the problem has been solved.

As set out in our Treasurer, Stewart Bilsland's report, there was an outflow of funds from the Hall's accounts during the year of just over £3,000, a reversal of the situation seen during the previous two years when COVID grant income more than made up for the losses the Hall would otherwise have incurred. This loss was attributable to the capital expenditure of installing the water heaters together with the repayments of the ACRE loan taken out in 2017 to fund some of the new equipment. Before taking into account these items, the Hall's income was more than enough to cover its day-to-day running costs, which is the minimum financial target the Committee seeks to achieve.

One of the main costs we incur are for the services of our caretaker, Tony Wilson. Every penny is well spent, as Tony plays a crucial role in keeping the Hall running and on the rare occasions when he is not available, we appreciate just what he does when we have to step in to cover. Thanks for everything, Tony.

And finally, I would like to express my thanks to all the Management Committee for all they do to make the Hall the success it is. Recent weeks, when some members have not been in the best of health, have highlighted the importance of building the Committee for the future and welcoming new faces onto it. I hope that other residents who can spare a little time will be encouraged to join the team and be part of our success.

Bob Holmes
PWCH Management Committee Chairman
July 2023

Treasurer's Report on the Accounts for the year ended 31 March **2023**

Overview

The year ended 31 March 23 saw the fifth full year of operation of the new hall and the fourth in relation to the St. Stephens Trust. The Covid-19 Pandemic did not have any significant effect on hiring and activities during the year although a Music Night at the beginning of the financial year had to be cancelled due, it was believed, in people's reluctance to go out to events with lots of people. We received no government Covid-19 Grants this year.

The General Fund records receipts and payments from ongoing operating activities and new capital expenditure associated with the Hall. The Trustees have decided that the designated fund set up previously to provide for the eventual replacement of the Hall would most likely be required to fund the replacement of equipment in the Hall before the Hall itself needed to be rebuilt. They have renamed the Rebuilding and Capital Asset Fund as the Equipment Replacement Fund to reflect this priority.

Again, this year there were payments made out of the St Stephens Trust Fund to the PCC. All monies associated with this Trust are identified in a separate column within the Accounts. There are separate bank accounts associated with the Trust which are totally independent from the Hall's bank accounts.

There was a total net outflow of funds of £12,969 over the year, and consequently cash balances at the end of the year had fallen to £108,440. This outflow was the result of two factors. Firstly, the net funds associated during the year in relation to the St Stephens Trust was an outflow of £9,694. Secondly, the costs of running the Hall, including capital expenditure and loan repayments, exceeded the receipts from its operating activities by £3,275.

It has been decided by the Trustees that a further £10,000 should be added to the Equipment Replacement Fund and so monies from the General Fund have been transferred to increase this balance. This leaves the General Fund with a balance of £32,522 at the end of the financial year, while the Equipment Replacement Fund has increased by the interest earned and additional funds to £20,271.

General Fund

The Hall normally earns income from 3 main sources – the hiring of its premises and equipment to third parties, the running of a number of regular activities such as Hall clubs, and from fundraising events and activities it organises. Total receipts (including sundry income) in the year amounted to £34,304 compared to £19,558 in the previous year. However, this is still around £5,000 below the £39,124 received during 2019-20 before the pandemic started. This increase in income this year compared with last year is a direct result of the Hall not being closed even though some activities were either cancelled or had less people attending particularly at the beginning of the financial year.

Receipts from third party hiring's went up from £7,459 to £10,175. This increase is a direct result of the Hall being open more than the previous year. This includes income of £215 from the hire of tables/chairs etc.

The hall was hired for a total of 671 hours in the year (last year 501 hours), of which 358 hours (last year 362 hours) were hiring's by regular users and 313 hours (last year 139 hours) were for one-off private bookings. Among regular hirers, Autism Anglia were again the biggest user, accounting for 78 hours which was lower than last year's 111 hours.

Hall clubs' use has also seen a significant increase in activity, including the full year effect of the two new Hall clubs that started in the previous year – High Energy Dance and Walking Football, and an increase in the meetings of the Quilting class, who now meet every week. Receipts from the Hall Clubs in the year rose from £3,925 to £5,933 as these activities accounted for 441 hours' use of the hall (compared with 319 hours last year).

Once again there was no Peldon Players' pantomime but there was a Summer Concert at Brick House Farm during July 2022 (gross £4,801). There was also the very successful Queen's Platinum Jubilee weekend on 2nd to 5th June 2022 (gross £3,759) as well as the 5th Anniversary Gala Night in September 2022 (gross £2,804). There were also 4 x Crissy Lee Music evenings in the Hall (gross £3052), 12 x Coffee Mornings were held (including one as part of the Jubilee celebrations (gross £2,194 excluding Jubilee Coffee morning) and 2 x Quiz nights were held (gross £881). Also, a bar was run for a Third party event held in the Hall (£74).

Therefore, gross receipts from these fund-raising activities more than doubled to £17,595 compared with £7,765 the previous year.

Whilst the activities/events, and thus income, increased compared with last year, it was still around £5,000 below pre-pandemic levels.

General Fund expenditure can also be grouped in 3 areas – payments to keep the building running, payments incurred in staging fundraising activities, and administrative expenses.

Building expenses totalled £16,220, an increase of £5,766 from the £10,454 incurred in the previous year. Caretaking/Cleaning and Utilities etc costs were higher due to the Hall being in use more than the previous year. This resulted in an increase in these elements of £3,948 over the previous year. Repairs and Maintenance of the hall were higher by £1,818 during this year.

Expenditure associated with the Fundraising activities, detailed above, came to a total of £11,804 (2022 - £4,130) thus after these related costs are taken into account, the net contribution to the Hall's funds from Fundraising activities increased from £3,635 last year to £5,791 this year.

Administration expenditure and Sundry payments accounted for £3,550 which was £341 lower than last year's figure of £3,891.

£3,212 was also spent on scheduled repayments of the loan the Hall arranged with the Rural Communities Buildings Loan Fund in 2017 to fund the purchase of sound, lighting and stage curtaining equipment in the new hall. This is the same as last year.

Capital assets purchased during the year were split into two categories – firstly, Land and Buildings, of which there was the supply & installation of two water heaters in the kitchen (£1,882) and 2 x new double electrical sockets installed in the storeroom (£96). Secondly, Equipment and Furnishings which principally comprised of vacuum cleaner (£120), additional sound equipment (£267), new tables clothes (£185), artificial Christmas tree (£170) and additional keys cut to provide all committee members with keys for the Hall (£139). A number of smaller items totalling around £100 made up the remainder of the £982 for this element.

Equipment Replacement Fund (formally Rebuilding and Capital Asset Fund) – Hall

This fund has been set aside to meet the costs of replacement of major equipment/assets in the Hall, and the funding of this expenditure has been separated from the main General Fund and is, therefore, ring fenced for this purpose. Examples of the expenditure to be paid by this fund is replacement kitchen cupboards, air conditioning, sound equipment etc.

The interest paid through the Redwood Bank account has been split between the General Fund and the Equipment Replacement Fund. As a result, this has added £167 to the Fund thus giving a total for the Fund at the end of the year of £10,271.

The Trustees have agreed that a further £10,000 should be allocated to this Fund at the end of the year. Therefore, £10,000 has been transferred from the General Fund to increase the Fund. The total money in the Fund as at the 31st March 2023 is £20,271.

St Stephens Trust Fund

As indicated at previous AGM's, half of the net proceeds of Wigboroughs Village Hall Management Committee's sale of the old village hall site in Great Wigborough has been paid to the Charity during the 2019-20 financial year to be held by PWCH on trust, in a separate fund, to meet improvements to the Nave of the Church in Great Wigborough to provide a community space. The total amount received was £142,009 and the majority of this has been distributed into two savings accounts with the small remainder in the Santander Current account. Interest totalling £758 has been earned during the 2022/23 year from these savings accounts. As indicated, all these accounts are totally independent of the Community Hall's accounts.

There have been six approved payments in relation to five projects associated with St Stephens Trust this financial year between 1 April 2022 to 31st March 2023. The various sums paid out in relation to each of the Projects are as follows: -

Project	No. of Payments	Total Amount Paid
Noticeboards	1	£2,600
Digital Piano etc	2	£3,318
Curtains/Cushions	1	£2,196
Car Park Lighting etc	1	£1,388
Audio/Visual equipment	1	£950
Gross Total		£10,452

Therefore, the total expenditure paid out from the Trust in this financial year is £10,452. All these payments were in accordance with the approvals given by Trustees.

However, unlike last year, the PCC of Great & Little Wigborough have not been able to claim back any grants in relation to VAT payments associated with any of the above payments.

Statement of Assets and Liabilities

Cash and bank balances as at 31 March 2023 totalled £52,793 in relation to the Community Hall's Funds, a decrease of £3,275 since the previous year end. However, without the Covid-19 Grants last year, we would have made a loss of £6,340 in 2021/22 due to the continuing effect of the pandemic during that financial year. In addition, there is £55,647 in bank balances in relation to St Stephens Trust as at 31st March 2023.

Amounts due to the Hall from its use in Feb/March 2023 are £518 (2022 – £859). Around £1,520 (2022 - £1,118) of the operating expenditure paid in the year was attributable to the 2023/24 financial year (pre-paid insurance, publicity and licence costs).

Capital assets reflect the amounts spent on building the new hall (but excluding abortive costs incurred earlier in the project) and equipment/assets purchased for it. Donated assets are shown separately based on their valuation. As was agreed last year, the capital assets, including donated assets, have been adjusted for depreciation. In depreciating the assets, we are writing the amounts we paid for them (or their donated value) down to zero in equal annual instalments over the estimated useful life of the asset (which varies according to the type of asset).

The Hall's liabilities have reduced slightly overall from £13,703 in 2021/22 to £11,482 in 2022/23. Accrued operating costs of £1,915 (2022 - £1,328) include amounts due for utilities costs and rates and also amounts due under the caretaking, cleaning and maintenance contract which are settled monthly in arrears. Further, £922 income has been received in the 2022/23 financial year for advanced bookings in 2023/24. The only capital liability is the Rural Communities Buildings Loan Fund loan which has reduced to £8,645 (2022 - £11,691) including accrued interest.

A handwritten signature in black ink, appearing to read 'Stewart Bilisland', with a large, stylized flourish above the name.

Stewart Bilisland
Treasurer
10th June 2023

Peldon and Wigboroughs Community Hall - Annual Accounts

Receipts and Payments Accounts

Year ended 31 March 2023

2021-22

	<u>Community Hall</u>		<u>St Stephens</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>General Fund</u>	<u>Equipment Replacement Fund</u>	<u>Trust Fund</u>		
	£	£	£		
<u>Receipts</u>					
<i>Operating activities</i>					
Hire charges	10,175	0	0	10,175	7,459
Hall clubs	5,933	0	0	5,933	3,925
Fundraising events	17,595	0	0	17,595	7,765
Donations & gift aid	0	0	0	0	0
Interest received	601	167	758	1,526	765
Covid-19 Grants from Colchester BC	0	0	0	0	10,667
<i>Capital funding</i>					
RCCE Covid Safe Community Buildings Fund	0	0	0	0	15,000
Reimbursement of VAT Refunds claimed by PCC	0	0	0	0	5,819
Total receipts	34,304	167	758	35,229	51,400
<u>Payments</u>					
<i>Operating costs</i>					
Rates, utilities and insurance	4,673	0	0	4,673	2,976
Caretaker	3,476	0	0	3,476	2,740
Cleaning & domestic sundries	3,935	0	0	3,935	2,420
Repairs & maintenance	4,136	0	0	4,136	2,318
Fundraising events	11,804	0	0	11,804	4,130
Marketing & publicity	1,982	0	0	1,982	2,170
Licenses & subscriptions	597	0	0	597	1,026
Administration costs	900	0	0	900	602
Sundry payments	71	0	0	71	93
<i>Asset purchases & debt repayments</i>					
St Stephens Nave Trust	0	0	10,452	10,452	42,388
Land & Buildings	1,978	0	0	1,978	18,176
Equipment & furnishings	982	0	0	982	1,139
Loan repayments & interest	3,212	0	0	3,212	3,212
	37,746	0	10,452	48,198	83,390
<u>Net receipts/(payments) for the year</u>	-3,442	167	-9,694	-12,969	-31,990
Transfers between funds	-10,000	10,000	0	0	0
Cash funds at start of year	45,964	10,104	65,341	121,409	153,399
<u>Cash funds at end of year</u>	£32,522	£20,271	£55,647	£108,440	£121,409

Peldon and Wigboroughs Community Hall - Annual Accounts

Statement of Assets & Liabilities

As at 31 March 2023

2021-22

	General Fund	Equipment Replacement Fund	St Stephens Trust Fund	Total Funds	Total Funds
	£	£	£	£	£
<u>Cash Funds</u>					
Bank deposit accounts	30,635	20,271	55,597	106,503	119,780
Bank current accounts	1,000	0	50	1,050	493
Cash in hand	887	0	0	887	1,136
	32,522	20,271	55,647	108,440	121,409
<u>Other Monetary Assets</u>					
Debtors	518	0	0	518	859
Accrued interest receivable	2	0	59	61	17
Prepaid expenditure	1,520	0	0	1,520	1,118
	2,040	0	59	2,099	1,994
<u>Capital Assets</u>					
Land and buildings at depreciated cost	494,699	0	0	494,699	505,628
Purchased equipment at depreciated cost	26,537	0	0	26,537	25,739
Donated assets at depreciated valuation	10,747	0	0	10,747	11,916
	531,983	0	0	531,983	543,283
<u>Liabilities</u>					
Accrued operating costs	1,915	0	0	1,915	1,328
Income received in advance	922	0	0	922	684
Accrued capital expenditure	0	0	0	0	0
ACRE loan & accrued interest to 31 March	8,645	0	0	8,645	11,691
	11,482	0	0	11,482	13,703
<u>Net Assets</u>	£555,063	£20,271	£55,706	£631,040	£652,983

Independent examiner's report on the accounts

Report to the trustees/ members of	Peldon & Wigboroughs Community Hall		
On accounts for the year ended	31 st March 2023	Charity no (if any)	269399
	Set out on pages 1 to 11		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 16th June 2023

Name: S J Copeland

Relevant professional qualification(s) or body (if any): F.C.C.A.

Address: Elmdale, Peldon Road, Little Wigborough, Essex CO5 7RB

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None

Peldon & Wigboroughs Community Hall

England & Wales - Charity number 269399

Accounts



PELDON & WIGBOROUGH'S COMMUNITY HALL

BOARD OF TRUSTEES' REPORT AND ACCOUNTS

For the year ended
31 MARCH 2022

Registered charity number: 269399

Peldon & Wigboroughs Community Hall

Board of Trustees' report for the year ended 31 March 2022

The trustees present their report and accounts for the year ended 31 March 2022.

Principal activity and governance structure

The principal activity of the charity is to maintain and manage the Hall for the benefit of the residents of Peldon, Great & Little Wigborough and local community groups. The trustees are also responsible as charity trustees for administering certain funds held in trust for the enhancement of the nave of St. Stephen's Church, Great Wigborough to make it more suitable for use as a community venue ("Nave Project").

The Board of Trustees has delegated certain powers to a Management Committee. The role of the Management Committee is to ensure that the Hall functions effectively and efficiently on a day-to-day basis. The Management Committee's report on the year is on pages 4-5.

Financial review

The Treasurer's report on pages 6-12 provides a commentary on the financial results for the year and position at the year end, including details of the Nave Project.

Trustees

The following trustees served during the year:

Mr Keith Banks*

Mrs Alison Biegel*

Mr Stewart Bilisland* (Treasurer)

Mrs Liz Davidson

Mr Robert Davidson* (Chairman)

Mr Phil Gladwin

Mr Bob Holmes*

Mrs Katrina Lewis

Mr Jamie Longstaff*

Mr Will Newton* (Secretary)

**elected trustees; otherwise appointed trustees.*

Changes to the Trustee Board after the year end

On 1 June 2022, Mr Keith Banks advised the Board that he did not wish to stand for re-election as a Trustee at the forthcoming AGM to be held on 5 July 2022. The remaining Trustees would like to thank Keith for his contribution as a Trustee and, more broadly, for his support in the development of the Hall's wider activities over the last few years.

Changes to the Charity's governing documents

Nil

On behalf of the Trustees

Will Newton
Secretary
July 2022

Report of the Management Committee for the Year Ended 31 March 2022

The year to 31 March 2022 saw a continuation of the disruption to the hall's activities due to the COVID-19 pandemic that was such a big factor in 2020/21. However, although we were closed at the start the year in April, activities were able to resume in May and picked up thereafter. There was a relatively short set-back in the winter when the Omicron variant struck, but by the end of March, with all social distancing restrictions lifted nationally, I am delighted to say that we were operating normally again.

So, overall, it was a better year than 2020/21, even if we were not quite as busy as the last year before the pandemic. All regular hirers and hall clubs restarted, and although we lost the externally-run weekly Zumba and quilting classes, local residents have continued both activities which now operate as hall clubs. A walking football group started up as a new hall club in September, bringing the total number of hall clubs to 7. Ballroom dancing classes restarted in September, but a lack of local support resulted in them ceasing at the end of March.

It's been particularly pleasing to see the hall being hired more and more for one-off reasons such as family parties or fundraising events – a trend that has continued into the new financial year. Those experiencing the hall for the first time tell us that it's the best venue they've found for such events. And people are making ever more use of the website to book the hall and tickets for our events – my thanks go to Mel Newton for keeping it up to date and ensuring we do all we can to meet hirers' needs.

On the fundraising side, our coffee mornings ran every month from May, thanks to the hard work of Jane Andersen and Caroline Wilson, and our regular music events, hosted by Crissy Lee resumed in August, although we had to cancel two of them, in December and March, due to the pandemic. We had two quiz nights, thanks to Keith Banks who compiles the questions, but for the second year running, the pantomime did not take place.

Although the Hall didn't benefit from the summer party at Brick House Farm this year, as the Davidsons used it to fundraise for Robert's mayoral charities, we were pleased to host the reception after the Mayor's Civic Service in September, which gave us the opportunity to showcase our facility to councillors and other dignitaries from Colchester Borough Council.

Our finances were supported by over £10,000 of COVID-related grant aid during the year, on top of almost £22,000 of similar support we received in 2020/21. As a result, once again we ended the year in a stronger financial position than when we started. Stewart Bilsland's Treasurer's Report gives more details of the financial results and I'd like to thank him for the work he does keeping an eye on the figures.

The big development with the building this year has been the installation of air conditioning units in both the main hall and the meeting room. The opportunity to do this came about because Essex County Council set up a £1.5 million fund to be spent on making community buildings "Covid-secure", and the installation of air conditioning was seen as one way of doing this. We were awarded the maximum

grant available of £15,000, leaving us less than £3,000 to fund from our own resources. As well as being able to keep the air circulating when the windows are closed, we can now regulate the temperature in both rooms much more quickly than previously, making the Hall an even more attractive venue than before.

We had an independent review of our fire security arrangements which was positive, and led to us buying some more fire extinguishers and updating our fire risk assessment. The Hall's wifi was upgraded to the fibre network from County Broad band at no additional cost. We were also pleased to have entered into a 3 year fixed rate electricity contract in March 2021 which is sheltering the Hall from the price increases most people are currently experiencing, although the costs of our LPG usage are unfortunately not fixed.

We were very sad to learn of the death of Archie Moore in January. Archie was not just the Hall's neighbour but looked after the old hall building, having been there when it was built in the 1960's and still there, keeping it operational, until it was demolished in 2016. The Committee would like to record our sincere thanks and recognition for everything he did for the Hall, and therefore for the community, and express our condolences to Chris and her family. The Gardening Club have donated a tree in Archie's memory that has been planted in the grounds of the Hall by the entrance to Chris and Archie's back garden.

Archie and Chris's successor, Tony Wilson, remains the rock around which the hall runs on a day-to-day basis. His importance to the Hall is shown up starkly when he's not around, as has unfortunately been the case on a couple of recent occasions, and I'd like to thank him for everything he does.

Although after the end of the year, the big event in Spring 2022 has been the Platinum Jubilee Celebrations in Peldon, which the management committee has led. We started with 4 members of our committee but pretty quickly the organising group expanded to around 20 people, with everyone contributing ideas and practical help. It was great to see so many people enjoying the varied programme of events we staged over the long bank holiday weekend – a case of our Community Hall delivering events for the whole community.

It's also been really gratifying to see so many new faces getting involved with what the Hall does. I really hope that some of them will have got a taste for it and want to join us and help the Hall continue its successful start as it approaches its fifth anniversary. In the meantime, my thanks go to all of the dedicated team that make up the present management committee for all their efforts.

Bob Holmes
PWCH Management Committee Chairman
July 2022

Peldon & Wigboroughs Community Hall

Treasurer's Report on the Accounts for the Year Ended 31 March 2022

Overview

The year ended 31 March 22 saw the fourth full year of operation of the new hall and the third in relation to the St. Stephens Trust. It was a difficult year again due to the Covid-19 Pandemic but not as bad as the previous year. The Hall was closed for hiring and activities at the beginning of the financial year with only limited operations starting again in May 2021. Activities were just building up again when the Omicron variant effectively closed the Hall at the beginning of this year. However, we received some government Covid-19 Grants through Colchester BC which is detailed later.

The General Fund records receipts and payments from ongoing operating activities associated with Hall, together with the Rebuilding and Capital Asset Fund (formally Rebuilding and Equipment Fund) which deals with capital funding receipts and payments to purchase capital assets and repay capital debts again associated with the Hall.

Again, this year there were payments made out of the St Stephens Trust Fund to the PCC. All monies associated with this Trust is identified in a separate column within the Accounts. There are separate bank accounts associated with the Trust which are totally independent from the Hall bank accounts.

There was a total net outflow of funds of £31,990 over the year, and consequently cash balances at the end of the year had fallen to £121,409. This outflow was the result of two factors. Firstly, the net funds associated during the year in relation to the St Stephens Trust was an outflow of £36,317. Secondly, receipts from operating activities of the Community Hall exceeded the ongoing costs of running the Hall by £4,327 but only after an injection of £10,667 from Covid-19 Grants.

As last year, it has been decided by the Trustees that there should be a Rebuilding and Capital Asset Fund (Refurbishment Fund) of £10,000 and so monies from the General Fund have been transferred to reinstate this balance. Interest on this amount has been added into this year's figures. This leaves the General Fund with a balance of £45,964 at the end of the financial year, while the Rebuilding and Capital Asset Fund has increased by the interest earned to £10,104.

General Fund

The hall normally earns income from 3 main sources – the hiring of its premises and equipment to third parties, the running of a number of regular activities such as Hall clubs, and from fundraising events and activities it organises. Total receipts (including sundry income but excluding the Covid-19 Grants) in the year amounted to £19,558

compared to £7,387 in the previous year. However, this is still around half of the £39,124 received during 2019-20 before the pandemic started. This increase in income this year compared with last year is a direct result of the Hall not being closed for long periods even though many bookings/activities were either cancelled or had less people attending.

Receipts from third party hiring's went up from £3,054 to £7,459. This increase is a direct result of the Hall being open more than the previous year. This includes income of £260 from the hire of tables/chairs.

The hall was hired for a total of 501 hours in the year (last year 185 hours), of which 362 hours (last year 168 hours) were hiring's by regular users and 139 hours (last year 17 hours) were for one-off private bookings. Among regular hirers, Autism Anglia were the biggest user, accounting for 111 hours which was higher than last year's 82 hours.

Hall clubs use has also seen a significant increase in activity as the Covid-19 pandemic restrictions were relaxed. This year Hall Clubs consisted of sessions of Badminton – 59 hours (last year 18 hours), Games Club – 38 hours (last year 6 hours), Knit & Natter – 38 hours (last year 10 hours), Quilting – 69 hours (last year nil) and Table Tennis – 69 hours (last year 14 hours). This year two new Hall clubs started – High Energy Dance (28 hours) and Walking football (18 hours). Receipts from the Hall Clubs in the year rose around six-fold from £652 to £3,925 as these activities accounted for 319 hours' use of the hall (compared with 48 hours last year).

Some of the usual fundraising activities and events run in the year were seriously curtailed as a result of the pandemic. Once again there was no Peldon Players' pantomime or Summer Concert at Brick House Farm during the 2021/22 year. However, there were 5 x Crissy Lee Music evenings in the Hall (2 last year), 11 out of the usual 12 Coffee Mornings were held and 2 x Quiz nights was held. Also, bars were run for 3 x Third party events held in the Hall. Gross receipts from the activities that were held more than doubled to £7,765 compared with £3,235 the previous year, and after related costs are taken into account, their net contribution to the Hall's funds more than doubled from £1,543 to £3,635.

Whilst the activities/events, and thus income, increased compared with last year, it was still significantly below pre-pandemic levels. However, we again received some support from the government backed Covid-19 Grants paid to us through Colchester BC. We received a Covid-19 Re-start Grant of £8,000 in April 2021 and an Omicron Hospitality and Leisure Grant of £2,667 in February of this year. These two payments meant that our operational losses were covered.

General Fund expenditure can also be grouped in 3 areas – payments to keep the building running, payments incurred in staging fundraising activities, and administrative expenses. Whilst some of these costs were lower due to the restrictions, others continued to be paid either in full or at reduced amounts. Building expenses totalled £10,454, an increase of £946 from the £9,508 incurred in the previous year. Caretaking costs were higher due to the Hall being in use more than the previous year. This resulted in an increase in this element of £975 over the previous year.

Repairs and Maintenance of the hall were higher by £1,118 during this year. Administrative and Sundry expenses also increased, from £1,573 to £3,535. As noted in last year's Report, we did not have to pay the PRS licence in 2020/21 (which is based on the previous financial year's receipts) as we were allowed to defer this payment. This meant that we had to pay the PRS Licence fees of £710 for 2019/20 year as well as the lower sum of £143 for the 2020/21 year (which reflects the effect of the pandemic on our events etc) in this financial year.

Rebuilding and Capital Asset Fund (formally Rebuilding and Equipment Fund) – Hall

This fund records the payments made for purchases of equipment/assets to fit out the hall, and the funding of this expenditure whether by capital grants received, donations or loans. The main item for this aspect consisted of supply and installation of an Air Conditioning system both for the main Hall and the Committee Room (£18,749). However, we received a Grant from the RCCE Covid Safe Community Buildings Fund of £15,000 towards the installation of the Air Conditioning so the net cost to the Rebuilding and Capital Asset Fund was £3,749.

Other major items of Equipment and Furnishings purchased during the year were replacement trees in the grounds (£150), Shelving for the Storeroom & container (£228), various items of crockery for the kitchen (£146) and a Reverb Unit for the Hall's sound system. A number of smaller items totalling around £304 made up the remainder of the £922 for this element.

£3,212 was also spent on scheduled repayments of the loan the Hall arranged with the Rural Communities Buildings Loan Fund in 2017 to fund the purchase of sound, lighting and stage curtaining equipment in the new hall. This is the same as last year.

As indicated, it has continued to be agreed by the Trustees that the Rebuilding and Capital Asset Fund of £10,000 should be maintained to cover any future major issues. However, the interest paid through the Redwood Bank account has now been split between the General Fund and the Refurbishment fund. As a result, this has added £104 to the £10,000 thus giving a total for the Rebuilding and Capital Asset Fund at the end of the year of £10,104. Therefore, the balance of the Rebuilding and Capital Asset Fund (formally Rebuilding and Equipment Fund) has been transferred from the General Fund to maintain the Fund as now agreed.

St Stephens Trust Fund

As indicated at previous AGM's, half of the net proceeds of Wigboroughs Village Hall Management Committee's sale of the old village hall site in Great Wigborough has been paid to the Hall during the 2019-20 financial year to be held by PWCH on trust, in a separate fund, to meet improvements to the Nave of the church in Great Wigborough to provide a community space. The total amount received was £142,009 and the majority of this has been distributed into two savings accounts with the small remainder in the Santander Current account. Interest totalling £252 has been earned

during the 2021/22 year from these savings accounts. As indicated, all these accounts are totally independent of the Community Hall accounts.

There have been nine approved payments in relation to six projects associated with St Stephens Trust this financial year between 1 April 2021 to 31st March 2022. The various sums paid out in relation to each of the Projects are as follows: -

Project	No. of Payments	Total Amount Paid
Pull-up Panels	1	£2,794
Noticeboard	1	£1,866
Nave Lighting and Heating	1	£156
Mobile Kitchen	2	£13,726
Audio/Visual equipment	1	£14,133
Misc Items	3	£9,713
Gross Total		£42,388

Therefore, the total expenditure paid out from the Trust in this financial year is £42,388. All these payments were in accordance with the approvals given by Trustees.

However, the PCC of Great & Little Wigborough have managed to claim grants in relation to some VAT payments and, therefore, have managed to reclaim a total of £5,819 back to cover VAT paid as part of the payments made in relation to the Nave Lighting and Heating, Nave Flooring (gross payments made in 2020-21 Financial year) and some elements of the Mobile Kitchen projects. The VAT monies received by the PCC have, therefore, been refunded back into the Trust Fund. This means that the total net expenditure for the 2021-22 Financial year is £36,569.

Statement of Assets and Liabilities

Cash and bank balances at 31 March 2022 totalled £56,068 in relation to the general Hall fund, an increase of £4,327 since the previous year end. This is a result of the £10,667 Covid-19 Grants that have been paid to us. Without these grants it can be seen that we would have made a loss of £6,340 in 2021/22 due to the continuing effect of the pandemic during this financial year. In addition, there is £65,341 in bank balances in relation to St Stephens Trust.

Amounts due to the Hall from its use in Feb/March 2022 are £858 (2021 – nil). Around £1,118 (2021 - £230) of the operating expenditure paid in the year was attributable to the 2022/23 financial year (pre-paid insurance, publicity and licence costs).

Capital assets comprise the amounts spent on the new hall (but excluding abortive costs incurred earlier in the project) and equipment/assets purchased for it. Donated assets are shown separately at valuation. This year, it has been decided, following an in-principle approval from Trustees, that the capital assets should be adjusted for depreciation. In depreciating the assets, we are writing the amounts we paid for them (or their donated value) down to zero in equal annual instalments over the estimated useful life of the asset (which varies according to the type of asset).

Therefore, the capital assets associated with the Hall have been retrospectively adjusted for depreciation by Bob Holmes and this has resulted in the 2020/21 financial year figure being adjusted from what was indicated last year. Also, the capital assets have been adjusted for this financial year 2021/22 and the relevant figures incorporated into the Statement of Assets and Liabilities in the accounts.

The hall's liabilities have reduced slightly overall from £15,025 in 2020/21 to £13,703 in 2021/22. Accrued operating costs of £1,328 (2021 - £338) include amounts due for utilities costs and rates and also amounts due under the caretaking, cleaning and maintenance contract which are settled monthly in arrears. Further, £684 hiring income has been paid for advanced bookings in 2022/23 received in the 2021/22 financial year. The only capital liability is the Rural Communities Buildings Loan Fund loan which has reduced to £11,691 (2021 - £14,687) including accrued interest.

A handwritten signature in black ink, appearing to read 'Stewart Bilson', with a large, stylized flourish above the name.

Stewart Bilson

Treasurer

24th June 2022

Peldon and Wigboroughs Community Hall - Annual Accounts

Receipts and Payments Accounts

Year ended 31 March 2022

2020-21

	<u>Community Hall</u>		<u>St Stephens</u>	<u>Total Funds</u>	<u>Total Funds</u>	
	<u>General Fund</u>	<u>Rebuilding & Capital Asset Fund</u>				<u>Trust Fund</u>
		£	£			
<u>Receipts</u>						
<i>Operating activities</i>						
Hire charges	7,459	0	0	7,459	3,054	
Hall clubs	3,925	0	0	3,925	651	
Fundraising events	7,765	0	0	7,765	3,235	
Donations & gift aid	0	0	0	0	0	
Interest received	409	104	252	765	860	
Covid-19 Grants from Colchester BC	10,667	0	0	10,667	21,955	
<i>Capital funding</i>						
RCCE Covid Safe Community Buildings Fund	0	15,000	0	15,000	0	
Reimbursement of VAT Refunds claimed by PCC	0	0	5,819	5,819	0	
Total receipts	30,225	15,104	6,071	51,400	29,755	
<u>Payments</u>						
<i>Operating costs</i>						
Rates, utilities and insurance	2,976	0	0	2,976	5,204	
Caretaker	2,740	0	0	2,740	1,765	
Cleaning & domestic sundries	2,420	0	0	2,420	1,340	
Repairs & maintenance	2,318	0	0	2,318	1,200	
Fundraising events	4,130	0	0	4,130	1,692	
Marketing & publicity	1,814	0	0	1,814	1,118	
Licenses & subscriptions	1,026	0	0	1,026	171	
Administration costs	602	0	0	602	284	
Sundry payments	93	0	0	93	0	
<i>Asset purchases & debt repayments</i>						
St Stehens Nave Trust	0	0	42,388	42,388	36,506	
Land & Buildings	0	0	0	0	0	
Equipment & furnishings	0	922	0	922	906	
Approved Capital Items	0	18,749	0	18,749	5,068	
Loan repayments & interest	0	3,212	0	3,212	3,212	
	18,119	22,883	42,388	83,390	58,467	
<u>Net receipts/(payments) for the year</u>	12,106	-7,779	-36,317	-31,990	-28,712	
Transfers between funds	-7,883	7,883	0	0	0	
Cash funds at start of year	41,741	10,000	101,658	153,399	182,111	
<u>Cash funds at end of year</u>	£45,964	£10,104	£65,341	£121,409	£153,399	

Peldon and Wigboroughs Community Hall - Annual Accounts

Statement of Assets & Liabilities

	<u>As at 31 March 2022</u>				<u>2020-21</u>
	General Fund	Rebuilding & Capital Asset Fund	St Stephens Trust Fund	Total Funds	Total Funds
	£	£	£	£	£
<u>Cash Funds</u>					
Bank deposit accounts	44,385	10,104	65,291	119,780	152,983
Bank current accounts	443	0	50	493	262
Cash in hand	1,136	0	0	1,136	154
	45,964	10,104	65,341	121,409	153,399
<u>Other Monetary Assets</u>					
Debtors	859	0	0	859	5,268
Accrued interest receivable	0	0	17	17	14
Prepaid expenditure	1,118	0	0	1,118	230
	1,977	0	17	1,994	5,513
<u>Capital Assets</u>					
Land and buildings at depreciated cost	0	505,628	0	505,628	498,367
Purchased equipment at depreciated cost	0	25,739	0	25,739	26,480
Donated assets at depreciated valuation	0	11,916	0	11,916	13,086
	0	543,283	0	543,283	537,932
<u>Liabilities</u>					
Accrued operating costs	1,328	0	0	1,328	338
Hiring income received in advance	684	0	0	684	0
Accrued capital expenditure	0	0	0	0	0
ACRE loan & accrued interest to 31 March	0	11,691	0	11,691	14,687
	2,012	11,691	0	13,703	15,025
<u>Net Assets</u>	£45,929	£541,696	£65,358	£652,983	£681,819

Independent examiner's report on the accounts

Report to the trustees/ members of	Peldon & Wigboroughs Community Hall		
On accounts for the year ended	31 st March 2022	Charity no (if any)	269399
	Set out on pages 1 to 12		

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 24th June 2022

Name: S J Copeland

Relevant professional qualification(s) or body (if any): F.C.C.A.

Address: Elmdale, Peldon Road, Little Wigborough, Essex CO5 7RB

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None

Peldon & Wigboroughs Community Hall

England & Wales - Charity number 269399

Accounts



PELDON & WIGBOROUGH'S COMMUNITY HALL

BOARD OF TRUSTEES' REPORT AND ACCOUNTS

For the year ended
31 MARCH 2021

Registered charity number: 269399

Peldon & Wigboroughs Community Hall

Board of Trustees' report for the year ended 31 March 2021

The trustees present their report and accounts for the year ended 31 March 2021.

Principal activity and governance structure

The principal activity of the charity is to maintain and manage the Hall for the benefit of the residents of Peldon, Great & Little Wigborough and local community groups. The trustees are also responsible as charity trustees for administering certain funds held in trust for the enhancement of the nave of St. Stephen's Church, Great Wigborough to make it more suitable for use as a community venue ("Nave Project").

The Board of Trustees has delegated certain powers to a Management Committee. The role of the Management Committee is to ensure that the Hall functions effectively and efficiently on a day-to-day basis. The Management Committee's report on the year is on pages 4 – 5.

Financial review

The Treasurer's report on pages 6 to 11 provides a commentary on the financial results for the year and position at the year end, including details of the Nave Project.

Trustees

The following trustees served during the year:

Mr Keith Banks*

Mrs Alison Biegel*

Mr Stewart Bilisland* (Treasurer)

Mrs Liz Davidson (retired as Secretary 18 June 2020)

Mr Robert Davidson* (elected as Chairman 18 June 2020)

Ms Jinny Gale* (resigned as Chairman & trustee 15 June 2020)

Mr Phil Gladwin

Mr Alex Graham (died 22 October 2020)

Mr Bob Holmes* (elected 14 December 2020)

Mrs Clare Lauwerys* (resigned 15 June 2020)

Mrs Katrina Lewis (appointed 27 October 2021)

Mr Jamie Longstaff* (elected 14 December 2020)

Mr Will Newton* (elected as Secretary 18 June 2020)

**elected trustees; otherwise appointed trustees.*

Changes to the Trustee Board after the year end

Nil

Changes to the Charity's governing documents

Nil

Special tribute

The Board would like to reiterate its thanks to Alex Graham for his drive and enthusiasm in the development of the Nave Project and for his overall contribution to the work of the trustees and the success of the Hall. He is sadly missed.

On behalf of the Trustees

Will Newton
Secretary
16th August 2021

Report of the Management Committee for the Year Ended 31 March 2021

The year ended 31 March 2021 was a year like no other in the life of the hall. We started and ended the year closed for all activities due to national lockdowns as a result of the COVID-19 pandemic. The hall was open for about 4 months from mid-summer 2020 when some of our regular activities were able to resume temporarily before the lockdown was reimposed in late autumn.

Throughout the time we were open, we did our best to ensure that the hall could host as many activities as possible while operating in a COVID-19 secure way. That meant following not only government information about how community halls could operate safely, but also guidance issued by ACRE, who helpfully provided some templates for us to follow. This included issuing Special Terms and Conditions of Hire to supplement our normal terms and, as the rules and restrictions changed frequently, no less than 6 different versions of these Special Terms and Conditions applied between June and October. The rules around social distancing and the wearing of face masks were carefully studied to ensure all activities were safe.

We collected names and contact information of those attending activities and various signs were displayed to remind people of the changing restrictions – I would like to thank Jane Andersen for her work in keeping them all up to date. Hand sanitising facilities were provided and a whole new cleaning regime was initiated to ensure that equipment and surfaces were cleaned before and after use. We couldn't have done this without the efforts of our caretaker, Tony Wilson, and as a result, we were able to reopen when other local halls had to remain closed. We owe Tony a big debt of gratitude for his additional commitment and hard work during this time, not to mention everything else he does for the hall.

The enforced closure meant that, not only did we lose much of the income we earn from hiring the hall and from the activities we run as a committee, but our 2 major fundraising events, the Summer Concert at Brick House Farm and the Peldon Players Pantomime, could not take place. As our Treasurer, Stewart Bilsland, has set out in his report, there was a big shortfall in income and although some operating costs were lower than normal, the hall would have incurred an operating loss, were it not for the support grants we received from Colchester Borough Council.

Despite the lockdown, we were able to progress the development of a website for the hall – www.pwcommunityhall.co.uk. Having appointed Polar Creative Solutions to design and build the site, we now have a live site through which we are able not only to promote the hall and the activities that go on in it, but also take bookings for its hire and sell tickets to the events we stage. Getting to this stage has involved a lot of Mel Newton's time and thanks go to her, and to Jane Andersen, for all of their efforts.

So all in all it was a challenging year, but one in which we kept our important community facility open safely for as long as was possible, while moving forward through the development of our new website and ending in a stronger financial position than we started thanks to the COVID-19 support grants we received. And although the new year has started with a continuation of the lockdown, as the

economy has progressively re-opened during Spring 2021 , so has the hall and, at the time of writing we are close to a normal level of activity once again. My thanks go to all of the dedicated team that make up the Management Committee for their efforts in these difficult times.

Bob Holmes
PWCH Management Committee Chairman
16 August 2021

Peldon & Wigboroughs Community Hall

Treasurer's Report on the Accounts for the Year Ended 31 March 2021

Overview

The year ended 31 March 21 saw the third full year of operation of the new hall and the second in relation to the St. Stephens Trust. It was a difficult year with the Hall closed for hiring and activities due to the Covid-19 Pandemic for nearly two-thirds of the year with only limited operations for the remaining months. However, we received significant government Covid-19 Grants through Colchester BC which is detailed later.

The General Fund records receipts and payments from ongoing operating activities associated with Hall, together with the Rebuilding and Capital Asset Fund (formally Rebuilding and Equipment Fund) which deals with capital funding receipts and payments to purchase capital assets and repay capital debts again associated with the Hall.

Again, this year there were payments made out of the St Stephens Trust Fund to the PCC. All monies associated with this Trust is identified in a separate column within the Accounts. There are separate bank accounts associated with the Trust which are totally independent from the Hall bank accounts.

There was a total net outflow of funds of £28,712 over the year, and consequently cash balances at the end of the year had fallen to £153,399. This outflow was the result of two factors. Firstly, the net funds associated during the year in relation to the St Stephens Trust was an outflow of £36,093. Secondly, receipts from operating activities of the Community Hall exceeded the ongoing costs of running the hall by £7,381 but only after an injection of £21,955 from Covid-19 Grants.

As last year, it has been decided by the Trustees that there should be a Rebuilding and Capital Asset Fund (Refurbishment Fund) of £10,000 and so monies from the General Fund have been transferred to reinstate this balance. This leaves the General Fund with a balance of £41,741 at the end of the financial year, while the Rebuilding and Capital Asset Fund has remained at the agreed £10,000.

General Fund

The hall normally earns income from 3 main sources – the hiring of its premises and equipment to third parties, the running of a number of regular activities such as Hall clubs, and from fundraising events and activities it organises. Total receipts (including sundry income but excluding the Covid-19 Grants) in the year amounted to £7,387 compared to £39,124 in the previous year. This significant reduction in income is a direct result of the Hall closures during the three national lockdowns caused by the Coronavirus pandemic during this financial year.

Receipts from third party hiring's went down from £9,095 to £3,054. This reduction is a direct result of the Hall closures. There was no income from the hire of tables/chairs.

The hall was hired for a total of 185 hours in the year (last year 640 hours), of which 168 hours (last year 415 hours) were hiring's by regular users and 17 hours (last year 225 hours) were for one-off private bookings. Among regular hirers, Autism Anglia were the biggest user, accounting for 82 hours which was actually slightly higher than last year's 73 hours. This was mainly due to 7 day's bookings during September 2020 totalling 53 hours.

Hall clubs use has also seen a significant decrease in activity due to the pandemic. This year Hall Clubs consisted of a few sessions of Badminton – 18 hours (last year 54 hours), Games Club – 6 hours (last year 40 hours), Knit & Natter – 10 hours (last year 20 hours as a Hall club) and Table Tennis – 14 hours (last year 95 hours). Last year, Dance Classes accounted for 47 hours whilst this year there were no sessions at all. Receipts from the Hall Clubs in the year fell around 85% from £4,614 to £652 as these activities accounted for only 48 hours' use of the hall (compared with 256 hours last year).

The fundraising activities and events run in the year were seriously curtailed as a result of the pandemic. There was no Peldon Players' pantomime or the Summer Concert at Brick House Farm during the 2020/21 year. There were only 2 Jazz/Music evenings in the Hall (8 last year), only 5 out of the usual 12 Coffee Mornings were held and only 1 Quiz night was held. A planned second Quiz night and a Wine Tasting evening also had to be postponed. Gross receipts from the activities that were held were £3,235 compared with £24,790 the previous year, and after related costs are taken into account, their net contribution to the Hall's funds reduced from £13,065 to £1,543 a reduction of nearly 88%.

The vast majority of the bookings/hirings were concentrated between July and November inclusive which was between the first two National lockdowns. However, in April & May Yoga used the hall for running virtual online sessions until, unfortunately, the quality of the broadband supplied to us deteriorated and they had to seek alternative premises.

Obviously, the reason for the significantly lower income was the closures due to the National lockdowns. However, we received support from the government backed Covid-19 Grants paid to us through Colchester BC. In total, between June 2020 and Feb 2021, during the 2020/21 financial year, we received 7 payments totalling £21,955 which meant that our operational losses were covered.

General Fund expenditure can also be grouped in 3 areas – payments to keep the building running, payments incurred in staging fundraising activities, and administrative expenses. Whilst some of these costs were lower due to the lockdowns, others continued to be paid either in full or at reduced amounts. Building expenses totalled £9,508 a decrease of £2,928 from the £12,436 incurred in the previous year. Caretaking costs were reduced due to the Hall closures albeit that Tony Wilson had to clean the Hall more extensively when it was open due to Covid requirements. This resulted in a decrease in this element of £2,156 over the previous year.

Repairs and Maintenance of the hall were also down by £1,225 during this year. Administrative and Sundry expenses also fell from £2,389 to £1,573. It should be noted that we did not have to pay the PRS licence in 2020/21 (which is based on the previous financial year's receipts) as we were allowed to defer this payment. This means that there will be PRS Licence fees to pay of £710 for 2019/20 year as well as the lower sum of £143 for the 2020/21 year (which reflects the affect of the pandemic on our events etc). Also, during the closures we cancelled the fortnightly Courier adverts which also reduced the Admin/Publicity costs.

Rebuilding and Capital Asset Fund (formally Rebuilding and Equipment Fund) – Hall

This fund records the payments made for purchases of equipment/assets to fit out the hall, and the funding of this expenditure whether by capital grants received, donations or loans. The main item for this aspect consisted of funding of the development and implementation of the Website for the Community Hall (£5,068).

Other major items of Equipment and Furnishings purchased during the year were around £500 for the supply & installation of a dishwasher in the Kitchen and around £200 for new bowls & wine glasses for the kitchen. A number of smaller items totalling around £206 made up the remainder of the £906 for this element.

£3,212 was also spent on scheduled repayments of the loan the Hall arranged with the Rural Communities Buildings Loan Fund in 2017 to fund the purchase of sound, lighting and stage curtaining equipment in the new hall. This is the same as last year.

As indicated, it has been agreed by the Trustees that the Refurbishment Fund of £10,000 should be maintained to cover any future major issues. Therefore, the balance of the Rebuilding and Capital Asset Fund (formally Rebuilding and Equipment Fund) has been transferred from the General Fund to maintain the Refurbishment Fund as agreed.

St Stephens Trust Fund

As indicated at previous AGM's, half of the net proceeds of Wigboroughs Village Hall Management Committee's sale of the old village hall site in Great Wigborough has been paid to the Hall during the 2019-20 financial year to be held by PWCH on trust, in a separate fund, to meet improvements to the Nave of the church in Great Wigborough to provide a community space. The total amount received was £142,009 and the majority of this has been distributed into two savings accounts with the small remainder in the Santander Current account. Interest totalling £413 has been earned during the 2020/21 year from these savings accounts. As indicated, all these accounts are totally independent of the Community Hall accounts.

A number of payments have been made from the St Stephens Trust totalling £36,506. This was made up of 3 payments with a total of £15,849 for Lighting & Heating

improvements to the Nave of the Church together with 2 payments totalling £20,657 for replacement flooring of the Nave.

Statement of Assets and Liabilities

Cash and bank balances at 31 March 2021 totalled £51,741 in relation to the general Hall fund, an increase of £7,381 since the previous year end. This is a result of the £21,955 Covid-19 Grants that have been paid to us. Without these grants it can be seen that we would have made a loss of £14,574 in 2020/21 due to the effect of the pandemic. There are still losses being incurred as at the end of this financial year the Community Hall was still closed. In addition, there is £101,658 in bank balances in relation to St Stephens Trust.

Amounts due to the Hall from its use in Feb/March 2021 are nil, as the Hall was closed, (2020 – £552). Around £230 (2020 - £789) of the operating expenditure paid in the year was attributable to the 2021/22 financial year (pre-paid insurance, publicity and licence costs).

Capital assets comprise the amounts spent on the new hall (but excluding abortive costs incurred earlier in the project) and equipment/assets purchased for it. Donated assets are shown separately at valuation.

The hall's liabilities have reduced slightly overall. Accrued operating costs of £338 (2020 - £1,392) include amounts due for utilities costs and rates and also amounts due under the caretaking, cleaning and maintenance contract which are settled monthly in arrears. The only capital liability is the Rural Communities Buildings Loan Fund loan which has reduced to £14,687 (2020 - £17,633) including accrued interest.



Stewart Bilisland

Treasurer

16th August 2021

Peldon and Wigboroughs Community Hall - Annual Accounts

Receipts and Payments Accounts

Year ended 31 March 2021

2019-20

	<u>Community Hall</u>		<u>St Stephens</u>		<u>Total Funds</u>	<u>Total Funds</u>
	<u>General Fund</u>	<u>Rebuilding & Capital Asset Fund</u>				
	£	£	£	£	£	£
<u>Receipts</u>						
<i>Operating activities</i>						
Hire charges	3,054	0	0	3,054	9,125	9,125
Hall clubs	651	0	0	651	4,614	4,614
Fundraising events	3,235	0	0	3,235	24,790	24,790
Donations & gift aid	0	0	0	0	197	197
Interest received	447	0	413	860	1,073	1,073
Covid-19 Grants from Colchester BC	21,955	0	0	21,955	0	0
<i>Capital funding</i>						
Wigborough Village Hall Management Committee	0	0	0	0	142,018	142,018
Total receipts	29,342	0	413	29,755	181,817	181,817
<u>Payments</u>						
<i>Operating costs</i>						
Rates, utilities and insurance	4,914	0	0	4,914	4,404	4,404
Caretaker	1,765	0	0	1,765	3,195	3,195
Cleaning & domestic sundries	1,340	0	0	1,340	2,065	2,065
Repairs & maintenance	1,200	0	0	1,200	2,424	2,424
Wifi	290	0	0	290	348	348
Fundraising events	1,692	0	0	1,692	11,725	11,725
Marketing & publicity	1,118	0	0	1,118	900	900
Licenses & subscriptions	171	0	0	171	879	879
Administration costs	284	0	0	284	470	470
Sundry payments	0	0	0	0	140	140
<i>Asset purchases & debt repayments</i>						
St Stehens Nave Trust	0	0	36,506	36,506	4,933	4,933
Land & Buildings			0	0	1,207	1,207
Equipment & furnishings	0	906	0	906	1,580	1,580
Website		5,068	0	5,068	0	0
Loan repayments & interest	0	3,212	0	3,212	3,212	3,212
	12,774	9,187	36,506	58,467	37,483	37,483
Net receipts/(payments) for the year	16,568	-9,187	-36,093	-28,712	144,334	144,334
Transfers between funds	-9,187	9,187	0	0	0	0
Cash funds at start of year	34,360	10,000	137,751	182,111	37,777	37,777
Cash funds at end of year	£41,741	£10,000	£101,658	£153,399	£182,111	£182,111

Peldon and Wigboroughs Community Hall - Annual Accounts

Statement of Assets & Liabilities

As at 31 March 2021

2019-20

	General Fund	Rebuilding & Capital Asset Fund	St Stephens Trust Fund	Total Funds	Total Funds
	£	£	£	£	£
<u>Cash Funds</u>					
Bank deposit accounts	41,375	10,000	101,608	152,983	181,097
Bank current accounts	212	0	50	262	518
Cash in hand	154	0	0	154	496
	<u>41,741</u>	<u>10,000</u>	<u>101,658</u>	<u>153,399</u>	<u>182,111</u>
<u>Other Monetary Assets</u>					
Debtors	0	0	5,268	5,268	552
Accrued interest receivable	0	0	14	14	55
Prepaid expenditure	230	0	0	230	789
	<u>230</u>	<u>0</u>	<u>5,282</u>	<u>5,513</u>	<u>1,396</u>
<u>Capital Assets</u>					
Land and buildings at cost	0	535,414	0	535,414	535,374
Purchased equipment at cost	0	32,298	0	32,298	31,432
Donated assets at valuation	0	16,513	0	16,513	16,513
	<u>0</u>	<u>584,225</u>	<u>0</u>	<u>584,225</u>	<u>583,319</u> *
<u>Liabilities</u>					
Accrued operating costs	338	0	0	338	1,392
Accrued capital expenditure	0	0	0	0	0
ACRE loan & accrued interest to 31 March	0	14,687	0	14,687	17,633
	<u>338</u>	<u>14,687</u>	<u>0</u>	<u>15,025</u>	<u>19,025</u>
<u>Net Assets</u>	£41,634	£579,538	£106,940	£728,112	£747,801 *

* Capital Assets, and thus Net Assets Total, for 2019-20 have been reduced by £4,933 as St Stephens Trust payments are not considered Capital Assets to PWCH, as assumed last year

Independent examiner's report on the accounts

Report to the trustees/
members of

Peldon & Wigboroughs Community Hall

On accounts for the year
ended

31st March 2021

Charity no
(if any)

269399

Set out on pages

1 to 11

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

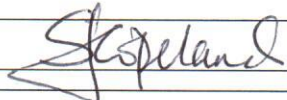
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

16th August 2021

Name:

S J Copeland

Relevant professional
qualification(s) or body
(if any):

F.C.C.A.

Address:

Elmdale, Peldon Road, Little Wigborough, Essex CO5 7RB

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None